

# SCOTTSDALE AIRPORT ADVISORY COMMISSION MEETING NOTICE AND AGENDA



Wednesday, April 20, 2022  
5:00 p.m.  
Scottsdale Airport Aviation Business Center  
Stearman/Thunderbird Meeting Room  
15000 N. Airport Drive, Second floor  
Scottsdale, AZ



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## AIRPORT ADVISORY COMMISSION

Charles McDermott, Chair  
Peter Mier, Vice-Chair  
John Berry  
Larry Bernosky

Ken Casey  
Cory Little  
Rick Milburn

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## Call to Order

## Roll Call

## Pledge of Allegiance

## Aviation Director's Report


The public body may not propose, discuss, deliberate or take legal action on any matter in the summary unless the specific matter is properly noticed for legal action.

## Approval of Minutes

Regular Meeting: March 16, 2022

## Public Comment

Citizens may complete one Request to Speak "Public Comment" card per night and submit it to Aviation Staff. Public Comment time is reserved for citizen comment regarding non-agendized items. No official action can be taken on these items. Public Comment is limited to a total of 15 minutes at the beginning and 15 minutes at the end of the meeting. **Speakers are limited to three minutes to address the Commission during "Public Comment."**

 Persons with a disability may request a reasonable accommodation by contacting Airport Administration (480-312-2321). Requests should be made 24 hours in advance or as early as possible to allow time to arrange accommodation. For TTY Users, the Arizona Relay Service (1-800-367-8939) may contact the Aviation Department (480-312-2321).

## REGULAR AGENDA

## ITEMS 1-8

**How the Regular Agenda Works:** The Commission takes a separate action on each item on the Regular Agenda. If you wish to address the Commission regarding any or all of the items on the Regular Agenda, please complete a Comment Card for each topic you wish to address and submit it to Aviation Staff. Speakers will be given three minutes to speak per item. Additional time may be granted to speakers representing two or more persons. Cards for designated speakers and the persons they represent must be submitted together. **Comment cards must be submitted before public testimony has begun on any Regular Agenda or Public Hearing item.**

1. Discussion and Possible Action regarding application for Airport Aeronautical Business Permit for Organic Chef To Go to conduct off-airport catering services at the Scottsdale Airport. Staff contact: Carmen Williams, Aviation Finance & Administration Manager, 480-312-8475, [cawilliams@scottsdaleaz.gov](mailto:cawilliams@scottsdaleaz.gov)
2. Discussion and input regarding Monthly Operations Report. Staff contact: Chris Read, Assistant Aviation Director-Operations, 480-312-2674, [cread@scottsdaleaz.gov](mailto:cread@scottsdaleaz.gov)
3. Discussion and input regarding Airport and Airpark Aeronautical Business Permit Additions, Cancellations and Revocations. Staff contact Carmen Williams, Aviation Finance & Administration Manager, 480-312-8475, [cawilliams@scottsdaleaz.gov](mailto:cawilliams@scottsdaleaz.gov)
4. Discussion and input regarding Financial Report for February. Staff contact: Carmen Williams, Aviation Finance & Administration Manager, 480-312-8475, [cawilliams@scottsdaleaz.gov](mailto:cawilliams@scottsdaleaz.gov)
5. Discussion and input regarding Quarterly Noise Complaint Summary Report. Staff contact: Sarah Ferrara, Aviation Planning & Outreach Coordinator, 480-312-8482, [sferrara@scottsdaleaz.gov](mailto:sferrara@scottsdaleaz.gov)
6. Discussion and input regarding Public Outreach Programs and Planning Projects. Staff contact: Sarah Ferrara, Aviation Planning & Outreach Coordinator, 480-312-8482, [sferrara@scottsdaleaz.gov](mailto:sferrara@scottsdaleaz.gov)
7. Administrative report from the Aviation Director, or designee, regarding the status of pending aviation-related items. Staff contact: Gary P. Mascaro, Aviation Director, 480-312-7735, [gmascaro@scottsdaleaz.gov](mailto:gmascaro@scottsdaleaz.gov)
8. Discussion and possible action to modify the Airport Advisory Commission Meeting Schedule and Commission Item Calendar. Staff contact: Gary P. Mascaro, Aviation Director, 480-312-7735, [gmascaro@scottsdaleaz.gov](mailto:gmascaro@scottsdaleaz.gov)

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### Future Agenda Items

Discussion and possible action to add Commissioner requested item on a future agenda.

## **Adjournment**



**COMMISSION INFORMATION REPORT**  
**APPROVAL OF MINUTES**

**Meeting Date:** 04/20/22

**Contact:** Gary P. Mascaro,  
Aviation Director

**Phone:** (480) 312-7735

**ACTION**

Approval of Minutes – Regular Meeting  
March 16, 2022

Attachment(s): 1. Draft of minutes of the March 16, 2022 Regular Meeting

Action taken:



**SCOTTSDALE AIRPORT ADVISORY COMMISSION  
PUBLIC MEETING**

**Scottsdale Airport Aviation Business Center  
Stearman/Thunderbird Meeting Room  
Second floor 15000 N. Airport Drive  
MEETING HELD ELECTRONICALLY  
Scottsdale, Arizona  
Wednesday, March 16, 2022**

**DRAFT MINUTES**

**PRESENT:** Charles McDermott, Chair  
Larry Bernosky  
Ken Casey  
Rick Milburn

**ABSENT:** Peter Mier, Vice Chair  
John Berry  
Cory Little

**STAFF:** Gary Mascaro, Aviation Director  
Carmen Williams, Aviation Finance & Administration Manager  
Sarah Ferrara, Aviation Planning & Outreach Coordinator  
Chris Read, Assistant Aviation Director-Operations

**GUESTS:** Andrew Olson, M&N Equipment

**CALL TO ORDER**

The meeting was called to order at 5:03 p.m.

**ROLL CALL**

A formal roll call confirmed the presence of Commissioners as noted above.

## **AVIATION DIRECTOR'S REPORT**

Gary Mascaro, Aviation Director, highlighted the fact that this event season has been extremely busy, particularly with business jet traffic. A more detailed update will be provided later in the meeting.

1. Regular Meeting: February 15, 2022

COMMISSIONER BERNOSKY MADE A MOTION TO APPROVE THE REGULAR MEETING MINUTES OF FEBRUARY 15, 2022 AS PRESENTED. COMMISSIONER MILBURN SECONDED THE MOTION, WHICH CARRIED 4/0 WITH CHAIR MCDERMOTT AND COMMISSIONERS BERNOSKY, CASEY AND MILBURN, VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

## **PUBLIC COMMENT**

There were no public comments.

## **REGULAR AGENDA            ITEMS 1-8**

1. Discussion and Possible Action regarding application for Airport Aeronautical Business Permit for M&N Equipment, LLC dba M&N Aviation to conduct aircraft charter/management services at the Scottsdale Airport.

Carmen Williams, Aviation Finance & Administration Manager, stated that the company is based out of Centennial Airport in Englewood, Colorado with offices in Boca Raton, Florida. They are currently leasing office and hangar space at Signature Flight Support and base two Beech Premier jets for charter operations. They have met the requirements of the permit and submitted proper documentation. She introduced executive director, Andrew Olson. In response to a Commissioner question, Mr. Olson stated that the plan is to base two Premier jets in Scottsdale for charter. Typical runs will be to Las Vegas and San Diego. Fuel-ups will be done in Scottsdale as much as possible.

Chair McDermott asked about staffing. Mr. Olson stated that they are currently looking at adding two maintenance individuals along with a base office manager. The aircraft are owned by an ownership group and are managed on behalf of the owner. The ultimate goal will be to add additional planes.

COMMISSIONER CASEY MADE A MOTION TO APPROVE THE APPLICATION FOR AN AIRPORT AERONAUTICAL BUSINESS PERMIT FOR M&N EQUIPMENT, LLC DBA M&N AVIATION TO CONDUCT AIRCRAFT CHARTER/MANAGEMENT SERVICES AT SCOTTSDALE AIRPORT. COMMISSIONER BERNOSKY SECONDED THE MOTION, WHICH CARRIED 4/0 WITH CHAIR MCDERMOTT AND COMMISSIONERS BERNOSKY, CASEY AND MILBURN, VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

2. Discussion and Possible Action to Recommend to City Council Adoption of Resolution No. 12425 authorizing the acceptance of an airport improvement grant from the Arizona Department of Transportation, Aeronautics Group in the amount of \$728,090 and;

Authorizing a FY 2021/22 Aviation Future Grant Contingency Budget Appropriation transfer totaling \$728,090 to a newly created capital improvement project to be titled "Perimeter Service Road Rehabilitation" for the design and construction of airport perimeter road improvements.

Chris Read, Assistant Aviation Director-Operations, identified the perimeter road project location. It is a service road, constructed in 2003 for use by service vehicles and City first responders. The road is in need of repair, after repeated utilization as a construction haul route. This is a 100 percent grant from the State.

In response to a question from Commissioner Casey, Mr. Read stated that if approved by the Commission, it will go before Council for approval on April 5th. This will be followed by execution of the grant and initial work by the design team. Work would likely begin in October. Runway closures are not required and there is no associated lighting work.

COMMISSIONER CASEY MADE A MOTION TO RECOMMEND TO CITY COUNCIL THE ADOPTION OF RESOLUTION 12425 AUTHORIZING THE ACCEPTANCE OF AN AIRPORT IMPROVEMENT GRANT FROM THE ARIZONA DEPARTMENT OF TRANSPORTATION, AERONAUTICS GROUP. COMMISSIONER MILBURN SECONDED THE MOTION, WHICH CARRIED 4/0 WITH CHAIR MCDERMOTT AND COMMISSIONERS BERNOSKY, CASEY AND MILBURN, VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

3. Discussion possible action to modify the Airport Advisory Commission By-laws to request applicant to attend meeting for ratification of Aeronautical Business Permit.

Mr. Mascaro stated that this item is brought based on a request from the Commission in January regarding adjusting a policy document to require applicants for permits to attend the Commission meeting for approval and ratification. Staff worked with the City Attorney to make adjustments to the bylaws. The change to Section 210 now requests and authorizes an applicant to attend the applicable meeting. If they do not attend, the Commission has the authorization to deny the application or to set the item for a future agenda. The bylaws update will take effect immediately upon ratification.

COMMISSIONER BERNOSKY MADE A MOTION TO MODIFY THE AIRPORT ADVISORY COMMISSION BYLAWS TO REQUEST APPLICANT TO ATTEND MEETING FOR RATIFICATION, COMMISSIONER CASEY SECONDED THE MOTION, WHICH CARRIED 4/0 WITH CHAIR MCDERMOTT AND COMMISSIONERS BERNOSKY, CASEY AND MILBURN, VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

4. Discussion and Input Regarding the Monthly Operations Report

Mr. Read stated that there were two alert 1s and a few incidents, including a patron fall in the lobby of the restaurant. For U.S. Customs, revenue for the month of February totaled \$118,475 with 205 total uses (compared with 140 for the same period last year) and 39 U.S. visits. Fiscal year to date revenue is \$685,775. Total uses for the fiscal year to date were 1,132 compared with 861 for the same period last year. PPRs for the calendar year total 12.

Commissioner Casey cited the incident, "Extra NG, runway excursion," compared with the restaurant patron fall, noting that the classifications are confusing. Mr. Read stated that it is up to the control tower to determine whether an event rises to the level of an alert.

Commissioner Casey asked for clarification that an alert means that an emergency has been declared for someone. Mr. Read confirmed that understanding, adding that alerts are in-flight. An Alert 1 is a very minor incident. Alert 2 is a little more serious situation and an Alert 3 is a crash. In the case of the Extra NG, runway excursion, the craft left the runway, moved through the rocks and ended up in a taxiway and a determination was made not to call this an Alert 3 or a crash.

Commissioner Casey asked for clarification that incidents at the restaurant are reported simply because the building is controlled by the Airport. Mr. Read confirmed that the Airport keeps a database of all incidents. These include aircraft and non-aircraft related incidents.

#### 5. Discussion and Input Regarding Monthly Construction Report

Mr. Read provided an update on the fencing replacement at Frank Lloyd Wright and Thunderbird Road. Photographs were reviewed. The rehabilitation of the north end taxiway and run-up area project is in design phase. The FAA has provided approval for the 90 percent phase. The project will now move to 100 percent design phase prior to going out for bid.

Chair McDermott asked about the timeline for the taxiway project to go to bid. Mr. Read said this would likely occur in the next two to three weeks.

#### 6. Discussion and Input Regarding Airport and Airpark Aeronautical Business Permit Additions, Cancellations and Revocations

Ms. Williams cited the newly approved permit from this agenda. Southwest Flight Center cancelled its permit for flight training, aircraft leasing and mobile aircraft maintenance. There were no changes on the Airpark side.

Commissioner Casey asked if Southwest Flight Center is leaving the Airport. Ms. Williams stated that Southwest Flight Center does not currently have a lease with Jet Aviation. Based on conversations with the owner, there was hope to start up again. However, without the office space lease in place, a cancellation was required. If they can find space, the permit can be reactivated.

#### 7. Discussion and Input Regarding Financial Report for January

Ms. Williams stated that the approved budget for revenues was \$3.5 million with actuals coming in at \$4.5 million. The expense budget was \$1.7 million with actuals coming in at \$1.5 million. Compared to last year, revenues were approximately \$100,000 higher this year and expenses were lower by approximately \$52,000. The Aviation Fund Cash Balance was \$4.27 million as of January 31st. For January, 2022, FBO fuel sales account for 75 percent of total fuel. AVGAS was 1.9 percent and Airpark operators were at 22.6 percent. Volumes are up 32.7 percent over last January. For year to date, volumes are up 15.6 percent.



## 8. Discussion and Input Regarding Public Outreach Programs and Planning Projects

Sarah Ferrara, Aviation Planning & Outreach Coordinator, stated that seven voluntary curfew letters were issued in February. For Planning and Zoning, four projects were listed in the Airport Influence Area. Staff continues its media, social media and listserv efforts. Topics included: Scottsdale Airport fourth in the world for business aviation departures, Barrett-Jackson, and open operational numbers. Aviation staff will host a booth at the upcoming NBAA in October 2023 in Orlando Florida. Ms. Ferrara gave a presentation to approximately 100 people at the Scottsdale Chamber of Commerce Airpark Forum on March 10th. Staff will also conduct presentations for DC Ranch Community Council, AZAA and Realtor's Group. She provided statistics for Airport activity during the high season.

Ms. Ferrara addressed the ground delays, which are largely as a result of the significant growth in volume and management of airspace. Staff held a recent meeting with the local FAA air traffic control tower. The air traffic control management team and the district are aware of the delays. They are having daily morning meetings to address the issues. Other contributing factors include staffing issues. As a single runway, there is a continuous amount of IR arrivals coming in. VFR arrivals must also be worked in and these cause delays. When Albuquerque Center feeds in IFR arrivals into Scottsdale, there is a 15 mile trail spacing, which allows more IR departures and an organization chart VFR departure. The increased volume of IFR arrivals are coming from all directions. Ways to utilize a diverse vector area for departures out of Scottsdale are being explored. Another factor for consideration is separation of Deer Valley IFR traffic from Scottsdale IFR traffic.

Commissioner Casey expressed appreciation that the situation is being acknowledged, adding that if procedures are not changed, the issues will increase. He would be interested to see the activity figures for March.

Commissioner Bernosky inquired as to receipt of complaints. Ms. Ferrara said she was unaware of any complaints. Mr. Mascaro added that they are working to be proactive ahead of any such complaints. Briefings will continue to towards finding solutions. The assistant director said they are very well aware of the issues and that they have monthly briefings with all air traffic managers at the Albuquerque Center.

## 9. Administrative report from the Aviation Director or Designee Regarding the Status of Aviation-Related Items

Mr. Mascaro stated that City Council approved the agreement authorizing the lease of the box hangar space at the Airport on its consent agenda in February. Acceptance of the grant from the State of Arizona discussed at today's meeting will be before City Council on April 5, 2022. For aviation-related items to the Planning Commission, Development Review Board or City Council, there are several items, with the only change being the Scottsdale Jet Center Hangar 2, which is the hangar located on the south end and includes construction of an 18,000 square foot hangar. The City is moving away from having the Development Review Board approve every item, and as this project is a fairly straightforward construction project, it will pass via staff approval. It is hoped that construction will begin in the next 30 to 60 days.

10. Discussion and Possible Action to Modify the Airport Advisory Commission Meeting Schedule and Commission Item Calendar

There were no modifications.

**PUBLIC COMMENT**

There were no public comments.

**FUTURE AGENDA ITEMS**

There were no items added.

**ADJOURNMENT**

With no further business to discuss, being duly moved and seconded, the meeting adjourned at 5:47 p.m.

AYES: Chair McDermott, Commissioners Bernosky, Casey and Milburn

NAYS: None

SUBMITTED BY:

eScribers, LLC



## COMMISSION ACTION REPORT

Discussion and Possible Action regarding application for Airport Aeronautical Business Permit for Organic Chef To Go to conduct off-airport catering services at the Scottsdale Airport.

**Agenda Item No.:** 1

**Meeting Date:** 04/20/22

**Staff Contact:** Carmen Williams,  
Finance & Administration Manager

**Phone:** (480) 312-8475

### ACTION

Ratification of Airport Aeronautical Business Permit for Organic Chef to Go to conduct off-airport catering services at the Scottsdale Airport.

### PURPOSE

Pursuant to Scottsdale Revised Code, Chapter 5, Article 3, commercial aeronautical activity conducted at the Airport requires a valid Airport Aeronautical Business Permit. In addition, the Airport Minimum Operating Standards outlines the process for obtaining such a permit. Organic Chef To Go has requested an Airport Aeronautical Business Permit to conduct off-airport catering services at the Scottsdale Airport.

### APPLICANT(S)

Organic Chef To Go  
Kristen Madison, Owner  
15111 N. Hayden Road #110  
Scottsdale, AZ 85260

### KEY CONSIDERATIONS

Organic Chef To Go has provided the appropriate documentation as required in the Airport Minimum Operating Standards.

Attachment(s):           1. Completed Airport Aeronautical Business Permit

Action taken:



# SCOTTSDALE AIRPORT AERONAUTICAL BUSINESS PERMIT



(Required to conduct commercial aeronautical activity on the airport)  
Fields in RED are required fields.

Business or activity to be conducted (check all that apply):

- Aircraft Charter Services
- Aircraft Leasing or Rental Services
- Aircraft Maintenance and Repair Services
- Aircraft Management
- Aircraft Washing Services
- Aircraft Sales Services
- Aircraft Mobile Maintenance and Repair Services
- Specialized Aircraft Repair Services (list service):
- Specialized Commercial Flying Service (list service):
- Hangar/Shade Leasing Services
- Flight Training Services
- Fixed Base Operator
- On-Airport Rental Car Concession
- Other (list service): Caterer

These activities are limited to the airport by ordinance. Please refer to the Airport Minimum Operating Standards for further information on each type of business.

Applicant (Business Name): Organic Chef To Go

Authorized Representative, title: Kristen Madison, owner Email Address: kristen@organicchef.to.go.com

Work Phone: 480-454-5264 Cell Phone:  Fax:

Mailing Address: 15111 N Hayden Rd, #110

City: Scottsdale State: AZ Zip Code: 85260

Billing Address: same as above

City:  State:  Zip Code:

Billing Phone:  Billing Email:

The Applicant hereby requests the above action(s), and in consideration of this request being granted, agrees to the following:

1. FEE PAYMENT: The Applicant agrees to pay all applicable fees on time, and all required fees including late fees, interest and penalties without deduction of any kind.
2. PERMIT LIMITATIONS: This permit may not be assigned or transferred, and is limited to the approved business activity listed above
3. INFORMATION CHANGES: The Applicant shall notify Airport Administration, in writing within fifteen (15) days, of any change to the information provided.
4. RELEASE OF LIABILITY: The City assumes no liability for damage or loss to personal property while operating at Scottsdale Airport.
5. INDEMNIFICATION: The Applicant and invitees shall indemnify the City pursuant to Chapter 5 of the Scottsdale Revised Code. As required by the Airport Minimum Operating Standards, permit holder shall endorse all liability insurance policies to include the City of Scottsdale as an additional insured. Applicant further agrees to waive their insurers' subrogation rights against the City of Scottsdale, and its Officers, Directors, Commissioners, and Employees.
6. COMPLIANCE WITH THE LAW: The Applicant shall comply with all applicable laws, ordinances, rules and regulations. To view regulations, go to <http://www.scottsdaleaz.gov/airport/regulatorydocs>

Please check the box for each item attached and submitted with the application:

- |                                                  |                                                          |                                                                                         |
|--------------------------------------------------|----------------------------------------------------------|-----------------------------------------------------------------------------------------|
| <input type="checkbox"/> Lease/License Agreement | <input type="checkbox"/> Certificates of Insurance       | <input type="checkbox"/> FAA Certificates                                               |
| <input type="checkbox"/> Sublease Agreement      | <input type="checkbox"/> Business/ Privilege Tax License | For Flight Training Schools:<br><input type="checkbox"/> Noise Abatement Pilot Briefing |

The undersigned representative certifies he/she is authorized to sign for the business and acknowledges receipt of a copy of this permit.

Applicant Signature:  Date: 2-9-22

By checking this box, I affirm that the information entered above is accurate and that the name typed above represents my official signature.

Please save the form to your documents, submit the form with an electronic signature to [cawilliams@scottsdaleaz.gov](mailto:cawilliams@scottsdaleaz.gov)  
OR print, sign and return to: 15000 N. Airport Drive, Suite 100, Scottsdale, AZ 85260.

Staff Use Only

Application, permits and insurance reviewed by: C. Williams

Aviation  
Director's  
Comments/  
Stipulations:

Approved by Aviation  
Director or designee:

Carmel Williams 2/9/2022

Date Ratified by the Airport Advisory Commission:



## COMMISSION INFORMATION REPORT

Discussion and input regarding Operations Report for March 2021

**Agenda Item No.:** 2

**Meeting Date:** 04/20/22

**Staff Contact:** Chris Read,  
Asst. Aviation Director-Operations

**Phone:** (480) 312-2674

### INFORMATION

Airport Monthly Operations Update for March 2021.

### PURPOSE

The purpose of this item is to keep the Airport Advisory Commission informed as to the operational status of the Airport.

#### BASED AIRCRAFT

	<u>Helicopter</u>	<u>Single Piston</u>	<u>Single turboprop</u>	<u>Twin Piston</u>	<u>Twin Turboprop</u>	<u>Jet</u>	<u>Total</u>
Current Month	26	176	29	15	16	203	465
March 2021	26	195	27	18	15	183	463

#### OPERATIONS

	<u>March 2021</u>	<u>March 2022</u>	<u>% Δ</u>	<u>2021 YTD</u>	<u>2022 YTD</u>	<u>% Δ</u>
Total	17,334	16,708	-3.6	48,351	45,372	-6.2
IFR	7,202	7,498	4.1	17,868	20,933	17.2

#### ALERTS

<u>Date</u>	<u>Type</u>	<u>Description</u>
3/13/22	1	Beechcraft A36, medical issue
3/17/22	2	Cirrus SR-22, rough running engine
3/31/22	1	UH-60, transmission problem

#### INCIDENTS

<u>Date</u>	<u>Description</u>
3/6/22	Piper P-32, electrical and radio problems
3/8/22	Cessna 560, small fuel leak Ross Aviation
3/17/22	Fuel leak, Ross Aviation fuel truck
3/19/22	Fuel spill, Ross Aviation
3/19/22	Fuel leak, Ross Aviation
3/19/22	Fuel leak, Ross Aviation

**INCIDENTS – Cont.**

<u>Date</u>	<u>Description</u>
3/21/22	Fuel spill, Ross Aviation employee overfilled tug
3/27/22	Fuel spill, Ross Aviation fuel handle stuck

**ENFORCEMENT ACTIONS**

<u>Date</u>	<u>Violation</u>	<u>Enforcement Method Used</u>	<u>Comments</u>
3/3/22	Parking violation	N.O.V.	1 <sup>st</sup> Violation
3/7/22	Parking violation	N.O.V.	1 <sup>st</sup> Violation
3/8/22	Failure to wait for vehicle gate to close	N.O.V.	2 <sup>nd</sup> Violation
3/8/22	Touch and go performed after hours	Verbal	1 <sup>st</sup> Violation
3/9/22	Failure to wait for vehicle gate to close	Verbal	1 <sup>st</sup> Violation
3/9/22	Speeding	Verbal	1 <sup>st</sup> Violation
3/14/22	Parking violation	N.O.V.	1 <sup>st</sup> Violation
3/21/22	Fuel spill violation	Verbal	1 <sup>st</sup> Violation
3/24/22	Speeding	Verbal	1 <sup>st</sup> Violation
3/29/22	Speeding (excessive)	N.O.V.	1 <sup>st</sup> Violation
3/29/22	Pilot performed stop and go	N.O.V.	1 <sup>st</sup> Violation
3/29/22	Improper use of airpark access device	Verbal	1 <sup>st</sup> Violation

**U.S. CUSTOMS**

<u>*Revenue (Month)</u>	<u>Total Uses Month</u>	<u>U.S. Visit Uses (flights/current month)</u>	<u>Comments</u>
\$162,225	269	26	<b>U.S. Visit Summary</b> 50 Mexican, 5 Swiss, 1 Canadian, 2 Trinidadian, 6 British, 2 Spanish, 2 Norwegian, 1 Pilipino, 1 Icelander, 1 New Zealander, 1 Turks & Caicos Islander

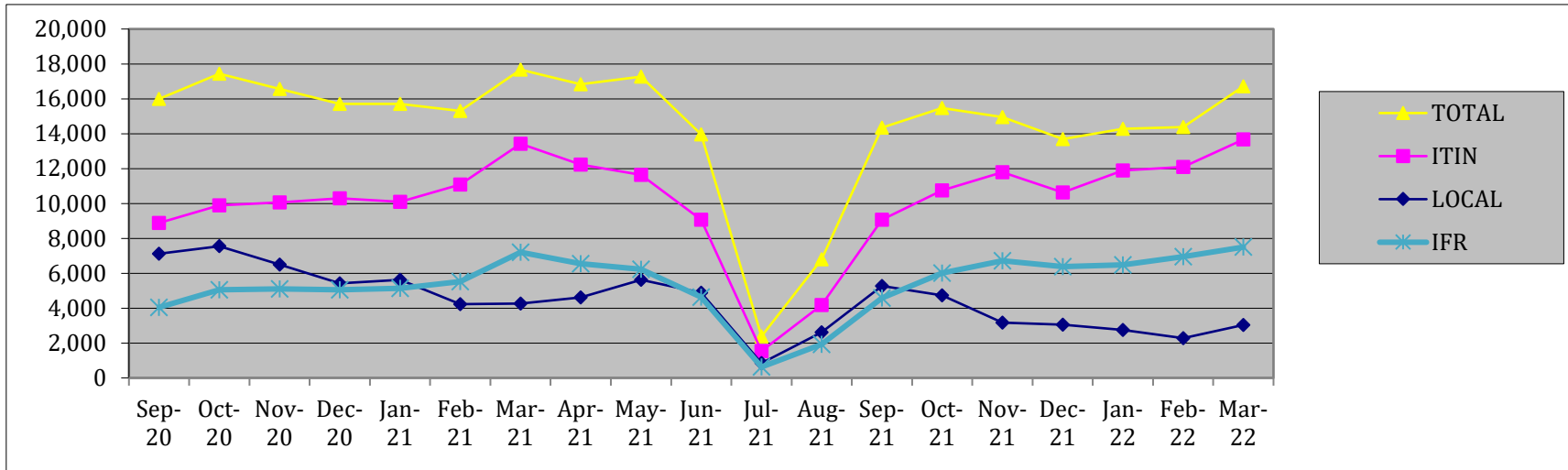
<u>*Revenue (FYTD)</u>	<u>Total Uses Month</u>	<u>Total Uses (FYTD)</u>
2021/2022 \$848,000	MARCH 2022 269	2021/2022 1,401
2020/2021 \$586,350	MARCH 2021 197	2020/2021 1,058

\*Revenue = User Fees and Overtime Fees Charged to Users  
 75,000 lbs. + PPR = 22 (calendar year 2022)

# SCOTTSDALE AIRPORT OPERATIONS 2020-2021



	Sep-20	Oct-20	Nov-20	Dec-20	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22
<b>ITIN</b>	8,886	9,897	10,062	10,298	10,089	11,082	13,416	12,234	11,636	9,071	1,540	4,176	9,069	10,743	11,796	10,630	11,886	12,101	13,667
<b>LOCAL</b>	7,114	7,548	6,496	5,416	5,626	4,220	4,253	4,607	5,631	4,886	843	2,621	5,270	4,730	3,163	3,054	2,741	2,286	3,041
<b>IFR</b>	4,046	5,057	5,094	5,059	5,138	5,528	7,202	6,540	6,226	4,639	626	1,923	4,582	6,009	6,718	6,385	6,484	6,951	7,498
<b>TOTAL</b>	16,000	17,445	16,558	15,714	15,715	15,302	17,669	16,841	17,267	13,957	2,383	6,797	14,339	15,473	14,959	13,684	14,277	14,387	16,708



\*\* Note - Runway 03/21 was closed for rehabilitation from July 6th to August 14th 2021





## COMMISSION ACTION REPORT

Discussion and input regarding Airport and Airpark Aeronautical Business Permit Additions, Cancellations, and Revocations

**Agenda Item No.:** 3

**Meeting Date:** 04/20/22

**Staff Contact:** Carmen Williams,  
Aviation Finance & Administration  
Manager

**Phone:** (480) 312-8475

### INFORMATION

Review of Airport and Airpark permittees and major tenant Aeronautical Business Permit additions, cancellations, and revocations.

### PURPOSE

Per the request of the Airport Advisory Commission, a report will be provided as needed indicating additions, cancellations, and revocations of Aeronautical Business Permits.

### KEY CONSIDERATIONS

- Attached are the current lists of Airport and Airpark permittees.
- List provides what type of aeronautical activity the business is conducting and the contact information.
- Any additions, cancellations, suspensions, and revocations will be highlighted on the list.

Attachment(s):  
1. Current Airport Permittee List by Category  
2. Current Airpark Permittee List by Category

**AIRPORT AERONAUTICAL BUSINESS PERMITS & TENANTS**

APRIL 2022

<b>AIRCRAFT CHARTER, SALES &amp; MANAGEMENT</b>					
<b>BUSINESS NAME</b>	<b>ACTIVITY</b>	<b>LOCATION</b>	<b>CONTACT</b>	<b>TELEPHONE</b>	<b>FAX</b>
AMERICAN FLIGHT SUPPORT, LLC	AIRCRAFT CHARTER BROKERAGE	JA	BEN MOKE	888-245-4017	701-540-0234
ASI CHARTER INC. dba PEAK MEDEVAC INTL	AIRCRAFT CHARTER	RASC	EUGENE HAGGAN	720-649-0600	720-649-0800
AVIATION RESOURCE GROUP dba AERODYNE FLIGHT CENTER	AIRCRAFT SALES	RASC	DOUG COX	480-359-7979	
BUSINESS AIRCRAFT MANAGEMENT dba EXECUTIVE AIRCRAFT SERVICES	AIRCRAFT CHARTER/SALES/MANAGEMENT	SFS	GORDON JOHNSON	480-905-8659	480-905-9365
C. WRIGHT AVIATION, LLC	AIRCRAFT SALES/CHARTER BROKERAGE	RASC	CYGNE LASHAE SWAN	480-500-1818	
CIRRUS DESIGN CORP DBA CIRRUS AIRCRAFT	AIRCRAFT MANAGEMENT/SALES	RA	RAVI DHARNIDHARKA	865-724-1959	
ELITE FLIGHT JETS	AIRCRAFT CHARTER	SFS	TBD	480-305-0911	
FLY DENALI dba ALASKAZONA ADVENTURES	AIRCRAFT CHARTER (SEASONAL)	RA	ERIC ROVEY	623-203-7580	
G.G.R. AVIATION	AIRCRAFT MANAGEMENT	SFS	GUY MILANOVITS	480-614-1166	
GRANDVIEW AVIATION, LLC	AIRCRAFT CHARTER	SFS	DARRELL BONEBRAKE	888-573-9426	
J&S AVIATION	AIRCRAFT MANAGEMENT	MOBILE	SEAN FOWLER	480-241-9437	623-780-8484
JET LINX SCOTTSDALE	AIRCRAFT CHARTER/MANAGEMENT	RASC	JON HULBURD	866-538-5469	888-398-3189
JET FLEET, LLC	AIRCRAFT SALES	SFS	STEVE GAGE	480-286-0029	
JET PROS, LLC	AIRCRAFT CHARTER/BROKERAGE/MANAGEMENT	SFS	MARGARET PIONTEK	480-444-2452	480-575-9920
JOHN HOPKINSON & ASSOCIATES	AIRCRAFT SALES	SFS	CHRISTINA HOPKINSON	403-637-2250	
M&N EQUIPMENT, LLC dba M&N AVIATION	AIRCRAFT CHARTER/MANAGEMENT	SFS	TODD SCHIECK	720-356-4830	720-979-0310
MACKIN AVIATION, LLC	AIRCRAFT SALES	RA	BRIAN MACKIN	480-363-0058	
MAINE AVIATION AIRCRAFT CHARTER, LLC dba MAC JET CENTER	AIRCRAFT CHARTER	TAC	ALYSAN CARUSO	207-780-1811	
ROSS AVIATION - CHARTER	AIRCRAFT CHARTER	RASC	RICK WIELEBSKI	480-948-2400	480-948-3874
SAWYER CHARTER SERVICE	AIRCRAFT CHARTER/SALES	RANC	CHAD VERDAGLIO	480-922-2723	480-922-5653
SCOTT AIR, LLC dba ISLAND AIR EXPRESS	AIRCRAFT CHARTER	RASC	SCOTT CURRIER	602-274-4370	602-285-9295
SET JET	AIRCRAFT CHARTER/BROKERAGE	TAC	WILLIAM SMITH	480-264-6500	
SOUTHWEST AERO, LLC	AIRCRAFT SALES	RA	BRIAN MACKIN	480-363-0058	

<b>AIRCRAFT RENTAL, LEASING &amp; FLIGHT TRAINING</b>					
<b>BUSINESS NAME</b>	<b>ACTIVITY</b>	<b>LOCATION</b>	<b>CONTACT</b>	<b>TELEPHONE</b>	<b>FAX</b>
AMERICAN FLYERS, INC.	FLIGHT TRAINING	RANC	STEVEN DAUN	954-784-2122	
AVIATION RESOURCE GROUP (AERODYNE)	AIRCRAFT RENTAL/FLIGHT TRAINING	RASC	DOUG COX	480-359-7979	
CIRRUS DESIGN CORP DBA CIRRUS AIRCRAFT	AIRCRAFT RENTAL/FLIGHT TRAINING	RA	RAVI DHARNIDHARKA	865-724-1959	
ELITE FLIGHT TRAINING	AIRCRAFT RENTAL/LEASING/FLIGHT TRAINING	SFS	CHARLES LAPMARDO	480-305-0911	
LEGACY FLIGHT TRAINING	FLIGHT TRAINING	ACC	WILLIAM INGLIS	772-539-0420	
LEOPARD AVIATION	AIRCRAFT RENTAL/FLIGHT TRAINING	RASC	THOMAS NOON	760-419-2252	
PLUS 5 SPORT AERO	FLIGHT TRAINING	RANC	BUD DAVIDSON	602-971-3991	602-971-3896
SAWYER AVIATION	AIRCRAFT RENTAL/FLIGHT TRAINING	RANC	CHAD & MARY VERDAGLIO	480-922-5221	480-922-5653
SCOTTSDALE EXECUTIVE FLIGHT TRAINING	AIRCRAFT RENTAL/FLIGHT TRAINING	SFS	GUY MILANOVITS	480-614-1166	
SDL HOLDINGS - ATP	FLIGHT TRAINING	RASC	JIM KOZIARSKI	904-273-3018	904-273-1511
SIERRA CHARLIE AVIATION	AIRCRAFT RENTAL/FLIGHT TRAINING	SFS	SCOTT CAMPBELL	480-390-2346	

UNIVERSAL HELICOPTERS, INC.	FLIGHT TRAINING/LEASING/PHOTOGRAPHY	RASC	GORDON JIROUX	480-951-6283	480-951-6285
VERTICAL WORKS	FLIGHT TRAINING	RANC	CHARLES CHADWICK	732-865-1610	

#### AIRCRAFT MAINTENANCE & REPAIR

BUSINESS NAME	ACTIVITY	LOCATION	CONTACT	TELEPHONE	FAX
ACROPRO LLC	MOBILE AIRCRAFT MAINTENANCE	MOBILE	PIKE KELLY	805-268-4962	
ARIZONA AIRCRAFT INTERIOR DESIGN	SPECIALIZED AIRCRAFT REPAIR	SFS	MICHAEL BRYANT	480-832-1330	480-832-1186
AZ JET SERVICES	AIRCRAFT MAINTENANCE	SFS	DAVE FERNEAU	602-380-5555	
CESSNA AIRCRAFT COMPANY	AIRCRAFT MAINTENANCE	SFS	RANDALL SOUTIERE	480-840-9430	
CIRRUS DESIGN CORP DBA CIRRUS AIRCRAFT	AIRCRAFT MAINTENANCE	RA	RAVI DHARNIDHARKA	865-724-1959	
CONSTANT AVIATION, LLC	AIRCRAFT MAINTENANCE	RA	NATHAN ROMNEY	469-323-4081	
DALLAS AIRMOTIVE	AIRCRAFT MAINTENANCE	SFS	DAVID HUTCHISON	214-477-9033	
DIRECTMX AVIATION LLC	AIRCRAFT MAINTENANCE	RASC	VAN NGUYEN	520-409-7860	
DUNCAN AVIONICS	AIRCRAFT MAINTENANCE	SFS	JIM DAVIS	480-922-3575	480-951-9234
G.G.R. AVIATION	MOBILE AIRCRAFT MAINTENANCE	SFS	GUY MILANOVITS	480-614-1166	
JET EAST AVIATION	AIRCRAFT MAINTENANCE	SFS	SHAWN GEORGE	216-212-8056	
KEYSTONE AVIATION, LLC	AIRCRAFT MAINTENANCE	TAC	AARON FISH	888-900-6070	
LEARJET/BOMBARDIER INC.	AIRCRAFT MAINTENANCE	SFS	SEBASTIAN MOORE	520-746-5100	
PDR SERVICES	SPECIALIZED AIRCRAFT REPAIR	SFS	PHILIP CHAPMAN	480-202-2908	
PREMIER AIR CENTER dba WEST STAR AVIATION	AIRCRAFT MAINTENANCE	SFS	RODGER RENAUD	618-258-8020	618-259-0809
SAWYER MX, LLC	AIRCRAFT MAINTENANCE	RA	CHAD VERDAGLIO	480-922-5221	480-922-5653

#### AIRCRAFT WASHING & DETAILING

BUSINESS NAME	ACTIVITY	LOCATION	CONTACT	TELEPHONE	FAX
AERO PANACHE	AIRCRAFT WASHING	MOBILE	TODD PUCKETT	602-531-5505	
APPEARANCE GROUP	AIRCRAFT WASHING	MOBILE	DONALD HENRY	480-580-1658	
CLASSIC AIR AVIATION	AIRCRAFT WASHING	MOBILE	JON MARPLE	602-574-5376	440-664-3568
JB'S EXECUTIVE DETAILING	AIRCRAFT WASHING	MOBILE	JEFFREY BURROWS	480-808-4229	
TIME FOR SALE	AIRCRAFT WASHING	MOBILE	CAROLYN NELSON	602-295-7181	
WEST COAST WASH STATION	AIRCRAFT WASHING	MOBILE	MIKE ADAMS	480-443-7320	

#### AUTO RENTAL COMPANIES

BUSINESS NAME	ACTIVITY	LOCATION	CONTACT	TELEPHONE	FAX
ALAMO/NATIONAL CAR RENTAL	OFF-AIRPORT RENTAL CAR	OFF	MIKE ROLLINS	480-948-4884	480-948-7444
AVIS RENT-A-CAR SYSTEMS	OFF-AIRPORT RENTAL CAR	OFF	PETER SERENA	480-948-4993	602-273-3215
ENTERPRISE RENT-A-CAR	RENTAL CAR	SFS	ERIC BULLIS	480-315-8051	480-315-1938
GO RENTALS	RENTAL CAR	RA	KAVOUS GITIBIN	480-991-0117	949-222-1909
HERTZ RENT-A-CAR	OFF-AIRPORT RENTAL CAR	OFF	STEPHEN BLUM	239-301-7794	

#### FIXED BASE OPERATORS

BUSINESS NAME	ACTIVITY	LOCATION	CONTACT	TELEPHONE	FAX
JET AVIATION OF AMERICA	FIXED BASE OPERATOR	JA	TIMOTHY VALLOWE		
ROSS AVIATION	FIXED BASE OPERATOR	RA	RICK WIELEBSKI	480-948-2400	480-948-3874
SIGNATURE FLIGHT SUPPORT	FIXED BASE OPERATOR	SFS	GREG GIBSON	480-951-2525	

<b>HANGAR, SHADE &amp; OFFICE LEASING SERVICES</b>					
<b>BUSINESS NAME</b>	<b>ACTIVITY</b>	<b>LOCATION</b>	<b>CONTACT</b>	<b>TELEPHONE</b>	<b>FAX</b>
TAC PRIVATE HANGARS	HANGAR LEASING	TAC	JAMIE THOMPSON	480-865-2605	

<b>IN-FLIGHT CATERING SERVICES</b>					
<b>BUSINESS NAME</b>	<b>ACTIVITY</b>	<b>LOCATION</b>	<b>CONTACT</b>	<b>TELEPHONE</b>	<b>FAX</b>
AIR CULINAIRE WORLDWIDE, LLC	IN-FLIGHT CATERING	MOBILE	CHRIS EVANS	1-800-247-2433	
RALEY'S ARIZONA LLC dba AJ'S FINE FOODS	IN-FLIGHT CATERING	MOBILE	HELEN SINGMASTER	480-802-5484	
EMILY'S EVENTS LLC	IN-FLIGHT CATERING	MOBILE	EMILY GARNER	480-361-1800	
JETFARE CATERING	IN-FLIGHT CATERING	MOBILE	JONATHAN ALLEN	480-771-4161	
ORGANIC CHEF TO GO	IN-FLIGHT CATERING	MOBILE	KRISTEN MADISON	480-454-5264	
VOLANTI PRIVATE JET CATERING	IN-FLIGHT CATERING	MOBILE	DEE DEE MAZA	480-636-1722	

<b>U.S. GOVERNMENT</b>					
<b>BUSINESS NAME</b>	<b>ACTIVITY</b>	<b>LOCATION</b>	<b>CONTACT</b>	<b>TELEPHONE</b>	<b>FAX</b>
FAA CONTROL TOWER	SDL AIR TRAFFIC CONTROL	TOWER	ASHLEY PEHL	480-609-7585	480-922-4982
U.S. CUSTOMS	U.S. CUSTOMS	OPS	OFF. KENNEDY/ARVIZU	480-312-8483	480-312-8485

**LEGEND:**

Green = New Permit
Yellow = Recently Cancelled Permit
Orange = Suspension/Pending Revocation
Red = Permit Revoked

ACC = Air Commerce Center; 14605 N. Airport Drive, Scottsdale, AZ 85260  
 JA = Jet Aviation; 14650 N. Airport Drive, Scottsdale, AZ 85260  
 RA = Ross Aviation; 14600 N. Airport Drive, Scottsdale, AZ 85260  
 RASC = Ross Aviation South Complex; 14700 N. Airport Drive, Scottsdale, AZ 85260  
 SFS = Signature Flight Support; 15290 N. 78th Way, Scottsdale, AZ 85260  
 RANC = Ross Aviation North Complex; 15115 N. Airport Drive, Scottsdale, AZ 85260  
 TAC = TAC Private Hangars, 15003 N. Airport Drive, Scottsdale, AZ 85260  
 TOWER = FAA Air Traffic Control Tower; 14960 N. 78th Way, Scottsdale, AZ 85260  
 GRNWY = Greenway Hangars and Shades; 15135 N. Airport Drive, Scottsdale, AZ 85260

**AIRPARK AERONAUTICAL BUSINESS PERMITS & TENANTS**

APRIL 2022

<b>AIRCRAFT CHARTER, SALES &amp; MANAGEMENT &amp; SPECIALTY SERVICES</b>				
<b>BUSINESS NAME</b>	<b>ACTIVITY</b>	<b>CONTACT</b>	<b>TELEPHONE</b>	<b>FAX</b>
ALANTE AIR CHARTER	AIRCRAFT CHARTER/MANAGEMENT	RYAN HAMILTON		605-593-8960
COPPER STATE TURBINE ENGINE CO.	AIRCRAFT ENGINE OVERHAUL SERVICES	JIM NORDSTROM	480-500-6677	480-991-3067
DORATO JETS, LLC dba MEDICAL LOGISTICS MANAGEMENT, INC.	AIRCRAFT CHARTER/MANAGEMENT	BRANDON KEARNS	619-754-6755	
EXECUTIVE JET MANAGEMENT	AIRCRAFT MANAGEMENT	CHRISTINE LEBER	513-979-6709	
FRESH AIRCRAFT SALES, LLC	AIRCRAFT SALES	JOHN CALHOUN	602-717-2336	480-820-2566
PINNACLE AIR GROUP	AIRCRAFT CHARTER/MANAGEMENT/SALES	SCOTT GUETTI	480-998-8989	480-998-7993
PRIME JET	AIRCRAFT CHARTER/MANAGEMENT	CHERYL JANKE	310-486-2088	303-648-4685
SCOTTSDALE HANGAR ONE	AIRCRAFT MANAGEMENT	MATT BEVERAGE	480-624-9000	480-659-6051
BRADLEY MACK AVIATION, INC.	AIRCRAFT MANAGEMENT	MARY RANDOLPH	480-393-0770	480-393-7774

<b>HELICOPTER RENTAL, LEASING &amp; FLIGHT TRAINING</b>				
<b>BUSINESS NAME</b>	<b>ACTIVITY</b>	<b>CONTACT</b>	<b>TELEPHONE</b>	<b>FAX</b>
H5 PRODUCTIONS, INC. dba H5 HELICOPTERS	SPECIAL COMMERCIAL FLYING	MITCH KELLDORF	480-607-3400	
SUNSTATE HELICOPTERS	SPECIAL COMMERCIAL FLYING	CHRIS DOBKINS	602-469-3182	
WESTERN SKY HELICOPTERS	SPECIAL COMMERCIAL FLYING	VANESSA CLIFTON	480-416-6415	

<b>HANGAR, SHADE &amp; OFFICE LEASING SERVICES</b>				
<b>BUSINESS NAME</b>	<b>ACTIVITY</b>	<b>CONTACT</b>	<b>TELEPHONE</b>	<b>FAX</b>
7345 ACOMA LLC	HANGAR/SHADE LEASING	WILL COUNTS	480-483-8107	480-483-8172
AIRPARK LAND, LLC	HANGAR/SHADE LEASING	CRAIG JACKSON	480-421-6694	
ASTOR AIRPARK HOLDINGS	HANGAR/SHADE LEASING	REG COOPER	480-483-1999	480-443-7776
AVALON ONE	HANGAR/SHADE LEASING	SAMIR KANUGA	480-718-2412	
BATES FAMILY TRUST	HANGAR/SHADE LEASING		480-443-8287	480-443-8385
BECK LANE HANGARS LLC	HANGAR/SHADE LEASING	RYAN HAMILTON		
BCO	HANGAR/SHADE LEASING	LYNN BABCOCK	480-922-0490	480-922-0839
BUILDING D	HANGAR/SHADE LEASING	SCOTT LYON	480-367-6200	
CENTRAL IMPLEMENT	HANGAR/SHADE LEASING	PERRY CASE	480-998-8989	
CC OFFICE LLC	HANGAR/SHADE LEASING	JOSEPH ODDO	480-998-1444	480-951-1392
CWIE MANAGEMENT RESOURCES	HANGAR/SHADE LEASING	FRANK CADWELL	480-449-7751	480-449-8814
DEVELOPMENT SERVICES OF AMERICA	HANGAR/SHADE LEASING	RICHARD WILSON	480-927-4888	480-927-4889
GRAYSTAR CORPORATION	HANGAR/SHADE LEASING	JOHN MEYER	480-483-1985	480-483-1726

GREAT AMERICAN HANGAR	HANGAR/SHADE LEASING	MARK BOSCO	916-391-5000	916-391-5001
HANGAR THREE	HANGAR/SHADE LEASING	JIM KEELEY	480-596-9000	480-948-0502
JJS INVESTMENTS LLC	HANGAR/SHADE LEASING	JOHN J. SHUFELDT	602-399-1514	
JON VESELY REVOCABLE TRUST	HANGAR/SHADE LEASING	JOHN MEYER	480-483-1985	480-483-1726
LARRY COFFEY	HANGAR/SHADE LEASING	LARRY COFFEY	480-607-0140	
LOOKOUT PEAK, LLC	HANGAR/SHADE LEASING	MOSHE BAR	480-483-8107	480-483-8172
PACIFIC MARINE MANAGEMENT	HANGAR/SHADE LEASING	AL CHITTENDEN	360-653-4266	360-659-4216
ROSS AVIATION	HANGAR/SHADE LEASING	RICK WIELEBSKI	480-948-2400	480-443-7227
SCOTTSDALE HANGAR ONE	HANGAR/SHADE LEASING	ANDY SHAFER	480-624-9000	480-659-6051
SKY HARBOR LEASING, LLC	HANGAR/SHADE LEASING	REG COOPER	480-483-1999	
SOUTHWEST JET CENTER	HANGAR/SHADE LEASING	GARY DAICHENDT	949-254-3027	
WALLACE HOLDINGS	HANGAR/SHADE LEASING	BOB WALLACE	480-998-8861	480-998-0388
WATTS INVESTMENTS, LLC	HANGAR/SHADE LEASING	CHRIS NUTE	602-761-4571	302-275-3346
7689, LLC	HANGAR/SHADE LEASING	JOHN MEYER	480-289-5715	480-751-1559

**LEGEND:**

Green = New Permit
Yellow = Recently Cancelled Permit
Orange = Suspension/Pending Revocation
Red = Permit Revoked



## COMMISSION INFORMATION REPORT

Discussion and Input Regarding Monthly  
Financial Report for February 2022

**Agenda Item No.:** 4

**Meeting Date:** 04/20/22

**Staff Contact:** Carmen Williams,  
Aviation Finance & Administration Manager

**Phone:** (480) 312-8475

### AVIATION OPERATING BUDGET FISCAL YEAR 2021/22

	FY 2021/22		FY 2021/22 Year to Date (through January 2022)	
	Adopted Budget	FY 2021/22 Approved Budget	Approved Budget	Actual
Revenue	\$6,262,427	\$6,262,427	\$4,167,736	\$5,447,695
Expenses	\$2,825,237	\$2,614,347	\$1,889,550	\$1,869,356
Net	\$3,437,190	\$3,648,080	\$2,278,186	\$3,578,339
			Dollar Variance	% Variance
Revenue			\$1,279,959	31%
Expenses			-\$20,194	-1%
Net			\$1,300,153	

### AVIATION FUND CASH BALANCE

	Operating	CIP Funds	Total
As of 2/28/22	\$8,160,849	-\$2,597,076	\$5,563,773
As of 2/28/21	\$4,897,495	\$1,369,784	\$6,267,279

### MONTHLY REVENUE AND EXPENDITURE COMPARISON (ACTUALS)

	February 2021	February 2022	Dollar Variance	% Variance
	Revenue	\$632,775	\$886,841	\$254,066
Expenses	\$177,295	\$304,565	\$127,270	72%
Net	\$455,480	\$582,276	\$126,796	

### ACCOUNTS RECEIVABLE AGING REPORT

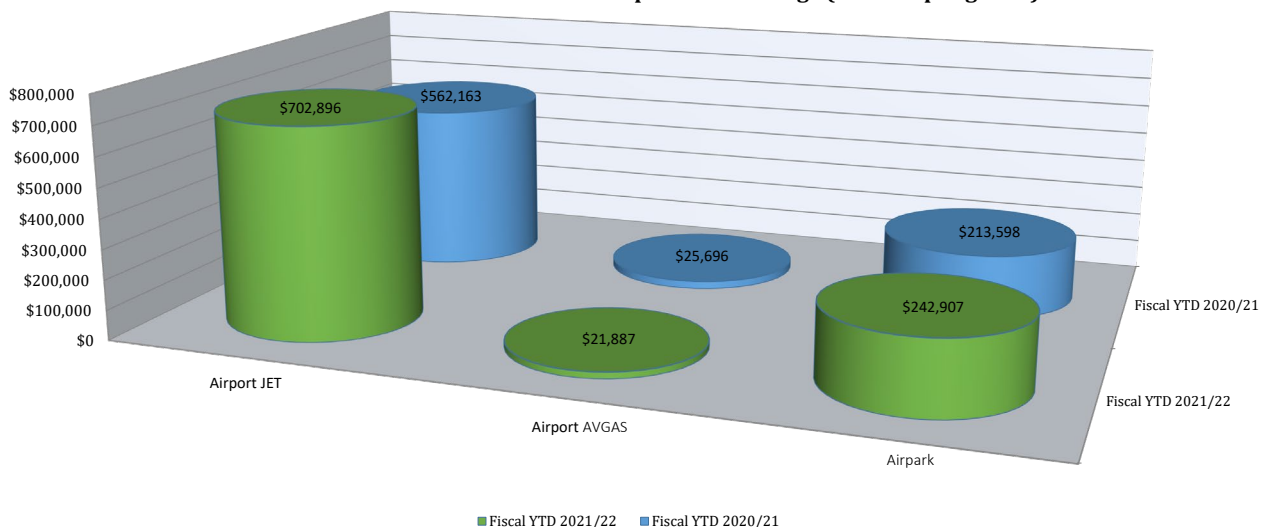
Aging Report Data as of 3/7/2022

	Current	1-30 Days	31-60 Days	61-90 Days	91-120 Days	>120 Days	Total Amt Due
All Accounts Total	186,437.21	-29,065.03	-454.35	-1,331.20	0.00	-302.11	155,284.52

### Fuel Flowage (@ \$0.10 per gallon)

	February 2021			February 2022			% Change From Last Yr	
	Revenue	Gallons	% Total	Revenue	Gallons	% Total		
Airport JET	\$90,550	905,495	73.6%	\$122,565	1,225,652	75.8%	35.4%	Gal
Airport AVGAS	\$3,653	36,533	3.0%	\$3,535	35,346	2.2%	-3.2%	Gal
Airpark	\$28,772	287,721	23.4%	\$35,533	355,329	22.0%	23.5%	Gal
<b>Total</b>	<b>\$122,975</b>	<b>1,229,749</b>	<b>100.0%</b>	<b>\$161,633</b>	<b>1,616,327</b>	<b>100.0%</b>	<b>31.4%</b>	<b>Gal</b>
	Fiscal YTD 2020/21			Fiscal YTD 2021/22			% Change From Last Yr	
	Revenue	Gallons	% Total	Revenue	Gallons	% Total		
Airport JET	\$562,163	5,734,522	70.1%	\$702,896	7,028,957	72.6%	22.6%	Gal
Airport AVGAS	\$25,696	263,517	3.2%	\$21,887	218,868	2.3%	-16.9%	Gal
Airpark	\$213,598	2,201,594	26.7%	\$242,907	2,429,072	25.1%	10.3%	Gal
<b>Total</b>	<b>\$801,457</b>	<b>8,199,633</b>	<b>100.0%</b>	<b>\$967,690</b>	<b>9,676,897</b>	<b>100.0%</b>	<b>18.0%</b>	<b>Gal</b>

Scottsdale Airport Fuel Flowage (@ \$0.10 per gallon) - Fiscal Year-to-Date





## COMMISSION INFORMATION REPORT

Discussion and input regarding Quarterly Noise Complaint Summary

**Agenda Item No.:** 5

**Meeting Date:** 04/20/22

**Staff Contact:** Sarah Ferrara,  
Aviation Planning & Outreach  
Coordinator

**Phone:** (480) 312-8482

### INFORMATION

Aviation staff will update the Airport Advisory Commission regarding aircraft noise complaints received during the first quarter of 2022.

### PURPOSE

Community members that wish to report their concerns pertaining to aircraft noise and overflight activity associated with Scottsdale Airport air traffic may do so anytime by calling the aircraft noise report line or by submitting their complaint(s) via the Scottsdale Airport website. Each quarter a summary report is generated to depict the number of noise complaints that were received, along with the number of people who submitted complaints and a map depicting the location of where the complaints were generated.

### KEY CONSIDERATIONS

- The quarterly noise complaint summary is used to identify and evaluate trends. It is not used to change flight procedures or restrict aircraft operating activity.
- It is normal to see increases and decreases in aircraft noise complaints associated with changes in weather and seasonal conditions.
- Aviation staff will respond to noise complaints within the Airport Noise Influence Area only when there is a specific request for a callback, or if the complainant is new.

### STAFF RESPONSE

The following are callback or email responses by staff, which are responded to outside of the noise complaint system:

Callbacks: 8	Emails: 2	Total: 10
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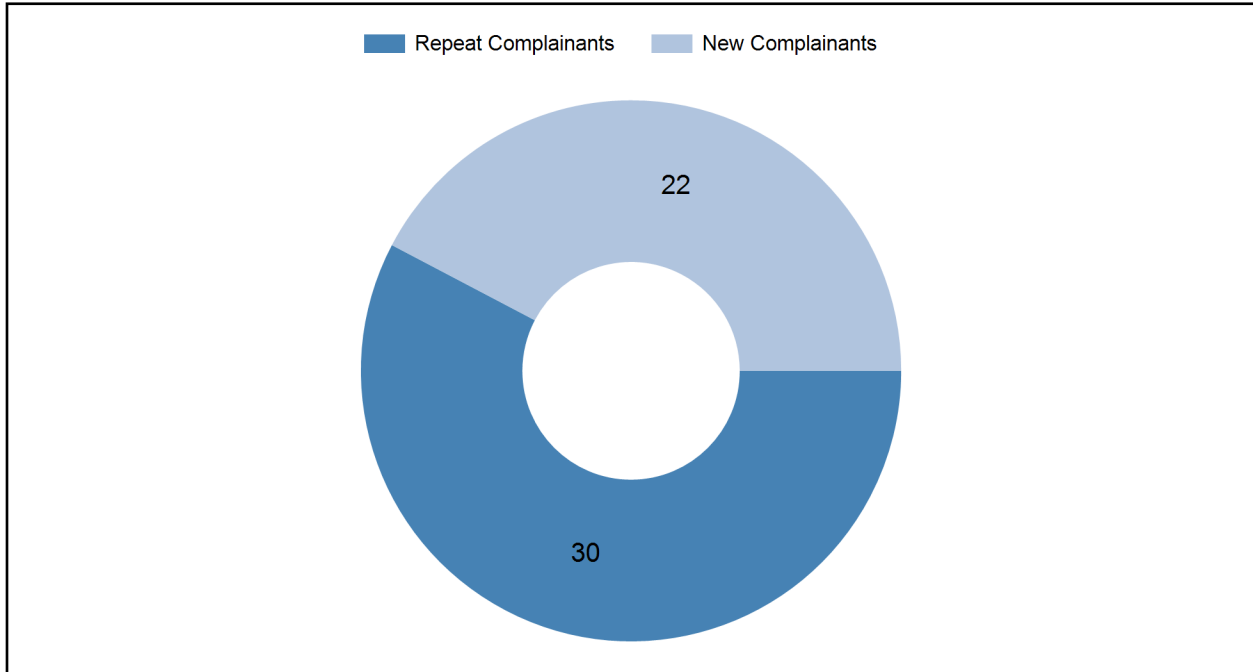
Attachment(s): 1. Noise Complaint Summary for Jan. 1 – Mar. 31, 2022



# Quarterly Noise Report

January 1 through March 31, 2022

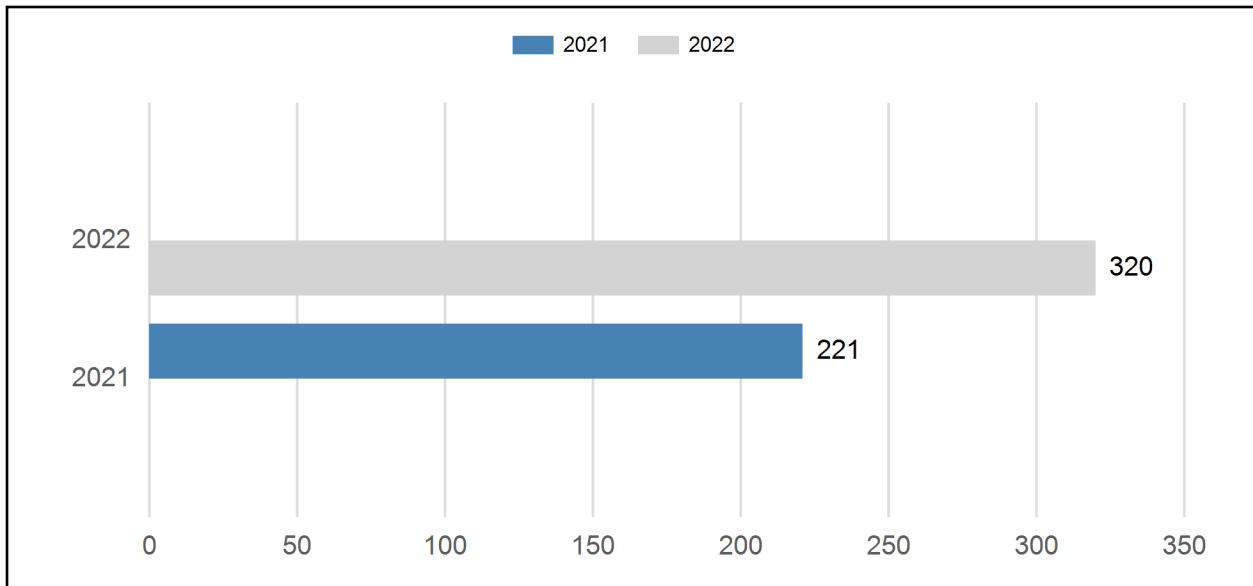
## Total Complainant Summary



Year-Quarter	Complainants (Repeat)	Complainants (New)	Total	Percent New
2022 - Qtr 1	30	22	52	42%

This table reflects the number of complainants for "local" complaints received this quarter.

## 1st Quarter Complaint Comparison



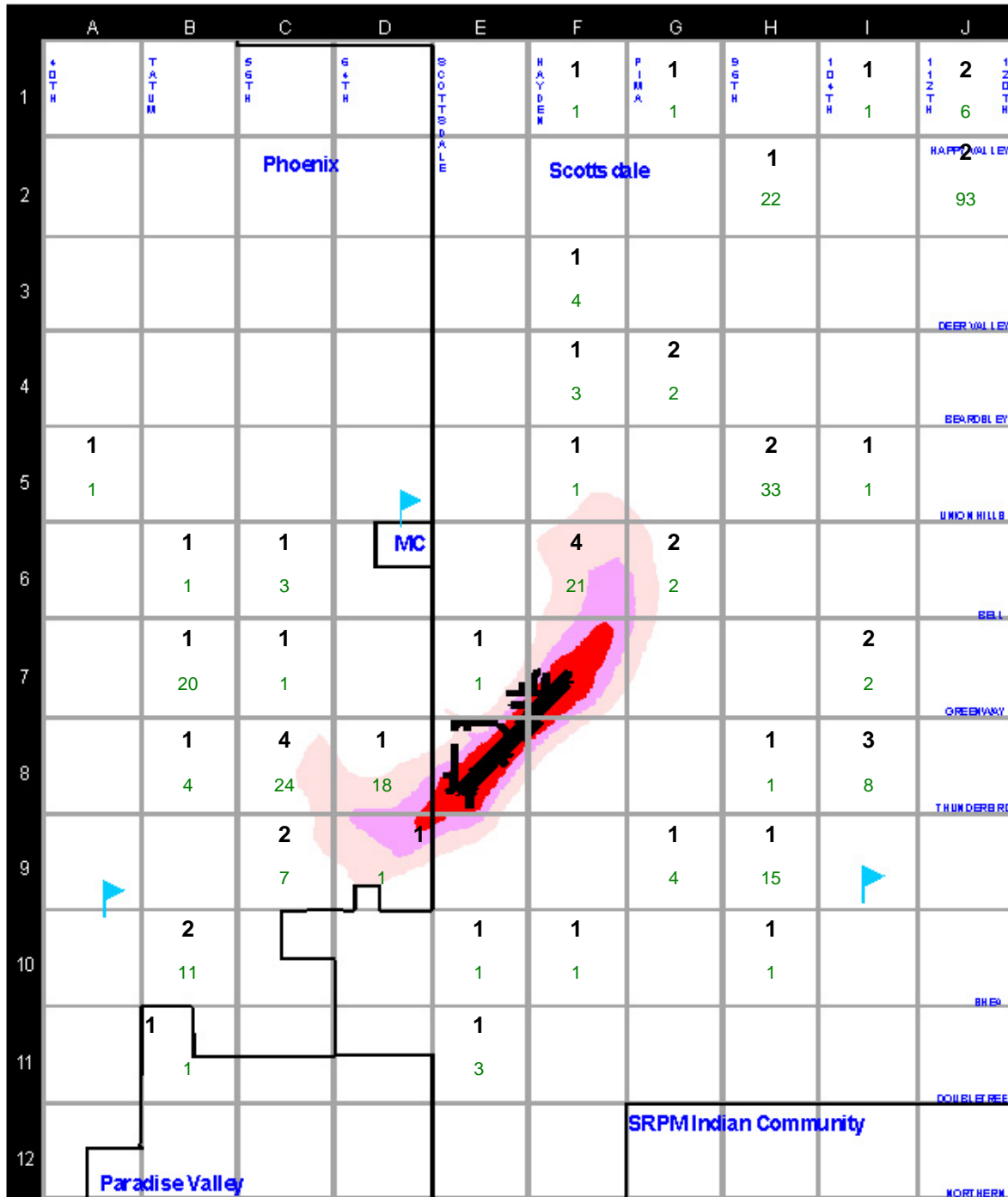
This table shows the total complaints received in the "local" area for this quarter along with a comparison of the same quarter the previous year.

# Aircraft Noise Complaint Map

Complaints and complainants within the Airport Influence Area

January 1, 2022 through March 31, 2022

The map below represents the Scottsdale Airport Influence Area. Each grid block indicates the total number of complaints (green - on bottom) received per square mile for the summary period, and the number of complainants or people (black - on top) who filed them. Please refer to the map legend below for other map features.



GRIDS NOT SHOWN: UNKNOWN=2/1, BEYOND GRID=2/6

LEGEND	
	55 DNL Contour
	60 DNL Contour
	65 DNL Contour
	Reporting Point
	City Limits

Complainants	
Grid Key:	
	Complaints

## Monthly Noise Complaint History

Through March 31, 2022

The following table lists monthly data on the number of complaints and complainants recorded within the "local" or Airport Influence Area (see grid on page two of this report).

Year	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Annual Total
2000 Complainants	24	32	39	25	11	16	6	13	14	79	23	14	296
2000 Complaints	35	62	60	32	15	30	6	25	25	97	35	21	443
2001 Complainants	36	35	35	24	15	6	17	14	12	18	50	21	283
2001 Complaints	42	48	56	32	36	12	29	17	19	30	70	24	415
2002 Complainants	16	25	29	51	26	36	46	48	41	72	64	60	514
2002 Complaints	22	44	58	113	89	137	110	477	955	569	393	242	3,209
2003 Complainants	104	57	49	31	47	19	46	25	73	64	97	46	658
2003 Complaints	417	310	319	179	170	132	216	226	378	338	408	231	3,324
2004 Complainants	66	76	89	58	28	32	33	32	26	52	69	31	592
2004 Complaints	810	1,105	953	1,145	515	384	477	670	622	1,142	1,423	821	10,067
2005 Complainants	33	59	44	26	25	14	42	19	17	46	33	14	372
2005 Complaints	1,083	1,016	853	709	721	664	1,232	1,270	1,269	2,437	2,195	2,140	15,589
2006 Complainants	18	18	42	29	19	23	19	20	24	33	30	22	297
2006 Complaints	3,101	2,932	2,117	840	478	353	333	474	502	619	551	470	12,770
2007 Complainants	19	26	23	39	15	9	11	21	16	28	89	24	320
2007 Complaints	537	535	405	534	457	169	502	533	599	602	556	541	5,970
2008 Complainants	23	70	70	14	20	8	7	8	8	18	23	16	285
2008 Complaints	476	609	452	31	26	16	11	29	15	55	54	34	1,808
2009 Complainants	11	14	25	10	7	10	13	12	14	29	20	13	178
2009 Complaints	85	72	39	15	23	28	117	38	53	158	85	45	758
2010 Complainants	13	22	19	25	15	7	6	7	10	18	24	22	188
2010 Complaints	63	136	191	125	57	27	19	35	35	77	94	145	1,004
2011 Complainants	16	16	15	15	9	7	12	9	11	16	39	10	175
2011 Complaints	141	190	140	34	24	32	55	53	79	87	77	36	948
2012 Complainants	10	14	14	13	9	20	4	7	7	17	27	17	159
2012 Complaints	65	63	39	35	24	26	7	13	31	62	63	40	468
2013 Complainants	34	21	21	15	8	13	9	10	17	10	34	18	210
2013 Complaints	80	78	67	63	100	127	100	148	164	168	186	147	1,428
2014 Complainants	16	45	23	13	14	11	12	14	6	26	37	23	240
2014 Complaints	173	247	171	144	114	110	123	86	99	165	219	127	1,778
2015 Complainants	37	69	78	35	33	21	19	21	21	33	39	15	421
2015 Complaints	262	239	287	162	199	130	124	117	171	351	306	150	2,498
2016 Complainants	35	40	25	30	22	18	18	28	21	45	55	48	385
2016 Complaints	272	255	275	327	288	165	139	780	467	723	2,139	657	6,487
2017 Complainants	64	77	37	49	34	18	26	18	21	34	43	22	443
2017 Complaints	869	989	1,150	780	543	303	300	312	297	587	766	315	7,211
2018 Complainants	1	0	0	0	1	2	22	26	24	55	50	62	243
2018 Complaints	1	0	0	0	1	6	178	209	134	292	227	302	1,350
2019 Complainants	61	37	34	76	36	27	19	23	37	25	46	41	462
2019 Complaints	262	160	190	243	223	103	83	84	168	132	179	92	1,919
2020 Complainants	39	55	48	39	42	22	39	20	24	25	36	21	410
2020 Complaints	101	130	191	121	98	98	120	66	54	73	82	62	1,196
2021 Complainants	24	27	29	41	27	27	7	14	20	38	40	46	340
2021 Complaints	45	70	106	91	257	89	12	37	114	229	391	346	1,787
2022 Complainants	24	25	33	0	0	0	0	0	0	0	0	0	82
2022 Complaints	115	71	134	0	0	0	0	0	0	0	0	0	320



## COMMISSION INFORMATION REPORT

Discussion and Input Regarding  
Public Outreach Programs and Planning Projects

**Agenda Item No:** 6

**Meeting Date:** 04/20/22

**Staff Contact:** Sarah Ferrara,  
Aviation Planning & Outreach  
Coordinator

**Phone:** (480) 312-8482

### INFORMATION

Monthly update of the marketing, community, planning and pilot outreach programs at Scottsdale Airport.

### PURPOSE

The purpose of this item is to keep the Airport Advisory Commission informed of the airport's marketing, outreach and planning projects efforts.

Noise Program Outreach		
Description	Purpose	Status
<b>Next Gen/Phoenix Metroplex</b>	The City Manager sent letter on Dec. 6 formally requesting that Scottsdale be included in the Phoenix Airspace Working Group as new PBN procedures for PHX are considered. FAA has postponed scheduling meeting.	In progress
<b>Noise Outreach</b>	Will conduct noise outreach as necessary.	Completed
Pilot Outreach		
Description	Purpose	Status
<b>Pilot Briefing &amp; Outreach</b>	Pilot Briefing and Outreach are conducted on as-needed basis.	Completed
<b>Voluntary Curfew Outreach (10:00 p.m. - 6:00 a.m.)</b>	The Voluntary Curfew Program is designed to respond to a complaint received for an operation between 10 p.m. and 6 a.m. If a flight can be confirmed, a letter is sent out to the operator to ask them for their cooperation in flying outside these hours when possible. <b>There were six voluntary curfew letters sent out in March.</b>	<b>Completed</b>
Planning Projects		
Description	Purpose	Status
<b>Monitor property development through the Planning Department</b>	Working with the Planning Department to protect the airspace and development uses near Scottsdale Airport. <b>The Planning and Zoning reports listed one project within the Airport Influence Area.</b>	<b>Completed</b>

<b>Community Outreach and Marketing</b>		
<b>Description</b>	<b>Purpose</b>	<b>Status</b>
<b>Media, social media, &amp; list serves</b>	Continuing to produce list serve and social media content as needed. Sent a list serve notice to target subscribers to promote upcoming NBAA Schedulers and Dispatchers show.	As needed
<b>Brochures, flyers, other print materials, webpages &amp; videos</b>	The Schedulers and Dispatchers convention in San Diego was held April 5 – 7. NBAA- BACE will be held October 2022 in Orlando, FL.	In process
<b>Community outreach, presentations and events</b>	Aviation staff is scheduled to present at DC Ranch Community Council on April 6, AZAA on May 3, Economic Development Presentation on May 25 and Realtor’s Group on June 7. Will participate as a sponsor/exhibitor at upcoming AZBAA golf tournament on April 29.	In process



## COMMISSION INFORMATION REPORT

Administrative report from the Aviation Director, or designee, regarding the status of pending aviation-relative items

**Agenda Item No:** 7

**Meeting Date:** 04/20/22

**Staff Contact:** Gary P. Mascaro,  
Aviation Director

**Phone:** (480) 312-7735

### INFORMATION

Discussion regarding status of the Airport Advisory Commission's items to City Council, and aviation-related items approved by Planning Commission, Design Review Board, or City Council.

Attachment(s):

1. Airport Advisory Commission Items to City Council.
2. Aviation-related items to Planning Commission, Design Review Board, or City Council.
3. City Council Meeting Calendar.

**AIRPORT ADVISORY COMMISSION AVIATION ITEMS TO CITY COUNCIL  
2022**

AIRPORT COMMISSION DATE	APPROVED	ITEM DESCRIPTION	CITY COUNCIL DATE	APPROVED
01/19/21	Approved 4-0	Discussion and Possible Action to Recommend Adoption of Resolution No. 12359, Authorizing Lease Agreement 2022-007-COS with 21 Luna, LLC for the lease of General Aviation Box Hangar Space at the Scottsdale Airport. Staff contact: Carmen Williams, Aviation Finance & Administration Manager, 480-312-8475, <a href="mailto:cawilliams@scottsdaleaz.gov">cawilliams@scottsdaleaz.gov</a>	CC – 02/22/22	Approved on consent
03/16/22	Approved 4-0	Discussion and Possible Action to Recommend to City Council Adoption of Resolution No. 12425 authorizing the acceptance of an airport improvement grant from the Arizona Department of Transportation, Aeronautics Group in the amount of \$728,090 and; Authorizing a FY 2021/22 Aviation Future Grant Contingency Budget Appropriation transfer totaling \$728,090 to a newly created capital improvement project to be titled “Perimeter Service Road Rehabilitation” for the design and construction of airport perimeter road improvements. Staff contact: Chris Read, Assistant Aviation Director – Operations, 480-312-2674, <a href="mailto:cread@scottsdaleaz.gov">cread@scottsdaleaz.gov</a>	CC- 04/05/22	Approved on consent

**AVIATION-RELATED ITEMS TO PLANNING COMMISSION, DESIGN REVIEW BOARD OR CITY COUNCIL  
(Projects that may be on airport, have taxi lane access, have height implications, or have sensitive noise uses)  
2022**

AIRPORT COMMISSION DATE	APPROVED	ITEM DESCRIPTION	PLANNING, DRB, OR CITY COUNCIL	APPROVED
N/A	N/A	<p><b>Falcon's Nest Hangar</b> Request by owner for approval of a site plan, landscape plan, and building elevations for an approximately 26,000 square foot hangar and office building, with Industrial Park (I-1) zoning, and airport access, located at 15650 N. 83rd Way. 13-DR-2021</p>	DR 04-07-22	Approved on consent
N/A	N/A	<p><b>New Corporate Hangar for Set Jet</b> Request for approval of a site plan, landscape plan and building elevations for an approximately 16,000 square foot hangar and office building with I-1 (Industrial Park) zoning. 31-DR-2021</p>	DR	?
N/A	N/A	<p><b>SDL Jet Center Hangar 2</b> Request approval of the site plan and building elevations for a new aircraft hangar building with approximately 18,000 square feet of building area, all on a 7.8-acre site. 48-DR-2021</p>	Transferred to staff approval	Approved
N/A	N/A	<p><b>Project Cactus</b> Construction of a 29,400SF maintenance hangar with 4,200SF support space and 9,500SF terminal for transient and based aircraft to support Jet Aviation's business at Scottsdale Airport. Work includes demolition of existing buildings and site features, and creation of access drives, onsite parking and landscaping, and improvement to the ramp as well as modification/addition of a connector to the airfield. 52-DR-2021</p>	DR	?



# 2022 City Council Meeting Calendar

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**Key**

	Council Meetings
	Optional Additional Mtg and/or Study Session
	General Plan
	Events
	City of Scottsdale Holidays
	Election
	No meetings will be scheduled
	Strategic Planning Workshop/Retreat

- Jan: 12 - MLK Dinner  
18 - State of the City Address
- Mar: 5-9 - NLC Congressional City Conference
- May: 17 - Tentative Budget Adoption
- June: 7 - Final Budget Adoption  
21 - Property Tax Adoption  
28 - Charter Officer Reviews

Revised: 11/18/21

- Aug: 2 - Primary Election  
30-31 - AZ League Conference (Glendale)
- Sep: 1-2 - AZ League Conference (Glendale)
- Nov: 8 - General Election  
16-19 - NLC City Summit
- Dec: 6-7 - Major General Plan Amendments and Reg Council Mtgs  
8 - Optional Meeting Date for Regular and GP items, if needed



## COMMISSION ACTION REPORT

Discussion and possible action to modify the Airport Advisory Commission meeting schedule and Commission item calendar

**Agenda Item No.:** 8

**Meeting Date:** 04/20/22

**Staff Contact:** Gary P. Mascaro,  
Aviation Director

**Phone:** (480) 312-7735

### ACTION

Review Airport Advisory Commission meeting schedule.

### PURPOSE

Pursuant to By-Laws of the Scottsdale Airport Advisory Commission, Section 202, *“Regular meetings of the Commission shall be held on the third Wednesday of each month immediately following the study session, unless otherwise scheduled by majority vote of its members. In the event the Commission desires not to hold the preceding study session, the regular meeting shall begin at 5:00 p.m., unless otherwise scheduled by majority vote of its members.”*

Attachment(s): 1. Airport Advisory Commission meeting schedule

Action taken:

**AIRPORT ADVISORY COMMISSION SCHEDULE OF MEETINGS - 2022**  
 (Including anticipated topics and timeline for discussion)

JANUARY						
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- Election of Officers
- By-Laws Review
- Quarterly Noise Program Update

FEBRUARY						
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- Quarterly Noise Program Update

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JULY						
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- Quarterly Noise Program Update

AUGUST						
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- Quarterly Noise Program Update
- Annual AZBAA Update

NOVEMBER						
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- Risk Management Update

DECEMBER						
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