



**BUILDING ADVISORY BOARD OF APPEALS  
ONE CIVIC CENTER  
7447 E. INDIAN SCHOOL RD., SUITE #105  
SCOTTSDALE, AZ 85251**

**THURSDAY, FEBRUARY 15, 2024  
\*SUMMARIZED MEETING MINUTES\***

**CALL TO ORDER** – 5:20 p.m.

**ROLL CALL**

**PRESENT:** Julian Anderson – Chair  
Quentin Augspurger, Board Member  
Pete Eggspuehler- Board Member  
Doug Arvanites - Board Member  
Brian Brose, Board Member

**ABSENT:** **Board Member Kravit & Board Member Barker Absent**

**STAFF:** Michael Clack, Director of Development Services – Staff Coordinator  
Anthony Floyd, Energy Code Specialist, Office of Environmental Initiative  
Travis Lindsey, Plan Review Manager

A formal roll call was conducted confirming members present as stated above.

**Administrative Report – Michael Clack**

1. Identify supplemental information, if any, related to the February 15, 2024 Building Advisory Board of Appeals agenda items, and other correspondence. – **No Report**

**Minutes**

2. Approval of the January 18, 2024 Regular Meeting Minutes

**BOARD MEMBER BROSE MOVED TO APPROVE THE JANUARY 18, 2024 BUILDING ADVISORY BOARD OF APPEALS MEETING MINUTES AS PRESENTED, SECONDED BY BOARD MEMBER ARVANITES. THE MOTION PASSED IN FAVOR BY CHAIR ANDERSON, BOARD MEMBERS BROSE, EGGSPUEHLER, ARVANITES AND AUGSPURGER WITH A VOTE OF FIVE (5) TO ZERO (0).**

**REGULAR AGENDA**

3. [Review by Laws](#)

Review current by laws. A vote is required for any changes.

**Motion to continue to the March 21, 2024 meeting by Chair Anderson, 2<sup>nd</sup> by Board Member Arvanites. The motion passed in favor by Chair Anderson, Board Members Brose, Eggspuehler, Arvanites and Augspurger with a vote of Five (5) to Zero (0).**

4. [Annual Report](#)

The council requires all city boards and commissions to submit an annual report in a brief format. The council office produced a standardized form for these reports. The BABA annual report for 2023 is included in all board member packets. A vote is required.

**Motion to approve the 2023 Annual Report by Board Member Brose, 2<sup>nd</sup> by Board Member Arvanites. The motion passed in favor by Chair Anderson, Board Members Brose, Eggspuehler, Arvanites and Augspurger with a vote of Five (5) to Zero (0).**

5. **Discussion regarding the following:**

Update from Board Member Quentin Augspurger, on his research regarding the lowered a/c filter issue. This is a continuing discussion regarding the location of return air grilles as a potential amendment to the International Residential Code and possibly the International Energy Conservation Code.

**Adjournment – 6:40 pm**

\* Note: These are summary action minutes only. A complete copy of the meeting audio is available on the Building Advisory Board of Appeals page on [ScottsdaleAZ.gov](http://ScottsdaleAZ.gov), search “Building Advisory Board of Appeals”