

SCOTTSDALE AIRPORT ADVISORY COMMISSION MEETING NOTICE AND AGENDA



Wednesday, November 15, 2023
5:00 p.m.

Scottsdale Airport Aviation Business Center
Stearman/Thunderbird Meeting Room
15000 N. Airport Drive, Second floor
Scottsdale, AZ



AIRPORT ADVISORY COMMISSION

Charles McDermott, Chair
Peter Mier, Vice-Chair
April Beauboeuf
Ken Casey

Michael Goode
David Reid
John Spalj

Call to Order

Roll Call

Pledge of Allegiance

Aviation Director's Report


The public body may not propose, discuss, deliberate, or take legal action on any matter in the summary unless the specific matter is properly noticed for legal action.

Approval of Minutes

Regular Meeting: September 20, 2023

Public Comment

Citizens may complete one Request to Speak "Public Comment" card per night and submit it to Aviation Staff. Public Comment time is reserved for citizen comment regarding non-agendized items. No official action can be taken on these items. Public Comment is limited to a total of 15 minutes at the beginning and 15 minutes at the end of the meeting. **Speakers are limited to three minutes to address the Commission during "Public Comment."**

 Persons with a disability may request a reasonable accommodation by contacting Airport Administration (480-312-2321). Requests should be made 24 hours in advance or as early as possible to allow time to arrange accommodation. For TTY Users, the Arizona Relay Service (1-800-367-8939) may contact the Aviation Department (480-312-2321).

REGULAR AGENDA

ITEMS 1-9

How the Regular Agenda Works: The Commission takes a separate action on each item on the Regular Agenda. If you wish to address the Commission regarding any or all of the items on the Regular Agenda, please complete a Comment Card for each topic you wish to address and submit it to Aviation Staff. Speakers will be given three minutes to speak per item. Additional time may be granted to speakers representing two or more persons. Cards for designated speakers and the persons they represent must be submitted together. **Comment cards must be submitted before public testimony has begun on any Regular Agenda or Public Hearing item.**

1. Recommend to City Council Adoption of Resolution No. 12991 authorizing construction contract No. IFB-072023-104 with Legacy Wireless Solutions, Inc. in the amount of \$262,270.00 for the Main Apron Lighting Upgrade project at Scottsdale Airport and; authorize a FY 2023/24 Aviation Funds Capital Contingency Budget Appropriation transfer of up to \$45,000 to be funded by Aviation Funds and; authorize a FY 2023/24 Aviation Future Grants Capital Contingency Budget Appropriation transfer of up to \$267,484 (\$254,968 Federal and \$12,516 State) to be funded by the respective grant funds. Staff contact: Chris Read, Assistant Aviation Director-Operations, 480-312-2674, cread@scottsdaleaz.gov
2. Discussion and input regarding Airport and Airpark Aeronautical Business Permit Additions, Revocations and Cancellations. Staff contact: Kelli Kuester, Aviation Outreach & Planning Coordinator, 480-312-8482, kkuester@scottsdaleaz.gov
3. Discussion and input regarding Monthly Financial Report for August and September Staff contact: Kelli Kuester, Aviation Outreach & Planning Coordinator, 480-312-8482, kkuester@scottsdaleaz.gov
4. Discussion and input regarding Monthly Operations Report Staff contact: Chris Read, Assistant Aviation Director-Operations, 480-312-2674, cread@scottsdaleaz.gov
5. Discussion and input regarding Monthly Construction Report Staff contact: Chris Read, Assistant Aviation Director-Operations, 480-312-2674, cread@scottsdaleaz.gov
6. Discussion and input regarding Public Outreach Programs and Planning Projects Staff contact: Kelli Kuester, Aviation Planning & Outreach Coordinator, 480-312-8482, kkuester@scottsdaleaz.gov
7. Discussion and input regarding Quarterly Noise Complaint Summary Report, Staff contact: Kelli Kuester, Aviation Planning & Outreach Coordinator, 480-8482, kkuester@scottsdaleaz.gov
8. Administrative report from the Aviation Director, or designee, regarding the status of pending aviation-related items. Staff contact: Gary P. Mascaro, Aviation Director, 480-312-7735, gmascaro@scottsdaleaz.gov

9. Discussion and possible action to modify the Airport Advisory Commission Meeting Schedule and Commission Item Calendar. Staff contact: Gary P. Mascaro, Aviation Director, 480-312-7735, gmascaro@scottsdaleaz.gov

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Future Agenda Items

Discussion and possible action to add Commissioner requested item on a future agenda.

Adjournment

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Future Agenda Items

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Adjournment



COMMISSION INFORMATION REPORT
APPROVAL OF MINUTES

Meeting Date: 11/15/23

Contact: Gary P. Mascaro,
Aviation Director

Phone: (480) 312-7735

ACTION

Approval of Minutes – Regular Meeting
September 20, 2023

Attachment(s): 1. Draft of minutes of the September 20, 2023, Regular Meeting

Action taken:



**SCOTTSDALE AIRPORT ADVISORY COMMISSION
PUBLIC MEETING**

**Scottsdale Airport Aviation Business Center
Stearman/Thunderbird Meeting Room
15000 N. Airport Drive
Scottsdale, Arizona
Wednesday, September 20, 2023**

DRAFT MINUTES

PRESENT: Charles McDermott, Chair
Peter Mier, Vice Chair
Larry Bernosky
Michael Goode (telephonic)
David Reid
Ken Casey

ABSENT: John Spalj

STAFF: Gary Mascaro, Aviation Director
Kelli Kuester, Aviation Planning and Outreach Coordinator
Sarah Ferrara, Aviation Planning and Outreach Coordinator
Chris Read, Assistant Aviation Director-Operations
Bryan Cluff, Planning Manager

GUESTS: Shannon Day, Out West Aviation, LLC
Kevin Trager, WC Aviation, Inc.
Danny Larson, Jet Aviation
John Berry, Law Firm of Berry and Riddell

CALL TO ORDER

The meeting was called to order at 5:00 p.m.

ROLL CALL

A formal roll call confirmed the presence of Commissioners as noted above.

AVIATION DIRECTOR'S REPORT

Gary Mascaro, Aviation Director, congratulated Sarah Ferrara on her upcoming retirement and welcomed Kelli Kuester to the Aviation Department as Sarah's replacement. In addition, he thanked Commissioner Bernosky for his six years of service on the Airport Advisory Commission.

1. Regular Meeting: June 21, 2023

VICE CHAIR MIER MADE A MOTION TO APPROVE THE REGULAR MEETING MINUTES OF JUNE 21, 2023 AS PRESENTED. COMMISSIONER BERNOSKY SECONDED THE MOTION, WHICH CARRIED 6/0 WITH CHAIR MCDERMOTT, VICE CHAIR MIER AND COMMISSIONERS BERNOSKY, CASEY, GOODE, AND REID VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

PUBLIC COMMENT

There were no public comments.

REGULAR AGENDA ITEMS 1-16

1. Discussion and possible action regarding application for Airport Aeronautical Business Permit for Out West Aviation, LLC, to conduct hangar/shade leasing services at Scottsdale Airport

Kelli Kuester, Aviation Outreach and Planning Coordinator, stated that Out West Aviation, LLC, currently leases a box hangar from the Airport. They are looking to sublease additional space. They have met the requirements of the permit. Manager Shannon Day was present to answer any questions from the Commission. In response to a Commission question, Mr. Day stated that Out West currently has one hangar.

COMMISSIONER REID MADE A MOTION TO APPROVE THE APPLICATION FOR AN AIRPORT AERONAUTICAL BUSINESS PERMIT FOR OUT WEST AVIATION, LLC TO CONDUCT HANGAR/SHADE LEASING SERVICES AT SCOTTSDALE AIRPORT. COMMISSIONER CASEY SECONDED THE MOTION, WHICH CARRIED 6/0 WITH CHAIR MCDERMOTT, VICE CHAIR MIER AND COMMISSIONERS BERNOSKY, CASEY, GOODE, AND REID VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

2. Discussion and possible action regarding application for Airport Aeronautical Business Permit for WC Aviation, Inc., to conduct aircraft maintenance and repair services at Scottsdale Airport

Ms. Kuester stated that WC Aviation has met the requirements of the permit. Kevin Trager was present to answer question from the Commission.

In response to a question from Chair McDermott, Mr. Trager stated that they envision having approximately 20 full-time employees.

In response to a question from Commissioner Bernosky, Mr. Trager stated that they specialize in AOG services for multiple aircraft, mostly corporate jets. They will be doing limited inspections.

COMMISSIONER CASEY MADE A MOTION TO APPROVE THE APPLICATION FOR AN AIRPORT AERONAUTICAL BUSINESS PERMIT FOR WC AVIATION, INC., TO CONDUCT AIRCRAFT MAINTENANCE AND REPAIR SERVICES AT SCOTTSDALE AIRPORT. VICE CHAIR MIER SECONDED THE MOTION, WHICH CARRIED 6/0 WITH CHAIR MCDERMOTT, VICE CHAIR MIER AND COMMISSIONERS BERNOSKY, CASEY, GOODE, AND REID VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

3. Adopt Resolution No. 12923 authorizing a Second Amended and Restated Lease Agreement No. 2018-193-City of Scottsdale-A2 with Jet Aviation Scottsdale, LLC

Mr. Mascaro stated that this item is brought for action to discuss changes negotiated between the City and Jet Aviation for updating and reinstating their lease. A redline of changes and the final version were provided in the Commission packets. Most changes involve clarity in terms; modification of lease square footage; update exhibits; provide options for term extension; modify time periods for improvements. The original lease was executed in December 2018, involving the FBO operation (also referred to as original first hangar), with the original term expiration of 2059. A first amendment reflected an increase in monthly base rent and lease apron square footage to address further plans. This eventually changed, requiring a reduction to accommodate current development. Also included was updates to construction milestones. If the Lessee demonstrates an expenditure of \$29 million in improvements to the satisfaction of the Aviation Director, the Lessee shall be vested with an option to extend this lease for an additional 15-year period beyond the original term and automatic extension set forth. The Lessee is certainly moving forward with the new NetJet set and completion of the Hangar Two facility. If the Lessee completes all of the Phase IIB improvements no later than May 22, 2026, the term shall be automatically extended an additional five years to January 31, 2064. Administrative changes were made to the insurance section. Mr. Mascaro answered questions about development and hangar space locations within the lease area.

In response to a query from Commissioner Goode, Mr. Mascaro advised that he abstain from voting, due to his relationship with NetJet.

In response to a question from Commissioner Casey, Danny Larson, Vice President of Real Estate for Jet Aviation, provided an estimated overview of the development timeline.

VICE CHAIR MIER MADE A MOTION TO AUTHORIZE A SECOND AMENDED AND RESTATED LEASE AGREEMENT NO. 2018-193-COS-A2 WITH JET AVIATION SCOTTSDALE, LLC. CHAIR MCDERMOTT SECONDED THE MOTION, WHICH CARRIED 5/0 WITH CHAIR MCDERMOTT, VICE CHAIR MIER AND COMMISSIONERS BERNOSKY, CASEY, AND REID VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES. COMMISSIONER GOODE ABSTAINED.

4. Discussion and Possible Action for a Recommendation to the Planning Commission and City Council regarding case 15-ZN-2022, a request by owner for a zoning district map amendment, amending the stipulations and development plan of case 14-ZN-1991, increasing the allowed building height from 36 feet to 42 feet 4 inches and the allowed

floor area ratio from 0.25 to 0.79 to allow for redevelopment of the site into a new 3-story residential health care facility including up to 143 residential healthcare units having up to 164 beds (both minimal and specialized care) on a +/- 5.78-acre site with Central Business Planned Community District (C-2PCD) zoning.

Bryan Cluff, Planning Manager, provided an overview of the application request. The request does not change the zoning, but amends stipulations from a prior planned community district related to the floor area ratio. The site location, attributions and proposed site plan were reviewed. The proposed healthcare facility development details were outlined. The existing zoning is C-2, commercial, which allows for residential healthcare facility land uses. However, it is part of the planned community district, which originally included specific stipulations relevant to this parcel, which limited the floor area ratio on the property to 0.25 times net lot area. The application seeks to amend the stipulation to allow floor area within the building. Amendments also include land issue revisions via zoning. Conceptual elevations were reviewed. The project is outside of the 55 DNL and Part 150 allows for the proposed land use. The proposed building height is inclusive of rooftop appurtenances.

In response to a question from Commissioner Bernosky, Mr. Cluff stated his understanding that the operation of the facility is intended to be on a rental basis operated as a care facility for tenants.

John Berry, Law Firm of Berry and Riddell, provided additional development details, noting that a zoning change is not being requested. The request is to change requirements that were imposed on the property decades ago. The General Plan 2035 includes promotion of opportunities to allow seniors to age in place as well as to provide for the increasing needs of the City's senior population. Part 150 requirements for this use and this area do not require noise attenuation construction. However, even with its location outside the 55 DNL, the developer will voluntarily implement noise attenuation as a stipulation.

COMMISSIONER CASEY MADE A MOTION TO RECOMMEND TO THE PLANNING COMMISSION AND THE CITY COUNCIL REGARDING CASE 15-ZN-2022 A REQUEST BY OWNER FOR A ZONING DISTRICT MAP AMENDMENT, AMENDING THE STIPULATIONS AND DEVELOPMENT PLAN OF CASE 14-ZN-1991. CHAIR MCDERMOTT SECONDED THE MOTION, WHICH CARRIED 6/0 WITH CHAIR MCDERMOTT, VICE CHAIR MIER AND COMMISSIONERS BERNOSKY, CASEY, GOODE, AND REID VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

5. Discussion and Possible Action for a Recommendation to the Planning Commission and City Council regarding case 13-ZN-2020#2, a request by owner for a zoning district map amendment from Planned Community District, Industrial Park (P-C I-1) zoning to Planned Community District with P-C comparable Planned Airpark Core, Airpark Mixed-Use - Residential (P-C PCP AMU-R) zoning to accommodate an amendment to the original development plan (13-ZN-2020) to allow for 2,552 multi-family residential units, a hotel, and retail in six five-story buildings, up to 67 feet in height, and an increase in allowed floor area ratio (FAR) from 0.8 to 1.1, on a +/- 41-acre portion of a +/- 68-acre site, located at 8300 E Axon Way.

This agenda item was removed.

6. Discussion and possible action to recommend to City Council adoption of Resolution No. 12920 authorizing Contract No. 2023-134-COS with Mead & Hunt, Inc. to provide Engineering Services at Scottsdale Airport.

Chris Read, Assistant Aviation Director-Operations, stated that this agenda item addresses the need to engage an engineering firm to assist with design and construction administration. He provided an overview of the procurement process that ultimately led to the selection of Mead & Hunt to provide such services. The contract includes a \$1 million per fiscal year maximum.

In response to a question from Chair McDermott, Mr. Read stated that the projects included in Attachment A scope of work include estimated project costs to be finalized at the time the project occurs.

Mr. Read confirmed Chair McDermott's understanding that although effective this year, CPI increases will result in increased costs, with a cap of no greater than 5 percent.

CHAIR MCDERMOTT MADE A MOTION TO RECOMMEND TO CITY COUNCIL ADOPTION OF RESOLUTION NO. 12920 AUTHORIZING CONTRACT NO. 2023-134-COS WITH MEAD & HUNT, INC. COMMISSIONER CASEY SECONDED THE MOTION, WHICH CARRIED 6/0 WITH CHAIR MCDERMOTT, VICE CHAIR MIER AND COMMISSIONERS BERNOSKY, CASEY, GOODE, AND REID VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

7. Discussion and possible action to recommend to City Council adoption of Resolution No. 12921 authorizing Contract No. IFB-052023-091 with J. Banicki Construction, Inc. in the amount of \$501,745.50 to construct Taxiway A4 improvements at Scottsdale Airport.

Mr. Read discussed that this is an upcoming ADOT and federally funded project. It involves rehabilitation of pavement along the small taxiway that runs between the runway and the Alpha Taxiway as a low-bid project. This project will be funded with a grant from the FAA that will cover 91.06 percent. ADOT will also provide a grant that will cover 4.47 percent and the Aviation Enterprise Fund will provide a match of 4.47 percent. If approved by the Commission, the item will go before City Council for approval, followed by anticipated construction in October/November 2023. The timeline for completion is nine working days.

Commissioner Reid inquired whether the project is a repaving or reconstruction process. Mr. Read stated that they refer to it as a rehab project, which includes stripping four inches of pavement and cleanup of the sub-grading, followed by repaving and restriping. The work will be performed during overnight hours. Notifications are provided in advance. Other procedures followed during construction projects were reviewed.

In response to question from Commissioner Casey, Mr. Mascaro stated that based on a previous study for the runway closure, there was an average of two operations between 9 and 10 p.m., with no operations after 10 p.m.

CHAIR MCDERMOTT MADE A MOTION TO RECOMMEND TO CITY COUNCIL ADOPTION OF RESOLUTION NO. 12921 AUTHORIZING CONTRACT NO. IFB-052023-091 WITH J. BANICKI CONSTRUCTION, INC. IN THE AMOUNT OF \$501,745.50 TO CONSTRUCT TAXIWAY A4 IMPROVEMENTS AT SCOTTSDALE AIRPORT. COMMISSIONER REID SECONDED THE MOTION, WHICH CARRIED 6/0 WITH CHAIR MCDERMOTT, VICE CHAIR MIER AND

COMMISSIONERS BERNOSKY, CASEY, GOODE, AND REID VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

8. Discussion and possible action to modify the Airport Rules and Regulations

Mr. Read stated that the revisions address cleanups and clarifications within the primary guiding documents. Two of the three FBOs do not lease ramp space. The revisions provide clarification in Section 2-10 to identify which ramp areas that are City owned, operated and maintained, their proximity to the FBOs and the areas the FBOs are permitted to utilize. Clarifications under Section 4.5 address required equipment to operate on the taxiways and runways and specifically call out the requirement for the rotating beacon to be on and operating.

VICE CHAIR MIER MADE A MOTION TO MODIFY THE AIRPORT RULES AND REGULATIONS. CHAIR MCDERMOTT SECONDED THE MOTION, WHICH CARRIED 6/0 WITH CHAIR MCDERMOTT, VICE CHAIR MIER AND COMMISSIONERS BERNOSKY, CASEY, GOODE, AND REID VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

9. Discussion and input regarding Monthly Operations Report

Mr. Read stated that there were 5 alert type 1s over the period. Customs revenue fiscal year to date totaled \$99,275, compared with \$99,075 last year. Total uses per month were 84 compared with 95 last year. Total uses fiscal year to date were 173, compared with 184 last year. PPRs totaled 91 for the calendar year. The FAA Business Jet Report for August lists Scottsdale Airport at number 10.

10. Discussion and input regarding Monthly Construction Report

Mr. Read provided an update on the perimeter road project, which the Commission approved prior to the summer break. The pavement has been completely laid and the markings are in progress, with the project substantially complete by the end of the evening. There was minimal disruption to operations. Photos were reviewed. The next project schedule is the Airport Drive Rehabilitation with a timeline of 19 days and an overnight schedule. Notifications will be provided. The roadway will remain open. The final project for the season is the main apron lighting rehabilitation, to include replacement of aged and inefficient light fixtures with new LED fixtures.

11. Discussion and input regarding Airport and Airpark Aeronautical Business Permit additions, revocations and cancellations

Ms. Kuester noted that the two approved permits are illustrated in green in the report. Two AVPs were revoked, Detail Boys, LLC and Jeffare Catering. Shiny Jets Phoenix, LLC has recently cancelled its permit.

In response to a question from Commissioner Bernosky, Ms. Kuester stated that the revocations were due to nonpayment.

12. Discussion and input regarding Monthly Financial Report for June and July 2023

Ms. Kuester reported that for June, the approved budget for revenues was \$8.28 million, with actuals at \$9.61 million. Expenses were budgeted at \$3.08 million and actuals were \$3.04 million. To close out Fiscal Year 2022/23, the budget finished at \$38,000 below on expenses and \$1.3 million above in revenues. For June, revenues decreased by \$274,000 and expenses are commensurate with last year. The decrease in revenues reflects that during last year, the Airport received a federal grant for COVID relief at \$205,000. The Aviation Fund Cash Balance is \$10.6 million as of June 30th. For June, FBO fuel sales account for 71.8 percent of total fuel. AVGAS was 2.9 percent and Airpark was 25.3 percent. Total gallons pumped were 1.4 million, down 9.7 percent over last June. The total fiscal year comparison reflects a slight decrease of 0.7 percent.

Commissioner Casey commented that AVGAS is up significantly since from May 2022 to May 2023 by nearly 20 percent. Mr. Mascaro cited the significant increase in flight training school activity amidst a pilot shortage and airline grants. Corporate aviation is leveling out compared to COVID time period volumes.

Ms. Kuester noted that there is one month of data for July, as it is the beginning of the new fiscal year. The approved budget for revenues is \$787 with actuals at \$1.33 million. Expenses were budgeted at \$262,000 and actuals were \$348,000, likely due to the timing of the Customs quarterly invoice. Revenues are slightly higher than last year by \$101,000. Expenses are on track. The Aviation Cash Fund balance is \$6.15 million as of July 31st. For July, FBO fuel sales accounted for 65.6 percent of total fuel. AVGAS was 3.6 percent and Airpark Operator were at 30.8 percent. Total gallons pumped was 1.1 million, up 1.1 percent over last July.

Commissioner Reid asked Mr. Mascaro to address the \$101,000 revenue increase. Mr. Mascaro stated that specifics for the increase are not known, but are likely as a result of a mix of items adding up to that amount, rather than one specific item. These may include Customs, permit fees and lease rate increases. The revenue increase is likely to remain in place over the term of the fiscal year.

13. Discussion and input regarding Public Outreach Programs and Planning Projects

Sarah Ferrara, Aviation Planning & Outreach Coordinator, stated that there was one voluntary curfew letter in June, six letters in July and five in August. For property development monitored through the Planning Department, there was one project in June, three in July and five in August. Listserv notices were issued for public comment on the proposed pavement improvement within the floodplain, Taxiway B closure, staff changes and summer news. The NBAA-BACE National Conference will be held in Las Vegas in October. A presentation and tour will be given to Scottsdale leadership on September 29th.

14. Discussion and input regarding Quarterly Noise Complaint Report

Ms. Ferrara stated that there were 10 callbacks and 1 email from staff in response to contacts to the noise complaint system from April through June. There were 19 repeat complainants and 11 new. There has been a significant decrease in complaints for the same quarter from 389 in 2022 to 182 in 2023. In general complaints relate to low altitudes and pattern work.

15. Administrative report from the Aviation Director, or designee, regarding the status of pending aviation-related items

Mr. Macaro stated that the list of items will be increasing, due to the significant increase in activity, however there no major developments or updates at this time. The Northsight residential development discussed during the meeting will go to the Planning Commission on October 25th. The AXON project will eventually come before the Commission for review and the Banner Health Medical Campus will likely come as well.

16. Discussion and possible action to modify the Airport Advisory Commission meeting schedule and Commission item calendar

Mr. Mascaro requested cancellation of the October meeting, as it conflicts with the NBAA conference. In addition, staff requests to move the December meeting to December 13th.

VICE CHAIR MIER MADE A MOTION TO CANCEL THE OCTOBER 18, 2023, AIRPORT ADVISORY COMMISSION MEETING AND TO MOVE THE DECEMBER MEETING TO DECEMBER 13, 2023. COMMISSIONER REID SECONDED THE MOTION WHICH CARRIED 6/0 WITH CHAIR MCDERMOTT, VICE CHAIR MIER, COMMISSIONERS BERNOSKY, CASEY, GOODE, AND REID VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

PUBLIC COMMENT

There were no public comments.

FUTURE AGENDA ITEMS

There were no items added.

ADJOURNMENT

With no further business to discuss, the meeting adjourned at 6:25 p.m.

SUBMITTED BY:

eScribers, LLC



COMMISSION ACTION REPORT

Discussion and Possible Action to Recommend to City Council Adoption of Resolution No. 12991 authorizing the award of contract no. IFB – 072023-104 with Legacy Wireless Services, Inc. in the amount of \$262,270 to construct Main Apron Lighting Upgrades; and

Authorize a FY 2023/24 Aviation Funds Capital Contingency Budget Appropriation transfer of up to \$45,000 to be funded by Aviation funds; and a FY 2023/24 Aviation Future Grants Capital Contingency Budget Appropriation transfer of up to \$267,484 (\$254,968 Federal and \$12,516 State) to be funded by the respective grant funds.

Agenda Item No.: 1

Meeting Date: 11/15/23

Staff Contact: Chris Read,
Asst. Aviation Director -Operations

Phone: (480) 312-2674

ACTION

The Airport Advisory Commission considers possible action to recommend to City Council Adoption of Resolution No. 12991 authorizing the award of contract no. IFB – 072023-104 with Legacy Wireless Services, Inc. in the amount of \$262,270 to construct Main Apron Lighting Upgrades; and

Authorize two budget adjustments to Aviation Capital Improvement Project (AJ01)

- 1) a FY 2023/24 Aviation Funds Capital Contingency Budget Appropriation transfer of up to \$45,000 to be funded by the Aviation fund.
- 2) a FY 2023/24 Aviation Future Grants Capital Contingency Budget Appropriation transfer of up to \$267,484 (\$254,968 Federal and \$12,516 State) to be funded by the respective grant funds.

PURPOSE

This contract will provide the services necessary to improve the main apron lighting at the City's Airport. This action will also ensure that sufficient funding is in place for the project.

KEY CONSIDERATIONS

- The main apron lighting consists of eleven 65-foot-tall light poles located on the west side of the airport.
- The scope of work includes replacing the old light fixtures with new, energy efficient L.E.D. light fixtures.
- The project will be funded with a grant fund from the FAA and a matching grant from ADOT Aeronautics.
- It will also be funded by an additional \$95,000 of Aviation Enterprise Funds. See funding summary below. The additional funding above the cost of the construction contract will be used to pay for design and construction administration.
- If the contract is awarded as scheduled, the work associated with this project as soon as the fixtures are available.

Commission Action Report

Agenda Item No.: 1

- The project is scheduled to take 11 days to complete.
- The Aviation Department worked with the City’s Purchasing Department to ensure that the project was bid in accordance with State and local procurement regulations/codes.

Funding summary

| Main Apron Lighting Upgrades | Original Budget |
|-------------------------------------|------------------------|
| Aviation Funds | \$50,000 |
| Grants | \$0 |
| Total | \$50,000 |

| Main Apron Lighting Upgrades | Adjusted Budget |
|-------------------------------------|------------------------|
| Aviation Funds | \$95,000 |
| Grants | \$262,270 |
| Total | \$357,270 |

Attachment(s): 1. Draft Resolution No. 12991
2. Draft Contract No. IFB-072023-104
3. Project area map

Action Taken:

RESOLUTION NO. 12991

A RESOLUTION OF THE COUNCIL OF THE CITY OF SCOTTSDALE, ARIZONA AUTHORIZING THE AWARD OF CONSTRUCTION CONTRACT NO. IFB-072023-104 WITH LEGACY WIRELESS, INC., FOR THE AIRPORT MAIN APRON LIGHTING UPGRADES PROJECT; AND AUTHORIZE A 2023/24 AVIATION FUND CAPITAL CONTINGENCY BUDGET APPROPRIATION TRANSFER OF UP TO \$45,000 TO BE FUNDED BY AVIATION FUNDS; AND AUTHORIZE A FY 2023/24 AVIATION FUTURE GRANTS CAPITAL CONTINGENCY BUDGET APPROPRIATION TRANSFER OF UP TO \$267,484 (\$254,968 FEDERAL AND \$12,516 STATE) TO BE FUNDED BY THE RESPECTIVE GRANTS FUNDS.

WHEREAS, the City of Scottsdale desires to construct perimeter road improvements at Scottsdale airport; and

WHEREAS, Legacy Wireless Services, Inc., has offered to provide to the City the requisite construction services necessary for construction the airport main apron lighting upgrades project; and

WHEREAS, Section 2 of Ordinance No. 4460 allows expenditures to be made from budget contingencies and reserves upon recommendation of the City Manager and approval of the Council;

WHEREAS, the City is required to balance its budget and all associated funds; now, therefore

BE IT RESOLVED by the Council of the City of Scottsdale as follows:

Section 1. That the Mayor of the City of Scottsdale is hereby authorized and directed to execute Agreement No. IFB 072023-104, in the amount of two hundred sixty-seven thousand two hundred seventy dollars (\$262,270.00) between the City and Legacy Wireless Services, Inc. for construction services in connection with the airport main apron lighting upgrade project.

Section 2. The Council hereby authorizes a FY 2023/24 aviation fund capital contingency budget appropriation of up to \$45,000 to be funded by aviation funds.

Section 3. The Council hereby authorizes a FY 2023/24 aviation future grants capital contingency budget appropriation transfer of up to \$267,484 (\$254,968 Federal and \$12,516 State) to be funded by the respective grant funds.

PASSED AND ADOPTED by the Council of the City of Scottsdale, Arizona, this 5th day of December 2023.

ATTEST:

CITY OF SCOTTSDALE,
an Arizona municipal corporation

Ben Lane, City Clerk

David D. Ortega, Mayor

APPROVED AS TO FORM:

Sherry R. Scott, City Attorney
By: Eric C. Anderson
Senior Assistant City Attorney

DRAFT



**CITY OF SCOTTSDALE
CONSTRUCTION CONTRACT**

BID NUMBER: IFB-072023-104

PROJECT NUMBER: AJ01

PROJECT NAME: Airport Main Apron Lighting Upgrade Project

THIS CONTRACT, entered into this _____ day of December 2023, between Legacy Wireless Services, Inc., an Arizona Corporation, herein after designated "Contractor" and the City of Scottsdale, County of Maricopa, and State of Arizona, a municipal corporation, organized and existing under and by virtue of the laws of the State of Arizona, the "City".

WITNESSETH:

The Contractor, in consideration of the sum to be paid Contractor by the City, in the manner and at the time provided, and of the other covenants and agreements contained in this Contract and under the penalties expressed in the bonds provided, agrees, for itself, its heirs, executors, administrators, successors, and assigns as follows:

SECTION 1 - SCOPE OF WORK: The Contractor will furnish any and all labor, materials, equipment, transportation, utilities, services and facilities required to perform all work for Bid No. IFB-072023-104, Project No. (AJ01) and to completely and totally construct the project and install the material in the project for the City, in a good workmanlike and substantial manner to the satisfaction of the City and under the oversight of the City, or other properly authorized agents and strictly in accordance with the Plans and Specifications prepared for the City, and with any modifications of the Plans and Specifications and other documents that may be made by the City or other properly authorized agents, as provided in this Contract.

The Contractor agrees that this Contract, as awarded, is for Bid No. IFB-072023-104, Project No. AJ01, SOLICITATION title Airport Main Apron Lighting Upgrade Project in the amount of \$262,270.00 and understands that payment for the total work will be made on the basis of the indicated amount(s), as bid in the Bid Form.

SECTION 2 - CONTRACT DOCUMENTS: The Contract Documents consist of the Invitation for Bid, Bid No. IFB-072023-104, Plans, Standard Specifications and Details, Project Manuals, General and Special Provisions, Addenda, if any, and Contractor's Bid, as accepted by the Mayor and Council. Performance Bond, Payment Bond, Certificates of Insurance, and Change Orders, if any, are by this reference made a part of this Contract.

BID NUMBER: IFB-072023-104

PROJECT NUMBER: AJ01

PROJECT NAME: Airport Main Apron Lighting Upgrade Project

SECTION 3 - TIME OF COMPLETION: The Contractor further covenants and agrees at its own proper cost and expense, to do all work as required for the construction of the improvements and to completely construct the project and install the materials, as called for by the Contract Documents free and clear of all claims, liens, and charges whatsoever, in the manner and under the conditions specified within the time, or times, stated in the bid documents.

SECTION 4 - PAYMENTS: In consideration of the faithful performance of the work as stated in the Contract Documents, which have been made a part of this Contract by reference, and in accordance with the directions of the City, through its Contract Administrator or other properly authorized agent and to City's satisfaction, the City agrees to pay the Contractor the amount earned, computed from actual quantities of work performed and accepted or materials furnished at the unit bid and/or lump sum price on the Bid Form. Any progress payments made must be in accordance with the General Terms and Conditions as stated in the Contract Documents and final payment will be made within 60 days after final inspection and acceptance of the work.

SECTION 5 - CONTRACT ADMINISTRATOR IS: Chris Read or designee.

IN WITNESS WHEREOF, 2 identical counterparts of this contract, each of which are for all purposes considered an original, have been duly executed by the parties on the date and year first above written.

CITY OF SCOTTSDALE

By: _____
David D. Ortega, Mayor

CONTRACTOR:

Legacy Wireless Services, Inc.
15580 SE For Mor Court
Clackamas, OR 97015

(James Kramer, President)

By: _____
(signature of authorized representative)

ATTEST:

BY: _____
Ben Lane, City Clerk

REVIEWED:

George Woods
Risk Management Director

Jenn Myers
Purchasing Director

Chris Read
Contract Administrator

APPROVED AS TO FORM:

Sherry R. Scott, City Attorney
By: Eric C. Anderson
Senior Assistant City Attorney

AIRPORT MAIN APRON LIGHTING UPGRADES
PROJECT AREA MAP





COMMISSION ACTION REPORT

Discussion and input regarding Airport and Airpark Aeronautical Business Permit Additions, Cancellations, and Revocations

Agenda Item No.: 2

Meeting Date: 11/15/23

Staff Contact: Kelli Kuester,
Aviation Planning & Outreach
Coordinator

Phone: (480) 312-8482

INFORMATION

Review of Airport and Airpark permittees and major tenant Aeronautical Business Permit additions, cancellations, and revocations.

PURPOSE

Per the request of the Airport Advisory Commission, a report will be provided as needed indicating additions, cancellations, and revocations of Aeronautical Business Permits.

KEY CONSIDERATIONS

- Attached are the current lists of Airport and Airpark permittees.
- List provides what type of aeronautical activity the business is conducting and the contact information.
- Any additions, cancellations, suspensions, and revocations will be highlighted on the list.

Attachment(s):
1. Current Airport Permittee List by Category
2. Current Airpark Permittee List by Category

AIRPORT AERONAUTICAL BUSINESS PERMITS & TENANTS

NOVEMBER 2023

| AIRCRAFT CHARTER, SALES & MANAGEMENT | | | | |
|--|---------------------------------------|-----------------|---------------------|------------------|
| BUSINESS NAME | ACTIVITY | LOCATION | CONTACT | TELEPHONE |
| ALL ACCESS MOTORSPORTS, LLC dba ALL ACCESS JETS | CHARTER BROKERAGE | SFS | BRADLEY CRAIG | |
| AMERICAN FLIGHT SUPPORT, LLC | CHARTER BROKERAGE | JA | BEN MOKE | 888-245-4017 |
| ASI CHARTER INC. dba PEAK MEDEVAC INTL | AIRCRAFT CHARTER | AASC | EUGENE HAGGAN | 720-649-0600 |
| ATLANTIC AVIATION - CHARTER | AIRCRAFT CHARTER | AASC | RICK WIELEBSKI | 480-948-2400 |
| BUSINESS AIRCRAFT MANAGEMENT dba EXECUTIVE AIRCRAFT SERVICES | AIRCRAFT CHARTER/SALES/MANAGEMENT | SFS | GORDON JOHNSON | 480-905-8659 |
| C. WRIGHT AVIATION, LLC | AIRCRAFT SALES/CHARTER BROKERAGE | AASC | CYGNE LASHAE SWAN | 480-500-1818 |
| CB AVIATION, INC. | AIRCRAFT CHARTER/MANAGEMENT | JA | PHIL TORSELLO | 801-621-0326 |
| CIRRUS DESIGN CORP DBA CIRRUS AIRCRAFT | AIRCRAFT MANAGEMENT/SALES | AA | RAVI DHARNIDHARKA | 865-724-1959 |
| G.G.R. AVIATION | AIRCRAFT MANAGEMENT | SFS | GUY MILANOVITS | 480-614-1166 |
| GRANDVIEW AVIATION, LLC | AIRCRAFT CHARTER | SFS | DARRELL BONEBRAKE | 888-573-9426 |
| J&S AVIATION | AIRCRAFT MANAGEMENT | MOBILE | SEAN FOWLER | 480-241-9437 |
| JET LINX SCOTTSDALE | AIRCRAFT CHARTER/MANAGEMENT | AASC | JON HULBURD | 866-538-5469 |
| JET FLEET, LLC | AIRCRAFT SALES | SFS | STEVE GAGE | 480-286-0029 |
| JET PROS, LLC | AIRCRAFT CHARTER/BROKERAGE/MANAGEMENT | SFS | MARGARET PIONTEK | 480-444-2452 |
| JOHN HOPKINSON & ASSOCIATES | AIRCRAFT SALES | AA | CHRISTINA HOPKINSON | 403-637-2250 |
| M&N EQUIPMENT, LLC dba M&N AVIATION | AIRCRAFT CHARTER/MANAGEMENT | SFS | TODD SCHIECK | 720-356-4830 |
| MACKIN AVIATION, LLC | AIRCRAFT SALES | AA | BRIAN MACKIN | 480-363-0058 |
| MAINE AVIATION AIRCRAFT CHARTER, LLC dba MAC JET CENTER | AIRCRAFT CHARTER | SPH | ALYSAN CARUSO | 207-780-1811 |
| PRISMJET, LLC | CHARTER BROKERAGE/MANAGEMENT | | SCOTT CASEY | |
| SAWYER AVIATION | AIRCRAFT CHARTER | AA | CHAD VERDAGLIO | 480-922-2723 |
| SET JET | CHARTER BROKERAGE | SPH | WILLIAM SMITH | 480-264-6500 |
| SOUTHWEST AERO, LLC | AIRCRAFT SALES | AA | BRIAN MACKIN | 480-363-0058 |

| AIRCRAFT RENTAL, LEASING & FLIGHT TRAINING | | | | |
|---|---|-----------------|-------------------|------------------|
| BUSINESS NAME | ACTIVITY | LOCATION | CONTACT | TELEPHONE |
| AMERICAN FLYERS, INC. | FLIGHT TRAINING | AANC | STEVEN DAUN | 954-784-2122 |
| AVIATION RESOURCE GROUP (AERODYNE) | AIRCRAFT RENTAL/FLIGHT TRAINING | AASC | DOUG COX | 480-359-7979 |
| CIRRUS DESIGN CORP DBA CIRRUS AIRCRAFT | AIRCRAFT RENTAL/FLIGHT TRAINING | AA | RAVI DHARNIDHARKA | 865-724-1959 |
| FLIGHTWORKS INC. | AIRCRAFT RENTAL/LEASING/FLIGHT TRAINING | SFS | RYAN STRAND | 602-999-5629 |
| LEGACY FLIGHT TRAINING | FLIGHT TRAINING | ACC | WILLIAM INGLIS | 772-539-0420 |
| LEOPARD AVIATION | AIRCRAFT RENTAL/FLIGHT TRAINING | AASC | THOMAS NOON | 760-419-2252 |

| | | | | |
|--------------------------------------|---------------------------------|------|------------------|--------------|
| PLUS 5 SPORT AERO | FLIGHT TRAINING | JA | BUD DAVIDSON | 602-971-3991 |
| SAWYER AVIATION | AIRCRAFT RENTAL/FLIGHT TRAINING | AA | CHAD VERDAGLIO | 480-922-5221 |
| SCOTTSDALE EXECUTIVE FLIGHT TRAINING | AIRCRAFT RENTAL/FLIGHT TRAINING | SFS | GUY MILANOVITS | 480-614-1166 |
| SDL HOLDINGS - ATP | FLIGHT TRAINING | AASC | JIM KOZIARSKI | 904-273-3018 |
| SIERRA CHARLIE AVIATION | AIRCRAFT RENTAL/FLIGHT TRAINING | SFS | SCOTT CAMPBELL | 480-390-2346 |
| UNIVERSAL HELICOPTERS, INC. | FLIGHT TRAINING/LEASING | JA | GORDON JIROUX | 480-951-6283 |
| VERTICAL WORKS | FLIGHT TRAINING | JA | CHARLES CHADWICK | 732-865-1610 |

| AIRCRAFT MAINTENANCE & REPAIR | | | | |
|---|-----------------------------|-----------------|-------------------|------------------|
| BUSINESS NAME | ACTIVITY | LOCATION | CONTACT | TELEPHONE |
| ACROPRO LLC | MOBILE AIRCRAFT MAINTENANCE | MOBILE | PIKE KELLY | 805-268-4962 |
| ARIZONA AIRCRAFT INTERIOR DESIGN | SPECIALIZED AIRCRAFT REPAIR | SFS | MICHAEL BRYANT | 480-832-1330 |
| AVIATION.ONE JET MAINTENANCE LLC | AIRCRAFT MAINTENANCE | SPH | ROB ARCHER | 480-923-9135 |
| AZ JET SERVICES | AIRCRAFT MAINTENANCE | SFS | DAVE FERNEAU | 602-380-5555 |
| CESSNA AIRCRAFT COMPANY | AIRCRAFT MAINTENANCE | SFS | RANDALL SOUTIERE | 480-840-9430 |
| CIRRUS DESIGN CORP DBA CIRRUS AIRCRAFT | AIRCRAFT MAINTENANCE | AASC | RAVI DHARNIDHARKA | 865-724-1959 |
| CONSTANT AVIATION, LLC | AIRCRAFT MAINTENANCE | AASC | NATHAN ROMNEY | 469-323-4081 |
| DALLAS AIRMOTIVE | AIRCRAFT MAINTENANCE | SFS | DAVID HUTCHISON | 214-477-9033 |
| DIRECTMX AVIATION LLC | AIRCRAFT MAINTENANCE | AASC | VAN NGUYEN | 520-409-7860 |
| DUNCAN AVIONICS | AIRCRAFT MAINTENANCE | SFS | JIM DAVIS | 480-922-3575 |
| G.G.R. AVIATION | MOBILE AIRCRAFT MAINTENANCE | SFS | GUY MILANOVITS | 480-614-1166 |
| JET EAST AVIATION | AIRCRAFT MAINTENANCE | SFS | SHAWN GEORGE | 216-212-8056 |
| LEARJET/BOMBARDIER INC. | AIRCRAFT MAINTENANCE | SFS | SEBASTIAN MOORE | 520-746-5100 |
| PDR SERVICES | SPECIALIZED AIRCRAFT REPAIR | SFS | PHILIP CHAPMAN | 480-202-2908 |
| PREMIER AIR CENTER dba WEST STAR AVIATION | AIRCRAFT MAINTENANCE | SFS | RODGER RENAUD | 618-258-8020 |
| RUNWAY 3 AVIATION SERVICES, LLC | AIRCRAFT MAINTENANCE | SFS | JEREMY BAILEY | 501-762-5816 |
| SAWYER MX, LLC | AIRCRAFT MAINTENANCE | AASC | CHAD VERDAGLIO | 480-922-5221 |
| TURBINE ENGINE SPECIALISTS INC. | AIRCRAFT MAINTENANCE | AA | RICKIE RAMEY | 817-625-6100 |
| WC AVIATION INC. | AIRCRAFT MAINTENANCE | AA | JORGE DUARTE | 323-707-9567 |

| AIRCRAFT WASHING & DETAILING | | | | |
|---|------------------|-----------------|-----------------|------------------|
| BUSINESS NAME | ACTIVITY | LOCATION | CONTACT | TELEPHONE |
| AERO PANACHE | AIRCRAFT WASHING | SFS | TODD PUCKETT | 602-531-5505 |
| APPEARANCE GROUP | AIRCRAFT WASHING | SFS | DONALD HENRY | 480-580-1658 |
| CLASSIC AIR AVIATION | AIRCRAFT WASHING | MOBILE | JON MARPLE | 602-574-5376 |
| DETAIL BOYS, LLC | AIRCRAFT WASHING | MOBILE | ALEX DAY | 866-899-6241 |
| JB'S EXECUTIVE DETAILING | AIRCRAFT WASHING | MOBILE | JEFFREY BURROWS | 480-808-4229 |
| SHINY JETS PHOENIX, LLC | AIRCRAFT WASHING | MOBILE | GREG BIRD | 480-268-4286 |
| TIME FOR SALE | AIRCRAFT WASHING | MOBILE | CAROLYN NELSON | 602-295-7181 |

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|-------------------------|------------------|------|------------|--------------|
| WEST COAST WASH STATION | AIRCRAFT WASHING | AANC | MIKE ADAMS | 480-443-7320 |
|-------------------------|------------------|------|------------|--------------|

| AUTO RENTAL COMPANIES | | | | |
|-----------------------|--|--|--|--|
|-----------------------|--|--|--|--|

| BUSINESS NAME | ACTIVITY | LOCATION | CONTACT | TELEPHONE |
|---------------------------|------------------------|----------|----------------|--------------|
| ALAMO/NATIONAL CAR RENTAL | OFF-AIRPORT RENTAL CAR | OFF | MIKE ROLLINS | 480-948-4884 |
| AVIS RENT-A-CAR SYSTEMS | OFF-AIRPORT RENTAL CAR | OFF | PETER SERENA | 480-948-4993 |
| ENTERPRISE RENT-A-CAR | RENTAL CAR | SFS | ERIC BULLIS | 480-315-8051 |
| GO RENTALS | RENTAL CAR | AA | KAVOUS GITIBIN | 480-991-0117 |
| HERTZ RENT-A-CAR | OFF-AIRPORT RENTAL CAR | OFF | STEPHEN BLUM | 239-301-7794 |

| FIXED BASE OPERATORS | | | | |
|----------------------|--|--|--|--|
|----------------------|--|--|--|--|

| BUSINESS NAME | ACTIVITY | LOCATION | CONTACT | TELEPHONE |
|--------------------------|---------------------|----------|-----------------|--------------|
| ATLANTIC AVIATION | FIXED BASE OPERATOR | AA | RICK WIELEBSKI | 480-948-2400 |
| JET AVIATION OF AMERICA | FIXED BASE OPERATOR | JA | TIMOTHY VALLOWE | |
| SIGNATURE FLIGHT SUPPORT | FIXED BASE OPERATOR | SFS | GREG GIBSON | 480-951-2525 |

| HANGAR, SHADE & OFFICE LEASING SERVICES | | | | |
|---|--|--|--|--|
|---|--|--|--|--|

| BUSINESS NAME | ACTIVITY | LOCATION | CONTACT | TELEPHONE |
|-------------------------------|----------------|----------|-------------|--------------|
| OUT WEST AVIATION, LLC | HANGAR LEASING | BOX | SHANNON DAY | |
| SIGNATURE/TAC PRIVATE HANGARS | HANGAR LEASING | SPH | GREG GIBSON | 480-951-2525 |

| IN-FLIGHT CATERING SERVICES | | | | |
|-----------------------------|--|--|--|--|
|-----------------------------|--|--|--|--|

| BUSINESS NAME | ACTIVITY | LOCATION | CONTACT | TELEPHONE |
|---|--------------------|----------|------------------|----------------|
| AIR CULINAIRE WORLDWIDE, LLC | IN-FLIGHT CATERING | MOBILE | CHRIS EVANS | 1-800-247-2433 |
| RALEY'S ARIZONA LLC dba AJ'S FINE FOODS | IN-FLIGHT CATERING | MOBILE | HELEN SINGMASTER | 480-802-5484 |
| EMILY'S EVENTS LLC | IN-FLIGHT CATERING | MOBILE | EMILY GARNER | 480-361-1800 |
| JETFARE CATERING | IN-FLIGHT CATERING | MOBILE | JONATHAN ALLEN | 480-771-4161 |
| SQUARE ONE CONCEPTS, INC. | IN-FLIGHT CATERING | MOBILE | ROLAND WOOD | 480-941-0101 |
| VOLANTI PRIVATE JET CATERING | IN-FLIGHT CATERING | MOBILE | DEE DEE MAZA | 480-636-1722 |

| U.S. GOVERNMENT | | | | |
|-----------------|--|--|--|--|
|-----------------|--|--|--|--|

| BUSINESS NAME | ACTIVITY | LOCATION | CONTACT | TELEPHONE |
|-------------------|-------------------------|----------|---------------------|--------------|
| FAA CONTROL TOWER | SDL AIR TRAFFIC CONTROL | TOWER | JONATHAN WILLIAMS | 480-609-7585 |
| U.S. CUSTOMS | U.S. CUSTOMS | OPS | OFF. KENNEDY/ARVIZU | 480-312-8483 |

LEGEND:

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|--|
| Green = New Permit |
| Yellow = Recently Cancelled Permit |
| Orange = Suspension/Pending Revocation |
| Red = Permit Revoked |

ACC = Air Commerce Center; 14605 N. Airport Drive, Scottsdale, AZ 85260

JA = Jet Aviation; 14650 N. Airport Drive, Scottsdale, AZ 85260

AA = Atlantic Aviation (Main); 14600 N. Airport Drive, Scottsdale, AZ 85260

AASC = Atlantic Aviation South Complex; 14700 N. Airport Drive, Scottsdale, AZ 85260

SFS = Signature Flight Support; 15290 N. 78th Way, Scottsdale, AZ 85260

AANC = Atlantic Aviation North Complex; 15115 N. Airport Drive, Scottsdale, AZ 85260

SPH = Signature Private Hangars, 15003 N. Airport Drive, Scottsdale, AZ 85260

TOWER = FAA Air Traffic Control Tower; 14960 N. 78th Way, Scottsdale, AZ 85260

AIRPARK AERONAUTICAL BUSINESS PERMITS & TENANTS

NOVEMBER 2023

| AIRCRAFT CHARTER, SALES & MANAGEMENT & SPECIALTY SERVICES | | | |
|--|-----------------------------------|-----------------|------------------|
| BUSINESS NAME | ACTIVITY | CONTACT | TELEPHONE |
| COPPER STATE TURBINE ENGINE CO. | AIRCRAFT ENGINE OVERHAUL SERVICES | JIM NORDSTROM | 480-500-6677 |
| ELITE FLIGHT TRAVEL LLC dba MOD JETS LLC | AIRCRAFT CHARTER/MANAGEMENT | ANDRE VICARIO | 480-377-4444 |
| EXECUTIVE JET MANAGEMENT | AIRCRAFT MANAGEMENT | CHRISTINE LEBER | 513-979-6709 |
| LEGACY JETS | AIRCRAFT CHARTER/MANAGEMENT | PAUL WOODFORD | 480-788-7233 |
| LUXURY AERO COLLECTION, LLC | AIRCRAFT SALES | BRIAN MCNANNA | 480-771-2389 |
| PINNACLE AIR GROUP | AIRCRAFT CHARTER/MANAGEMENT/SALES | CURT PAVLICEK | 602-618-6200 |
| SILVER AIR, LLC | AIRCRAFT MANAGEMENT | BRANDON MARTIN | 800-889-5840 |
| SCOTTSDALE HANGAR ONE | AIRCRAFT MANAGEMENT | MATT BEVERAGE | 480-624-9000 |
| BRADLEY MACK AVIATION, INC. | AIRCRAFT MANAGEMENT | MARY RANDOLPH | 480-393-0770 |

| HELICOPTER RENTAL, LEASING & FLIGHT TRAINING | | | |
|---|---------------------------|-----------------|------------------|
| BUSINESS NAME | ACTIVITY | CONTACT | TELEPHONE |
| H5 PRODUCTIONS, INC. dba H5 HELICOPTERS | SPECIAL COMMERCIAL FLYING | MITCH KELLDORF | 480-607-3400 |
| SUNSTATE HELICOPTERS | SPECIAL COMMERCIAL FLYING | CHRIS DOBKINS | 602-469-3182 |
| WESTERN SKY HELICOPTERS | SPECIAL COMMERCIAL FLYING | VANESSA CLIFTON | 480-416-6415 |

| HANGAR, SHADE & OFFICE LEASING SERVICES | | | |
|--|----------------------|----------------|------------------|
| BUSINESS NAME | ACTIVITY | CONTACT | TELEPHONE |
| 7345 ACOMA LLC | HANGAR/SHADE LEASING | WILL COUNTS | 480-483-8107 |
| 7689, LLC | HANGAR/SHADE LEASING | BETH AERTS | 480-289-5715 |
| AIRPARK LAND, LLC | HANGAR/SHADE LEASING | CRAIG JACKSON | 480-421-6694 |
| ASTOR AIRPARK HOLDINGS | HANGAR/SHADE LEASING | REG COOPER | 480-483-1999 |
| AVALON ONE | HANGAR/SHADE LEASING | SAMIR KANUGA | 480-718-2412 |
| BATES FAMILY TRUST | HANGAR/SHADE LEASING | | 480-443-8287 |
| BECK LANE HANGARS LLC | HANGAR/SHADE LEASING | RYAN HAMILTON | |
| BCO, LLC | HANGAR/SHADE LEASING | LYNN BABCOCK | 480-922-0490 |
| BUILDING D | HANGAR/SHADE LEASING | SCOTT LYON | 480-367-6200 |
| CENTRAL IMPLEMENT | HANGAR/SHADE LEASING | PERRY CASE | 480-998-8989 |
| CC OFFICE LLC | HANGAR/SHADE LEASING | JOSEPH ODDO | 480-998-1444 |

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| | | | |
|---------------------------------|----------------------|------------------|--------------|
| CWIE MANAGEMENT RESOURCES | HANGAR/SHADE LEASING | FRANK CADWELL | 480-449-7751 |
| DEVELOPMENT SERVICES OF AMERICA | HANGAR/SHADE LEASING | RICHARD WILSON | 480-927-4888 |
| GRAYSTAR CORPORATION | HANGAR/SHADE LEASING | BETH AERTS | 480-483-1985 |
| GREAT AMERICAN HANGAR | HANGAR/SHADE LEASING | MARK BOSCO | 916-391-5000 |
| HANGAR THREE | HANGAR/SHADE LEASING | JIM KEELEY | 480-596-9000 |
| JJS INVESTMENTS LLC | HANGAR/SHADE LEASING | JOHN J. SHUFELDT | 602-399-1514 |
| LARRY COFFEY | HANGAR/SHADE LEASING | LARRY COFFEY | 480-607-0140 |
| LOOKOUT PEAK, LLC | HANGAR/SHADE LEASING | MOSHE BAR | 480-483-8107 |
| PACIFIC MARINE MANAGEMENT | HANGAR/SHADE LEASING | AL CHITTENDEN | 360-653-4266 |
| SCOTTSDALE HANGAR ONE | HANGAR/SHADE LEASING | MATT BEVERAGE | 480-624-9000 |
| SKY HARBOR LEASING, LLC | HANGAR/SHADE LEASING | REG COOPER | 480-483-1999 |
| SOUTHWEST JET CENTER | HANGAR/SHADE LEASING | GARY DAICHENDT | 949-254-3027 |
| THE EVANS BUSINESS COMPLEX, LLC | HANGAR/SHADE LEASING | GABE LAKATOSH | |
| VESELY DESCENDANT'S TRUST | HANGAR/SHADE LEASING | BETH AERTS | 480-483-1985 |
| VISIONMAKERS INTL LLC | HANGAR/SHADE LEASING | LANE COOK | 480-218-1500 |
| WALLACE HOLDINGS | HANGAR/SHADE LEASING | BOB WALLACE | 480-998-8861 |
| WATTS INVESTMENTS, LLC | HANGAR/SHADE LEASING | CHRIS NUTE | 602-761-4571 |

LEGEND:

| |
|--|
| Green = New Permit |
| Yellow = Recently Cancelled Permit |
| Orange = Suspension/Pending Revocation |
| Red = Permit Revoked |



COMMISSION INFORMATION REPORT

Discussion and Input Regarding Monthly
Financial Report for September 2023

Agenda Item No.: 3

Meeting Date: 11/15/23

Staff Contact: Kelli Kuester

Aviation Planning & Outreach Coordinator

Phone: (480) 312-8482

AVIATION OPERATING BUDGET FISCAL YEAR 2023/24

| | FY 2023/24 | | FY 2023/24 | | FY 2023/24 Year to Date (through September 2023) | | | |
|----------|-------------|--------|-------------|--------|--|-------------|-----------------|------------|
| | Adopted | Budget | Approved | Budget | Approved Budget | Actual | Dollar Variance | % Variance |
| Revenue | \$9,586,458 | | \$9,586,458 | | \$1,853,485 | \$2,168,489 | \$315,004 | 17% |
| Expenses | \$3,315,174 | | \$3,005,158 | | \$946,169 | \$1,001,494 | \$55,325 | 6% |
| Net | \$6,271,284 | | \$6,581,300 | | \$907,316 | \$1,166,995 | \$259,679 | |

AVIATION FUND CASH BALANCE

| | Operating | CIP Funds | Total |
|---------------|-------------|-------------|--------------|
| As of 9/30/23 | \$9,325,532 | \$1,785,114 | \$11,110,646 |
| As of 9/30/22 | \$6,871,779 | \$148,469 | \$7,020,249 |

MONTHLY REVENUE AND EXPENDITURE COMPARISON (ACTUALS)

| | September 2022 | September 2023 | Dollar Variance | % Variance |
|----------|----------------|----------------|-----------------|------------|
| | Revenue | \$618,435 | \$616,730 | -\$1,705 |
| Expenses | \$216,703 | \$467,605 | \$250,902 | 116% |
| Net | \$401,732 | \$149,125 | -\$252,607 | |

ACCOUNTS RECEIVABLE AGING REPORT

Aging Report Data as of 10/2/2023

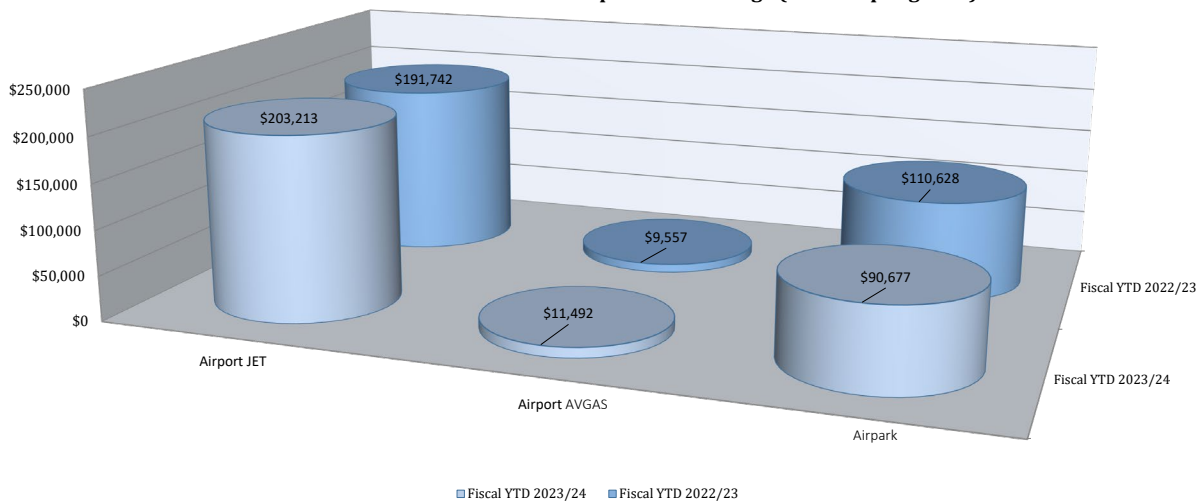
| | All Accounts | Total | Current | 1-30 Days | 31-60 Days | 61-90 Days | 91-120 Days | >120 Days | Total Amt Due |
|--|--------------|-------|---------|-----------|------------|------------|-------------|-----------|---------------|
| | | | | | 233,517.80 | 942.59 | 199.52 | -237.12 | -207.38 |

Fuel Flowage (@ \$0.10 per gallon)

| | September 2022 | | | September 2023 | | | % Change From Last Yr | |
|---------------|------------------|------------------|---------|------------------|------------------|---------|-----------------------|-----|
| | Revenue | AUG Gallons | % Total | Revenue | AUG Gallons | % Total | | |
| Airport JET | \$62,596 | 625,956 | 62.0% | \$69,859 | 698,587 | 68.7% | 11.6% | Gal |
| Airport AVGAS | \$3,337 | 33,373 | 3.3% | \$3,830 | 38,304 | 3.8% | 14.8% | Gal |
| Airpark | \$35,075 | 350,755 | 34.7% | \$28,027 | 280,269 | 27.6% | -20.1% | Gal |
| | \$101,008 | 1,010,085 | 100.0% | \$101,716 | 1,017,160 | 100.0% | 0.7% | Gal |

| | Fiscal YTD 2022/23 | | | Fiscal YTD 2023/24 | | | % Change From Last Yr | |
|---------------|--------------------|------------------|---------|--------------------|------------------|---------|-----------------------|-----|
| | Revenue | Gallons | % Total | Revenue | Gallons | % Total | | |
| Airport JET | \$191,742 | 1,917,417 | 61.5% | \$203,213 | 2,032,134 | 66.5% | 6.0% | Gal |
| Airport AVGAS | \$9,557 | 95,571 | 3.1% | \$11,492 | 114,917 | 3.8% | 20.2% | Gal |
| Airpark | \$110,628 | 1,106,275 | 35.5% | \$90,677 | 906,767 | 29.7% | -18.0% | Gal |
| | \$311,926 | 3,119,264 | 100.0% | \$305,382 | 3,053,817 | 100.0% | -2.1% | Gal |

Scottsdale Airport Fuel Flowage (@ \$0.10 per gallon) - Fiscal Year-to-Date





COMMISSION INFORMATION REPORT

Discussion and Input Regarding Monthly
Financial Report for August 2023

Agenda Item No.: 3

Meeting Date: 11/15/23

Staff Contact: Kelli Kuester,
Aviation Planning & Outreach Coordinator

Phone: (480) 312-8482

AVIATION OPERATING BUDGET FISCAL YEAR 2023/24

| | FY 2023/24 | | FY 2023/24 Year to Date (through August 2023) | | | |
|----------|----------------|----------------------------|---|-------------|-----------------|------------|
| | Adopted Budget | FY 2023/24 Approved Budget | Approved Budget | Actual | Dollar Variance | % Variance |
| Revenue | \$9,586,458 | \$9,586,458 | \$1,057,228 | \$1,551,760 | \$494,532 | 47% |
| Expenses | \$3,315,174 | \$3,065,557 | \$557,415 | \$533,889 | -\$23,526 | -4% |
| Net | \$6,271,284 | \$6,520,901 | \$499,813 | \$1,017,871 | \$518,058 | |

AVIATION FUND CASH BALANCE

| | Operating | CIP Funds | Total |
|---------------|-------------|-------------|--------------|
| As of 8/31/23 | \$9,650,860 | \$1,362,166 | \$11,013,027 |
| As of 8/31/22 | \$6,476,663 | \$193,006 | \$6,669,670 |

MONTHLY REVENUE AND EXPENDITURE COMPARISON (ACTUALS)

| | August 2022 | August 2023 | Dollar Variance | % Variance |
|----------|-------------|-------------|-----------------|------------|
| Revenue | \$195,468 | \$217,510 | \$22,042 | 11% |
| Expenses | \$282,459 | \$185,723 | -\$96,736 | -34% |
| Net | -\$86,991 | \$31,787 | \$118,778 | |

ACCOUNTS RECEIVABLE AGING REPORT

Aging Report Data as of 9/4/2023

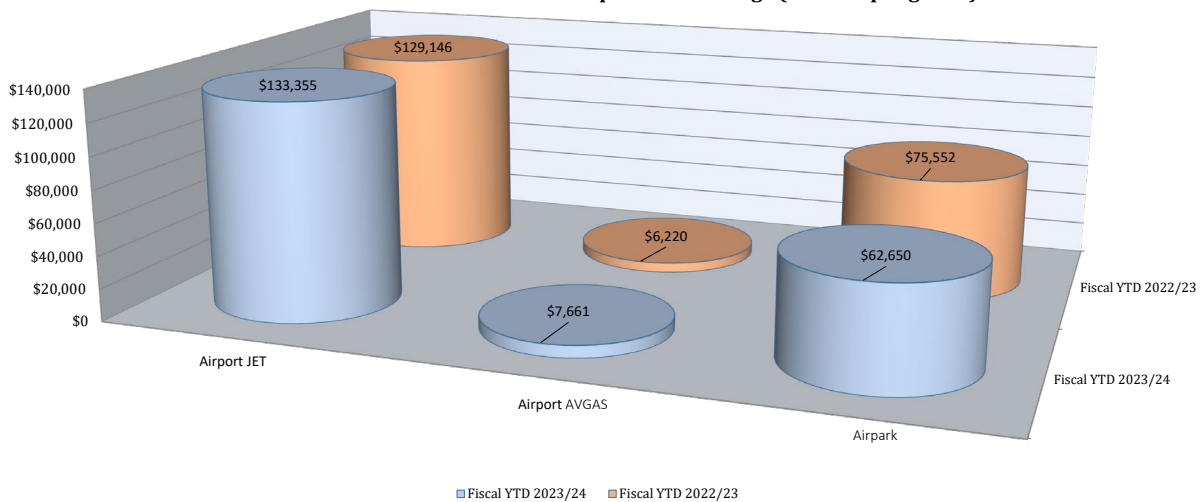
| | Current | 1-30 Days | 31-60 Days | 61-90 Days | 91-120 Days | >120 Days | Total Amt Due |
|--------------------|------------|-----------|------------|------------|-------------|-----------|---------------|
| All Accounts Total | 224,609.59 | 5,695.97 | -316.97 | -316.37 | -8.42 | -1,355.24 | 228,308.56 |

Fuel Flowage (@ \$0.10 per gallon)

| | August 2022 | | | August 2023 | | | % Change From Last Yr | |
|---------------|-----------------|----------------|---------------|-----------------|----------------|---------------|-----------------------|------------|
| | Revenue | JUL Gallons | % Total | Revenue | JUL Gallons | % Total | | |
| Airport JET | \$59,509 | 595,085 | 60.1% | \$59,168 | 591,676 | 65.3% | -0.6% | Gal |
| Airport AVGAS | \$3,120 | 31,196 | 3.1% | \$3,594 | 35,940 | 4.0% | 15.2% | Gal |
| Airpark | \$36,440 | 364,399 | 36.8% | \$27,824 | 278,235 | 30.7% | -23.6% | Gal |
| Total | \$99,068 | 990,680 | 100.0% | \$90,585 | 905,851 | 100.0% | -8.6% | Gal |

| | Fiscal YTD 2022/23 | | | Fiscal YTD 2023/24 | | | % Change From Last Yr | |
|---------------|--------------------|------------------|---------------|--------------------|------------------|---------------|-----------------------|------------|
| | Revenue | Gallons | % Total | Revenue | Gallons | % Total | | |
| Airport JET | \$129,146 | 1,291,461 | 61.2% | \$133,355 | 1,333,547 | 65.5% | 3.3% | Gal |
| Airport AVGAS | \$6,220 | 62,198 | 2.9% | \$7,661 | 76,613 | 3.8% | 23.2% | Gal |
| Airpark | \$75,552 | 755,521 | 35.8% | \$62,650 | 626,498 | 30.8% | -17.1% | Gal |
| Total | \$210,918 | 2,109,179 | 100.0% | \$203,666 | 2,036,658 | 100.0% | -3.4% | Gal |

Scottsdale Airport Fuel Flowage (@ \$0.10 per gallon) - Fiscal Year-to-Date





COMMISSION INFORMATION REPORT

Discussion and input regarding Operations Report for October 2023

Agenda Item No.: 4

Meeting Date: 11/15/23

Staff Contact: Chris Read,
Asst. Aviation Director-Operations

Phone: (480) 312-2674

INFORMATION

Airport Monthly Operations Update for October 2023

PURPOSE

The purpose of this item is to keep the Airport Advisory Commission informed as to the operational status of the Airport.

BASED AIRCRAFT

| | <u>Helicopter</u> | <u>Single Piston</u> | <u>Single turboprop</u> | <u>Twin Piston</u> | <u>Twin Turboprop</u> | <u>Jet</u> | <u>Total</u> |
|---------------|-------------------|----------------------|-------------------------|--------------------|-----------------------|------------|--------------|
| Current Month | 50 | 127 | 23 | 7 | 14 | 184 | 405 |
| October 2022 | 38 | 131 | 25 | 8 | 13 | 191 | 406 |

OPERATIONS

| | <u>October 2022</u> | <u>October 2023</u> | <u>% Δ</u> | <u>2022 YTD</u> | <u>2023 YTD</u> | <u>% Δ</u> |
|-------|---------------------|---------------------|------------|-----------------|-----------------|------------|
| Total | 15,130 | 17,059 | 12.7 | 142,558 | 142,698 | .1 |
| IFR | 5,575 | 5,382 | -3.5 | 55,623 | 50,450 | -9.3 |

ALERTS

| <u>Date</u> | <u>Type</u> | <u>Description</u> |
|-------------|-------------|--|
| 10/17/23 | 1 | Cessna 172, rough running engine |
| 10/18/23 | 1 | Piper PA-28, landing gear issue |
| 10/19/23 | 1 | Cessna 172, high oil temperature |
| 10/20/23 | 1 | Gulfstream G600, control problem |
| 10/24/23 | 1 | Piper PA-44, suspected flat main gear tire |
| 10/29/23 | 1 | Cirrus SR-22, low oil pressure |
| | | |

INCIDENTS

| <u>Date</u> | <u>Description</u> |
|-------------|---|
| 10/3/23 | Fuel leak, Signature ramp |
| 10/9/23 | Suspicious person on observation deck, PD called |
| 10/11/23 | Small hydraulic leak, Kilo ramp |
| 10/13/23 | Piper PA-28 sustained minor damage from jet wash |
| 10/17/23 | Cessna 172, flat main tire upon landing |
| 10/17/23 | Linear oil spill from golf cart carrying oil tank |

Commission Information Report
 Airport Monthly Operations Update for October 2023

Agenda Item No.: 4

INCIDENTS - CONT.

| <u>Date</u> | <u>Description</u> |
|-------------|------------------------------------|
| 10/18/23 | Fuel leak, Jet Aviation ramp |
| 10/18/23 | Small fuel leak, Jet Aviation ramp |
| 10/19/23 | Fuel leak, Jet Aviation ramp |
| 10/31/23 | Small fuel spill, Signature ramp |
| | |

ENFORCEMENT ACTIONS

| <u>Date</u> | <u>Violation</u> | <u>Enforcement Method Used</u> | <u>Comments</u> |
|-------------|--|--------------------------------|---------------------------|
| 10/11/23 | Parking violation | N.O.V. | 1 st Violation |
| 10/20/23 | Gate access device violation | Verbal | 1 st Violation |
| 10/22/23 | Gate access device violation | Verbal | 1 st Violation |
| 10/23/23 | Speeding | Verbal | 1 st Violation |
| 10/23/23 | Aiding and abetting speeding violation | Verbal | 1 st Violation |
| 10/23/23 | Failure to submit visiting aircraft notice | Verbal | 1 st Violation |
| 10/30/23 | Parking violation | Verbal | 1 st Violation |
| 10/31/23 | Aircraft fuel spill violation | Verbal | 1 st Violation |
| | | | |

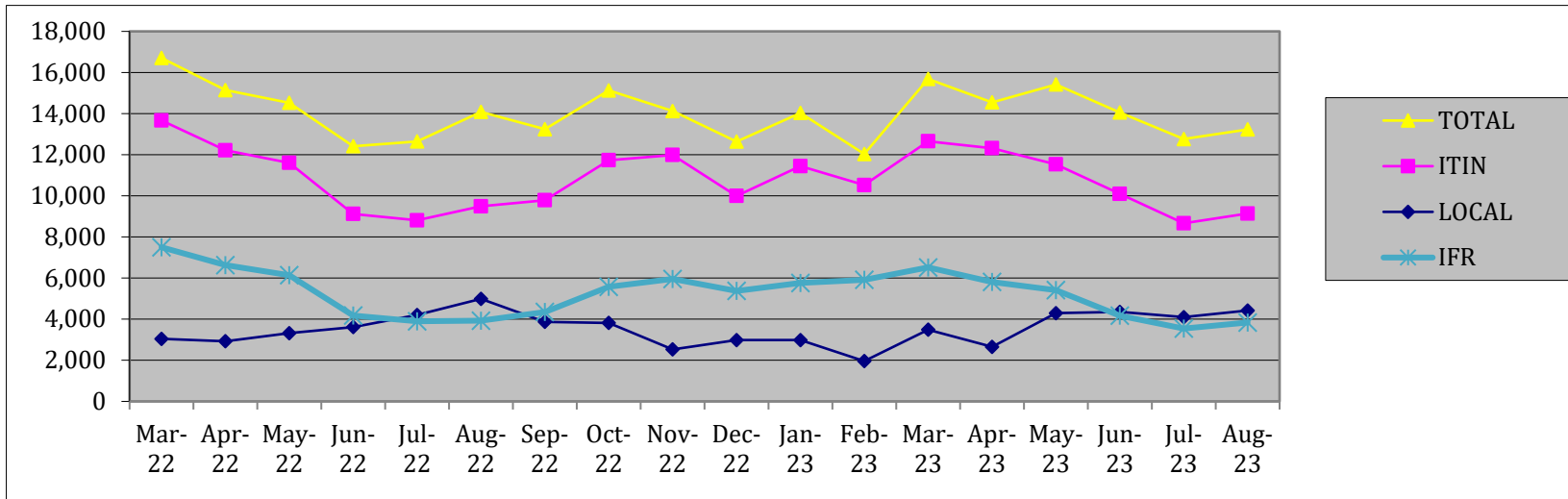
| <u>*Revenue (FYTD)</u> | | <u>Total Uses Month</u> | | <u>Total Uses (FYTD)</u> | |
|------------------------|-----------|-------------------------|-----|--------------------------|-----|
| 2023/2024 | \$250,075 | OCTOBER 2023 | 172 | 2023/2024 | 438 |
| 2022/2023 | \$264,475 | OCTOBER 2022 | 202 | 2022/2023 | 474 |

**Revenue = User Fees and Overtime Fees Charged to Users*
 75,000 lbs. + PPR = 118 (calendar year 2023)

SCOTTSDALE AIRPORT OPERATIONS 2021-2023

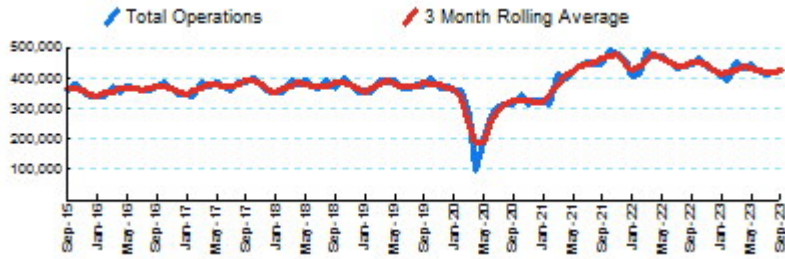


| | Mar-22 | Apr-22 | May-22 | Jun-22 | Jul-22 | Aug-22 | Sep-22 | Oct-22 | Nov-22 | Dec-22 | Jan-23 | Feb-23 | Mar-23 | Apr-23 | May-23 | Jun-23 | Jul-23 | Aug-23 |
|-------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|--------|
| ITIN | 13,667 | 12,217 | 11,607 | 9,118 | 8,809 | 9,490 | 9,785 | 11,734 | 11,987 | 9,996 | 11,443 | 10,525 | 12,654 | 12,317 | 11,530 | 10,097 | 8,664 | 9,139 |
| LOCAL | 3,041 | 2,927 | 3,321 | 3,617 | 4,204 | 4,988 | 3,870 | 3,818 | 2,531 | 2,984 | 2,983 | 1,960 | 3,489 | 2,653 | 4,293 | 4,353 | 4,100 | 4,419 |
| IFR | 7,498 | 6,628 | 6,139 | 4,177 | 3,896 | 3,925 | 4,350 | 5,575 | 5,954 | 5,374 | 5,761 | 5,914 | 6,518 | 5,810 | 5,414 | 4,168 | 3,543 | 3,835 |
| TOTAL | 16,708 | 15,144 | 14,527 | 12,414 | 12,646 | 14,085 | 13,240 | 15,130 | 14,125 | 12,640 | 14,030 | 12,037 | 15,687 | 14,548 | 15,417 | 14,056 | 12,764 | 13,229 |





1.Total Business Jet Operations



Source: ETMSC
Note: Operations refer to arrivals and departures.

4.Overall Trends (Calendar Year)

| Year | Total | | | Domestic | | International | |
|-------|------------|---------|------------|----------|------------|---------------|--|
| | Operations | Change | Operations | Change | Operations | Change | |
| 2013 | 4,072,848 | | 3,394,942 | | 677,906 | | |
| 2014 | 4,235,910 | 4.00% | 3,527,038 | 3.89% | 708,872 | 4.57% | |
| 2015 | 4,291,174 | 1.30% | 3,605,060 | 2.21% | 686,114 | -3.21% | |
| 2016 | 4,349,740 | 1.36% | 3,667,338 | 1.73% | 682,402 | -0.54% | |
| 2017 | 4,483,614 | 3.08% | 3,793,700 | 3.45% | 689,914 | 1.10% | |
| 2018 | 4,520,968 | 0.83% | 3,824,528 | 0.81% | 696,440 | 0.95% | |
| 2019 | 4,533,920 | 0.29% | 3,836,578 | 0.32% | 697,342 | 0.13% | |
| 2020 | 3,501,192 | -22.78% | 3,033,148 | -20.94% | 468,044 | -32.88% | |
| 2021 | 5,099,528 | 45.65% | 4,421,070 | 45.76% | 678,458 | 44.96% | |
| 2022 | 5,369,454 | 5.29% | 4,577,730 | 3.54% | 791,724 | 16.69% | |
| 2023* | 3,824,822 | | 3,240,570 | | 584,252 | | |

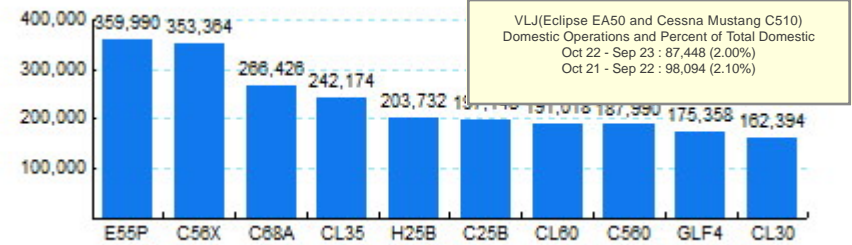
* - Year to date
Source: ETMSC
Note: International flights include US to Foreign, Foreign to US and all foreign operations.

2.Year Over Year Change in Business Jet Operations
Oct 22 - Sep 23 vs. Oct 21 - Sep 22



Source: ETMSC

5.Top Ten Aircraft for Domestic Business Jet Operations
Oct 22 - Sep 23



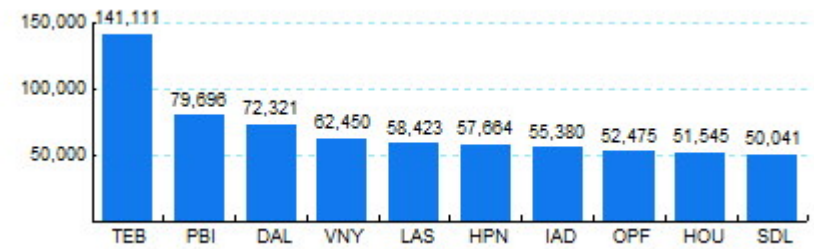
Source: ETMSC

3.Monthly Trends

| Month | Total | | | Domestic | | | International | | |
|-------|-----------|-----------|--------|-----------|-----------|--------|---------------|-----------|--------|
| | 2022-2023 | 2021-2022 | Change | 2022-2023 | 2021-2022 | Change | 2022-2023 | 2021-2022 | Change |
| Oct | 467,328 | 496,238 | -5.83% | 407,108 | 434,386 | -6.28% | 60,220 | 61,852 | -2.64% |
| Nov | 437,452 | 477,342 | -8.36% | 372,284 | 410,554 | -9.32% | 65,168 | 66,788 | -2.43% |
| Dec | 427,326 | 459,058 | -6.91% | 357,666 | 390,574 | -8.43% | 69,660 | 68,484 | 1.72% |
| Jan | 410,146 | 407,152 | 0.74% | 342,222 | 346,468 | -1.23% | 67,924 | 60,684 | 11.93% |
| Feb | 396,146 | 415,990 | -4.77% | 334,066 | 353,248 | -5.43% | 62,080 | 62,742 | -1.06% |
| Mar | 450,536 | 492,664 | -8.55% | 376,892 | 415,274 | -9.24% | 73,644 | 77,390 | -4.84% |
| Apr | 432,482 | 476,016 | -9.15% | 363,492 | 402,982 | -9.80% | 68,990 | 73,034 | -5.54% |
| May | 446,806 | 473,042 | -5.55% | 379,868 | 403,764 | -5.92% | 66,938 | 69,278 | -3.38% |
| Jun | 428,102 | 450,206 | -4.91% | 363,440 | 382,244 | -4.92% | 64,662 | 67,962 | -4.86% |
| Jul | 413,462 | 432,792 | -4.47% | 349,292 | 366,962 | -4.82% | 64,170 | 65,830 | -2.52% |
| Aug | 422,236 | 443,560 | -4.81% | 362,910 | 381,670 | -4.92% | 59,326 | 61,890 | -4.14% |
| Sep | 424,906 | 445,926 | -4.71% | 368,388 | 388,060 | -5.07% | 56,518 | 57,866 | -2.33% |
| Total | 5,156,928 | 5,469,986 | -5.72% | 4,377,628 | 4,676,186 | -6.38% | 779,300 | 793,800 | -1.83% |

Source: ETMSC
Note: International flights include US to Foreign, Foreign to US and all foreign operations.

6.Top Ten Airports for Domestic Business Jet Operations
Oct 22 - Sep 23



Source: ETMSC



COMMISSION INFORMATION REPORT

Discussion and input regarding the Monthly Airport Construction Report for November 2023

Agenda Item No.: 5

Meeting Date: 11/15/23

Staff Contact: Chris Read,
Asst. Aviation Director-Operations

Phone: (480) 312-2674

INFORMATION

Airport Construction Update for November 2023

PURPOSE

The purpose of this item is to keep the Airport Advisory Commission informed as to the status of all construction activity at the City's airport.

CURRENT PROJECTS

| Taxiway A4 Rehabilitation - (\$500,000) | | | |
|--|---|---|-----------------------------------|
| November 2023 | | | |
| <u>% Complete</u> | <u>Completed Work - November</u> | <u>Anticipated Work - November</u> | <u>Operational Impacts</u> |
| 5% | Mobilization, milling of old pavement | Paving, striping, project completion | Nine overnight runway closures |
| | | | |



FUTURE PROJECTS

| Main Apron Lighting Rehabilitation Project | | | | |
|--|--------------------------------|----------------------|------------------------------------|---|
| <u>Description</u> | <u>Approximate Cost</u> | <u>Status</u> | <u>Estimated Start Date</u> | <u>Estimated Completion Date</u> |
| Change old inefficient light fixtures over to new L.E.D. fixtures. | \$262,000 | Award Phase | December, 2023 | January, 2024 |

RECENTLY COMPLETED PROJECTS

Airport Perimeter Road Reconstruction

Airport Drive Rehabilitation



COMMISSION INFORMATION REPORT

Discussion and Input Regarding
Public Outreach Programs and Planning Projects

Agenda Item No: 6

Meeting Date: 11/15/23

Staff Contact: Kelli Kuester,
Aviation Planning & Outreach
Coordinator

Phone: (480) 312-8482

INFORMATION

Monthly update of the marketing, community, planning and pilot outreach programs at Scottsdale Airport.

PURPOSE

The purpose of this item is to keep the Airport Advisory Commission informed of the airport’s marketing, outreach, and planning projects efforts.

| Noise Program Outreach | | |
|--|--|-------------|
| Description | Purpose | Status |
| Phoenix Terminal Area Procedure | The FAA Performance Based Navigation team held initial procedure design meetings. | In progress |
| Noise Outreach | Will conduct noise outreach as necessary. | Completed |
| Pilot Outreach | | |
| Description | Purpose | Status |
| Pilot Briefing & Outreach | Pilot Briefings are hosted by the FAA Air Traffic Control Tower and are typically held annually. | Completed |
| Voluntary Curfew Outreach (10:00 p.m. - 6:00 a.m.) | The Voluntary Curfew Program is designed to respond to a complaint received for an operation between 10 p.m. and 6 a.m. If a flight is confirmed, a letter is sent out to the operator to ask them for their cooperation in flying outside these hours when possible. The following Voluntary Curfew letters were sent out: September - 4 and October - 5. | Completed |
| Planning Projects | | |

| Description | Purpose | Status |
|--|--|-----------|
| Monitor property development through the Planning Department | Working with the Planning Department to protect the airspace and development uses near Scottsdale Airport. The Planning and Zoning reports listed the following number of projects within the Airport Influence Area: September-1 and October-1. | Completed |
| Community Outreach and Marketing | | |
| Description | Purpose | Status |
| Media, social media, & list serve notices | Will employ outreach and marketing efforts as needed. Sent out list serve notices for NBAA as well as on the runway/taxiway closure for the taxiway A4 project. Continue to launch social media posts as necessary. | Completed |
| Brochures, flyers, other print materials, webpages & videos | Will produce brochures, flyers, and other collateral material as necessary. | Completed |
| Community outreach, presentations, and events | A group of residents visited the airport for a tour and presentation on Friday, Nov. 3. Airport staff along with Experience Scottsdale attended the 2023 NBAA-BACE National Conference in Las Vegas this October. | Completed |



COMMISSION INFORMATION REPORT

Discussion and input regarding Quarterly Noise Complaint Summary

Agenda Item No.: 7

Meeting Date: 11/15/23

Staff Contact: Kelli Kuester,
Aviation Planning & Outreach
Coordinator

Phone: (480) 312-8482

INFORMATION

Aviation staff will update the Airport Advisory Commission regarding aircraft noise complaints received during the third quarter of 2023.

PURPOSE

Community members that wish to report their concerns pertaining to aircraft noise and overflight activity associated with Scottsdale Airport air traffic may do so anytime by calling the aircraft noise report line or by submitting their complaint(s) via the Scottsdale Airport website. Each quarter a summary report is generated to depict the number of noise complaints that were received, along with the number of people who submitted complaints and a map depicting the location of where the complaints were generated.

KEY CONSIDERATIONS

- The quarterly noise complaint summary is used to identify and evaluate trends. It is not used to change flight procedures or restrict aircraft operating activity.
- It is normal to see increases and decreases in aircraft noise complaints associated with changes in weather and seasonal conditions.
- Aviation staff will respond to noise complaints within the Airport Noise Influence Area only when there is a specific request for a callback, or if the complainant is new.

STAFF RESPONSE

The following are callback or email responses by staff, which are responded to outside of the noise complaint system:

| | | |
|--------------|-----------|----------|
| Callbacks: 8 | Emails: 1 | Total: 9 |
|--------------|-----------|----------|

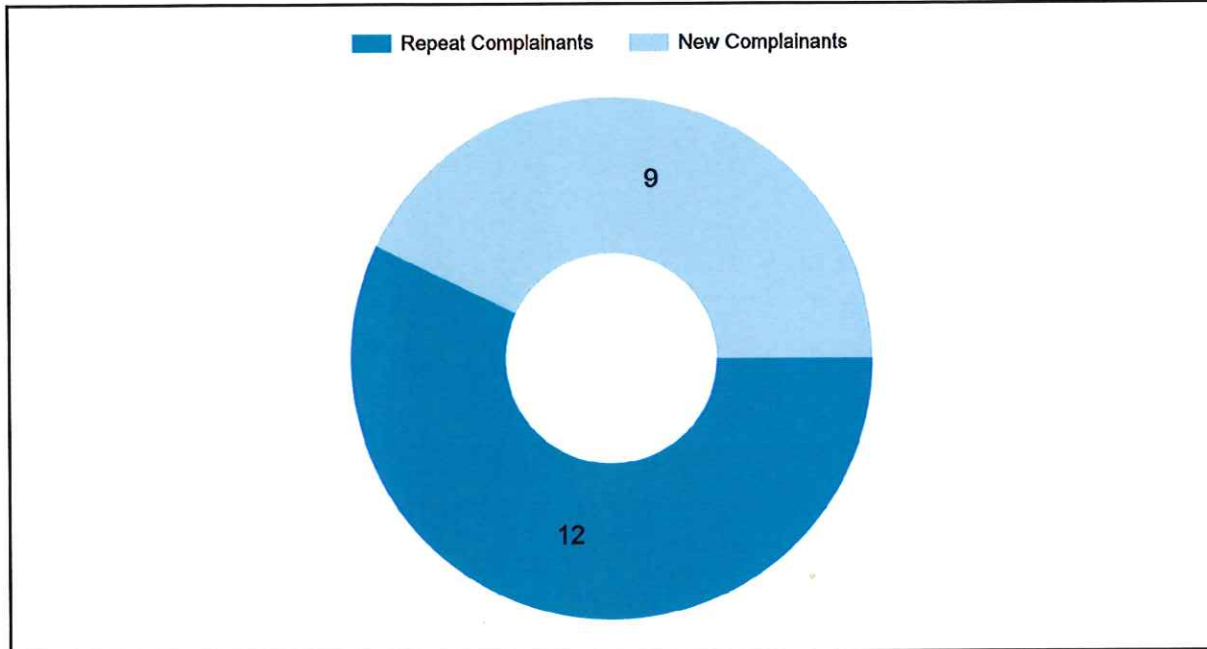
Attachment(s): 1. Noise Complaint Summary for July 1 – September 30, 2023



Quarterly Noise Report

July 1 through September 30, 2023

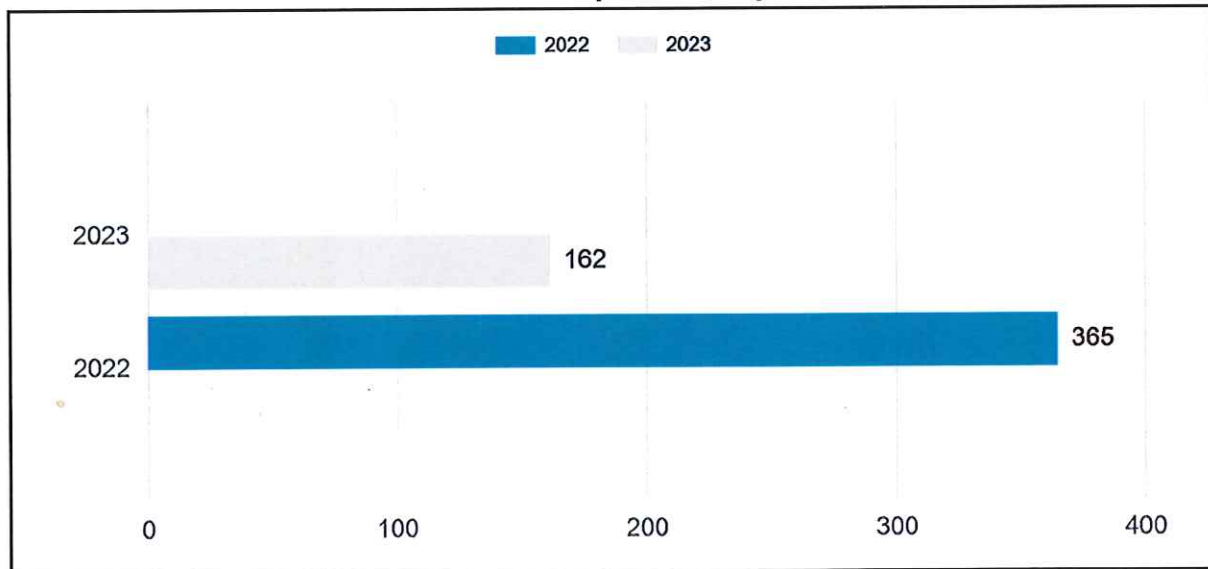
Total Complainant Summary



| Year-Quarter | Complainants (Repeat) | Complainants (New) | Total | Percent New |
|--------------|-----------------------|--------------------|-------|-------------|
| 2023 - Qtr 3 | 12 | 9 | 21 | 43% |

This table reflects the number of complainants for "local" complaints received this quarter.

3rd Quarter Complaint Comparison



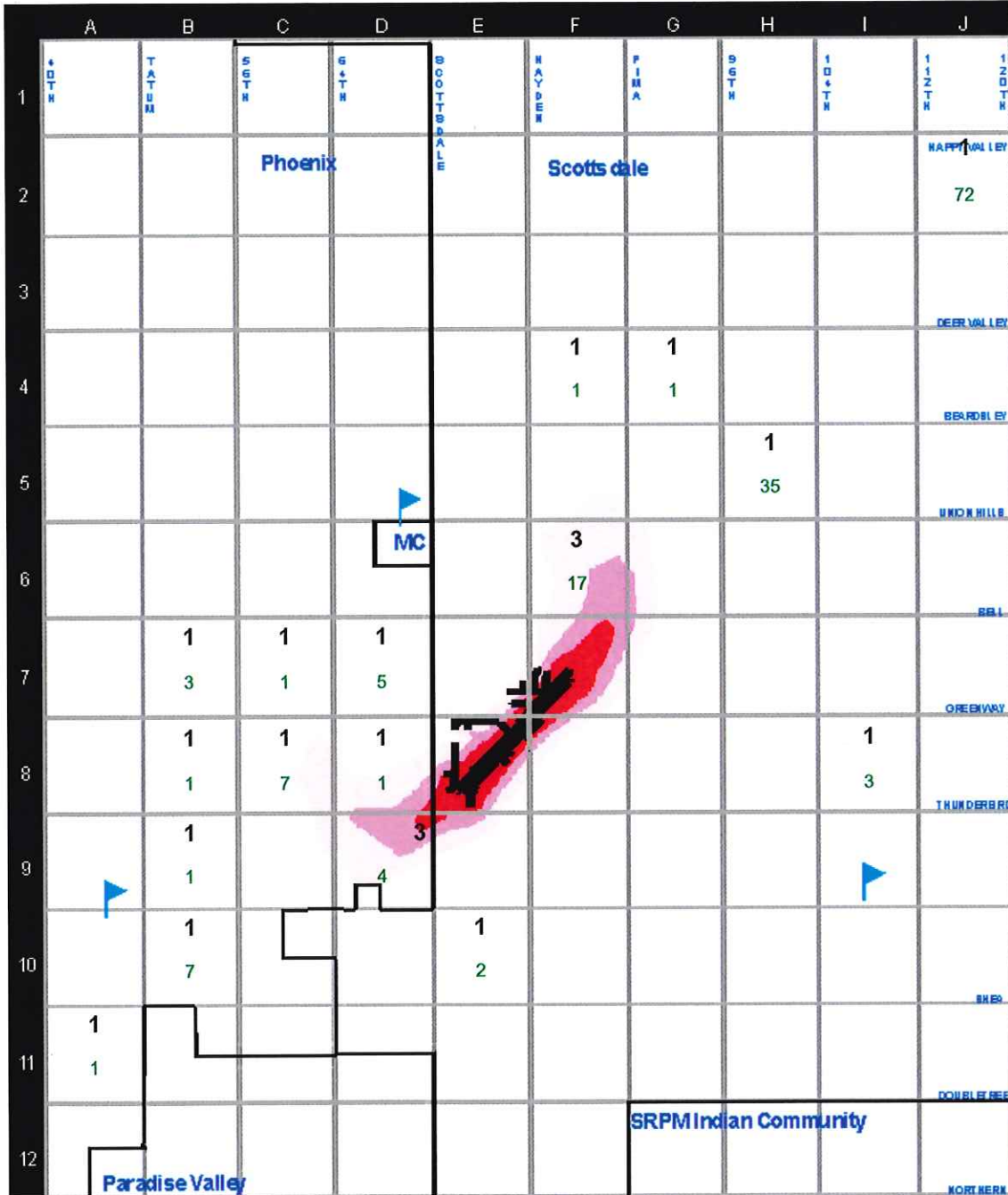
This table shows the total complaints received in the "local" area for this quarter along with a comparison of the same quarter the previous year.

Aircraft Noise Complaint Map

Complaints and complainants within the Airport Influence Area

July 1 through September 30, 2023

The map below represents the Scottsdale Airport Influence Area. Each grid block indicates the total number of complaints (green - on bottom) received per square mile for the summary period, and the number of complainants or people (black - on top) who filed them. Please refer to the map legend below for other map features.



GRIDS NOT SHOWN: UNKNOWN=2/1, BEYOND GRID=2/6

| | | | |
|--------|--|-----------------|--------------|
| LEGEND | | 55 DNL Contour | Complainants |
| | | 60 DNL Contour | |
| | | 65 DNL Contour | Complaints |
| | | Reporting Point | |
| | | Qty Limits | |

Monthly Noise Complaint History

Through September 30, 2023

The following table lists monthly data on the number of complaints and complainants recorded within the "local" or Airport Influence Area (see grid on page two of this report).

| Year | Jan | Feb | Mar | Apr | May | Jun | Jul | Aug | Sep | Oct | Nov | Dec | Annual Total |
|-------------------|-------|-------|-------|-------|-----|-----|-------|-------|-------|-------|-------|-------|--------------|
| 2001 Complainants | 36 | 35 | 35 | 24 | 15 | 6 | 17 | 14 | 12 | 18 | 50 | 21 | 283 |
| 2001 Complaints | 42 | 48 | 56 | 32 | 36 | 12 | 29 | 17 | 19 | 30 | 70 | 24 | 415 |
| 2002 Complainants | 16 | 25 | 29 | 51 | 26 | 36 | 46 | 48 | 41 | 72 | 64 | 60 | 514 |
| 2002 Complaints | 22 | 44 | 58 | 113 | 89 | 137 | 110 | 477 | 955 | 569 | 393 | 242 | 3,209 |
| 2003 Complainants | 104 | 57 | 49 | 31 | 47 | 19 | 46 | 25 | 73 | 64 | 97 | 46 | 658 |
| 2003 Complaints | 417 | 310 | 319 | 179 | 170 | 132 | 216 | 226 | 378 | 338 | 408 | 231 | 3,324 |
| 2004 Complainants | 66 | 76 | 89 | 58 | 28 | 32 | 33 | 32 | 26 | 52 | 69 | 31 | 592 |
| 2004 Complaints | 810 | 1,105 | 953 | 1,145 | 515 | 384 | 477 | 670 | 622 | 1,142 | 1,423 | 821 | 10,067 |
| 2005 Complainants | 33 | 59 | 44 | 26 | 25 | 14 | 42 | 19 | 17 | 46 | 33 | 14 | 372 |
| 2005 Complaints | 1,083 | 1,016 | 853 | 709 | 721 | 664 | 1,232 | 1,270 | 1,269 | 2,437 | 2,195 | 2,140 | 15,589 |
| 2006 Complainants | 18 | 18 | 42 | 29 | 19 | 23 | 19 | 20 | 24 | 33 | 30 | 22 | 297 |
| 2006 Complaints | 3,101 | 2,932 | 2,117 | 840 | 478 | 353 | 333 | 474 | 502 | 619 | 551 | 470 | 12,770 |
| 2007 Complainants | 19 | 26 | 23 | 39 | 15 | 9 | 11 | 21 | 16 | 28 | 89 | 24 | 320 |
| 2007 Complaints | 537 | 535 | 405 | 534 | 457 | 169 | 502 | 533 | 599 | 602 | 556 | 541 | 5,970 |
| 2008 Complainants | 23 | 70 | 70 | 14 | 20 | 8 | 7 | 8 | 8 | 18 | 23 | 16 | 285 |
| 2008 Complaints | 476 | 609 | 452 | 31 | 26 | 16 | 11 | 29 | 15 | 55 | 54 | 34 | 1,808 |
| 2009 Complainants | 11 | 14 | 25 | 10 | 7 | 10 | 13 | 12 | 14 | 29 | 20 | 13 | 178 |
| 2009 Complaints | 85 | 72 | 39 | 15 | 23 | 28 | 117 | 38 | 53 | 158 | 85 | 45 | 758 |
| 2010 Complainants | 13 | 22 | 19 | 25 | 15 | 7 | 6 | 7 | 10 | 18 | 24 | 22 | 188 |
| 2010 Complaints | 63 | 136 | 191 | 125 | 57 | 27 | 19 | 35 | 35 | 77 | 94 | 145 | 1,004 |
| 2011 Complainants | 16 | 16 | 15 | 15 | 9 | 7 | 12 | 9 | 11 | 16 | 39 | 10 | 175 |
| 2011 Complaints | 141 | 190 | 140 | 34 | 24 | 32 | 55 | 53 | 79 | 87 | 77 | 36 | 948 |
| 2012 Complainants | 10 | 14 | 14 | 13 | 9 | 20 | 4 | 7 | 7 | 17 | 27 | 17 | 159 |
| 2012 Complaints | 65 | 63 | 39 | 35 | 24 | 26 | 7 | 13 | 31 | 62 | 63 | 40 | 468 |
| 2013 Complainants | 34 | 21 | 21 | 15 | 8 | 13 | 9 | 10 | 17 | 10 | 34 | 18 | 210 |
| 2013 Complaints | 80 | 78 | 67 | 63 | 100 | 127 | 100 | 148 | 164 | 168 | 186 | 147 | 1,428 |
| 2014 Complainants | 16 | 45 | 23 | 13 | 14 | 11 | 12 | 14 | 6 | 26 | 37 | 23 | 240 |
| 2014 Complaints | 173 | 247 | 171 | 144 | 114 | 110 | 123 | 86 | 99 | 165 | 219 | 127 | 1,778 |
| 2015 Complainants | 37 | 69 | 78 | 35 | 33 | 21 | 19 | 21 | 21 | 33 | 39 | 15 | 421 |
| 2015 Complaints | 262 | 239 | 287 | 162 | 199 | 130 | 124 | 117 | 171 | 351 | 306 | 150 | 2,498 |
| 2016 Complainants | 35 | 40 | 25 | 30 | 22 | 18 | 18 | 28 | 21 | 45 | 55 | 48 | 385 |
| 2016 Complaints | 272 | 255 | 275 | 327 | 288 | 165 | 139 | 780 | 467 | 723 | 2,139 | 657 | 6,487 |
| 2017 Complainants | 64 | 77 | 37 | 49 | 34 | 18 | 26 | 18 | 21 | 34 | 43 | 22 | 443 |
| 2017 Complaints | 869 | 989 | 1,150 | 780 | 543 | 303 | 300 | 312 | 297 | 587 | 766 | 315 | 7,211 |
| 2018 Complainants | 31 | 32 | 43 | 37 | 33 | 25 | 22 | 26 | 24 | 55 | 50 | 62 | 440 |
| 2018 Complaints | 589 | 550 | 746 | 622 | 387 | 189 | 178 | 209 | 134 | 292 | 227 | 30 | 4,153 |
| 2019 Complainants | 61 | 37 | 34 | 76 | 36 | 27 | 19 | 23 | 37 | 25 | 46 | 41 | 462 |
| 2019 Complaints | 262 | 160 | 190 | 743 | 223 | 103 | 83 | 84 | 168 | 132 | 179 | 92 | 2,419 |
| 2020 Complainants | 39 | 55 | 48 | 39 | 42 | 21 | 39 | 20 | 24 | 25 | 36 | 21 | 409 |
| 2020 Complaints | 101 | 130 | 191 | 121 | 98 | 96 | 120 | 66 | 54 | 73 | 82 | 62 | 1,194 |
| 2021 Complainants | 24 | 27 | 29 | 41 | 27 | 27 | 7 | 14 | 20 | 38 | 40 | 46 | 340 |
| 2021 Complaints | 45 | 70 | 106 | 91 | 257 | 89 | 12 | 37 | 114 | 229 | 391 | 346 | 1,787 |
| 2022 Complainants | 24 | 25 | 34 | 24 | 15 | 11 | 16 | 15 | 16 | 30 | 20 | 34 | 264 |
| 2022 Complaints | 115 | 71 | 135 | 225 | 113 | 51 | 85 | 152 | 128 | 195 | 159 | 155 | 1,584 |
| 2023 Complainants | 19 | 15 | 23 | 16 | 19 | 8 | 9 | 11 | 10 | 0 | 0 | 0 | 130 |
| 2023 Complaints | 228 | 94 | 156 | 62 | 81 | 39 | 33 | 54 | 75 | 0 | 0 | 0 | 822 |



COMMISSION INFORMATION REPORT

Administrative report from the Aviation Director, or designee, regarding the status of pending aviation-related items

Agenda Item No: 8

Meeting Date: 11/15/23

Staff Contact: Gary P. Mascaro,
Aviation Director

Phone: (480) 312-7735

INFORMATION

Discussion regarding status of the Airport Advisory Commission's items to City Council, and aviation-related items approved by Planning Commission, Design Review Board, or City Council.

Attachment(s):

1. Airport Advisory Commission Items to City Council.
2. Aviation-related items to Planning Commission, Design Review Board, or City Council.
3. City Council Meeting Calendar.

**AIRPORT ADVISORY COMMISSION AVIATION ITEMS TO CITY COUNCIL
2023**

| AIRPORT COMMISSION DATE | APPROVED | ITEM DESCRIPTION | CITY COUNCIL DATE | APPROVED |
|-------------------------|----------|---|-------------------|---------------------|
| 03-15-23 | 7-0 | Adopt Resolution No. 12766 Authorizing Lease Agreement No. 2023-038-COS with Out West Rentals LLC, and Lease Agreement No. 2023-039-COS with Cirrus Design Corporation dba Cirrus Aircraft for the lease of General Aviation Box Hangar; and Resolution No. 12767 Authorizing Lease Agreement No. 2023-040-COS with SDL AZ Holdings, LLC dba Atlantic Aviation for the lease of General Aviation Box Hangar Space at the Scottsdale Airport. Staff contact: Carmen Williams, Aviation Finance & Administration Manager, 480-312-8475, cawilliams@scottsdaleaz.gov . | 04-18-23 | Approved on consent |
| 06-21-23 | 5-0 | Adopt Resolution No. 12859 Authorizing Lease Agreement No. 2023 – 087-COS with Aerobat Ventures, LLC for the lease of General Aviation Box Hangar Space at Scottsdale Airport. Staff contact: Carmen Williams, Aviation Finance & Administration Manager, 480-312-8475, cawilliams@scottsdaleaz.gov . | 07-10-2023 | Approved on consent |
| 06-21-23 | 5-0 | Discussion and Possible Action to Recommend to City Council Adoption of Resolution No. 12858 authorizing the award of the base bid and add alternates #1 and #2 for contract no. IFB – 02023-071 with J. Banicki Construction, Inc in the amount of \$1,212,134.50 to construct perimeter road improvements at Scottsdale Airport, and Authorize a FY 2023/24 appropriation contingency transfer up to \$650,000 from the Airport Future Grants Contingency (ZB53) to the Airport Perimeter Road Construction capital project (AI03) to be funded by the Operating Aviation Fund undesignated, unreserve ending fund balance. Staff contact: Chris Read, Ass't Aviation Director – Operations, 480-312-2674, cread@scottsdaleaz.gov . | 07-10-2023 | Approved on consent |
| 06-21-23 | 5-0 | Discussion and Possible Action to Recommend to City Council Adoption of Resolution No. 12876 authorizing the award of contract no. IFB – 032023-074 with J. Banicki Construction, Inc. in the amount of \$901,015.55 to construct Airport Drive improvements at Scottsdale Airport, and Authorize a FY 2023/24 appropriation contingency transfer up to \$125,000 from the Airport Match Contingency (ZB52) to the Rehabilitate Airport Drive capital project (AJ02) to be funded by the Operating Aviation Fund undesignated, unreserved ending fund balance. Staff contact: Chris Read, Ass't Aviation Director – Operations, 480-312-2674, cread@scottsdaleaz.gov . | 07-10-2023 | Approved on consent |

| | | | | |
|----------|-----|---|----------|---------------------|
| 09-20-23 | 6-0 | Discussion and Possible Action to Recommend to City Council Adoption of Resolution No. 12920 authorizing Contract No. 2023-134-COS with Mead & Hunt, Inc. to provide Engineering Services at Scottsdale Airport. Staff contact: Chris Read, Ass't Aviation Director – Operations, 480-312-2674, cread@scottsdaleaz.gov . | 10-10-23 | Approved on consent |
| 09-20-23 | 6-0 | Discussion and Possible Action to Recommend to City Council Adoption of Resolution No. 12921 authorizing Contract No. IFB-052023-091 with J. Banicki Construction, Inc. in the amount of \$501,745.50 to construct Taxiway A4 improvements at Scottsdale Airport. Staff contact: Chris Read, Ass't Aviation Director – Operations, 480-312-2674, cread@scottsdaleaz.gov . | 10-10-23 | Approved on consent |
| 9-20-23 | 5-0 | Adopt Resolution No. 12923 Authorizing a Second Amended and Restated Lease Agreement No. 2018-193-COS-A2 with Jet Aviation Scottsdale, LLC. Staff contact: Gary P. Mascaro, Aviation Director, 480-312-7735, gmascaro@scottsdaleaz.gov | 10-10-23 | Approved on consent |
| 11-15-23 | ? | Recommend to City Council Adoption of Resolution No. 12991 authorizing construction contract No. IFB-072023-104 with Legacy Wireless Solutions, Inc. in the amount of \$262,270.00 for the Main Apron Lighting Upgrade project at Scottsdale Airport and; authorize a FY 2023/24 Aviation Funds Capital Contingency Budget Appropriation transfer of up to \$45,000 to be funded by Aviation Funds and; authorize a FY 2023/24 Aviation Future Grants Capital Contingency Budget Appropriation transfer of up to \$267,484 (\$254,968 Federal and \$12,516 State) to be funded by the respective grant funds. Staff contact: Chris Read, Assistant Aviation Director-Operations, 480-312-2674, cread@scottsdaleaz.gov | 12-5-23 | ? |

**AVIATION-RELATED ITEMS TO PLANNING COMMISSION, DESIGN REVIEW BOARD OR CITY COUNCIL
(Projects that may be on airport, have taxi lane access, have height implications, or have sensitive noise uses)
2023**

| AIRPORT COMMISSION DATE | APPROVED | ITEM DESCRIPTION | PLANNING, DRB, OR CITY COUNCIL | APPROVED |
|-------------------------------|---------------------------|--|---|--|
| N/A | N/A | <p>Seventh Day Adventists Warehouse Building Request by applicant for approval of a site plan, building elevations and landscape plan for a new one-story warehouse building comprised of approximately 243,360 square feet of building area, may have aircraft storage, on a +/- 18-acre portion of property located at 7501, 7509, and 7511 E. Redfield Rd. with Planned Airpark Core Development, Aviation (PCP AV) and Planned Airpark Core Development Employment (PCP EMP) zoning. 14-DR-2022</p> | DR 01-19-23 | Approved 7-0 |
| 06-21-23 | Approved w/Stip 5-0 | <p>The Parque Request by owner for a zoning district map amendment from General Commercial (C-4) to Planned Airpark Core Development - Airpark Mixed Use Residential, Planned Shared Development (PCP-AMU-R PSD) including a development plan with bonus development standards for building height and floor area ratio to allow a mixed-use development with approximately 1,236 dwelling units, 223 hotel keys, and 253,000 square feet of commercial floor area on a +/- 32.29 gross acre site located at 16001 N. Scottsdale Road. 13-ZN-2022</p> | PC 09-27-23 CC 11-13-23 | Approved 6-0 ? |
| N/A | N/A | <p>Key Essential Hangar Request for the development of an aircraft hangar with accessory office on a one-acre vacant site within the Industrial Park (I-1) zoning located at 16060 N. 82nd St with I-1 zoning. 41-DR-2022.</p> | DR 05-18-2023 | Approved 5 - 0 |
| N/A | N/A | <p>Key Essential Hangar – Use Permit Requesting a Conditional Use Permit for a heliport as part of a new aircraft hangar, located at 16060 N. 82nd St with I-1 zoning. 1-UP-2023.</p> | PC 05-10-23 CC 06-13-23 | Approved 5-0 Approved on consent 7-0 |

| | | | | |
|----------|-----------------|---|----------------|-------------------------------|
| 09-20-23 | Approved 6-0 | Northsight Residential Health Care Request for a zoning district map amendment, amending the stipulations and development plan of case 14-ZN-1991. Increasing allowed building height from 36 ft to 51 ft and the allowed floor area ratio from .25 to 1.15 to allow for redevelopment of the site into a new residential health care facility including up to 270 residential healthcare beds/units on a 5.78-acre site with Central Business Planned Community District (C-2 PCD). 15-ZN-2022 | PC 10-25-23 | Continued TBD |
| N/A | N/A | Augusta One Scottsdale Request by owner for approval of the site plan, landscape plan, and building elevations for a new residential healthcare facility, consisting of 120-units, on a +/- 3.0-acres site located at 7221 E. Legacy Boulevard, with Planned Regional Center and Planned Community Development (PRC PCD) zoning. 30-DR-2021#4 | DR | ? |
| N/A | N/A | Helm Hangar Request for approval of a site plan, landscape plan and building elevations for 2 new 2-story aircraft hangar/office buildings comprised of two stories with approximately 63,806 square feet of total building area located at 7333 E Helm Drive with Industrial Park (I-1) zoning. 47-DR-2022 | DR 07-06-23 | Approved on consent 5-0 |
| N/A | N/A | AFB Development Request by owner for approval of the preliminary plat for a new 55-lot single-family subdivision, on a +/- 40-acre site with Single-family Residential, Planned Community Development (R1-7 PCD) zoning, located at 9402 E. Bell Road. 12-PP-2022 | DR 11-16-23 | ? |
| ? | ? | Sundown Commons Request by owner for a Zoning District Map Amendment from Central Business (Conditional) (C-2 (C)) to Planned Unit Development, Planned-shared District (PUD PSD) Zoning with a Development Plan on a +/- 8.5 acre site located at 7000 E. Shea Boulevard for a mixed use development including +/- 239 multi-family units and existing commercial buildings. 6-ZN-2023 and 2-GP-2023 | PC CC | ? ? |
| ? | ? | AXON Discussion and Possible Action for a Recommendation to the Planning Commission and City Council regarding case 13-ZN-2020#2, a request by owner for a zoning district map amendment from Planned Community District, Industrial Park (P-C I-1) zoning to Planned Community District with P-C comparable Planned Airpark Core, | ? | ? |

| | | | | |
|-----|-----|--|---|---|
| | | Airpark Mixed-Use - Residential (P-C PCP AMU-R) zoning to accommodate an amendment to the original development plan (13-ZN-2020) to allow for 2,552 multi-family residential units, a hotel, and retail in six five-story buildings, up to 67 feet in height, and an increase in allowed floor area ratio (FAR) from 0.8 to 1.1, on a +/- 41-acre portion of a +/- 68-acre site, located at 8300 E Axon way. | | |
| ? | ? | Banner Health Medical Campus Request by owner for a zoning district map amendment from Planned Community Development with P-C comparable Central Business District (P-C C-2) and comparable Industrial Park District (P-C I-1) to Special Campus (S-C) District, including development plan, for a new medical campus including full-service hospital with helipad, on a +/- 48-acre site located at 18400 N. Hayden Road. | ? | ? |
| N/A | N/A | Sky Harbor Center Addition of 6,215 sf hangar storage building to existing lot with minor site work. 646-PA-2023. | ? | ? |

10025666

2023 City Council Meeting Calendar

| JANUARY | | | | | | |
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| FEBRUARY | | | | | | |
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| APRIL | | | | | | |
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| JUNE | | | | | | |
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| SEPTEMBER | | | | | | |
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| OCTOBER | | | | | | |
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| NOVEMBER | | | | | | |
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Key

| | |
|--|--|
| | Council Meeting |
| | Special Meeting |
| | Optional Additional Mtg and/or Study Session |
| | General Plan |
| | Events |
| | City of Scottsdale Holiday |
| | Election |
| | No meetings will be scheduled |
| | Retreat |

- Jan: 10 - Council Inauguration
11 - MLK Dinner
17 - State of the City Address
- Mar: 26-28 - NLC Congressional City Conference
- May: 16 - Tentative Budget Adoption
- June: 13 - Final Budget Adoption
20 - Special Meeting (Charter Officer Evaluations)
27 - Property Tax Adoption

- Aug: 28-31 - AZ League Conference (Tucson)
- Sep: 1 - AZ League Conference (Tucson)
- Nov: 7 - Election Day
15-18 - NLC City Summit

TBD: Council Retreat

Revised: 09/27/22



2024 City Council Meeting Calendar

JANUARY

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FEBRUARY

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MARCH

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APRIL

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MAY

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JULY

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AUGUST

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SEPTEMBER

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- Jan 11-MLK Dinner
25-State of the City Address
- Feb 13-Retreat
- Mar 10-14-NLC Congressional City Conference
- Apr 16-Proposed Budget and CIP Presentation
- May 7-History Hall of Fame Ceremony
14-Tentative Budget Adoption
- Jun 4-Final Budget Adoption
18-Charter Officer Evaluations (3pm)
25-Property Tax Adoption
- Aug 6-Election Day
27-30-AZ League Annual Conference (Arizona Biltmore-Phoenix)
- Nov 1-Regular Meeting (2pm)
5-Election Day
12-17-NLC Summit

OCTOBER

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NOVEMBER

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DECEMBER

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Revised: 09/28/23

Key

- Council Meeting
- Election
- Special Meeting – Charter Officer Evaluations
- No meetings will be scheduled
- Optional Additional Mtg and/or Work Study Session
- Retreat
- Events ****Dates are subject to change****
- City of Scottsdale Holiday



COMMISSION ACTION REPORT

Discussion and possible action to modify the Airport Advisory Commission meeting schedule and Commission item calendar

Agenda Item No.: 9

Meeting Date: 11/15/23

Staff Contact: Gary P. Mascaro,
Aviation Director

Phone: (480) 312-7735

ACTION

Review Airport Advisory Commission meeting schedule.

PURPOSE

Pursuant to By-Laws of the Scottsdale Airport Advisory Commission, Section 202, *“Regular meetings of the Commission shall be held on the third Wednesday of each month immediately following the study session, unless otherwise scheduled by majority vote of its members. In the event the Commission desires not to hold the preceding study session, the regular meeting shall begin at 5:00 p.m., unless otherwise scheduled by majority vote of its members.”*

Attachment(s): 1. Airport Advisory Commission meeting schedule

Action taken:

AIRPORT ADVISORY COMMISSION SCHEDULE OF MEETINGS - 2023
 (Including anticipated topics and timeline for discussion)

| JANUARY | | | | | | |
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Election of Officers
By-Laws Review
Quarterly Noise Program Update

| FEBRUARY | | | | | | |
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| MARCH | | | | | | |
|-------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 | |

Risk Management Update

| APRIL | | | | | | |
|-------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | | | | | | |

Quarterly Noise Program Update
Proposed Aviation Enterprise Fund Five Year Financial Plan

| MAY | | | | | | |
|-----|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | | | |

| JUNE | | | | | | |
|------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |

Experience Scottsdale Update

| JULY | | | | | | |
|------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | 31 | | | | | |

No Meeting

| AUGUST | | | | | | |
|--------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 | | |

No Meeting

| SEPTEMBER | | | | | | |
|-----------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |

| OCTOBER | | | | | | |
|---------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |

Quarterly Noise Program Update
Annual AZBAA Update

| NOVEMBER | | | | | | |
|----------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | | |

| DECEMBER | | | | | | |
|----------|----|----|----|----|----|----|
| S | M | T | W | T | F | S |
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | | | | | | |

Airport Advisory Commission Meetings

2024

| January | | | | | | |
|---------|----|----|----|----|----|----|
| Su | Mo | Tu | We | Th | Fr | Sa |
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | | | |

Election of Officers

By-Laws Review

Quarterly Noise Program Update

| February | | | | | | |
|----------|----|----|----|----|----|----|
| Su | Mo | Tu | We | Th | Fr | Sa |
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | | |

| March | | | | | | |
|-------|----|----|----|----|----|----|
| Su | Mo | Tu | We | Th | Fr | Sa |
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |
| 31 | | | | | | |

| April | | | | | | |
|-------|----|----|----|----|----|----|
| Su | Mo | Tu | We | Th | Fr | Sa |
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | | | | |

Risk Management Update

| May | | | | | | |
|-----|----|----|----|----|----|----|
| Su | Mo | Tu | We | Th | Fr | Sa |
| | | | 1 | 2 | 3 | 4 |
| 5 | 6 | 7 | 8 | 9 | 10 | 11 |
| 12 | 13 | 14 | 15 | 16 | 17 | 18 |
| 19 | 20 | 21 | 22 | 23 | 24 | 25 |
| 26 | 27 | 28 | 29 | 30 | 31 | |

Quarterly Noise Program Update

Proposed Aviation Enterprise Fund

Five Year Financial Plan

| June | | | | | | |
|------|----|----|----|----|----|----|
| Su | Mo | Tu | We | Th | Fr | Sa |
| | | | | | | 1 |
| 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 30 | | | | | | |

| July | | | | | | |
|------|----|----|----|----|----|----|
| Su | Mo | Tu | We | Th | Fr | Sa |
| | 1 | 2 | 3 | 4 | 5 | 6 |
| 7 | 8 | 9 | 10 | 11 | 12 | 13 |
| 14 | 15 | 16 | 17 | 18 | 19 | 20 |
| 21 | 22 | 23 | 24 | 25 | 26 | 27 |
| 28 | 29 | 30 | 31 | | | |

| August | | | | | | |
|--------|----|----|----|----|----|----|
| Su | Mo | Tu | We | Th | Fr | Sa |
| | | | | 1 | 2 | 3 |
| 4 | 5 | 6 | 7 | 8 | 9 | 10 |
| 11 | 12 | 13 | 14 | 15 | 16 | 17 |
| 18 | 19 | 20 | 21 | 22 | 23 | 24 |
| 25 | 26 | 27 | 28 | 29 | 30 | 31 |

Experience Scottsdale Update

| September | | | | | | |
|-----------|----|----|----|----|----|----|
| Su | Mo | Tu | We | Th | Fr | Sa |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | | | | | |

Quarterly Noise Program Update

| October | | | | | | |
|---------|----|----|----|----|----|----|
| Su | Mo | Tu | We | Th | Fr | Sa |
| | | 1 | 2 | 3 | 4 | 5 |
| 6 | 7 | 8 | 9 | 10 | 11 | 12 |
| 13 | 14 | 15 | 16 | 17 | 18 | 19 |
| 20 | 21 | 22 | 23 | 24 | 25 | 26 |
| 27 | 28 | 29 | 30 | 31 | | |

| November | | | | | | |
|----------|----|----|----|----|----|----|
| Su | Mo | Tu | We | Th | Fr | Sa |
| | | | | | 1 | 2 |
| 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| 10 | 11 | 12 | 13 | 14 | 15 | 16 |
| 17 | 18 | 19 | 20 | 21 | 22 | 23 |
| 24 | 25 | 26 | 27 | 28 | 29 | 30 |

| December | | | | | | |
|----------|----|----|----|----|----|----|
| Su | Mo | Tu | We | Th | Fr | Sa |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| 8 | 9 | 10 | 11 | 12 | 13 | 14 |
| 15 | 16 | 17 | 18 | 19 | 20 | 21 |
| 22 | 23 | 24 | 25 | 26 | 27 | 28 |
| 29 | 30 | 31 | | | | |