



**SCOTTSDALE AIRPORT ADVISORY COMMISSION
MEETING ***AMENDED**NOTICE AND
AGENDA**

(ITEM 5 REMOVED)

Wednesday, May 18, 2022

5:00 p.m.

**Scottsdale Airport Aviation Business Center
Stearman/Thunderbird Meeting Room
15000 N. Airport Drive, Second floor
Scottsdale, AZ**



AIRPORT ADVISORY COMMISSION

Charles McDermott, Chair
Peter Mier, Vice-Chair
John Berry
Larry Bernosky

Ken Casey
Cory Little
Rick Milburn

Call to Order

Roll Call

Pledge of Allegiance

Aviation Director's Report


The public body may not propose, discuss, deliberate or take legal action on any matter in the summary unless the specific matter is properly noticed for legal action.

Approval of Minutes

Regular Meeting: April 20, 2022

Public Comment

Citizens may complete one Request to Speak "Public Comment" card per night and submit it to Aviation Staff. Public Comment time is reserved for citizen comment regarding non-agendized items. No official action can be taken on these items. Public Comment is limited to a total of 15 minutes at the beginning and 15 minutes at the end of the meeting. **Speakers are limited to three minutes to address the Commission during "Public Comment."**

 Persons with a disability may request a reasonable accommodation by contacting Airport Administration (480-312-2321). Requests should be made 24 hours in advance or as early as possible to allow time to arrange accommodation. For TTY Users, the Arizona Relay Service (1-800-367-8939) may contact the Aviation Department (480-312-2321).

REGULAR AGENDA

ITEMS 1-10

How the Regular Agenda Works: The Commission takes a separate action on each item on the Regular Agenda. If you wish to address the Commission regarding any or all of the items on the Regular Agenda, please complete a Comment Card for each topic you wish to address and submit it to Aviation Staff. Speakers will be given three minutes to speak per item. Additional time may be granted to speakers representing two or more persons. Cards for designated speakers and the persons they represent must be submitted together. **Comment cards must be submitted before public testimony has begun on any Regular Agenda or Public Hearing item.**

1. Discussion and information by the Federal Aviation Administration (FAA) on aircraft departure delay mitigation at Scottsdale Airport. Contacts: Ashley Pehl, Air Traffic Manager (SDL) and Chris Kesler, Support Manager-Airspace & Procedure.
2. Discussion and Possible Action to modify the Airport Minimum Operating Standards, Article 6. Fixed Base Operators, Section 6-7, Monthly Aeronautical Business Permit Fee. Staff contact Carmen Williams, Aviation Finance & Administration Manager, 480-312-8475, cawilliams@scottsdaleaz.gov
3. Airport Advisory Commission considers recommending to City Council, Adoption of Resolution No. 12487 Authorizing contract No. 22PB019 in the amount of \$4,544,080.00 with J. Banicki Construction, Inc. to construct Taxiway "A" North and Run-up Area Improvements at Scottsdale Airport. Staff contact: Chris Read, Assistant Aviation Director-Operations, 480-312-2674, cread@scottsdaleaz.gov
4. Discussion and input regarding Monthly Operations Report.
Staff contact: Chris Read, Assistant Aviation Director-Operations, 480-312-2674, cread@scottsdaleaz.gov
5. *******Discussion and input regarding Monthly Construction Report.
Staff contact: Chris Read, Assistant Aviation Director-Operations, 480-312-2674, cread@scottsdaleaz.gov
(Removed)
6. Discussion and input regarding Financial Report for March.
Staff contact: Carmen Williams, Aviation Finance & Administration Manager, 480-312-8475, cawilliams@scottsdaleaz.gov
7. Discussion and Possible Action of the Proposed Aviation Enterprise Fund Five-Year Financial Plan for FY22/23 - FY26/27. Staff contact: Carmen Williams, Aviation Finance & Administration Manager, 480-312-8475, cawilliams@scottsdaleaz.gov
8. Discussion and input regarding Public Outreach Programs and Planning Projects. Staff contact: Sarah Ferrara, Aviation Planning & Outreach Coordinator, 480-312-8482, sferrara@scottsdaleaz.gov
9. Administrative report from the Aviation Director, or designee, regarding the status of pending aviation-related items. Staff contact: Gary P. Mascaro, Aviation Director, 480-312-7735, gmascaro@scottsdaleaz.gov

10. Discussion and possible action to modify the Airport Advisory Commission Meeting

Schedule and Commission Item Calendar. Staff contact: Gary P. Mascaro, Aviation Director, 480-312-7735, gmascaro@scottsdaleaz.gov

Public Comment

Citizens may complete one Request to Speak “Public Comment” card per night and submit it to Aviation Staff. Public Comment time is reserved for citizen comment regarding non-agendized items. No official action can be taken on these items. Public Comment is limited to a total of 15 minutes at the beginning and 15 minutes at the end of the meeting. **Speakers are limited to three minutes to address the Commission during “Public Comment.”**

Future Agenda Items

Discussion and possible action to add Commissioner requested item on a future agenda.

Adjournment



COMMISSION INFORMATION REPORT
APPROVAL OF MINUTES

Meeting Date: 05/18/22

Contact: Gary P. Mascaro,
Aviation Director

Phone: (480) 312-7735

ACTION

Approval of Minutes – Regular Meeting
April 20, 2022

Attachment(s): 1. Draft of minutes of the April 20, 2022 Regular Meeting

Action taken:



**SCOTTSDALE AIRPORT ADVISORY COMMISSION
PUBLIC MEETING**

**Scottsdale Airport Aviation Business Center
Stearman/Thunderbird Meeting Room
Second floor 15000 N. Airport Drive
MEETING HELD ELECTRONICALLY
Scottsdale, Arizona
Wednesday, April 20, 2022**

DRAFT MINUTES

PRESENT: Charles McDermott, Chair
Peter Mier, Vice Chair
Larry Bernosky
John Berry
Rick Milburn

ABSENT: Cory Little
Ken Casey

STAFF: Gary Mascaro, Aviation Director
Carmen Williams, Aviation Finance & Administration Manager
Tiffany Domingo, Staff Coordinator
Chris Read, Assistant Aviation Director-Operations

GUESTS: Kristen Madison, Organic Chef to Go

CALL TO ORDER

The meeting was called to order at 5:04 p.m.

ROLL CALL

A formal roll call confirmed the presence of Commissioners as noted above.

AVIATION DIRECTOR'S REPORT

Gary Mascaro, Aviation Director, provided an update on a meeting Airport staff had with the Federal Aviation Administration Air Traffic Control Division regarding ground delays. Additional information will be provided at next month's meeting.

1. Regular Meeting: March 16, 2022

VICE CHAIR MIER MADE A MOTION TO APPROVE THE REGULAR MEETING MINUTES OF MARCH 16, 2022 AS PRESENTED. COMMISSIONER MILBURN SECONDED THE MOTION, WHICH CARRIED 5/0 WITH CHAIR MCDERMOTT, VICE CHAIR MIER AND COMMISSIONERS BERNOSKY, BERRY AND MILBURN VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

PUBLIC COMMENT

There were no public comments.

REGULAR AGENDA ITEMS 1-8

1. Discussion and Possible Action Regarding Application for Airport Aeronautical Business Permit for Organic Chef To Go to Conduct Off-Airport Catering Services at the Scottsdale Airport.

Carmen Williams, Aviation Finance & Administration Manager, stated that Organic Chef to Go specializes in healthy scratch-made meal plans. It operates on the east side of the Airport, near Hayden and Raintree. The company has met the requirements of the Aeronautical Business Permit and has submitted the proper documentation.

Owner, Kristen Madison was present to answer any questions. Chair McDermott invited Ms. Madison to speak about the business. Ms. Madison stated that she opened Kale Personal Chef Services in Scottsdale and has been providing services for approximately nine years. Organic Chef to Go is the businesses' sister company and was opened in December, 2021.

In response to a question from Chair McDermott, Ms. Madison stated that the company currently employs five full time individuals and is actively hiring.

COMMISSIONER BERRY MADE A MOTION TO APPROVE THE AIRPORT AERONAUTICAL BUSINESS PERMIT FOR ORGANIC CHEF TO GO TO CONDUCT OFF-AIRPORT CATERING SERVICES AT THE SCOTTSDALE AIRPORT. COMMISSIONER BERNOSKY SECONDED THE MOTION, WHICH CARRIED 5/0 WITH CHAIR MCDERMOTT, VICE CHAIR MIER AND COMMISSIONERS BERNOSKY, BERRY AND MILBURN VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

2. Discussion and Input regarding Monthly Operations Report

Chris Read, Assistant Aviation Director-Operations, stated that operations are down by 6.2 percent compared to last year, however IFR numbers remain strong, up by 17.2 percent. There were three alerts. Incidents largely consisted of fuel spills. In terms of enforcement actions, while there were a number of incidents, none were of a very serious nature. U.S. Customs revenue remains very strong, at \$162,225 for the month with 269 flights and 26 U.S. visit flights. Total revenue fiscal year to date is \$848,000 compared with \$586,350 for the same period last fiscal year. Total uses fiscal year to date is 1,401 compared with 1,058 for the same period last year. There were 22 PBRs.

Mr. Mascaro addressed the chart depicting based aircraft. Totals remain higher than last year, with fewer piston aircraft and more jets based at the Airport and Airpark area.

Commissioner Milburn asked why the Airport has lost 20 single engine aircraft. Mr. Mascaro stated that it is likely that many of the planes had been based at the Greenway Shades and Hangars location. They departed and found new homes.

3. Discussion and Input Regarding Airport and Airpark Aeronautical Business Permit Additions, Cancellations and Revocations

Ms. Williams stated that there are no changes for the month.

4. Discussion and Input Regarding Financial Report for February

Ms. Williams stated that the approved budget for revenues was \$4.1 million, with the total coming in at \$5.44 million. The expense budget was \$1.8 million with actuals being on track.

Commissioner Berry inquired about the significant increase in revenues. Ms. Williams said it relates to increases in various areas, such as landing fees, transient parking fees, fuel sales, rental car concessions and Customs. Chair McDermott asked whether the increases are expected to increase into the next fiscal year. Ms. Williams confirmed that budget projections reflect the increases, as there is no indication that any of these areas are expected to decrease.

Ms. Williams stated that for the February monthly comparison to last year, revenues are higher by approximately \$250,000 and expenses are higher by \$127,000. This variance relates to the timing of Customs invoicing. The Aviation Fund Cash balance is \$5.5 million as of February 28th. For the month of February, FBO fuel sales accounted for 75.8 percent of all fuel gallons pumped. AVGAS accounted for 2.2 percent and Airpark Operators 22 percent. Fuel flowage is up 31.4 percent over last February, representing a difference of approximately 386,000 gallons. Fiscal year to date reflects an increase of approximately 18 percent.

5. Discussion and Input Regarding Quarter Noise Complaint Summary Report

Mr. Mascaro addressed the report for the first quarter of 2022, which consisted of eight callbacks and two emails in response to noise complaints. There were a total of 30 repeat complainants and 22 new complainants. In addressing the history of inordinate numbers of complaints coming from one individual, it has been confirmed by the IT department that the complainant was using a bot to continuously log complaints. In agreement with the City Manager's office, these

complaints were removed from the reports. For this quarter, there were a total of 320 complaints, compared with 221 for the same period last year. January through March is historically one of the busiest times of the year. An overview of complaint activity was reviewed via the aircraft noise complaint map.

Mr. Mascaro stated that complaints are correlated with operations between 10 p.m. and 6 a.m. If a complaint is received at 2 a.m., staff will look at the Flight Aware System to ensure there is a plane at that location and time. If confirmed, letters are sent to the pilots to remind them of voluntary curfews. Over the past month, six letters were issued. Commissioner Bernosky asked if these are all local traffic. Mr. Mascaro stated that he is not aware of the specific details.

6. Discussion and Input Regarding Public Outreach Programs and Planning Projects

Mr. Mascaro addressed the Next Gen/Phoenix Metroplex. The City Manager sent a letter to the FAA requesting a seat at the table on the Technical Working Group. There is confirmation that the Technical Working Group will begin the first week of May. Unfortunately, the FAA has communicated that for Phoenix Airspace and Phoenix Sky Harbor issue, the FAA order does not currently authorize Scottsdale to be at the table as a City municipality. There is general confirmation that after the first working group meeting, they will invite all impacted cities and communities. Phoenix Sky Harbor is publicly adamant in insisting that other municipalities be involved with these airspace issues.

Mr. Mascaro noted one project listed in the Airport Influence Area, for which the Airport provided comments. A listserv was sent to subscribers to promote the upcoming NBAA Schedulers and Dispatchers show, recently attended by Airport staff. There is a focus on promotion of the 2023 Super Bowl. Community outreach continues. Mr. Mascaro headed a meeting at DC Ranch on April 6th before 96 attendees to discuss the benefits of the Airport. It was a well-received presentation with positive feedback. AZAA is upcoming on May 3, 2021. There will be an economic development presentation on May 25th and a presentation to a realtor's group on June 7th. AZBAA will hold its golf tournament on April 29th.

7. Administrative report from the Aviation Director or Designee Regarding the Status of Aviation-Related Items

Mr. Mascaro reported that the grant item was approved during City Council's April meeting on consent. Mr. Read is working on the grant agreement for repair of the perimeter road.

The Scottsdale Set Jet Hangar 2 was approved via staff approval and is proceeding to construction documents.

For Project Cactus, which is the Greenway Hangars and Shades, a DRB date is not yet scheduled.

The Planning Department has informed the Airport that an item called the Optima project, located at the 101 and Scottsdale Road, which will come before the Commission in June.

8. Discussion and Possible Action to Modify the Airport Advisory Commission Meeting Schedule and Commission Item Calendar

There were no modifications.

PUBLIC COMMENT

There were no public comments.

FUTURE AGENDA ITEMS

There were no items added.

ADJOURNMENT

With no further business to discuss, being duly moved and seconded, the meeting adjourned at 5:33 p.m.

AYES: Chair McDermott, Vice Chair Mier, Commissioners Bernosky, Berry and Milburn

NAYS: None

SUBMITTED BY:

eScribers, LLC



COMMISSION INFORMATION REPORT

Discussion and information by the Federal Aviation Administration (FAA) on aircraft departure delay mitigation at Scottsdale Airport.

Agenda Item No: 1

Meeting Date: 05/18/22

Contacts: Ashley Pehl, Air Traffic Manager (SDL) and Chris Kesler, Support Manager-Airspace & Procedure

INFORMATION

Discussion and information by the Federal Aviation Administration (FAA) on aircraft departure delay mitigation at Scottsdale Airport.



COMMISSION ACTION REPORT

Discussion and Possible Action to modify the Airport Minimum Operating Standards, Article 6. Fixed Base Operators, Section 6-7, Monthly Aeronautical Business Permit Fee.

Agenda Item No.: 2

Meeting Date: 05/18/22

Staff Contact: Carmen Williams,
Aviation Finance & Administration
Manager

Phone: (480) 312-7735

ACTION

Discussion and Possible Action to modify the Airport Minimum Operating Standards, Article 6 Fixed Base Operators, Section 6-7, Monthly Aeronautical Business Permit Fee.

PURPOSE

As part of the Aviation Department overall review of our policies, procedures and regulatory documents, staff is recommending an update to the above referenced section of our Airport Minimum Operating Standards document for the Scottsdale Airport. The goal of this process is to evaluate the documents to help foster the long-term economic health, enhance the safe operating environment at the airport/airpark and provide clarity of language.

KEY CONSIDERATIONS

- The recommended change allows for an FBO to be entitled to a credit if their annual FBO reconciliation report/payment shows fuel flowage fees collected are in excess of the Article 7 services collected.

Attachment(s):

1. Redlined changes to the primary guiding document Section 6-7.

NOTE: In accordance with Scottsdale Revised Code, Chapter 5-202, copies of the attachment above will available for review during normal business hours (8:00 a.m. – 5:00 p.m., Monday-Friday, except holidays) at the Scottsdale Airport Administration Offices located at 15000 North Airport Drive, Suite 100, Scottsdale, AZ 85260.

Action taken:

Section 6-7. Monthly aeronautical business permit fee.

(a) A Fixed Base Operator shall pay fees as prescribed by lease, license, permit or agreement. At a minimum, said lease, license, permit or agreement shall include a monthly land rental payment commensurate with market rates and the following monthly aeronautical business permit fees:

1. An airport/airpark fuel flowage fee, as identified in the Scottsdale Airport/Airpark Rates and Fees Schedule, for fuel dispensed during the calendar month just ended.

2. An additional one (1) cent per gallon fuel flowage fee above what is identified in the Scottsdale Airport/Airpark Rates and Fees Schedule, for fuel dispensed during the calendar month just ended.

3. For any amounts paid pursuant to Subsection 6-7(a)(2), the Fixed Base Operator will be entitled to a credit against the annual fees payable for services performed pursuant to Article 7 of these Standards. Provided, however, the amount of the credit shall not exceed the amount payable pursuant to Article 7 for the fiscal year. At the conclusion of each fiscal year ending June 30, a Fixed Base Operator shall reconcile their records and shall, if the fees payable for services performed pursuant to Article 7 ~~of the Airport minimum Operating Standards~~ exceed the amount ~~of fuel flowage fees~~ paid pursuant to Subsection 6-7(a) 2 during the preceding fiscal year, pay the difference between the two (2) amounts to the Airport on or before July 31 of each year.

4. Seventy-Five (75) percent of the gross overnight tiedown fees unless the Fixed Base Operator's apron is considered part of its leasehold.

5. Ninety (90) percent of the transient fee identified in the Scottsdale Airport/Airpark Rates and Fees Schedule.

6. The above-indicated fees are not in lieu of any transaction privilege taxes or other taxes.

(b) All payments due the City shall be accompanied by forms prescribed by the City's Finance office or the Aviation Director



COMMISSION ACTION REPORT

Discussion and Possible Action to recommend Adoption of Resolution No. 12487 Authorizing Construction Bid Award No. 22PB019 in the amount of \$4,544,080 to J. Banicki Construction, Inc. for the Airport Taxiway "A" North and Runup Area Improvements Project if a grant is offered by the Federal Aviation Administration (FAA).

Agenda Item No.: 3

Meeting Date: 05/18/22

Staff Contact: Chris Read,
Assistant Aviation Director –
Operations

Phone: (480) 312-2674

ACTION

Airport Advisory Commission considers recommending that the City Council ADOPT Resolution No. 12487 Authorizing Construction Bid Award No. 22PB019 in the amount of \$4,544,080 to J. Banicki Construction Inc. for the Airport Taxiway "A" North and Runup Area Improvements Project if a grant is offered by the FAA.

PURPOSE

This project, if authorized, will take place at the northern 1/3 of Taxiway "A". The project will have two major components. First, is the reconstruction the main Taxiway A and three connector taxiways that lead to the runway. This construction is needed to address underlying pavement issues due to age and to meet new FAA standards for taxiway geometry. Secondly, the project will provide for the construction of five new hold bays that can be used by small aircraft while pre-flight runups are performed. This will help reduce congestion for aircraft departing on runway 21. (See project area schematic)

KEY CONSIDERATIONS

- This Project will be funded with a grant from the FAA that will cover 91.06% (\$4,137,840) of the construction costs. The Arizona Department of Transportation will also provide a grant that will cover 4.47% (\$203,120). Finally, the Aviation Enterprise Fund will provide a match of 4.47% (\$203,120)
- The project will take 87 days to complete. Approximately, 40 overnight runway closures will be needed so that crews can safely complete work within 200 feet of the runway centerline.
- The Aviation Department typically waits to award construction projects after a grant has been provided by the FAA. However, in order to expedite the start of the work for this project, the department is taking this project to the Commission and Council prior to receiving the grant. The goal is to have this work completed prior to the 2023 busy season and Superbowl.
- If the FAA does not offer the grant this summer, the Notice to Proceed will not be issued to the contractor.

Attachment(s): Draft Resolution No. 12487
Draft Construction Contract
Project Area Schematic
Project Area Map

Action Taken:

RESOLUTION NO. 12487

A RESOLUTION OF THE COUNCIL OF THE CITY OF SCOTTSDALE,
ARIZONA AUTHORIZING CONSTRUCTION CONTRACT NO.
22PB019 WITH J. BANICKI CONSTRUCTION, INC. FOR THE
AIRPORT TAXIWAY "A" NORTH AND RUN-UP AREA
IMPROVEMENTS PROJECT

WHEREAS, the City previous created a Capital Project for reconstruction of the northern portion of Taxiway A at the Scottsdale Airport designated through center AI02 in the Aviation Capital Improvement Program ("the Project"); and

WHEREAS, the City Council previously approved budget expenditure authority for the Project; and

WHEREAS, the City of Scottsdale desires to construct taxiway "A" north and run-up area improvements at Scottsdale airport; and

WHEREAS, J. Banicki Construction, Inc., has offered to provide to the City the requisite construction services necessary for construction taxiway "A" north and run-up area improvements project; and

WHEREAS, the City anticipates receipt of grant funding from the Federal Aviation Administration and/or the Arizona Department of Transportation to help fund the Project subsequent to adoption of this Resolution;

BE IT RESOLVED by the Council of the City of Scottsdale as follows:

Section 1. That the Mayor of the City of Scottsdale is hereby authorized and directed to execute Contract Bid Award No. 22PB019, in the amount of four million, five hundred forty-four thousand, eighty dollars (\$4,544,080) between the City and J. Banicki Construction, Inc. for construction services in connection with the airport taxiway "A" north and run-up area improvements project.

Section 2. The Council further directs that the City's Contract Administrator for Bid Award No. 22PB019 shall not issue a notice to proceed as set forth in the contract documents until such time as the City has secured assurance of sufficient funding for the Project.

Section 3. The City Manager, City Treasurer or designee is further authorized to take such actions and execute such documents as may be necessary to carry out the purposes of this Resolution.

PASSED AND ADOPTED by the Council of the City of Scottsdale, Arizona, this 21st day of June 2022.

ATTEST:

CITY OF SCOTTSDALE,
an Arizona municipal corporation

Ben Lane, City Clerk

David D. Ortega, Mayor

APPROVED AS TO FORM:

Sherry R. Scott, City Attorney
By: Eric C. Anderson
Senior Assistant City Attorney



**CITY OF SCOTTSDALE
CONSTRUCTION CONTRACT**

BID NUMBER: 22PB019

PROJECT NUMBER: AI02A

**PROJECT NAME: AIRPORT TAXIWAY A NORTH AND AIRCRAFT RUNUP AREA
CONSTRUCTION**

THIS CONTRACT entered into this 21st day of June 2022, between J. Banicki Construction, Inc., an Arizona corporation, (hereinafter designated "Contractor") and the City of Scottsdale, County of Maricopa, and State of Arizona, a municipal corporation, organized and existing under and by virtue of the laws of the State of Arizona (the "City").

WITNESSETH:

The Contractor, in consideration of the sum to be paid to Contractor by the City, in the manner and at the time provided, and of the other covenants and agreements contained in this Contract and under the penalties expressed in the bonds provided, agrees, for itself, its heirs, executors, administrators, successors, and assigns as follows:

SECTION 1 - SCOPE OF WORK: The Contractor will furnish any and all labor, materials, equipment, transportation, utilities, services and facilities required to perform all work for Bid No. 22PB019, Project No. AI02A and to completely and totally construct the project and install the material in the project for the City, in a good workmanlike and substantial manner to the satisfaction of the City and under the oversight of the City, or other properly authorized agents and strictly in accordance with the Plans and Specifications prepared for the City, and with any modifications of the Plans and Specifications and other documents that may be made by the City or other properly authorized agents, as provided in this Contract.

The Contractor agrees that this Contract as awarded, is for Bid No. 22PB019, Project No. AI02A, Airport Taxiway A North and Aircraft Runup Area Construction, Phase I, Phase II and Add Alternate I, 15000 N. Airport Dr., Scottsdale, AZ 85260, in the total amount of \$4,544,080.00 and understands that payment for the total work will be made on the basis of the indicated amount(s), as bid in the Bid Form.

SECTION 2 - CONTRACT DOCUMENTS: The Contract Documents consist of the Invitation for Bid, Bid No. 22PB019, Plans, Standard Specifications and Details, Project Manuals, General and Special Provisions, Addenda, if any, and Contractor's Bid, as accepted by the Mayor and Council. Performance Bond, Payment Bond, Certificates of Insurance, and Change Orders, if any, are by this reference made a part of this Contract.

BID NUMBER: 22PB019

PROJECT NUMBER: AI02A

PROJECT NAME: AIRPORT TAXIWAY A NORTH AND AIRCRAFT RUNUP AREA CONSTRUCTION

SECTION 3 - TIME OF COMPLETION: The Contractor further covenants and agrees at its own proper cost and expense, to do all work as required for the construction of the improvements and to completely construct the project and install the materials, as called for by the Contract Documents free and clear of all claims, liens, and charges whatsoever, in the manner and under the conditions specified within the time, or times, stated in the bid documents.

SECTION 4 - PAYMENTS: In consideration of the faithful performance of the work as stated in the Contract Documents, which have been made a part of this Contract by reference, and in accordance with the directions of the City, through its Contract Administrator or other properly authorized agent and to City's satisfaction, the City agrees to pay the Contractor the amount earned, computed from actual quantities of work performed and accepted or materials furnished at the unit bid and/or lump sum price on the Bid Form. Any progress payments made must be in accordance with the General Terms and Conditions as stated in the Contract Documents and final payment will be made within 60 days after final inspection and acceptance of the work.

SECTION 5 - CONTRACT ADMINISTRATOR IS: Chris Read or designee.

IN WITNESS WHEREOF, 2 identical counterparts of this contract, each of which are for all purposes considered an original, have been duly executed by the parties on the date and year first above written.

CITY OF SCOTTSDALE

By: _____
David D. Ortega, Mayor

CONTRACTOR:

J. Banicki Construction, Inc.
Attn: Mike Abraham
4720 E. Cotton Gin Loop, Ste. 240
Phoenix, AZ 85040

(printed name / title)

(signature of authorized representative)

ATTEST:

BY: _____
Ben Lane, City Clerk

REVIEWED:

George Woods
Risk Management Director

Robert Schoepe, CPM
Purchasing Director



Chris Read, Contract Administrator

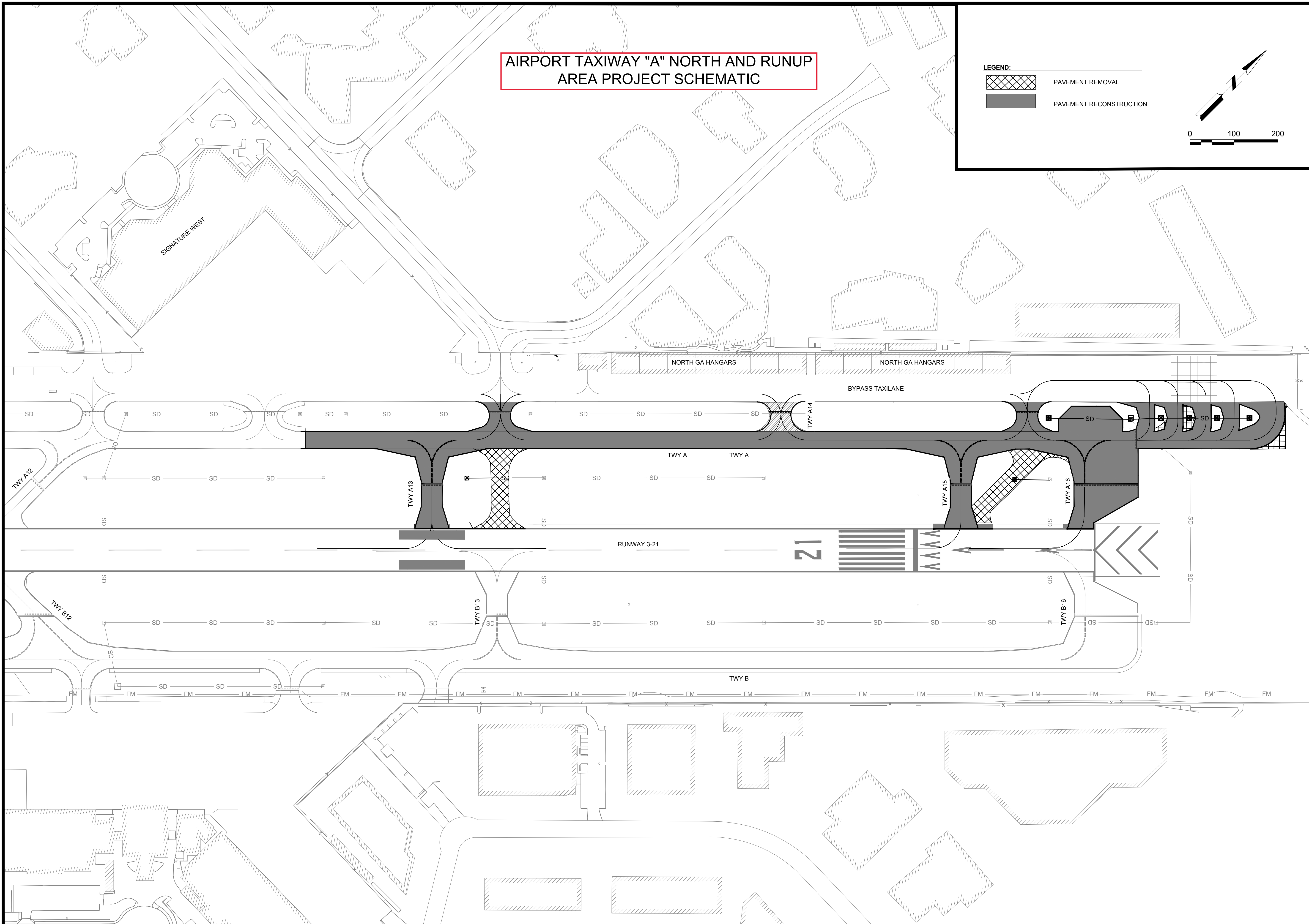
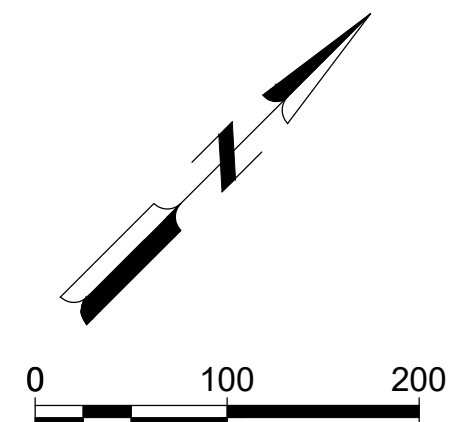
APPROVED AS TO FORM:

Sherry R. Scott, City Attorney
By: Eric C. Anderson
Senior Assistant City Attorney

**AIRPORT TAXIWAY "A" NORTH AND RUNUP
AREA PROJECT SCHEMATIC**

LEGEND:

-  PAVEMENT REMOVAL
-  PAVEMENT RECONSTRUCTION



These documents shall not be used for any purpose or project for which it is not intended. Mead & Hunt shall be indemnified by the client and held harmless and released from all claims, damages, liabilities, losses, and expenses, including attorneys' fees and costs, arising out of such misuse or reuse of the documents. In addition, unauthorized reproduction of these documents, in part or as a whole, is prohibited.

**SCOTTSDALE AIRPORT
TAXIWAY A NORTH AND AIRCRAFT
RUNUP AREA RECONSTRUCTION
15000 N AIRPORT DRIVE
SCOTTSDALE, AZ 85260**

ISSUED

NOT FOR CONSTRUCTION

AIP NO: 3-04-0032-044-2022
 M&H NO: 2886300-212148.01
 DATE: MAY 2022
 DESIGNED BY: SKN
 DRAWN BY: SKN
 CHECKED BY: BJM
 DO NOT SCALE DRAWINGS

SHEET CONTENTS
PROJECT LAYOUT PLAN

SHEET NO.

EXHIBIT

X:\2886300\212148_01\TECH\DRAWINGS\SD\ TAXIWAY A NORTH RECONSTRUCTION_LAYOUT PLAN FOR COMMISSION.DWG
 5/10/2022 10:47:11 AM

3/2022

Taxiway "A" North and Runup Area Project Area Map



33°37'47.16" N 111°54'11.08" W elev



COMMISSION INFORMATION REPORT

Discussion and input regarding Operations Report for April 2022

Agenda Item No.: 4

Meeting Date: 05/18/22

Staff Contact: Chris Read,
Asst. Aviation Director-Operations

Phone: (480) 312-2674

INFORMATION

Airport Monthly Operations Update for April 2022.

PURPOSE

The purpose of this item is to keep the Airport Advisory Commission informed as to the operational status of the Airport.

BASED AIRCRAFT

	<u>Helicopter</u>	<u>Single Piston</u>	<u>Single turboprop</u>	<u>Twin Piston</u>	<u>Twin Turboprop</u>	<u>Jet</u>	<u>Total</u>
Current Month	26	143	30	10	15	202	426
April 2021	25	198	31	19	15	180	468

OPERATIONS

	<u>April 2021</u>	<u>April 2022</u>	<u>% Δ</u>	<u>2021 YTD</u>	<u>2022 YTD</u>	<u>% Δ</u>
Total	16,841	15,144	-10.1	65,527	60,516	-7.6
IFR	6,540	6,628	1.3	24,408	27,561	12.9

ALERTS

<u>Date</u>	<u>Type</u>	<u>Description</u>
4/14/22	1	Cirrus SF-50, pressurization problem
4/18/22	1	Piper PA-28, faulty gear indication
4/20/22	1	Piper PA-28, electrical problem
4/22/22	2	Cirrus SR-20, rough running engine

INCIDENTS

<u>Date</u>	<u>Description</u>
4/2/22	Hawker 25C, small oil leaks
4/9/22	T-45, small fuel leak
4/16/22	BAE-125-800A, small fuel leak
4/16/22	T-45, small fuel leak
4/17/22	Cessna 172, nose strut leaking fluid
4/19/22	Small fuel leak, Set Jet service truck

Commission Information Report

Agenda Item No.: 4

Airport Monthly Operations Update for April 2021

INCIDENTS – Cont.	
<u>Date</u>	<u>Description</u>
4/22/22	Fuel spill, Signature Aviation ramp
4/23/22	Westwind jet, small fuel leak

ENFORCEMENT ACTIONS			
<u>Date</u>	<u>Violation</u>	<u>Enforcement Method Used</u>	<u>Comments</u>
4/2/22	Parking violation	N.O.V.	1 st Violation
4/4/22	Failure to submit visiting aircraft notice	Verbal	1 st Violation
4/6/22	Parking violations (3)	N.O.V.s	1 st Violation
4/8/22	Parking violations (3)	N.O.V.s	1 st Violation
4/10/22	Intersection departure	Verbal	1 st Violation
4/18/22	Failure to place signage on commercial vehicle	Verbal	1 st Violation
4/18/22	Parking violation	N.O.V.	1 st Violation
4/18/22	Security violation, propped door open	N.O.V.	1 st Violation
4/19/22	Security violation, passing of access card to another person	N.O.V.	1 st Violation
4/20/22	Touch and go performed after hours	N.O.V.	1 st Violation
4/21/22	Failure to place signage on commercial vehicle	N.O.V.	2 nd Violation
4/22/22	Storm water violation	N.O.V.	2 nd Violation
4/22/22	Vehicle control plan violation	N.O.V.	3 rd Violation
4/26/22	Parking violations (5)	N.O.V.s	1 st Violation
4/26/22	Obstruction of airpark taxiway safety area	Verbal	1 st Violation
4/27/22	Parking violations (2)	N.O.V.s	1 st Violation
4/29/22	Parking violation	Verbal	1 st Violation

U.S. CUSTOMS			
<u>*Revenue (Month)</u>	<u>Total Uses Month</u>	<u>U.S. Visit Uses (flights/current month)</u>	<u>Comments</u>
\$156,550	254	18	U.S. Visit Summary 47 Mexican, 6 Swiss, 1 Canadian, 1 Trinidadian, 4 British, 1 French, 1 Venezuelan

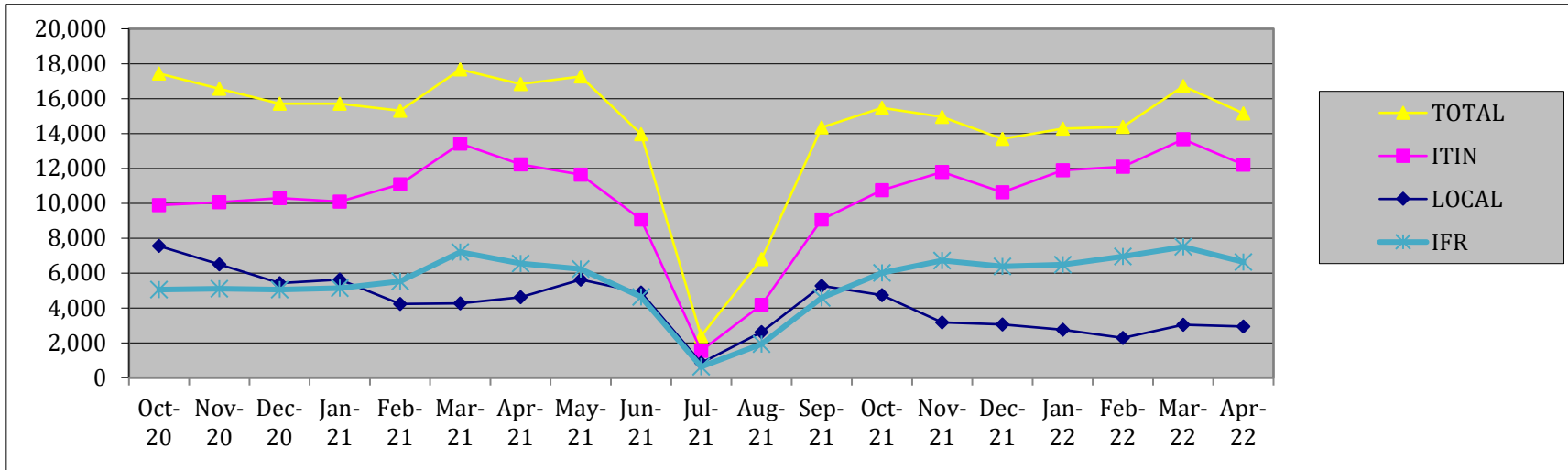
<u>*Revenue (FYTD)</u>	<u>Total Uses Month</u>	<u>Total Uses (FYTD)</u>
2021/2022 \$1,004,550	APRIL 2022 254	2021/2022 1,655
2020/2021 \$689,650	APRIL 2021 179	2020/2021 1,237

*Revenue = User Fees and Overtime Fees Charged to Users
75,000 lbs. + PPR = 38 (calendar year 2022)

SCOTTSDALE AIRPORT OPERATIONS 2020-2021



	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22
ITIN	9,897	10,062	10,298	10,089	11,082	13,416	12,234	11,636	9,071	1,540	4,176	9,069	10,743	11,796	10,630	11,886	12,101	13,667	12,217
LOCAL	7,548	6,496	5,416	5,626	4,220	4,253	4,607	5,631	4,886	843	2,621	5,270	4,730	3,163	3,054	2,741	2,286	3,041	2,927
IFR	5,057	5,094	5,059	5,138	5,528	7,202	6,540	6,226	4,639	626	1,923	4,582	6,009	6,718	6,385	6,484	6,951	7,498	6,628
TOTAL	17,445	16,558	15,714	15,715	15,302	17,669	16,841	17,267	13,957	2,383	6,797	14,339	15,473	14,959	13,684	14,277	14,387	16,708	15,144



** Note - Runway 03/21 was closed for rehabilitation from July 6th to August 14th 2021



COMMISSION INFORMATION REPORT

Discussion and input regarding the Monthly Airport Construction Report

Agenda Item No.: 5

Meeting Date: 05/18/22

Staff Contact: Chris Read,
Asst. Aviation Director-Operations

Phone: (480) 312-2674

Removed



COMMISSION INFORMATION REPORT

Discussion and Input Regarding Monthly
Financial Report for March 2022

Agenda Item No.: 6

Meeting Date: 05/18/22

Staff Contact: Carmen Williams,
Aviation Finance & Administration Manager

Phone: (480) 312-8475

AVIATION OPERATING BUDGET FISCAL YEAR 2021/22

	FY 2021/22		FY 2021/22		FY 2021/22 Year to Date (through March 2022)			
	Adopted Budget		Approved Budget		Approved Budget	Actual	Dollar Variance	% Variance
Revenue	\$6,262,427		\$6,262,427		\$4,762,483	\$6,360,163	\$1,597,680	34%
Expenses	\$2,825,237		\$2,614,347		\$2,127,600	\$2,121,987	-\$5,613	0%
Net	\$3,437,190		\$3,648,080		\$2,634,883	\$4,238,176	\$1,603,293	

AVIATION FUND CASH BALANCE

	Operating	CIP Funds	Total
As of 3/31/22	\$8,787,587	-\$2,925,425	\$5,862,161
As of 3/31/21	\$5,334,092	\$960,119	\$6,294,211

MONTHLY REVENUE AND EXPENDITURE COMPARISON (ACTUALS)

	March 2021	March 2022	Dollar Variance	% Variance
Revenue	\$758,112	\$912,467	\$154,355	20%
Expenses	\$302,786	\$252,631	-\$50,155	-17%
Net	\$455,326	\$659,836	\$204,510	

ACCOUNTS RECEIVABLE AGING REPORT

Aging Report Data as of 4/4/2022

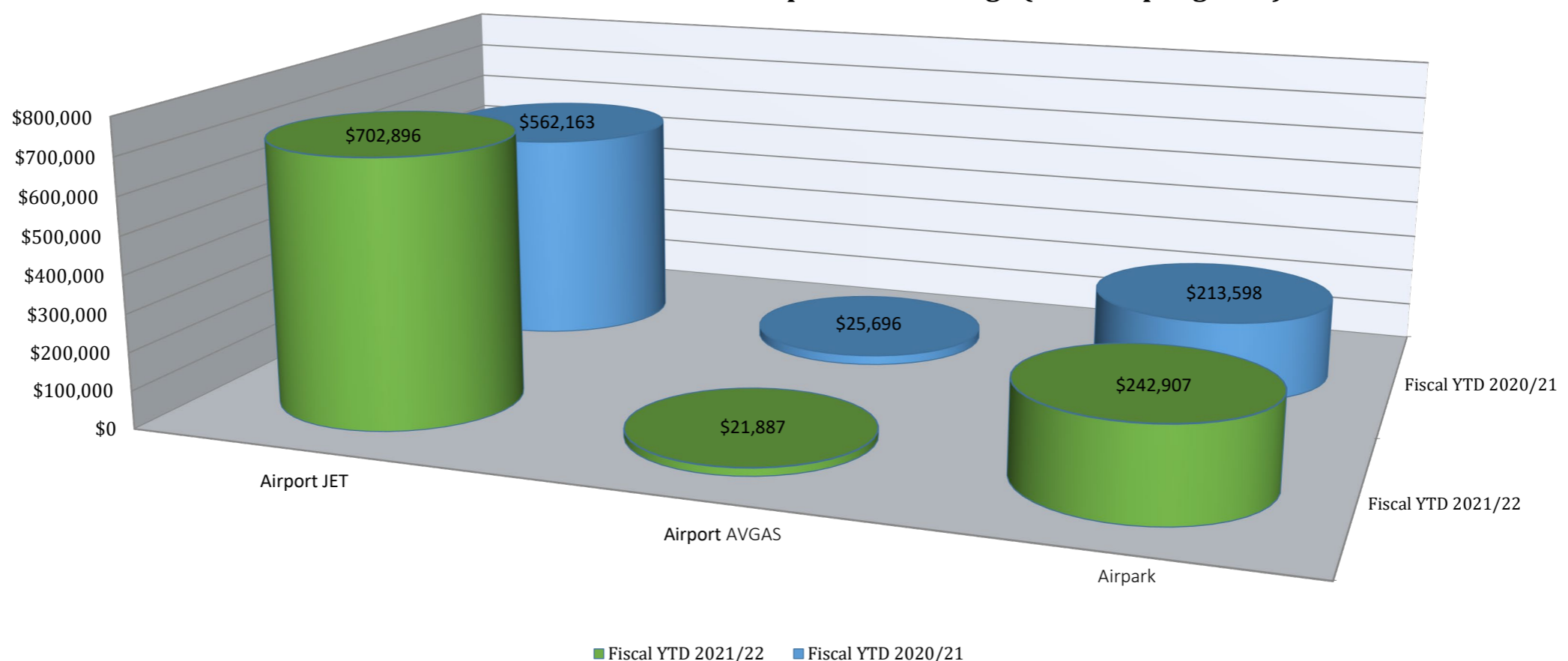
	Current	1-30 Days	31-60 Days	61-90 Days	91-120 Days	>120 Days	Total Amt Due
All Accounts Total	186,925.90	-791.71	-146.86	-449.92	-1,162.48	-200.60	184,174.33

Fuel Flowage (@ \$0.10 per gallon)

	March 2021			March 2022			% Change From Last Yr	
	Revenue	Gallons	% Total	Revenue	Gallons	% Total		
Airport JET	\$102,376	1,023,760	75.4%	\$135,801	1,358,007	76.2%	32.6%	Gal
Airport AVGAS	\$4,338	43,385	3.2%	\$3,553	35,525	2.0%	-18.1%	Gal
Airpark	\$29,102	291,018	21.4%	\$38,973	389,729	21.9%	33.9%	Gal
Total	\$135,816	1,358,163	100.0%	\$178,326	1,783,261	100.0%	31.3%	Gal

	Fiscal YTD 2020/21			Fiscal YTD 2021/22			% Change From Last Yr	
	Revenue	Gallons	% Total	Revenue	Gallons	% Total		
Airport JET	\$664,539	6,758,282	70.9%	\$838,696	8,386,964	73.2%	24.1%	Gal
Airport AVGAS	\$30,035	306,902	3.2%	\$25,439	254,393	2.2%	-17.1%	Gal
Airpark	\$242,699	2,492,612	25.9%	\$281,880	2,818,801	24.6%	13.1%	Gal
Total	\$937,273	9,557,796	100.0%	\$1,146,016	11,460,158	100.0%	19.9%	Gal

Scottsdale Airport Fuel Flowage (@ \$0.10 per gallon) - Fiscal Year-to-Date





COMMISSION ACTION REPORT

Discussion and Possible Action to Accept the Proposed
Aviation Enterprise Fund Five-Year Financial Plan for
FY22/23 – FY26/27

Agenda Item No.: 7

Meeting Date: 05/18/22

Staff Contact: Carmen Williams,
Aviation Finance & Administration
Manager

Phone: (480) 312-8475

INFORMATION

Discussion and possible action to accept the proposed Aviation Enterprise Fund Five-Year Financial Plan for FY22/23 – FY26/27.

PURPOSE

To review the Airport's overall revenues and expenditures forecast (including capital improvements) and to identify any necessary adjustments.

Please note the attached financial plan was finalized and submitted to the City in early March, therefore no adjustments or evaluations have been made. Upon direction by the City Manager, staff will review the budget plan and make adjustments as needed.

Attachment(s): 1. Aviation Enterprise Fund Five-Year Financial Plan

CITY OF SCOTTSDALE
AVIATION FUND
FIVE YEAR FINANCIAL FORECAST

	Actual 2020/21	Adopted 2021/22	Forecast 2021/22	Proposed 2022/23	Forecast 2023/24	Forecast 2024/25	Forecast 2025/26	Forecast 2026/27
Beginning Fund Balance								
Fleet Replacement Reserve	940,227	1,010,500	1,010,500	1,196,500	1,396,300	1,526,800	1,623,200	1,667,900
Future Capital Replacement	-	1,846,467	1,846,467	1,769,800	5,220,800	7,694,500	10,292,100	12,938,100
Operating Reserve	509,853	498,660	825,604	925,597	925,597	922,425	959,550	998,125
Undesignated, Unreserved Fund Balance	1,962,987	1,336,142	1,634,432	1,960,292	701,211	445,083	340,858	164,483
Total Beginning Fund Balance	3,413,067	4,691,769	5,317,003	5,852,189	8,243,908	10,588,808	13,215,708	15,768,608
Revenues								
Airport Fees	6,973,395	5,935,079	5,938,478	7,918,961	7,993,300	8,068,300	8,144,100	8,220,500
Property Rental	176,467	177,348	177,348	182,624	183,300	184,300	185,100	185,900
Jet Fuel	176,584	150,000	150,000	179,000	180,800	182,600	184,400	186,300
Interest Earnings	77,766	59,026	59,026	31,278	45,800	62,100	78,800	88,000
Federal Grants	157,000	-	-	-	-	-	-	-
Miscellaneous	108,361	-	13,690	-	-	-	-	-
Subtotal	7,669,574	6,321,453	6,338,542	8,311,863	8,403,200	8,497,300	8,592,400	8,680,700
Transfers In								
Debt Svc MPC Bonds	692,345	-	-	-	-	-	-	-
Subtotal	692,345	-	-	-	-	-	-	-
Total Sources	8,361,919	6,321,453	6,338,542	8,311,863	8,403,200	8,497,300	8,592,400	8,680,700
Expenditures								
Community and Economic Development	2,747,772	2,850,985	2,703,969	3,072,216	3,139,300	3,259,800	3,384,400	3,514,000
Citywide Direct Cost Allocation	367,923	424,874	424,874	446,810	469,200	492,600	517,200	543,100
Citywide Indirect Cost Allocation	186,722	190,311	190,311	101,966	107,100	112,400	118,000	123,900
Fuel and Maint and Repair	-	-	48,710	-	-	-	-	-
Utilities	-	-	83,125	-	-	-	-	-
Vacation Trade	-	-	-	7,894	-	-	-	-
Leave Accrual Payments	-	9,252	4,752	108,500	10,000	10,200	10,500	10,700
Savings from Vacant Positions	-	(35,000)	(14,932)	(35,000)	(35,900)	(36,800)	(37,600)	(38,500)
Subtotal	3,302,417	3,440,422	3,440,809	3,702,386	3,689,700	3,838,200	3,992,500	4,153,200
Debt Service								
MPC Bonds Debt Svc - Airport	1,721,994	1,724,244	1,724,244	1,719,244	1,722,200	1,722,700	1,720,700	1,721,200
Subtotal	1,721,994	1,724,244	1,724,244	1,719,244	1,722,200	1,722,700	1,720,700	1,721,200
TOTAL OPERATING BUDGET	5,024,411	5,164,666	5,165,053	5,421,630	5,411,900	5,560,900	5,713,200	5,874,400
Transfers Out								
CIP	26,843	604,680	604,680	487,233	619,100	298,800	321,100	282,000
CIP Technology	6,880	33,623	33,623	11,281	27,300	10,700	5,200	9,500
Debt Svc MPC Bonds	692,345	-	-	-	-	-	-	-
Subtotal	726,068	638,303	638,303	498,514	646,400	309,500	326,300	291,500
Total Uses	5,750,479	5,802,969	5,803,356	5,920,144	6,058,300	5,870,400	6,039,500	6,165,900
Sources Over/(Under) Uses	2,611,440	518,484	535,186	2,391,719	2,344,900	2,626,900	2,552,900	2,514,800
Ending Fund Balance								
Fleet Replacement Reserve	1,010,500	1,196,500	1,196,500	1,396,300	1,526,800	1,623,200	1,667,900	1,537,100
Future Capital Replacement	1,846,467	1,769,800	1,769,800	5,220,800	7,694,500	10,292,100	12,938,100	15,585,600
GO Debt Service Reserve - Non Preserve	-	1,073,100	1,073,100	-	-	-	-	-
Operating Reserve	825,604	1,132,600	1,131,225	925,597	922,425	959,550	998,125	1,038,300
Undesignated, Unreserved Fund Balance	2,341,936	38,253	681,564	701,211	445,083	340,858	164,483	122,408
Total Ending Fund Balance	6,024,507	5,210,253	5,852,189	8,243,908	10,588,808	13,215,708	15,768,608	18,283,408

(a) Restated FY 2021/22 Forecast beginning fund balance (-\$0.7 million) to better align with the fund balance calculation used in the Annual Financial Report.

(b) Budget adopted at the division level. At the start of the fiscal year the budget will move to a non-divisional account and then be transferred back to the division monthly as expenses occur.

(c) Beginning in FY 2022/23, the GO Debt Service Reserve - Non Preserve is included in the Future Capital Replacement Reserve.



COMMISSION INFORMATION REPORT

Discussion and Input Regarding
Public Outreach Programs and Planning Projects

Agenda Item No: 8

Meeting Date: 05/18/22

Staff Contact: Sarah Ferrara,
Aviation Planning & Outreach
Coordinator

Phone: (480) 312-8482

INFORMATION

Monthly update of the marketing, community, planning and pilot outreach programs at Scottsdale Airport.

PURPOSE

The purpose of this item is to keep the Airport Advisory Commission informed of the airport’s marketing, outreach and planning projects efforts.

Noise Program Outreach		
Description	Purpose	Status
Next Gen/Phoenix Metroplex	The City Manager sent letter on Dec. 6 formally requesting that Scottsdale be included in the Phoenix Airspace Working Group as new PBN procedures for PHX are considered. FAA has postponed scheduling meeting.	In progress
Noise Outreach	Will conduct noise outreach as necessary.	Completed
Pilot Outreach		
Description	Purpose	Status
Pilot Briefing & Outreach	The FAA Air Traffic Control Tower is scheduling a Pilot Forum for this spring and aviation staff will participate to discuss noise program. In coordination with ATCT, sent email to flight school contacts seeking cooperation to help reduce ground delays by not obstructing taxiway.	In progress
Voluntary Curfew Outreach (10:00 p.m. - 6:00 a.m.)	The Voluntary Curfew Program is designed to respond to a complaint received for an operation between 10 p.m. and 6 a.m. If a flight can be confirmed, a letter is sent out to the operator to ask them for their cooperation in flying outside these hours when possible. There were seven voluntary curfew letters sent out in April.	Completed

Planning Projects		
Description	Purpose	Status
Monitor property development through the Planning Department	Working with the Planning Department to protect the airspace and development uses near Scottsdale Airport. The Planning and Zoning reports listed one project within the Airport Influence Area.	Completed
Community Outreach and Marketing		
Description	Purpose	Status
Media, social media, & list serves	Continuing to produce list serve and social media content as needed. Sent a list serve notice to notify airport users regarding upcoming overnight runway closures and also a newsletter to share news of Chair McDermott receiving the AzAA Corporate Member of the Year award.	Completed
Brochures, flyers, other print materials, webpages & videos	NBAA- BACE will be held October 2022 in Orlando, FL and aviation staff will exhibit to promote upcoming operations plan for Super Bowl.	In process
Community outreach, presentations and events	Aviation staff participated on a panel about marketing at the recent AzAA Conference on May 3 and Scottsdale Vibes podcast on May 11. Two additional presentations are scheduled for an Economic Development Presentation on May 25 and for Realtor's Group on June 7.	In process



COMMISSION INFORMATION REPORT

Administrative report from the Aviation Director, or designee, regarding the status of pending aviation-relative items

Agenda Item No: 9

Meeting Date: 05/18/22

Staff Contact: Gary P. Mascaro,
Aviation Director

Phone: (480) 312-7735

INFORMATION

Discussion regarding status of the Airport Advisory Commission items to City Council, and aviation-related items approved by Planning Commission, Design Review Board or City Council.

- Attachment(s):
1. Airport Advisory Commission Items to City Council
 2. Aviation-related items to Planning Commission, Design Review Board, or City Council
 3. City Council Meeting Calendar

**AIRPORT ADVISORY COMMISSION AVIATION ITEMS TO CITY COUNCIL
2022**

AIRPORT COMMISSION DATE	APPROVED	ITEM DESCRIPTION	CITY COUNCIL DATE	APPROVED
01/19/21	Approved 4-0	Discussion and Possible Action to Recommend Adoption of Resolution No. 12359, Authorizing Lease Agreement 2022-007-COS with 21 Luna, LLC for the lease of General Aviation Box Hangar Space at the Scottsdale Airport. Staff contact: Carmen Williams, Aviation Finance & Administration Manager, 480-312-8475, cawilliams@scottsdaleaz.gov	CC – 02/22/22	Approved on consent
03/16/22	Approved 4-0	Discussion and Possible Action to Recommend to City Council Adoption of Resolution No. 12425 authorizing the acceptance of an airport improvement grant from the Arizona Department of Transportation, Aeronautics Group in the amount of \$728,090 and; Authorizing a FY 2021/22 Aviation Future Grant Contingency Budget Appropriation transfer totaling \$728,090 to a newly created capital improvement project to be titled “Perimeter Service Road Rehabilitation” for the design and construction of airport perimeter road improvements. Staff contact: Chris Read, Assistant Aviation Director – Operations, 480-312-2674, cread@scottsdaleaz.gov	CC- 04/05/22	Approved on consent
05/18/22	?	Discussion and Possible Action to Recommend to City Council Adoption of Resolution No. 12487 authorizing contract No. 22PB019 in the amount of \$4,544,080 with J. Banicki Construction, Inc. to construct Taxiway “A” North and Run-up Area Improvements at Scottsdale Airport. Staff contact: Chris Read, Assistant Aviation Director – Operations, 480-312-26744, cread@scottsdaleaz.gov	CC- 06/21/22	?

**AVIATION-RELATED ITEMS TO PLANNING COMMISSION, DESIGN REVIEW BOARD OR CITY COUNCIL
(Projects that may be on airport, have taxi lane access, have height implications, or have sensitive noise uses)
2022**

AIRPORT COMMISSION DATE	APPROVED	ITEM DESCRIPTION	PLANNING, DRB, OR CITY COUNCIL	APPROVED
N/A	N/A	<p>Falcon's Nest Hangar Request by owner for approval of a site plan, landscape plan, and building elevations for an approximately 26,000 square foot hangar and office building, with Industrial Park (I-1) zoning, and airport access, located at 15650 N. 83rd Way. 13-DR-2021</p>	DR 04-07-22	Approved on Consent
N/A	N/A	<p>New Corporate Hangar for Set Jet Request for approval of a site plan, landscape plan and building elevations for an approximately 16,000 square foot hangar and office building with I-1 (Industrial Park) zoning. 31-DR-2021</p>	DR	?
N/A	N/A	<p>SDL Jet Center Hangar 2 Request approval of the site plan and building elevations for a new aircraft hangar building with approximately 18,000 square feet of building area, all on a 7.8-acre site. 48-DR-2021</p>	Transferred to staff approval	Approved
N/A	N/A	<p>Project Cactus Construction of a 29,400SF maintenance hangar with 4,200SF support space and 9,500SF terminal for transient and based aircraft to support Jet Aviation's business at Scottsdale Airport. Work includes demolition of existing buildings and site features, and creation of access drives, onsite parking and landscaping, and improvement to the ramp as well as modification/addition of a connector to the airfield. 52-DR-2021</p>	DR	?

2022 City Council Meeting Calendar

JANUARY						
S	M	T	W	T	F	S
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2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

FEBRUARY						
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27	28					

MARCH						
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APRIL						
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MAY						
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JUNE						
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JULY						
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31						

AUGUST						
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SEPTEMBER						
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OCTOBER						
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30	31					

NOVEMBER						
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DECEMBER						
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25	26	27	28	29	30	31

Key

	Council Meetings
	Optional Additional Mtg and/or Study Session
	General Plan
	Events
	City of Scottsdale Holidays
	Election
	No meetings will be scheduled
	Strategic Planning Workshop/Retreat

Jan: 12 - MLK Dinner
18 - State of the City Address
Mar: 5-9 - NLC Congressional City Conference
May: 17 - Tentative Budget Adoption
June: 7 - Final Budget Adoption
21 - Property Tax Adoption
28 - Charter Officer Reviews

Revised: 11/18/21

Aug: 2 - Primary Election
30-31 - AZ League Conference (Glendale)
Sep: 1-2 - AZ League Conference (Glendale)
Nov: 8 - General Election
16-19 - NLC City Summit
Dec: 6-7 - Major General Plan Amendments and Reg Council Mtgs
8 - Optional Meeting Date for Regular and GP items, if needed



COMMISSION ACTION REPORT

Discussion and possible action to modify the Airport Advisory Commission meeting schedule and Commission item calendar

Agenda Item No.: 10

Meeting Date: 05/18/22

Staff Contact: Gary P. Mascaro,
Aviation Director

Phone: (480) 312-7735

ACTION

Review Airport Advisory Commission meeting schedule.

PURPOSE

Pursuant to By-Laws of the Scottsdale Airport Advisory Commission, Section 202, *“Regular meetings of the Commission shall be held on the third Wednesday of each month immediately following the study session, unless otherwise scheduled by majority vote of its members. In the event the Commission desires not to hold the preceding study session, the regular meeting shall begin at 5:00 p.m., unless otherwise scheduled by majority vote of its members.”*

Attachment(s): 1. Airport Advisory Commission meeting schedule

Action taken:

AIRPORT ADVISORY COMMISSION SCHEDULE OF MEETINGS - 2022
 (Including anticipated topics and timeline for discussion)

JANUARY						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

- Election of Officers
- By-Laws Review
- Quarterly Noise Program Update

FEBRUARY						
S	M	T	W	T	F	S
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27	28					

- Experience Scottsdale Update

MARCH						
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27	28	29	30	31		

APRIL						
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17	18	19	20	21	22	23
24	25	26	27	28	29	30

- Quarterly Noise Program Update

MAY						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

- Chamber Update

JUNE						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

JULY						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

- Quarterly Noise Program Update

AUGUST						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

SEPTEMBER						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

OCTOBER						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

- Quarterly Noise Program Update
- Annual AZBAA Update

NOVEMBER						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

- Risk Management Update

DECEMBER						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31