

SCOTTSDALE AIRPORT ADVISORY COMMISSION MEETING NOTICE AND AGENDA



Wednesday, March 16, 2022
5:00 p.m.
Scottsdale Airport Aviation Business Center
Stearman/Thunderbird Meeting Room
15000 N. Airport Drive, Second floor
Scottsdale, AZ



MARKED AGENDA

AIRPORT ADVISORY COMMISSION

Charles McDermott, Chair
Peter Mier, Vice-Chair
John Berry
Larry Bernosky

Ken Casey
Cory Little
Rick Milburn

Call to Order - 5:03 P.M.

Roll Call (COMMISSIONERS BERRY, MIER AND LITTLE ABSENT)

Pledge of Allegiance

Aviation Director's Report

The public body may not propose, discuss, deliberate or take legal action on any matter in the summary unless the specific matter is properly noticed for legal action.

AVIATION DIRECTOR MASCARO HIGHLIGHTED THE FACT THAT THIS EVENT SEASON HAS BEEN EXTREMELY BUSY, PARTICULARLY WITH BUSINESS JET TRAFFIC. A MORE DETAILED UPDATE WILL BE PROVIDED LATER IN THE MEETING.


Approval of Minutes

Regular Meeting: February 15, 2022

COMMISSIONER BERNOSKY MADE A MOTION TO APPROVE THE MEETING MINUTES OF FEBRUARY 15, 2022, COMMISSIONER MILBURN SECONDED THE MOTION WHICH CARRIED 4/0 WITH CHAIR MCDERMOTT, COMMISSIONERS BERNOSKY, CASEY AND MILBURN VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

Public Comment - NONE

Citizens may complete one Request to Speak "Public Comment" card per night and submit it to Aviation Staff. Public Comment time is reserved for citizen comment regarding non-agendized items. No official action can be taken on these items. Public Comment is limited to a total of 15 minutes at the beginning and 15 minutes at the end of the meeting. **Speakers are limited to three minutes to address the Commission during "Public Comment."**

 Persons with a disability may request a reasonable accommodation by contacting Airport Administration (480-312-2321). Requests should be made 24 hours in advance or as early as possible to allow time to arrange accommodation. For TTY Users, the Arizona Relay Service (1-800-367-8939) may contact the Aviation Department (480-312-2321).

REGULAR AGENDA

ITEMS 1-10

How the Regular Agenda Works: The Commission takes a separate action on each item on the Regular Agenda. If you wish to address the Commission regarding any or all of the items on the Regular Agenda, please complete a Comment Card for each topic you wish to address and submit it to Aviation Staff. Speakers will be given three minutes to speak per item. Additional time may be granted to speakers representing two or more persons. Cards for designated speakers and the persons they represent must be submitted together. **Comment cards must be submitted before public testimony has begun on any Regular Agenda or Public Hearing item.**

1. Discussion and Possible Action regarding application for Airport Aeronautical Business Permit for M&N Equipment, LLC dba M&N Aviation to conduct aircraft charter/management services at the Scottsdale Airport. Staff contact: Carmen Williams, Aviation Finance & Administration Manager, 480-312-8475, cawilliams@scottsdaleaz.gov
COMMISSIONER CASEY MADE A MOTION TO APPROVE THE APPLICATION AIRPORT AERONAUTICAL BUSINESS PERMIT FOR M&N EQUIPMENT, LLC DBA M&N AVIATION TO CONDUCT AIRCRAFT CHARTER/MANAGEMENT SERVICES AT SCOTTSDALE AIRPORT. COMMISSIONER BERNOSKY SECONDED THE MOTION WHICH CARRIED 4/0 WITH CHAIR MCDERMOTT, COMMISSIONERS BERNOSKY, CASEY AND MILBURN VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.
2. Discussion and Possible Action to Recommend to City Council Adoption of Resolution No. 12425 authorizing the acceptance of an airport improvement grant from the Arizona Department of Transportation, Aeronautics Group in the amount of \$728,090 and; Authorizing a FY 2021/22 Aviation Future Grant Contingency Budget Appropriation transfer totaling \$728,090 to a newly created capital improvement project to be titled "Perimeter Service Road Rehabilitation" for the design and construction of airport perimeter road improvements. Staff contact: Chris Read, Assistant Aviation Director-Operations, 480-312-2674, cread@scottsdaleaz.gov
COMMISSIONER MILBURN MADE A MOTION TO RECOMMEND TO CITY COUNCIL THE ADOPTION OF RESOLUTION 12425 AUTHORIZING THE ACCEPTANCE OF AN AIRPORT IMPROVEMENT GRANT FROM THE ARIZONA DEPARTMENT OF TRANSPORTATION, AERONAUTICS GROUP. COMMISSIONER BERNOSKY SECONDED THE MOTION WHICH CARRIED 4/0 WITH CHAIR MCDERMOTT, COMMISSIONERS BERNOSKY, CASEY AND MILBURN VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.
3. Discussion and possible action to modify the Airport Advisory Commission By-laws to request applicant to attend meeting for ratification of Aeronautical Business Permit. Staff contact: Gary Mascaro, Aviation Director, 480-312-7735, gmascaro@scottsdaleaz.gov
COMMISSIONER BERNOSKY MADE A MOTION TO MODIFY THE AIRPORT ADVISORY COMMISSION BY-LAWS TO REQUEST APPLICANT TO ATTEND MEETING FOR RATIFICATION, COMMISSIONER CASEY SECONDED THE MOTION WHICH CARRIED 4/0 WITH CHAIR MCDERMOTT, COMMISSIONERS BERNOSKY, CASEY AND MILBURN VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.
4. Discussion and input regarding Monthly Operations Report.

Staff contact: Chris Read, Assistant Aviation Director-Operations, 480-312-2674, cread@scottsdaleaz.gov

5. Discussion and input regarding Monthly Construction Report.
Staff contact: Chris Read, Assistant Aviation Director-Operations, 480-312-2674, cread@scottsdaleaz.gov
6. Discussion and input regarding Airport and Airpark Aeronautical Business Permit Additions, Cancellations and Revocations. Staff contact Carmen Williams, Aviation Finance & Administration Manager, 480-312-8475, cawilliams@scottsdaleaz.gov
7. Discussion and input regarding Financial Report for January.
Staff contact: Carmen Williams, Aviation Finance & Administration Manager, 480-312-8475, cawilliams@scottsdaleaz.gov
8. Discussion and input regarding Public Outreach Programs and Planning Projects. Staff contact: Sarah Ferrara, Aviation Planning & Outreach Coordinator, 480-312-8482, sferrara@scottsdaleaz.gov
9. Administrative report from the Aviation Director, or designee, regarding the status of pending aviation-related items. Staff contact: Gary P. Mascaro, Aviation Director, 480-312-7735, gmascaro@scottsdaleaz.gov
10. Discussion and possible action to modify the Airport Advisory Commission Meeting Schedule and Commission Item Calendar. Staff contact: Gary P. Mascaro, Aviation Director, 480-312-7735, gmascaro@scottsdaleaz.gov

Public Comment - NONE

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Future Agenda Items - NONE

Discussion and possible action to add Commissioner requested item on a future agenda.

Adjournment – 5:47 P.M.