

**SCOTTSDALE AIRPORT ADVISORY COMMISSION
MEETING NOTICE AND AGENDA**



**Wednesday, November 16, 2022
5:00 p.m.
Scottsdale Airport Aviation Business Center
Stearman/Thunderbird Meeting Room
15000 N. Airport Drive, Second floor
Scottsdale, AZ**



MARKED AGENDA

AIRPORT ADVISORY COMMISSION

Charles McDermott, Chair
Peter Mier, Vice-Chair
Larry Bernosky
Ken Casey

Michael Goode
David Reid
John Spalj

Call to Order 5:00 P.M.

Roll Call – COMMISSIONER GOODE TELEPHONICALLY, VICE-CHAIR MIER ABSENT

Pledge of Allegiance – CHAIR MCDERMOTT

Aviation Director's Report

The public body may not propose, discuss, deliberate or take legal action on any matter in the summary unless the specific matter is properly noticed for legal action.

DIRECTOR MASCARO WELCOMED THE TWO NEW COMMISSIONERS TO THE BOARD. MASCARO SHARED THAT PREPARATIONS ARE CONTINUING FOR THE UPCOMING SUPER BOWL AND SUPER SEASON. FINALLY, DIRECTOR MASCARO CONGRATULATED JET AVIATION AND NET JETS FOR THEIR GROUNDBREAKING EVENT ON THEIR NEW TERMINAL AND HANGAR SPACE.


Approval of Minutes

Regular Meeting: October 26, 2022

COMMISSIONER BERNOSKY MADE A MOTION TO APPROVE THE REGULAR MEETING MINUTES OF OCTOBER 26, 2022, AS PRESENTED. COMMISSIONER CASEY SECONDED THE MOTION, WHICH CARRIED 6/0 WITH CHAIR MCDERMOTT AND COMMISSIONERS BERNOSKY, CASEY, GOODE, REID AND SPALJ VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

Public Comment - NONE

Citizens may complete one Request to Speak "Public Comment" card per night and submit it to Aviation Staff. Public Comment time is reserved for citizen comment regarding non-agendized items. No official action can be taken on these items. Public Comment is limited to a total of 15 minutes at the beginning and 15 minutes at the end of the meeting. **Speakers are limited to three minutes to address the Commission during "Public Comment."**

 Persons with a disability may request a reasonable accommodation by contacting Airport Administration (480-312-2321). Requests should be made 24 hours in advance or as early as possible to allow time to arrange accommodation. For TTY Users, the Arizona Relay Service (1-800-367-8939) may contact the Aviation Department (480-312-2321).

REGULAR AGENDA

ITEMS 1-11

How the Regular Agenda Works: The Commission takes a separate action on each item on the Regular Agenda. If you wish to address the Commission regarding any or all of the items on the Regular Agenda, please complete a Comment Card for each topic you wish to address and submit it to Aviation Staff. Speakers will be given three minutes to speak per item. Additional time may be granted to speakers representing two or more persons. Cards for designated speakers and the persons they represent must be submitted together. **Comment cards must be submitted before public testimony has begun on any Regular Agenda or Public Hearing item.**

1. Discussion and Possible Action Regarding Application for Airport Aeronautical Business Permit for Runway 3 Aviation Services, LLC to conduct aircraft maintenance and repair services at the Scottsdale Airport
Staff contact: Carmen Williams, Aviation Finance & Administration Manager, 480-312-8475, cawilliams@scottsdaleaz.gov
COMMISSIONER CASEY MADE A MOTION TO APPROVE THE APPLICATION FOR AN AIRPORT AERONAUTICAL BUSINESS PERMIT FOR RUNWAY 3 AVIATION SERVICES, LLC TO CONDUCT AIRCRAFT MAINTENANCE AND REPAIR SERVICES AT SCOTTSDALE AIRPORT. CHAIR MCDERMOTT SECONDED THE MOTION, WHICH CARRIED 6/0 WITH CHAIR MCDERMOTT AND COMMISSIONERS BERNOSKY, CASEY, GOODE, REID AND SPALJ VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.
2. Discussion and Possible Action Regarding Application for Airport Aeronautical Business Permit for Shiny Jets Phoenix, LLC to conduct mobile aircraft washing services at the Scottsdale Airport
Staff contact: Carmen Williams, Aviation Finance & Administration Manager, 480-312-8475, cawilliams@scottsdaleaz.gov
COMMISSIONER CASEY MADE A MOTION TO APPROVE THE APPLICATION FOR AN AIRPORT AERONAUTICAL BUSINESS PERMIT FOR SHINY JETS PHOENIX, LLC TO CONDUCT MOBILE AIRCRAFT WASHING SERVICES AT SCOTTSDALE AIRPORT. CHAIR MCDERMOTT SECONDED THE MOTION, WHICH CARRIED 6/0 WITH CHAIR MCDERMOTT AND COMMISSIONERS BERNOSKY, CASEY, GOODE, REID AND SPALJ VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.
3. Annual Scottsdale Area Chamber of Commerce update
Contact: Mark Stanton, President & CEO, 480-355-2700
4. Discussion and Possible Action Regarding Proposed Verbiage Changes to the Scottsdale Airport/Airpark Rates and Fees Schedule
Staff contact: Gary P. Mascaro, Aviation Director, 480-312-7735, gmascaro@scottsdaleaz.gov
COMMISSIONER SPALJ MADE A MOTION TO APPROVE VERBIAGE CHANGES TO THE SCOTTSDALE AIRPORT/AIRPARK RATES AND FEES SCHEDULE. COMMISSIONER REID SECONDED THE MOTION, WHICH CARRIED 6/0 WITH CHAIR MCDERMOTT, COMMISSIONERS BERNOSKY, CASEY, REID, SPALJ AND GOODE VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

5. Discussion and input regarding Airport and Airpark Aeronautical Business Permit Additions, Cancellations and Revocations
Staff contact: Carmen Williams, Aviation Finance & Administration Manager, 480-312-8475, cawilliams@scottsdaleaz.gov
6. Discussion and input regarding Monthly Financial Report for September
Staff contact: Carmen Williams, Aviation Finance & Administration Manager, 480-312-8475, cawilliams@scottsdaleaz.gov
7. Discussion and input regarding Monthly Operations Report
Staff contact: Chris Read, Assistant Aviation Director-Operations, 480-312-2674, cread@scottsdaleaz.gov
8. Discussion and input regarding Monthly Construction Report
Staff contact: Chris Read, Assistant Aviation Director-Operations, 480-312-2674, cread@scottsdaleaz.gov
9. Discussion and input regarding Public Outreach Programs and Planning Projects
Staff contact: Sarah Ferrara, Aviation Planning & Outreach Coordinator, 480-312-8482, sferrara@scottsdaleaz.gov
10. Administrative report from the Aviation Director, or designee, regarding the status of pending aviation-related items
Staff contact: Gary P. Mascaro, Aviation Director, 480-312-7735, gmascaro@scottsdaleaz.gov
11. Discussion and possible action to modify the Airport Advisory Commission Meeting Schedule and Commission Item Calendar
Staff contact: Gary P. Mascaro, Aviation Director, 480-312-7735, gmascaro@scottsdaleaz.gov
COMMISSIONER CASEY MADE A MOTION TO CANCEL THE DECEMBER 21, 2022, AIRPORT ADVISORY COMMISSION MEETING. COMMISSIONER GOODE SECONDED THE MOTION WHICH CARRIED 6/0 WITH CHAIR MCDERMOTT AND COMMISSIONERS BERNOSKY, CASEY, GOODE, REID AND SPALJ VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

COMMISSIONER SPALJ MADE A MOTION TO POSTPONE THE FEBRUARY 15, 2023, AIRPORT ADVISORY COMMISSION MEETING TO FEBRUARY 22, 2023. CHAIR MCDERMOTT SECONDED THE MOTION WHICH CARRIED 6/0 WITH CHAIR MCDERMOTT AND COMMISSIONERS BERNOSKY, SPALJ, GOODE, REID, AND CASEY VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

Public Comment - NONE

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Future Agenda Items - NONE

Discussion and possible action to add Commissioner requested item on a future agenda.

Adjournment – 5:58 P.M.