

APPROVED APRIL 19, 2023



**SCOTTSDALE AIRPORT ADVISORY COMMISSION
PUBLIC MEETING
Scottsdale Airport Aviation Business Center
Stearman/Thunderbird Meeting Room
15000 N. Airport Drive
Scottsdale, Arizona
Wednesday, March 15, 2023**

MINUTES

PRESENT: Charles McDermott, Chair
Peter Mier, Vice Chair
Larry Bernosky
Ken Casey
Michael Goode
David Reid
John Spalj

STAFF: Gary Mascaro, Aviation Director
Carmen Williams, Aviation Finance & Administration Manager
Sarah Ferrara, Aviation Planning & Outreach Coordinator
Chris Read, Assistant Aviation Director-Operations

GUESTS: Michael Ferger, FAA

CALL TO ORDER

The meeting was called to order at 5:00 p.m.

ROLL CALL

A formal roll call confirmed the presence of Commissioners as noted above.

AVIATION DIRECTOR'S REPORT

In recognition of the full agenda, Gary Mascaro, Aviation Director deferred his report.

1. Regular Meeting: October 26, 2022

VICE CHAIR MIER MADE A MOTION TO APPROVE THE REGULAR MEETING MINUTES OF FEBRUARY 22, 2023 AS PRESENTED. COMMISSIONER BERNOSKY SECONDED THE MOTION, WHICH CARRIED 7/0 WITH CHAIR MCDERMOTT, VICE CHAIR MIER AND COMMISSIONERS BERNOSKY, CASEY, GOODE, REID AND SPALJ VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

PUBLIC COMMENT

There were no public comments.

REGULAR AGENDA ITEMS 1-10

1. Discussion and possible action regarding application for Airport Aeronautical Business Permit for Aviation. One Jet Maintenance, LLC, to conduct aircraft maintenance and repair services at the Scottsdale Airport

Carmen Williams, Aviation Finance & Administration Manager, noted that the applicant was not in attendance and suggested that this item be deferred.

VICE CHAIR MIER MADE A MOTION TO DEFER APPROVAL FOR APPLICATION OF AIRPORT AERONAUTICAL BUSINESS PERMIT FOR AVIATION. ONE JET MAINTENANCE, LLC TO THE NEXT MEETING, AS NO REPRESENTATIVE WAS PRESENT. COMMISSIONER BERNOSKY SECONDED THE MOTION, WHICH CARRIED 7/0 WITH CHAIR MCDERMOTT, VICE CHAIR MIER AND COMMISSIONERS BERNOSKY, CASEY, GOODE, REID AND SPALJ VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

2. Insurance update from Risk Management

Denise Plug, Risk Management Assistant, provided an overview of the Airport Insurance Program, which currently includes \$500 million for property damage inside the Airport with a \$100,000 retention. There have been no property claims for several years. The policy includes workers compensation for employees with a \$1 million self-insured retention. There is an Airport Owners & Operators Liability insurance plan through AIG with \$200 million limits with a renewal currently in the works. A brief overview of loss history was provided. Other policies include fine arts and aviation general liability.

In response to a question from Commissioner Casey, Ms. Plug stated that they have been with AIG for 10 to 15 years, largely because other quotes have not been nearly as competitive.

3. Discussion and input regarding IFR arrival delays

Aviation Director Mascaro introduced Michael Ferger, FAA Traffic Management Officer, who was invited to address Commissioner Spalj's concerns regarding delayed IFR arrivals at the Airport. Mr. Ferger stated that mitigation actions to prevent delays have been completely changed over the past three months, including inbound scheduling changes. Miles-in-Trail has been the primary method for mitigating inbound demands in Scottsdale in attempting to balance arrival and departure delays. Picking the right Miles-in-Trail is not an easy science. Phoenix TRACON has fed Scottsdale arrivals from six different points, the primary point coming from the north, Albuquerque Center. This fix is typically chosen to execute Miles-in-Trail, starting with 15 on a VFR day. Miles-in-Trail rack up with varying conditions. If there is significant departure traffic, the Miles-in-Trail will move up to 20 to 25. Upon reaching 25 Miles-in-Trail, management of incoming Scottsdale aircraft from Sector 45, the central area, becomes increasingly difficult to manage. These challenges often result in 30 to 40 minutes of hold times.

A significant change for Scottsdale and Deer Valley and largely due to Super Bowl, is utilization of a Time-Based Flow Management (TBFM) system. Most major airports in the country use TBFM. Improvements to the TBFM system are currently in progress, including building new routes internal to the system. The testing phase has been outstanding and this was particularly impressive, considering it occurred during the Super Bowl. A brief overview of the basic platforms, including VFR and IFR days, was provided. Centers scheduling to Scottsdale include Los Angeles, Oakland, Salt Lake, Denver, Kansas, Fort Worth and Houston. Mr. Ferger responded to specific Commissioner questions.

In response to Mr. Ferger's request for feedback on operations the past few months, Commissioner Casey stated that there was a noticeable improvement in the smoothness of operations at Barrett-Jackson on Sunday. Instrument days are a different story. Mr. Ferger acknowledged that it has been a busy instrument season. There is no ability for greater control of incoming traffic. Much of the delay has been taken out of the air and put on the ground, which results in great fuel savings. There is also increased ability to balance departure delays.

Commissioner Goode asked about publication of reports on accumulated delays. Mr. Ferger said that data is published to him, and he can make it accessible at any time. He receives a delay report from every airport every morning. There is also a system that tracks inbound delays, however, this is more difficult to publish. Mr. Goode asked about inclusion of the data in the monthly report. Mr. Mascaro stated that this is not likely, as this is FAA data and he would have to request each month. He will inquire about the possibility offline.

Commissioner Spalj asked about the timeline for the redesign of airspace and arrivals. Mr. Ferger stated that this is in the very early stages, with a minimum timeline of three years. Mr. Mascaro added that Scottsdale has received a formal invite to sit at the table from the FAA regional administrator's office to discuss not only Phoenix air traffic issues, but mostly focusing on Scottsdale procedures. The process is in its infancy with the first meeting scheduled for the beginning of June.

Scottsdale Resident, Louis Ridley, commented that he has been operating out of Scottsdale for four years flying a corporate jet. He is happy to hear about the TBFM implementation. He is a retired controller of 38 years. He is seeing increasing delays times leaving Scottsdale in IFR. He stated that he has missed an IFR release dozens of times, because of VFR traffic. He would like

to know whether there is tracking to determine the number of releases being missed. He would like to see efforts to lessen the impact of IFR departures.

4. Adopt Resolution No. 12766 authorizing Agreement No. 2023-038-COS with Out West Rentals LLC and Lease Agreement No. 2023-039-COS with Cirrus Design Corporation dba Cirrus Aircraft for the lease of General Aviation Box Hangar; and Resolution No. 12767 authorizing lease Agreement No. 2023-040-COS with SDL AZ Holdings, LLC dba Atlantic Aviation for the lease of General Aviation Box Hangar Space at the Scottsdale Airport

Ms. Williams summarized that the resolutions will authorize three new box hangar lease agreements on the north apron. At the end of the December, two box hangar lease agreements were turned down and this opened up spaces. The Airport's real estate consultant began marketing for the box hangars in November and their recommendations were ultimately Out West Rentals and Cirrus Design Corporation. Atlantic Aviation requested to renew its lease for two box hangars. The lease agreements will go before City Council on April 4, 2023.

COMMISSIONER SPALJ MADE A MOTION TO ADOPT RESOLUTION NO. 12766 AUTHORIZING LEASE AGREEMENT NO. 2023-038-COS WITH OUT WEST RENTALS, LLC AND LEASE AGREEMENT NO. 2023-039-COS WITH CIRRUS DESIGN CORPORATION DBA CIRRUS AIRCRAFT FOR THE LEASE OF GENERAL AVIATION BOX HANGAR; AND RESOLUTION NO. 12767 AUTHORIZING LEASE AGREEMENT NO. 2023-040-COS WITH SDL AZ HOLDINGS, LLC DBA ATLANTIC AVIATION FOR LEASE OF GENERAL BOX HANGAR SPACE AT SCOTTSDALE AIRPORT. COMMISSIONER CASEY SECONDED THE MOTION, WHICH CARRIED 7/0 WITH CHAIR MCDERMOTT, VICE CHAIR MIER AND COMMISSIONERS BERNOSKY, CASEY, GOODE, REID AND SPALJ VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

5. Discussion and input regarding Monthly Operations Report

Chris Read, Assistant Aviation Director-Operations, cited based totals at 404, versus 454 last year. Operations are down from last year, both total and IFR. There were two alert 2s for February, 2023. U.S. Customs revenue for the month totaled \$124,575 with 208 uses and 28 U.S. visit flights. Uses are up year over year. PPRs totaled 36 for calendar year 2023. For the FAA business jet report, Scottsdale ranks number 9.

Commissioner Casey noted the overnight runway closure on March 28 and 29 and asked whether this type of striping project might be better accomplished during the slower summer months. Mr. Read stated that striping projects are typically done after the busy season, however, the center lines in touch down zones were faded and difficult to see and it was important to have the restriping done. In addition, they are finishing up work in the Alpha Taxiway project area, as the FAA requires two coats of paint.

6. Discussion and input regarding Airport and Airpark Aeronautical Business Permit additions, revocations and cancellations

Ms. Williams stated that there have been three cancellations this month, including Airworthy Avionics, LLC, Organic Chef to Go and Fresh Aircraft Sales.

7. Discussion and input regarding Monthly Financial Report for January

Ms. Williams cited the approved budget for revenues at \$4.4 million with actuals totaling \$5.3 million. For expenses, the budget was \$1.7 million with actuals at only \$2,700 under this amount. Compared to last year, revenues are slightly higher by approximately \$15,000. Expenses were higher by \$74,000, primarily due to U.S. Customs quarterly labor costs. The Aviation Fund Cash Balance was \$7.3 million at the end of January. For January, FBO sales accounted for 71.3 percent of fuel sales. AVGAS was 2 percent and Airpark Operators were at 26.7 percent. Total gallons pumped was 1.5 million, down 8.6 percent over last January. Year-to-date totals are up 7.7 percent.

8. Discussion and input regarding Public Outreach Programs and Planning Projects

Sarah Ferrara, Aviation Planning & Outreach Coordinator, stated that Scottsdale has been contacted by the FAA to participate in the next Phoenix Work Group meeting scheduled for early June. Four voluntary curfew letters were sent out I understand February.

Commissioner Goode asked if the Airport tracks military arrivals and departures. Ms. Ferrara stated that they are only tracked anecdotally, as the military is not obligated to notify Scottsdale's administrative office. Generally, the Airport does receive a courtesy call regarding arrivals.

Ms. Ferrara reported that for February, two projects were listed in the Airport Influence Area.

Ms. Ferrara played a brief emergency drill video.

The Scottsdale Airport will be inducted into the Scottsdale History Hall of Fame during the annual Sterling Awards on May 18, 2023.

9. Administrative report from the Aviation Director, or designee, regarding the status of pending aviation-related items

Mr. Mascaro congratulated Chair McDermott on his reappointment.

Mr. Mascaro identified the lease of the hangars approved at this meeting as an item to go to City Council on April 4, 2023. There were no significant updates to the report on aviation-related items to the Planning Commission, Design Review Board or City Council.

10. Discussion and possible action to modify the Airport Advisory Commission meeting schedule and Commission item calendar

There were no modifications.

PUBLIC COMMENT

There were no public comments.

FUTURE AGENDA ITEMS

There were no items added.

ADJOURNMENT

With no further business to discuss, the meeting adjourned at 6:15 p.m.

SUBMITTED BY:

eScribers, LLC