

# SCOTTSDALE AIRPORT ADVISORY COMMISSION MEETING NOTICE AND AGENDA



Wednesday, April 17, 2024  
5:00 p.m.  
Scottsdale Airport Aviation Business Center  
Stearman/Thunderbird Meeting Room  
15000 N. Airport Drive, Second floor  
Scottsdale, AZ



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## MARKED AGENDA

### AIRPORT ADVISORY COMMISSION

Peter Mier, Chair

Michael Goode, Vice-Chair

April Beauboeuf

Peter Lenton

Charles McDermott

David Reid

John Spalj

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**Call to Order 5:00 P.M.**

**Roll Call ALL PRESENT (COMMISSIONER SPALJ TELEPHONICALLY)**

**Pledge of Allegiance CHAIR MIER**

### Aviation Director's Report

The public body may not propose, discuss, deliberate, or take legal action on any matter in the summary unless the specific matter is properly noticed for legal action.

**AVIATION DIRECTOR MASCARO WELCOMED PETER LENTON TO THE AIRPORT ADVISORY COMMISSION. HE ALSO ANNOUNCED THAT VOLANTI RESTAURANT IS HOSTING MOVIE NIGHT WITH THE SUPPORT OF THE AIRPORT AND THREE FBOS. DIRECTOR MASCARO INVITED ALL TO COME OUT TO THE AIRPORT ON APRIL 20, 2024, FOR THIS EVENT.**


### Approval of Minutes

Regular Meeting: March 20, 2024

**COMMISSIONER MCDERMOTT MADE A MOTION TO APPROVE THE MARCH 20, 2024, REGULAR MEETING MINUTES AS PRESENTED. VICE-CHAIR GOODE SECONDED THE MOTION WHICH CARRIED 7/0 WITH CHAIR MIER, VICE-CHAIR GOODE, COMMISSIONERS BEAUBOEUF, LENTON, MCDERMOTT, REID AND SPALJ VOTING IN THE AFFIRMATIVE.**

### Public Comment NONE

Citizens may complete one Request to Speak "Public Comment" card per night and submit it to Aviation Staff. Public Comment time is reserved for citizen comment regarding non-agendized items. No official action can be taken on these items. Public Comment is limited to a total of 15

 Persons with a disability may request a reasonable accommodation by contacting Airport Administration (480-312-2321). Requests should be made 24 hours in advance or as early as possible to allow time to arrange accommodation. For TTY Users, the Arizona Relay Service (1-800-367-8939) may contact the Aviation Department (480-312-2321).

minutes at the beginning and 15 minutes at the end of the meeting. **Speakers are limited to three minutes to address the Commission during “Public Comment.”**

## REGULAR AGENDA

## ITEMS 1-10

**How the Regular Agenda Works:** The Commission takes a separate action on each item on the Regular Agenda. If you wish to address the Commission regarding any or all of the items on the Regular Agenda, please complete a Comment Card for each topic you wish to address and submit it to Aviation Staff. Speakers will be given three minutes to speak per item. Additional time may be granted to speakers representing two or more persons. Cards for designated speakers and the persons they represent must be submitted together. **Comment cards must be submitted before public testimony has begun on any Regular Agenda or Public Hearing item.**

1. Insurance Update from Risk Management  
Contact: George Woods, Risk Management Director, 480-312-7040, [gwoods@scottsdaleaz.gov](mailto:gwoods@scottsdaleaz.gov)
2. Adopt Resolution No. 13102 Authorizing Lease Agreement No. 2024-065-COS with Desert Aerostar, LLC for lease of General Aviation Box Hangar Space at Scottsdale Airport.  
Staff contact: Gary P. Mascaro, Aviation Director, 480-312-7735, [gmascaro@scottsdaleaz.gov](mailto:gmascaro@scottsdaleaz.gov)  
**COMMISSIONER MCDERMOTT MADE A MOTION TO ADOPT RESOLUTION NO. 13102 AUTHORIZING LEASE AGREEMENT NO. 2024-065-COS WITH DESERT AEROSTAR, LLC FOR LEASE OF GENERAL AVIATION BOX HANGAR SPACE AT SCOTTSDALE AIRPORT. COMMISSIONER BEAUBOEUF SECONDED THE MOTION WHICH CARRIED 7/0 WITH CHAIR MIER, VICE-CHAIR GOODE, COMMISSIONERS BEAUBOEUF, LENTON, MCDERMOTT, REID AND SPALJ VOTING IN THE AFFIRMATIVE.**
3. Discussion and input regarding Airport and Airpark Aeronautical Business Permit Additions, Cancellations and Revocations. Staff contact: Kelli Kuester, Aviation Outreach & Planning Coordinator, 480-312-8482, [kkuester@scottsdaleaz.gov](mailto:kkuester@scottsdaleaz.gov)
4. Discussion and input regarding Monthly Operations Report  
Staff contact: Matthew Johnson, Operations Supervisor, 480-312-7609, [mljohnson@scottsdaleaz.gov](mailto:mljohnson@scottsdaleaz.gov)
5. Discussion and input regarding Proposed Aviation Enterprise Fund Five-Year Financial Plan for FY 24/25-FY27/28. Staff contact: Gary P. Mascaro, Aviation Director, 480-312-7735, [gmascaro@scottsdaleaz.gov](mailto:gmascaro@scottsdaleaz.gov)
6. Discussion and input regarding Monthly Financial Report for February 2024  
Staff contact: Kelli Kuester, Aviation Outreach & Planning Coordinator, 480-312-8482, [kkuester@scottsdaleaz.gov](mailto:kkuester@scottsdaleaz.gov)
7. Discussion and input regarding Public Outreach Programs and Planning Projects  
Staff contact: Kelli Kuester, Aviation Planning & Outreach Coordinator, 480-312-8482, [kkuester@scottsdaleaz.gov](mailto:kkuester@scottsdaleaz.gov)

8. Discussion and input regarding Quarterly Noise Complaint Summary Report. Staff contact: Kelli Kuester, Aviation Planning & Outreach Coordinator, 480-312-8482, [kkuester@scottsdaleaz.gov](mailto:kkuester@scottsdaleaz.gov)
9. Administrative report from the Aviation Director, or designee, regarding the status of pending aviation-related items. Staff contact: Gary P. Mascaro, Aviation Director, 480-312-7735, [gmascaro@scottsdaleaz.gov](mailto:gmascaro@scottsdaleaz.gov)
10. Discussion and possible action to modify the Airport Advisory Commission Meeting Schedule and Commission Item Calendar. Staff contact: Gary P. Mascaro, Aviation Director, 480-312-7735, [gmascaro@scottsdaleaz.gov](mailto:gmascaro@scottsdaleaz.gov)  
**NO ACTION**

### **Public Comment NONE**

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### **Future Agenda Items**

Discussion and possible action to add Commissioner requested item on a future agenda.

**COMMISSIONER LENTON MADE A MOTION TO ADD DISCUSSION REGARDING THE STATUS OF THE SELF-SERVICE FUEL PUMP AT ATLANTIC AVIATION TO A FUTURE AGENDA. VICE-CHAIR GOODE SECONDED THE MOTION WHICH CARRIED 7/0 WITH CHAIR MIER, VICE-CHAIR GOODE AND COMMISSIONERS BEAUBOEUF, LENTON MCDERMOTT, REID AND SPALJ VOTING IN THE AFFIRMATIVE.**

### **Adjournment 6:09 P.M.**

**VICE-CHAIR GOODE MADE A MOTION TO ADJOURN THE MEETING, COMMISSIONER MCDERMOTT SECONDED THE MOTION WHICH CARRIED 7/0 WITH CHAIR MIER, VICE-CHAIR GOODE AND COMMISSIONERS BEAUBOEUF, LENTON, MCDERMOTT, REID AND SPALJ VOTING IN THE AFFIRMATIVE.**