

SCOTTSDALE AIRPORT ADVISORY COMMISSION MEETING NOTICE AND AGENDA



Wednesday, May 15, 2024
5:00 p.m.

Scottsdale Airport Aviation Business Center
Stearman/Thunderbird Meeting Room
15000 N. Airport Drive, Second floor
Scottsdale, AZ



AIRPORT ADVISORY COMMISSION

Peter Mier, Chair

Michael Goode, Vice-Chair

April Beauboeuf

Peter Lenton

Charles McDermott

David Reid

John Spalj

Call to Order

Roll Call

Pledge of Allegiance

Aviation Director's Report


The public body may not propose, discuss, deliberate, or take legal action on any matter in the summary unless the specific matter is properly noticed for legal action.

Approval of Minutes

Regular Meeting: April 17, 2024

Public Comment

Citizens may complete one Request to Speak "Public Comment" card per night and submit it to Aviation Staff. Public Comment time is reserved for citizen comment regarding non-agendized items. No official action can be taken on these items. Public Comment is limited to a total of 15 minutes at the beginning and 15 minutes at the end of the meeting. **Speakers are limited to three minutes to address the Commission during "Public Comment."**

 Persons with a disability may request a reasonable accommodation by contacting Airport Administration (480-312-2321). Requests should be made 24 hours in advance or as early as possible to allow time to arrange accommodation. For TTY Users, the Arizona Relay Service (1-800-367-8939) may contact the Aviation Department (480-312-2321).

REGULAR AGENDA

ITEMS 1-10

How the Regular Agenda Works: The Commission takes a separate action on each item on the Regular Agenda. If you wish to address the Commission regarding any or all of the items on the Regular Agenda, please complete a Comment Card for each topic you wish to address and submit it to Aviation Staff. Speakers will be given three minutes to speak per item. Additional time may be granted to speakers representing two or more persons. Cards for designated speakers and the persons they represent must be submitted together. **Comment cards must be submitted before public testimony has begun on any Regular Agenda or Public Hearing item.**

1. [Discussion and Possible Action regarding application for Airpark Aeronautical Business Permit for Elevage Flight Travel, LLC to conduct Aircraft Charter/Management services at Scottsdale Airport.](#) Staff contact: Kelli Kuester, Aviation Outreach & Planning Coordinator, 480-312-8482, kkuester@scottsdaleaz.gov
2. [Discussion and Possible Action regarding application for Airport Aeronautical Business Permit for Kale Chef Service to conduct In-Flight Catering services at Scottsdale Airport.](#) Staff contact: Kelli Kuester, Aviation Outreach & Planning Coordinator, 480-312-8482, kkuester@scottsdaleaz.gov
3. [Discussion and Possible Action regarding application for Airport Aeronautical Business Permit for SkyLuxe Detailing, LLC to conduct Mobile Aircraft Washing services at Scottsdale Airport.](#) Staff contact: Kelli Kuester, Aviation Outreach & Planning Coordinator, 480-312-8482, kkuester@scottsdaleaz.gov
4. [Discussion and input regarding Airport and Airpark Aeronautical Business Permit Additions, Cancellations and Revocations.](#) Staff contact: Kelli Kuester, Aviation Outreach & Planning Coordinator, 480-312-8482, kkuester@scottsdaleaz.gov
5. [Discussion and input regarding Monthly Operations Report](#)
Staff contact: Chris Read, Assistant Aviation Director-Operations, 480-312-2674, cread@scottsdaleaz.gov
6. [Discussion and input regarding the self-serve fuel island at Atlantic Aviation.](#) Requested by Commissioner Peter Lenton. Staff contact: Gary P. Mascaro, Aviation Director, 480-312-7735, gmascaro@scottsdaleaz.gov
7. [Discussion and input regarding Monthly Financial Report for March 2024](#)
Staff contact: Kelli Kuester, Aviation Outreach & Planning Coordinator, 480-312-8482, kkuester@scottsdaleaz.gov
8. [Discussion and input regarding Public Outreach Programs and Planning Projects](#)
Staff contact: Kelli Kuester, Aviation Planning & Outreach Coordinator, 480-312-8482, kkuester@scottsdaleaz.gov
9. [Administrative report from the Aviation Director, or designee, regarding the status of pending aviation-related items.](#) Staff contact: Gary P. Mascaro, Aviation Director, 480-312-7735, gmascaro@scottsdaleaz.gov

10. Discussion and possible action to modify the Airport Advisory Commission Meeting Schedule and Commission Item Calendar. Staff contact: Gary P. Mascaro, Aviation Director, 480-312-7735, gmascaro@scottsdaleaz.gov

Public Comment

Citizens may complete one Request to Speak “Public Comment” card per night and submit it to Aviation Staff. Public Comment time is reserved for citizen comment regarding non-agendized items. No official action can be taken on these items. Public Comment is limited to a total of 15 minutes at the beginning and 15 minutes at the end of the meeting. **Speakers are limited to three minutes to address the Commission during “Public Comment.”**

Future Agenda Items

Discussion and possible action to add Commissioner requested item on a future agenda.

Adjournment



COMMISSION INFORMATION REPORT
APPROVAL OF MINUTES

Meeting Date: 05/15/24

Contact: Gary P. Mascaro,
Aviation Director

Phone: (480) 312-7735

ACTION

Approval of Minutes – Regular Meeting

Attachment(s): 1. Draft of minutes of the April 17, 2024, Regular Meeting

Action taken:



**SCOTTSDALE AIRPORT ADVISORY COMMISSION
REGULAR MEETING**

**Scottsdale Airport Aviation Business Center
Stearman/Thunderbird Meeting Room
15000 N. Airport Drive
Scottsdale, Arizona
Wednesday, April 17, 2024**

DRAFT MINUTES

PRESENT: Peter Mier, Chair
Michael Goode, Vice Chair
April Beauboeuf
Peter Lenton
Charles McDermott
David Reid
John Spalj (Telephonic)

STAFF: Gary Mascaro, Aviation Director
Kelli Kuester, Aviation Planning and Outreach Coordinator
Tiffany Domingo, Administrative Assistant
Matthew Johnson, Operations Supervisor
Josh Golabi, Aviation Intern

GUESTS: George Woods, Safety and Risk Management Director

CALL TO ORDER

The meeting was called to order at 5:00 p.m.

ROLL CALL

A formal roll call confirmed the presence of Commissioners as noted above.

Chair Mier led the commission in the Pledge of Allegiance.

AVIATION DIRECTOR'S REPORT

Gary Mascaro, Aviation Director, welcomed Commissioner Lenton to the Airport Advisory Commission. Details related to the movie night being held at the Airport on April 20, 2024, were discussed. Volanti Restaurant is the main sponsor of the event. Chair Mier read an email from Art Rosen thanking the Commission for the movie night.

MINUTES

Regular Meeting: March 20, 2024

COMMISSIONER MCDERMOTT MADE A MOTION TO APPROVE THE REGULAR MEETING MINUTES OF MARCH 20, 2024, AS PRESENTED. VICE-CHAIR GOODE SECONDED THE MOTION, WHICH CARRIED 7/0 WITH CHAIR MIER, VICE CHAIR GOODE AND COMMISSIONERS BEAUBOEUF, LENTON, MCDERMOTT, REID, AND SPALJ VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

PUBLIC COMMENT

There were no public comments.

REGULAR AGENDA ITEMS 1-10

1. Insurance Update from Risk Management

George Woods, Safety and Risk Management Director, provided fiscal year insurance update and a brief plan overview for the upcoming year. A review of the insurance policies associated with the Airport were discussed including the premiums and deductibles which have remained consistent for the most part. The Master Physical Damage Policy deductible increased from \$75,000 to \$100,000, which covers vehicles utilized by city employees at the Airport. The Airport received kudos for good operations that resulted in minimal claims being processed over the past seven years, which helps to keep the premiums down. There is also a requirement for any entities providing services to the airport, at the airport, or leasing space to provide proof of insurance that transfers the risk from the Airport to their entity.

In response to questions, Mr. Woods explained the market drives the insurance premiums and it does appear they are relaxing some. In addition, Travelers provides at \$20 million cut in the first layer. The premium increases are generally driven by exposure, such as a new division at the airport and that could be the reason for the increase to \$300 million in 2015 which then dropped back down \$200 million.

2. Adopt Resolution No. 13102 Authorizing Lease Agreement No. 2024-065-COS with Desert Aerostar, LLC for Lease of General Aviation Box Hanger Space at Scottsdale Airport

Gary Mascaro, Aviation Director, presented information related to Resolution No. 13102 and Lease Agreement No. 2024-065-CoS for box hangar number A105. The existing tenant sought to terminate his lease early because he purchased a larger aircraft that would not fit in this hangar. The existing tenant was able to find a new tenant, Desert Aerostar, LLC, to take over the lease. As a result of terminating the lease early, the existing tenant was required to forfeit

their security deposit and pay a proportional share of the real estate contractor commission. There are no concerns with Desert Aerostar, LLC, as they are current a tenant on a License Agreement and want to transfer to a more permanent lease.

In response to questions, Mr. Mascaro stated they do not conduct credit checks on potential tenants. It is not typical for leases to be terminated as most of the hangars are leased by one entity and sublet. A lease agreement, unlike a license agreement, is for a longer period.

COMMISSIONER MCDERMOTT MADE A MOTION TO ADOPT RESOLUTION NO. 13102 AUTHORIZING LEASE AGREEMENT NO. 2024-065-COS WITH DESERT AEROSTAR, LLC FOR LEASE OF GENERAL AVIATION BOX HANGAR SPACE AT SCOTTSDALE AIRPORT. COMMISSIONER BEAUBOEUF SECONDED THE MOTION WHICH CARRIED 7/0 WITH CHAIR MIER, VICE-CHAIR GOODE, COMMISSIONERS BEAUBOEUF, LENTON, MCDERMOTT, REID AND SPALJ VOTING IN THE AFFIRMATIVE.

3. Discussion and Input Regarding Airport and Airpark Aeronautical Business Permit Additions

Kelli Kuester, Aviation Planning and Outreach Coordinator, provided an update noting the only change is the cancellation of the Aircraft Rental and Flight Training Aeronautical Business Permit for Aviation Resource Group d/b/a Aerodyne.

4. Discussion and Input Regarding Monthly Operations Report

Matthew Johnson, Operations Supervisor, discussed aircraft numbers were up slightly for the month of March. Year-to-date is up 1.9%, and IFR is up 3.23%. There were two alerts for the month of March, an alternator failure, and a brake failure light. There were several incidents that included two citations for tire-related matters. There were nine enforcement actions, two related to an aircraft left for more than 14 days. U.S. Customs fees and total uses are trending upward. PPRs (Prior Permission Required) for the calendar year are at 31. The operations review from October 2022 to present date in 2024 shows the continuous increase throughout the year with March being a heavy operations month. We are holding the 10th position on the Business Jet Report.

In response to Commissioner Lenton's questions, Mr. Johnson explained the fuel spills happen when they vent or transfer fuel which is part of a mechanical function.

5. Discussion and Input Regarding Proposed Aviation Enterprise Fund Five-Year Financial Plan for FY 24/25

Gary Mascaro, Aviation Director, reviewed the five-year financial plan which is a combination of the Aviation Enterprise Fund, CIPs, and operating budget covering FY 24/25 through FY 28/29. This financial plan has been finalized and submitted in March to the City Council for adoption.

The five-year plan is used as a forecast tool to assess the adequacy of existing rates and fees to ensure they support the operation; this information is reviewed and updated annually during the budget process. The Airport has been self-sufficient for over twenty years because all rates and fees collected pay the operating cost.

The operating budget is at \$4 million, which is a 2.5% increase of FY 23/24, primarily due to

increased U.S. Customs and border protection user service fees. At present there are no changes to FTEs; however, there is a citywide reorganization, classification, and compensation study being conducted and will be finalized next month. There is a \$1.7 million debt service for the terminal reconstruction project and a \$2.8 million CIP Aviation only funds to match the grant funding that was received.

The total revenues such as airport fees, interest earnings, and jet fuel taxes for 24/25 is \$9.8 million which is a minimal increase over last year due to a decrease in transient parking. Rental car revenue has decreased a bit as well, and fees are flat lined. It was noted that this flattening of fees is a nationwide trend.

Overall, the five-year forecast shows some fluctuating revenue related to conservative financial planning and not anticipating any major revenue sources. Operating expenses increased slightly this year related to Customs, but it balances back out. The ending fund balances or how much cash is in the bank is expected to increase over the next five years.

It is anticipated the City Council will adopt the budget which will go into effect on July 1, 2024. Then the process will begin for review of the next five-year forecast. Currently no rate or fee increases are predicted, and the Airport is doing very well financially. Although funds are available, the debt service cannot be paid off early because of the tax breaks received. A 25% operating reserve is maintained per City Financial policy and the Airport maintains their own fleet. The Airport is unique with no general fund subsidy and does not use taxpayer dollars to operate.

In response to questions, Mr. Mascaro explained the difference between a Port of Entry designation and the user fee for U.S. Customs. At this point there is no plan to add a 3rd Customs agent. They currently work daily from 9:00 a.m. to 7:00 p.m. and after hours as needed. Expenses decreased in FY 27/28 and 28/29 because there was a proposal for additional staff that may not come to fruition and was reduced out of the later budgets. A study related to handling of larger aircraft is not part of the financial plan but will be discussed during the development of the master plan which will be developed over 18 months along with a consultant. The plan will include forecasting, evaluating aircraft, alternatives, creating a layout plan to be used for Federal Funding. A discussion ensued regarding construction of parking structures. The suggestion of using data related to self-sufficiency for marketing will be taken into consideration.

6. Discussion and Input Regarding Monthly Financial Report for February 2024

Kelli Kuester, Aviation Planning and Outreach Coordinator, reviewed the February 2024 Financial report stating the approved budget for revenues was \$6.14 million with actuals totaling \$6.27 million. For expenses, the approved budget was \$2.08 million with actuals totaling \$2.14 million. Compared to last year, February revenues are slightly higher by approximately \$6,000. Expenses are slightly lower by approximately \$36,000. The Aviation Fund Cash Balance is approximately \$14 million as of February 29, 2024. For fuel flowage, FBO fuel sales accounted for 78.8 percent of total fuel, AVGAS was at 2.3 percent and Airpark Operators were at 18.9 percent. Total gallons pumped were over 1.5 million, which is up approximately 1.3 percent. The fiscal year comparison is up 0.7 percent for this year.

7. Discussion and Input Regarding Public Outreach Programs and Planning Projects

Kelli Kuester, Aviation Planning and Outreach Coordinator, provided an update on the public programs and planning projects noting nine voluntary curfew letters were mailed in March. In terms of monitoring property development through the City's Planning Department, there were five projects for the month of March within the Airport Influence Area. For social media and list serve notices, there were notices and posts welcoming users and operators into Scottsdale for the Men's Final Four Tournament as well as a press release, list serve notices and social posts inviting the community to movie night on April 20, 2024, with gates opening at 6:00 p.m. and Top Gun starting at 7:15 p.m. A pilots' briefing meeting will be held on May 30, 2024, with more information to follow.

8. Discussion and Input Regarding Quarterly Noise Complaint Summary Report

Kelli Kuester, Aviation Planning and Outreach Coordinator, provided an overview of the data related to noise complaints received in the first quarter, the period of January through March 2024.

- 63 complaints received with 29 repeats and 34 new
- 45 staff responses, 43 callbacks and 2 emails
- 64 less complaints received this year compared to 2023
- Top complaint areas are F6, H4, and G2
- Major Concerns are flight training, pattern work, late night/early morning flights, and low flying aircraft. One complainant in B7 made 4,579 complaints in the first quarter.

Josh Golabi, Aviation Intern, presented additional data related to the one complainant who has filed over 7,120 complaints since November 1, 2023, which averages to approximately 43 complaints per day. The complainant is located approximately 4 miles from the airport with no noise sensors currently near the complainant's home. The results of the research indicate that complaints are being made even when there are no flights. Taking out this complainant from the totals, there were only 7 complaints from 3 complainants in the same district during the January to March time frame.

In response to questions, Mr. Golabi stated no sensors are not being used due to previous issues that made it difficult to gauge flights. Ms. Kuester advised the complaints are being made through the ScottsdaleAZ.gov website and complaints have been about departures off of Runway 21. Additional data was shared related to how long the individual has resided at this home and previous occupation.

Commissioners discussed concerns and options for addressing this situation. Mr. Mascaro explained they are unable to stop individuals from making complaints; however, they can control the data to make sure the reports are not skewed. Ms. Kuester shared that she has reached out to the individual multiple times with no firm understanding of what is wanted from the Airport.

In response to questions, Ms. Kuester explained she did not have information related to an individual from the northeast section who made 179 complaints but would look into it more and report back. Mr. Mascaro noted that there is an airplane practice area located within the northeast quadrant and that many of the planes do not come from the Scottsdale Airport.

Mr. Mascaro noted there is an article related to the fastest growing private aviation airports that

was an interesting read and he will provide to the commissioners. It was also noted that, compared to the airports in the article, Scottsdale has less traffic but larger aircraft using the Airport.

9. Administrative Report from Aviation Director or Designee Regarding the Status of Pending Aviation-Related Items

Gary Mascaro, Aviation Director, noted he had followed up on Commissioner Lenton's earlier questions about the fluctuating revenue in the five-year financial plan presentation. The largest decrease is related to the Capital Improvement Plan (CIP) projects that get shifted to the next year for budgetary authority when grant funding has not been received.

Moving to aviation items scheduled to go before City Council, Mr. Mascaro reported the Lease Agreement for Box Hanger will go before the City Council for approval on May 14, 2024.

There are no major updates for aviation-related items before the Planning Commission Design Review Board and City Council that may be on Airport, such as items impacting taxi lane access, height implications or noise-sensitive uses. One Scottsdale is still in process and their proposal is being resubmitted.

The 2024 City Council meeting calendar was updated and has been attached for review.

10. Discussion and Possible Action to Modify the Airport Advisory Commission Meeting Schedule and Commission Item Calendar

The next meeting is scheduled for May 15, 2024. A brief discussion ensued regarding the tradition of recessing for July, August, and December. This topic will be kept on the calendar pending the May meeting.

FUTURE AGENDA ITEMS

COMMISSIONER LENTON MADE A MOTION TO ADD DISCUSSION REGARDING THE STATUS OF THE SELF-SERVICE FUEL PUMP AT ATLANTIC AVIATION TO A FUTURE AGENDA. VICE-CHAIR GOODE SECONDED THE MOTION WHICH CARRIED 7/0 WITH CHAIR MIER, VICE-CHAIR GOODE AND COMMISSIONERS BEAUBOEUF, LENTON MCDERMOTT, REID AND SPALJ VOTING IN THE AFFIRMATIVE.

ADJOURNMENT

With no further business to discuss, Chair Mier called for a motion to adjourn at 6:10 p.m.

VICE-CHAIR GOODE MADE A MOTION TO ADJOURN COMMISSIONER MCDERMOTT SECONDED THE MOTION, WHICH CARRIED 7/0 WITH CHAIR MIER, VICE CHAIR GOODE AND COMMISSIONERS BEAUBOEUF, LENTON, MCDERMOTT, REID, AND SPAJL VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

SUBMITTED BY:

eScribers, LLC



COMMISSION ACTION REPORT

Discussion and Possible Action regarding application for Airpark Aeronautical Business Permit for Elevage Flight Travel, LLC to conduct Aircraft Charter & Management Services

Agenda Item No.: 1

Meeting Date: 05/15/2024

Staff Contact: Kelli Kuester,
Aviation Planning & Outreach
Coordinator

Phone: (480) 312-8482

ACTION

Ratification of Airpark Aeronautical Business Permit for Elevage Flight Travel, LLC to conduct Aircraft Charter & Management Services services in the Scottsdale Airpark.

PURPOSE

Pursuant to Scottsdale Revised Code, Chapter 5, Article 3, commercial aeronautical activity conducted in the Airpark requires a valid Aeronautical Business Permit. In addition, the Airpark Minimum Operating Standards outlines the process for obtaining such a permit. Elevage Flight Travel, LLC has requested an Airpark Aeronautical Business Permit to conduct Aircraft Charter & Management services in the Scottsdale Airpark.

APPLICANT(S)

Elevage Flight Travel, LLC
Joel Clapick, Owner
2322 S. McClintock Drive
Tempe, AZ 85282

KEY CONSIDERATIONS

Elevage Flight Travel, LLC has provided the appropriate documentation as required in the Airpark Minimum Operating Standards.

Attachment(s):
1. Completed Airpark Aeronautical Business Permit
2. Location Map

Action taken:



SCOTTSDALE AIRPORT AERONAUTICAL BUSINESS PERMIT - AIRPARK



Permit required to conduct commercial aeronautical activity in the Airpark

Business or activity to be conducted (check all that apply):

- | | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> Aircraft Sales Services
<input checked="" type="checkbox"/> Aircraft Charter Services
<input type="checkbox"/> Charter Brokerage Services
<input type="checkbox"/> Hangar/Shade Leasing Services
<input type="checkbox"/> Helicopter Flight Training Services
<input type="checkbox"/> Helicopter Specialized Commercial Flying Services | <input checked="" type="checkbox"/> Aircraft Management Services
<input type="checkbox"/> Aircraft Engine Overhaul Services
<input type="checkbox"/> Specialized Commercial Flying Services
<input type="checkbox"/> Helicopter Maintenance & Repair Services
<input type="checkbox"/> Helicopter Leasing/Rental Services
<input type="checkbox"/> Other (please list service): _____ |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|

These activities are limited by City ordinance and the Airpark Minimum Operating Standards. Please refer to each document for further information and standards for each type of business.

Applicant / Business Name: EleVage Flight Travel, LLC

Authorized Representative / Title: Joel A. Clapick

Work Phone: _____ Cell Phone: 602.622.2429

Mailing Address: 2322 S. McClintock Drive city: Tempe

State: AZ Zip Code: 85282 Email: jclapick@elevage.travel

Billing Address: 2322 S. McClintock Drive city: Tempe

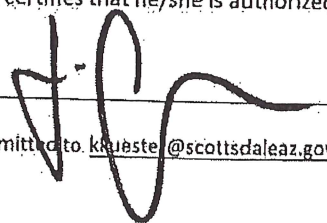
State: AZ Zip Code: 85282 Billing Email: jclapick@elevage.travel

Billing Phone: 602.622.2429

The Applicant hereby requests the above action(s), and in consideration of this request being granted, agrees to the following:

1. **FEE PAYMENT:** The Applicant agrees to pay all applicable fees on time, and all required fees including late fees, interest and penalties without deduction of any kind.
2. **PERMIT LIMITATIONS:** This permit may not be assigned or transferred, and is limited to the approved business activity listed above.
3. **INFORMATION CHANGES:** The Applicant shall notify Airport Administration, in writing within fifteen (15) days, of any change to the information provided.
4. The City assumes no liability for damage or loss to personal property while operating at Scottsdale Airport.
5. **INDEMNIFICATION:** The Applicant and invitees shall indemnify the City pursuant to Chapter 5 of the Scottsdale Revised Code. As required by the Airport Minimum Operating Standards, permit holder shall endorse all liability insurance policies to include the City of Scottsdale as an additional insured. Applicant further agrees to waive their Insurers' subrogation rights against the City of Scottsdale, and its Officers, Directors, Commissioners and Employees.
6. **COMPLIANCE WITH THE LAW:** The Applicant shall comply with all applicable laws, ordinances, rules and regulations. To view regulations, go to <http://www.scottsdaleaz.gov/airport/regulatorydocs>

The undersigned representative certifies that he/she is authorized to sign for the business and the information entered above is accurate.

Applicant Signature:  Date: 04/16/2024



SCOTTSDALE AIRPORT
AERONAUTICAL BUSINESS PERMIT - AIRPARK



Staff Use Only

Applicant / Business Name: Elevage Flight Travel LLC.

Application and documentation reviewed by: Kelli Kuester

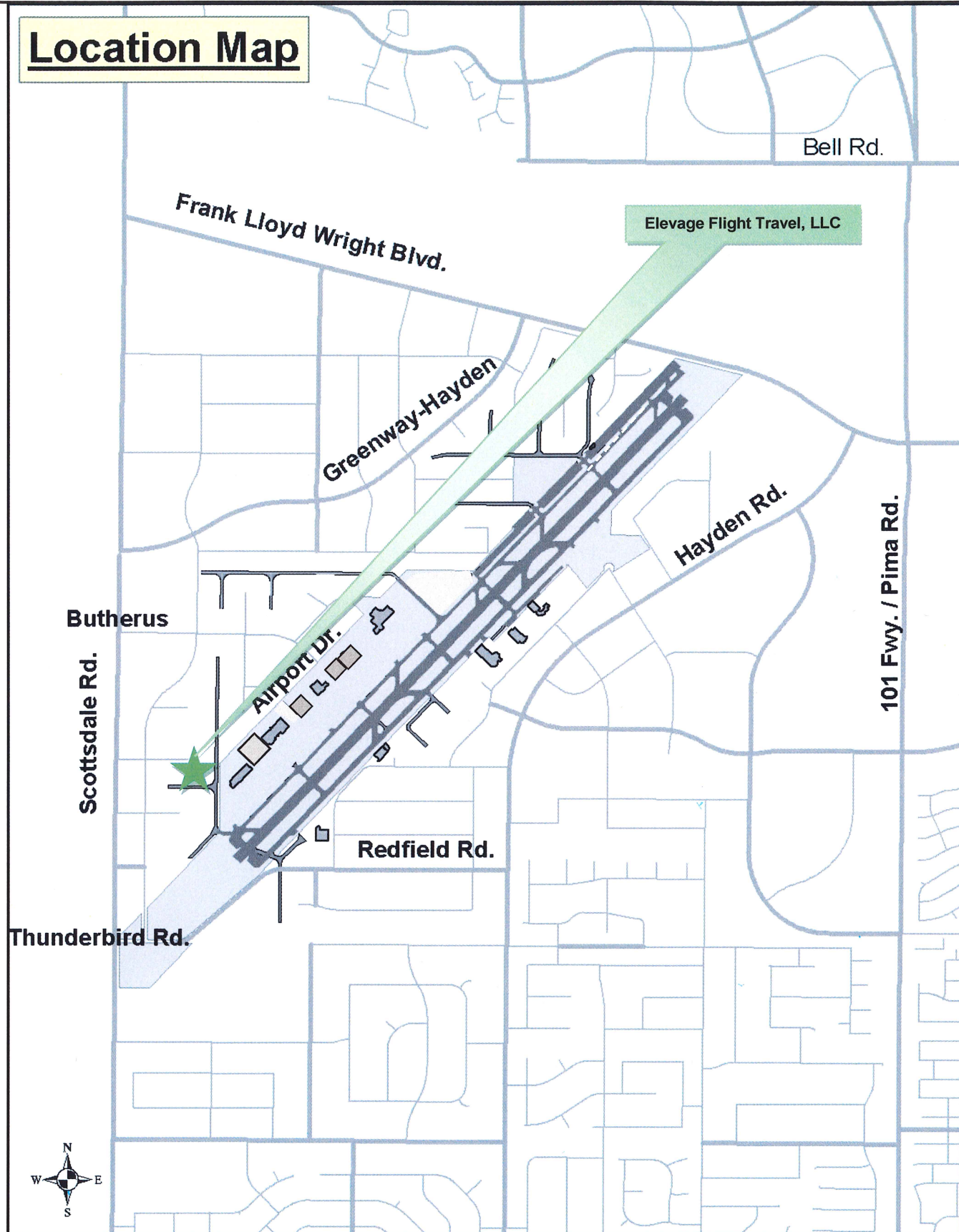
Aviation Director's Comments/Stipulations: _____

Approved by Aviation Director or designee: [Signature] Date: 4/16/24

Date Ratified by the Airport Advisory Commission: _____

ABP Account Number: 2024-03A

Location Map





COMMISSION ACTION REPORT

Discussion and Possible Action regarding application for Airport Aeronautical Business Permit for Kale Chef Service to conduct In-Flight Catering Services

Agenda Item No.: 2

Meeting Date: 05/15/2024

Staff Contact: Kelli Kuester,
Aviation Planning & Outreach
Coordinator

Phone: (480) 312-8482

ACTION

Ratification of Airport Aeronautical Business Permit for Kale Chef Service to conduct In-Flight Catering services in the Scottsdale Airport.

PURPOSE

Pursuant to Scottsdale Revised Code, Chapter 5, Article 3, commercial aeronautical activity conducted in the Airport requires a valid Aeronautical Business Permit. In addition, the Airport Minimum Operating Standards outlines the process for obtaining such a permit. Kale Chef Service has requested an Airport Aeronautical Business Permit to conduct In-Flight Catering services in the Scottsdale Airport.

APPLICANT(S)

Kale Chef Service
Kristen Madison, Owner
15111 Hayden Rd, #110
Scottsdale, AZ 85260

KEY CONSIDERATIONS

Kale Chef Service has provided the appropriate documentation as required in the Airport Minimum Operating Standards.

Attachment(s): 1. Completed Airpark Aeronautical Business Permit

Action taken:



SCOTTSDALE AIRPORT AERONAUTICAL BUSINESS PERMIT



(Required to conduct commercial aeronautical activity on the airport)
Fields in RED are required fields.

Business or activity to be conducted (check all that apply):

- Aircraft Charter Services
- Aircraft Leasing or Rental Services
- Aircraft Maintenance and Repair Services
- Aircraft Management
- Aircraft Washing Services
- Aircraft Sales Services
- Aircraft Mobile Maintenance and Repair Services
- Specialized Aircraft Repair Services (list service):
- Specialized Commercial Flying Service (list service):
- Hangar/Shade Leasing Services
- Flight Training Services
- Fixed Base Operator
- On-Airport Rental Car Concession
- Other (list service):

These activities are limited to the airport by ordinance. Please refer to the Airport Minimum Operating Standards for further information on each type of business.

Applicant (Business Name):

Authorized Representative, title: Email Address:

Work Phone: Cell Phone: Fax:

Mailing Address:

City: State: Zip Code:

Billing Address:

City: State: Zip Code:

Billing Phone: Billing Email:

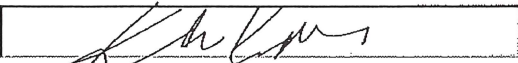
The Applicant hereby requests the above action(s), and in consideration of this request being granted, agrees to the following:

- 1. FEE PAYMENT: The Applicant agrees to pay all applicable fees on time, and all required fees including late fees, interest and penalties without deduction of any kind.
- 2. PERMIT LIMITATIONS: This permit may not be assigned or transferred, and is limited to the approved business activity listed above
- 3. INFORMATION CHANGES: The Applicant shall notify Airport Administration, in writing within fifteen (15) days , of any change to the information provided.
- 4. RELEASE OF LIABILITY: The City assumes no liability for damage or loss to personal property while operating at Scottsdale Airport.
- 5. INDEMNIFICATION: The Applicant and invitees shall indemnify the City pursuant to Chapter 5 of the Scottsdale Revised Code. As required by the Airport Minimum Operating Standards, permit holder shall endorse all liability insurance policies to include the City of Scottsdale as an additional insured. Applicant further agrees to waive their insurers' subrogation rights against the City of Scottsdale, and its Officers, Directors, Commissioners, and Employees.
- 6. COMPLIANCE WITH THE LAW: The Applicant shall comply with all applicable laws, ordinances, rules and regulations. To view regulations, go to <http://www.scottsdaleaz.gov/airport/regulatorydocs>

Please check the box for each item attached and submitted with the application:

- | | | |
|--------------------------------------------------|----------------------------------------------------------|-----------------------------------------------------------------------------------------|
| <input type="checkbox"/> Lease/License Agreement | <input type="checkbox"/> Certificates of Insurance | <input type="checkbox"/> FAA Certificates |
| <input type="checkbox"/> Sublease Agreement | <input type="checkbox"/> Business/ Privilege Tax License | For Flight Training Schools:
<input type="checkbox"/> Noise Abatement Pilot Briefing |

The undersigned representative certifies he/she is authorized to sign for the business and acknowledges receipt of a copy of this permit.

Applicant Signature:  Date: 4-16-24

By checking this box, I affirm that the information entered above is accurate and that the name typed above represents my official signature.

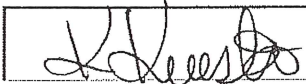
Please save the form to your documents, submit the form with an electronic signature to cawilliams@scottsdaleaz.gov OR print, sign and return to: 15000 N. Airport Drive, Suite 100, Scottsdale, AZ 85260.

Staff Use Only

Application, permits and insurance reviewed by:

Aviation
Director's
Comments/
Stipulations:

2024-04A

Approved by Aviation Director or designee:  4-17-24

Date Ratified by the Airport Advisory Commission:



COMMISSION ACTION REPORT

Discussion and Possible Action regarding application for Airport Aeronautical Business Permit for SkyLuxe Detailing, LLC to conduct Mobile Aircraft Washing Services

Agenda Item No.: 3

Meeting Date: 05/15/2024

Staff Contact: Kelli Kuester,
Aviation Planning & Outreach
Coordinator

Phone: (480) 312-8482

ACTION

Ratification of Airport Aeronautical Business Permit for SkyLuxe Detailing, LLC to conduct Mobile Aircraft Washing services in the Scottsdale Airport.

PURPOSE

Pursuant to Scottsdale Revised Code, Chapter 5, Article 3, commercial aeronautical activity conducted in the Airport requires a valid Aeronautical Business Permit. In addition, the Airport Minimum Operating Standards outlines the process for obtaining such a permit. SkyLuxe Detailing, LLC has requested an Airport Aeronautical Business Permit to conduct Mobile Aircraft Washing services in the Scottsdale Airport.

APPLICANT(S)

SkyLuxe Detailing, LLC
Matthew Babiash, Owner
5350 W. Bell Road, Suite 122
Glendale, AZ 85308

KEY CONSIDERATIONS

SkyLuxe Detailing, LLC has provided the appropriate documentation as required in the Airport Minimum Operating Standards.

Attachment(s): 1. Completed Airport Aeronautical Business Permit

Action taken:



SCOTTSDALE AIRPORT AERONAUTICAL BUSINESS PERMIT



(Required to conduct commercial aeronautical activity on the airport)
Fields in RED are required fields.

Business or activity to be conducted (check all that apply):

- Aircraft Charter Services
- Aircraft Leasing or Rental Services
- Aircraft Maintenance and Repair Services
- Aircraft Management
- Aircraft Washing Services
- Aircraft Sales Services
- Aircraft Mobile Maintenance and Repair Services
- Specialized Aircraft Repair Services (list service):
- Specialized Commercial Flying Service (list service):
- Hangar/Shade Leasing Services
- Flight Training Services
- Fixed Base Operator
- On-Airport Rental Car Concession
- Other (list service):

These activities are limited to the airport by ordinance. Please refer to the Airport Minimum Operating Standards for further information on each type of business.

Applicant (Business Name):

Authorized Representative, title: Email Address:

Work Phone: Cell Phone: Fax:

Mailing Address:

City: State: Zip Code:

Billing Address:

City: State: Zip Code:

Billing Phone: Billing Email:

The Applicant hereby requests the above action(s), and in consideration of this request being granted, agrees to the following:

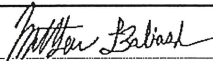
1. FEE PAYMENT: The Applicant agrees to pay all applicable fees on time, and all required fees including late fees, interest and penalties without deduction of any kind.
2. PERMIT LIMITATIONS: This permit may not be assigned or transferred, and is limited to the approved business activity listed above
3. INFORMATION CHANGES: The Applicant shall notify Airport Administration, in writing within fifteen (15) days , of any change to the information provided.
4. RELEASE OF LIABILITY: The City assumes no liability for damage or loss to personal property while operating at Scottsdale Airport.
5. INDEMNIFICATION: The Applicant and invitees shall indemnify the City pursuant to Chapter 5 of the Scottsdale Revised Code. As required by the Airport Minimum Operating Standards, permit holder shall endorse all liability insurance policies to include the City of Scottsdale as an additional insured. Applicant further agrees to waive their insurers' subrogation rights against the City of Scottsdale, and its Officers, Directors, Commissioners, and Employees.
6. COMPLIANCE WITH THE LAW: The Applicant shall comply with all applicable laws, ordinances, rules and regulations. To view regulations, go to <http://www.scottsdaleaz.gov/airport/regulatorydocs>

Please check the box for each item attached and submitted with the application:

- | | | |
|--------------------------------------------------|---------------------------------------------------------------|-----------------------------------------------------------------------------------------|
| <input type="checkbox"/> Lease/License Agreement | <input checked="" type="checkbox"/> Certificates of Insurance | <input type="checkbox"/> FAA Certificates |
| <input type="checkbox"/> Sublease Agreement | <input type="checkbox"/> Business/ Privilege Tax License | For Flight Training Schools:
<input type="checkbox"/> Noise Abatement Pilot Briefing |

The undersigned representative certifies he/she is authorized to sign for the business and acknowledges receipt of a copy of this permit.

Applicant Signature:



Date:

April 17, 2024

By checking this box, I affirm that the information entered above is accurate and that the name typed above represents my official signature.

Please save the form to your documents, submit the form with an electronic signature to cawilliams@scottsdaleaz.gov
OR print, sign and return to: 15000 N. Airport Drive, Suite 100, Scottsdale, AZ 85260.

Staff Use Only

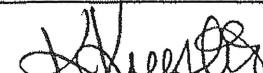
Application, permits and insurance reviewed by:

Aviation
Director's
Comments/
Stipulations:

Must submit a new wash plan if water is utilized in the future.

2024-05

Approved by Aviation
Director or designee:

 4-24-24

Date Ratified by the Airport Advisory Commission:

August 2014



COMMISSION ACTION REPORT

Discussion and input regarding Airport and Airpark Aeronautical Business Permit Additions, Cancellations, and Revocations

Agenda Item No.: 4

Meeting Date: 05/15/24

Staff Contact: Kelli Kuester,
Aviation Planning & Outreach
Coordinator

Phone: (480) 312-8482

INFORMATION

Review of Airport and Airpark permittees and major tenant Aeronautical Business Permit additions, cancellations, and revocations.

PURPOSE

Per the request of the Airport Advisory Commission, a report will be provided as needed indicating additions, cancellations, and revocations of Aeronautical Business Permits.

KEY CONSIDERATIONS

- Attached are the current lists of Airport and Airpark permittees.
- List provides what type of aeronautical activity the business is conducting and the contact information.
- Any additions, cancellations, suspensions, and revocations will be highlighted on the list.

Attachment(s):
1. Current Airport Permittee List by Category
2. Current Airpark Permittee List by Category

AIRPORT AERONAUTICAL BUSINESS PERMITS & TENANTS

MAY 2024

AIRCRAFT CHARTER, SALES & MANAGEMENT				
BUSINESS NAME	ACTIVITY	LOCATION	CONTACT	TELEPHONE
ALL ACCESS MOTORSPORTS, LLC dba ALL ACCESS JETS	CHARTER BROKERAGE	SFS	BRADLEY CRAIG	
AMERICAN FLIGHT SUPPORT, LLC	CHARTER BROKERAGE	JA	BEN MOKE	888-245-4017
ATLANTIC AVIATION - CHARTER	AIRCRAFT CHARTER	AASC	RICK WIELEBSKI	480-948-2400
BUSINESS AIRCRAFT MANAGEMENT dba EXECUTIVE AIRCRAFT SERVICES	AIRCRAFT CHARTER/SALES/MANAGEMENT	SFS	GORDON JOHNSON	480-905-8659
C. WRIGHT AVIATION, LLC	AIRCRAFT SALES/CHARTER BROKERAGE	AASC	CYGNE LASHAE SWAN	480-500-1818
CIRRUS DESIGN CORP DBA CIRRUS AIRCRAFT	AIRCRAFT MANAGEMENT/SALES	AA	RAVI DHARNIDHARKA	865-724-1959
DELUX PUBLIC CHARTER LLC, DBA JSX AIR	AIRCRAFT CHARTER	AA	DAVID DRABINSKY	469-791-7270
G.G.R. AVIATION	AIRCRAFT MANAGEMENT	SFS	GUY MILANOVITS	480-614-1166
GRANDVIEW AVIATION, LLC	AIRCRAFT CHARTER	SFS	DARRELL BONEBRAKE	888-573-9426
J&S AVIATION	AIRCRAFT MANAGEMENT	MOBILE	SEAN FOWLER	480-241-9437
JET LINX SCOTTSDALE	AIRCRAFT CHARTER/MANAGEMENT	AASC	JON HULBURD	866-538-5469
JET FLEET, LLC	AIRCRAFT SALES	SFS	STEVE GAGE	480-286-0029
JET PROS, LLC	AIRCRAFT CHARTER/BROKERAGE/MANAGEMENT	SFS	MARGARET PIONTEK	480-444-2452
JOHN HOPKINSON & ASSOCIATES	AIRCRAFT SALES	AA	CHRISTINA HOPKINSON	403-637-2250
M&N EQUIPMENT, LLC dba M&N AVIATION	AIRCRAFT CHARTER/MANAGEMENT	SFS	TODD SCHIECK	720-356-4830
MACKIN AVIATION, LLC	AIRCRAFT SALES	AA	BRIAN MACKIN	480-363-0058
MAINE AVIATION AIRCRAFT CHARTER, LLC dba MAC JET CENTER	AIRCRAFT CHARTER	SPH	ALYSAN CARUSO	207-780-1811
PRISMJET, LLC	AIRCRAFT CHARTER/BROKERAGE/MANAGEMENT		SCOTT CASEY	
SOUTHWEST AERO, LLC	AIRCRAFT SALES	AA	BRIAN MACKIN	480-363-0058
AIRCRAFT RENTAL, LEASING & FLIGHT TRAINING				
BUSINESS NAME	ACTIVITY	LOCATION	CONTACT	TELEPHONE
AMERICAN FLYERS, INC.	FLIGHT TRAINING	AANC	STEVEN DAUN	954-784-2122
CIRRUS DESIGN CORP DBA CIRRUS AIRCRAFT	AIRCRAFT RENTAL/FLIGHT TRAINING	AA	RAVI DHARNIDHARKA	865-724-1959
FLIGHTWORKS INC.	AIRCRAFT RENTAL/LEASING/FLIGHT TRAINING	SFS	RYAN STRAND	602-999-5629
LEGACY FLIGHT TRAINING	FLIGHT TRAINING	ACC	WILLIAM INGLIS	772-539-0420
LEOPARD AVIATION	AIRCRAFT RENTAL/FLIGHT TRAINING	AASC	THOMAS NOON	760-419-2252
PLUS 5 SPORT AERO	FLIGHT TRAINING	JA	BUD DAVIDSON	602-971-3991
SCOTTSDALE EXECUTIVE FLIGHT TRAINING	AIRCRAFT RENTAL/FLIGHT TRAINING	SFS	GUY MILANOVITS	480-614-1166
SDL HOLDINGS - ATP	FLIGHT TRAINING	AASC	JIM KOZIARSKI	904-273-3018
SIERRA CHARLIE AVIATION	AIRCRAFT RENTAL/FLIGHT TRAINING	SFS	SCOTT CAMPBELL	480-390-2346

UNIVERSAL HELICOPTERS, INC.	FLIGHT TRAINING/LEASING	JA	GORDON JIROUX	480-951-6283
VERTICAL WORKS	FLIGHT TRAINING	JA	CHARLES CHADWICK	732-865-1610

AIRCRAFT MAINTENANCE & REPAIR				
BUSINESS NAME	ACTIVITY	LOCATION	CONTACT	TELEPHONE
ACROPRO LLC	MOBILE AIRCRAFT MAINTENANCE	MOBILE	PIKE KELLY	805-268-4962
ARIZONA AIRCRAFT INTERIOR DESIGN	SPECIALIZED AIRCRAFT REPAIR	SFS	MICHAEL BRYANT	480-832-1330
AVIATION.ONE JET MAINTENANCE LLC	AIRCRAFT MAINTENANCE	SPH	ROB ARCHER	480-923-9135
AZ JET SERVICES	AIRCRAFT MAINTENANCE	SFS	DAVE FERNEAU	602-380-5555
CESSNA AIRCRAFT COMPANY	AIRCRAFT MAINTENANCE	SFS	RANDALL SOUTIERE	480-840-9430
CIRRUS DESIGN CORP DBA CIRRUS AIRCRAFT	AIRCRAFT MAINTENANCE	AASC	RAVI DHARNIDHARKA	865-724-1959
CONSTANT AVIATION, LLC	AIRCRAFT MAINTENANCE	AASC	NATHAN ROMNEY	469-323-4081
DALLAS AIRMOTIVE	AIRCRAFT MAINTENANCE	SFS	DAVID HUTCHISON	214-477-9033
DIRECTMX AVIATION LLC	AIRCRAFT MAINTENANCE	AASC	VAN NGUYEN	520-409-7860
DUNCAN AVIONICS	AIRCRAFT MAINTENANCE	SFS	JIM DAVIS	480-922-3575
G.G.R. AVIATION	MOBILE AIRCRAFT MAINTENANCE	SFS	GUY MILANOVITS	480-614-1166
JET EAST AVIATION	AIRCRAFT MAINTENANCE	SFS	SHAWN GEORGE	216-212-8056
LEARJET/BOMBARDIER INC.	AIRCRAFT MAINTENANCE	SFS	SEBASTIAN MOORE	520-746-5100
PDR SERVICES	SPECIALIZED AIRCRAFT REPAIR	SFS	PHILIP CHAPMAN	480-202-2908
PREMIER AIR CENTER dba WEST STAR AVIATION	AIRCRAFT MAINTENANCE	SFS	RODGER RENAUD	618-258-8020
RUNWAY 3 AVIATION SERVICES, LLC	AIRCRAFT MAINTENANCE	SFS	JEREMY BAILEY	501-762-5816
TURBINE ENGINE SPECIALISTS INC.	AIRCRAFT MAINTENANCE	AA	RICKIE RAMEY	817-625-6100
WC AVIATION INC.	AIRCRAFT MAINTENANCE	AA	JORGE DUARTE	323-707-9567

AIRCRAFT WASHING & DETAILING				
BUSINESS NAME	ACTIVITY	LOCATION	CONTACT	TELEPHONE
AERO PANACHE	AIRCRAFT WASHING	SFS	TODD PUCKETT	602-531-5505
APPEARANCE GROUP	AIRCRAFT WASHING	SFS	DONALD HENRY	480-580-1658
CLASSIC AIR AVIATION	AIRCRAFT WASHING	MOBILE	JON MARPLE	602-574-5376
DETAIL BOYS, LLC	AIRCRAFT WASHING	MOBILE	ALEX DAY	866-899-6241
JB'S EXECUTIVE DETAILING	AIRCRAFT WASHING	MOBILE	JEFFREY BURROWS	480-808-4229
SHINY JETS PHOENIX, LLC	AIRCRAFT WASHING	MOBILE	GREG BIRD	480-268-4286
SKYLUXE DETAILING LLC	AIRCRAFT WASHING	MOBILE	MATTHEW BABIASH	623-414-2461
TIME FOR SALE	AIRCRAFT WASHING	MOBILE	CAROLYN NELSON	602-295-7181
WEST COAST WASH STATION	AIRCRAFT WASHING	AANC	MIKE ADAMS	480-443-7320

AUTO RENTAL COMPANIES				
BUSINESS NAME	ACTIVITY	LOCATION	CONTACT	TELEPHONE

ALAMO/NATIONAL CAR RENTAL	OFF-AIRPORT RENTAL CAR	OFF	MIKE ROLLINS	480-948-4884
AVIS RENT-A-CAR SYSTEMS	OFF-AIRPORT RENTAL CAR	OFF	PETER SERENA	480-948-4993
ENTERPRISE RENT-A-CAR	RENTAL CAR	SFS	ERIC BULLIS	480-315-8051
GO RENTALS	RENTAL CAR	AA	KAVOUS GITIBIN	480-991-0117
HERTZ RENT-A-CAR	OFF-AIRPORT RENTAL CAR	OFF	STEPHEN BLUM	239-301-7794

FIXED BASE OPERATORS				
BUSINESS NAME	ACTIVITY	LOCATION	CONTACT	TELEPHONE
ATLANTIC AVIATION	FIXED BASE OPERATOR	AA	RICK WIELEBSKI	480-948-2400
JET AVIATION OF AMERICA	FIXED BASE OPERATOR	JA	TIMOTHY VALLOWE	
SIGNATURE FLIGHT SUPPORT	FIXED BASE OPERATOR	SFS	GREG GIBSON	480-951-2525

HANGAR, SHADE & OFFICE LEASING SERVICES				
BUSINESS NAME	ACTIVITY	LOCATION	CONTACT	TELEPHONE
OUT WEST AVIATION, LLC	HANGAR LEASING	BOX	SHANNON DAY	
SIGNATURE/TAC PRIVATE HANGARS	HANGAR LEASING	SPH	GREG GIBSON	480-951-2525

IN-FLIGHT CATERING SERVICES				
BUSINESS NAME	ACTIVITY	LOCATION	CONTACT	TELEPHONE
AIR CULINAIRE WORLDWIDE, LLC	IN-FLIGHT CATERING	MOBILE	CHRIS EVANS	1-800-247-2433
BOARD THIS FLIGHT, LLC	IN-FLIGHT CATERING	MOBILE	KATY SALMON	434-825-3087
EMILY'S EVENTS LLC	IN-FLIGHT CATERING	MOBILE	EMILY GARNER	480-361-1800
JETFARE CATERING	IN-FLIGHT CATERING	MOBILE	JONATHAN ALLEN	480-771-4161
KALE CHEF SERVICE	IN-FLIGHT CATERING	MOBILE	KRISTEN MADISON	480-269-4324
SQUARE ONE CONCEPTS, INC.	IN-FLIGHT CATERING	MOBILE	ROLAND WOOD	480-941-0101
VOLANTI PRIVATE JET CATERING	IN-FLIGHT CATERING	MOBILE	DEE DEE MAZA	480-636-1722

U.S. GOVERNMENT				
BUSINESS NAME	ACTIVITY	LOCATION	CONTACT	TELEPHONE
FAA CONTROL TOWER	SDL AIR TRAFFIC CONTROL	TOWER	JONATHAN WILLIAMS	480-609-7585
U.S. CUSTOMS	U.S. CUSTOMS	OPS	OFF. KENNEDY/ARVIZU	480-312-8483

LEGEND:

Green = New Permit
Yellow = Recently Cancelled Permit
Orange = Suspension/Pending Revocation
Red = Permit Revoked

ACC = Air Commerce Center; 14605 N. Airport Drive, Scottsdale, AZ 85260

JA = Jet Aviation; 14650 N. Airport Drive, Scottsdale, AZ 85260

AA = Atlantic Aviation (Main); 14600 N. Airport Drive, Scottsdale, AZ 85260

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AASC = Atlantic Aviation South Complex; 14700 N. Airport Drive, Scottsdale, AZ 85260

SFS = Signature Flight Support; 15290 N. 78th Way, Scottsdale, AZ 85260

AANC = Atlantic Aviation North Complex; 15115 N. Airport Drive, Scottsdale, AZ 85260

SPH = Signature Private Hangars, 15003 N. Airport Drive, Scottsdale, AZ 85260

TOWER = FAA Air Traffic Control Tower; 14960 N. 78th Way, Scottsdale, AZ 85260

AIRPARK AERONAUTICAL BUSINESS PERMITS & TENANTS

MAY 2024

AIRCRAFT CHARTER, SALES & MANAGEMENT & SPECIALTY SERVICES			
BUSINESS NAME	ACTIVITY	CONTACT	TELEPHONE
ALPHA JET CHARTER INC.	AIRCRAFT CHARTER SERVICES	Deb Sedlak	602-909-5573
COPPER STATE TURBINE ENGINE CO.	AIRCRAFT ENGINE OVERHAUL SERVICES	JIM NORDSTROM	480-500-6677
ELEVAGE FLIGHT TRAVEL, LLC	AIRCRAFT CHARTER/MANAGEMENT	JOEL CLAPICK	602-622-2429
EXECUTIVE JET MANAGEMENT	AIRCRAFT MANAGEMENT	CHRISTINE LEBER	513-979-6709
LEGACY JETS	AIRCRAFT CHARTER/MANAGEMENT	PAUL WOODFORD	480-788-7233
LUXURY AERO COLLECTION, LLC	AIRCRAFT MANAGEMENT/SALES	BRIAN MCNANNA	480-771-2389
PINNACLE AIR GROUP	AIRCRAFT CHARTER/MANAGEMENT/SALES	CURT PAVLICEK	602-618-6200
SAWYER AVIATION	AIRCRAFT CHARTER	CHAD VERDAGLIO	480-922-2723
SILVER AIR, LLC	AIRCRAFT MANAGEMENT	BRANDON MARTIN	800-889-5840
SCOTTSDALE HANGAR ONE	AIRCRAFT MANAGEMENT	MATT BEVERAGE	480-624-9000
BRADLEY MACK AVIATION, INC.	AIRCRAFT MANAGEMENT	MARY RANDOLPH	480-393-0770

HELICOPTER RENTAL, LEASING & FLIGHT TRAINING			
BUSINESS NAME	ACTIVITY	CONTACT	TELEPHONE
H5 PRODUCTIONS, INC. dba H5 HELICOPTERS	SPECIAL COMMERCIAL FLYING	MITCH KELLDORF	480-607-3400
SUNSTATE HELICOPTERS	SPECIAL COMMERCIAL FLYING	CHRIS DOBKINS	602-469-3182
WESTERN SKY HELICOPTERS	SPECIAL COMMERCIAL FLYING	VANESSA CLIFTON	480-416-6415

HANGAR, SHADE & OFFICE LEASING SERVICES			
BUSINESS NAME	ACTIVITY	CONTACT	TELEPHONE
7345 ACOMA LLC	HANGAR/SHADE LEASING	WILL COUNTS	480-483-8107
7689, LLC	HANGAR/SHADE LEASING	BETH AERTS	480-289-5715
AIRPARK LAND, LLC	HANGAR/SHADE LEASING	CRAIG JACKSON	480-421-6694
ASTOR AIRPARK HOLDINGS	HANGAR/SHADE LEASING	REG COOPER	480-483-1999
AVALON ONE	HANGAR/SHADE LEASING	SAMIR KANUGA	480-718-2412
BATES FAMILY TRUST	HANGAR/SHADE LEASING		480-443-8287
BECK LANE HANGARS LLC	HANGAR/SHADE LEASING	RYAN HAMILTON	
BCO, LLC	HANGAR/SHADE LEASING	LYNN BABCOCK	480-922-0490
BUILDING D	HANGAR/SHADE LEASING	SCOTT LYON	480-367-6200
CENTRAL IMPLEMENT	HANGAR/SHADE LEASING	PERRY CASE	480-998-8989
CC OFFICE LLC	HANGAR/SHADE LEASING	JOSEPH ODDO	480-998-1444
CWIE MANAGEMENT RESOURCES	HANGAR/SHADE LEASING	FRANK CADWELL	480-449-7751

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DEVELOPMENT SERVICES OF AMERICA	HANGAR/SHADE LEASING	RICHARD WILSON	480-927-4888
GRAYSTAR CORPORATION	HANGAR/SHADE LEASING	BETH AERTS	480-483-1985
GREAT AMERICAN HANGAR	HANGAR/SHADE LEASING	MARK BOSCO	916-391-5000
HANGAR THREE	HANGAR/SHADE LEASING	JIM KEELEY	480-596-9000
JJS INVESTMENTS LLC	HANGAR/SHADE LEASING	JOHN J. SHUFELDT	602-399-1514
LARRY COFFEY	HANGAR/SHADE LEASING	LARRY COFFEY	480-607-0140
PACIFIC MARINE MANAGEMENT	HANGAR/SHADE LEASING	AL CHITTENDEN	360-653-4266
SCOTTSDALE HANGAR ONE	HANGAR/SHADE LEASING	MATT BEVERAGE	480-624-9000
SKY HARBOR LEASING, LLC	HANGAR/SHADE LEASING	REG COOPER	480-483-1999
SOUTHWEST JET CENTER	HANGAR/SHADE LEASING	GARY DAICHENDT	949-254-3027
THE EVANS BUSINESS COMPLEX, LLC	HANGAR/SHADE LEASING	GABE LAKATOSH	
VESELY DESCENDANT'S TRUST	HANGAR/SHADE LEASING	BETH AERTS	480-483-1985
VISIONMAKERS INTL LLC	HANGAR/SHADE LEASING	LANE COOK	480-218-1500
WALLACE HOLDINGS	HANGAR/SHADE LEASING	BOB WALLACE	480-998-8861
WATTS INVESTMENTS, LLC	HANGAR/SHADE LEASING	CHRIS NUTE	602-761-4571

LEGEND:

Green = New Permit
Yellow = Recently Cancelled Permit
Orange = Suspension/Pending Revocation
Red = Permit Revoked



COMMISSION INFORMATION REPORT

Discussion and input regarding Operations Report for April 2024

Agenda Item No.: 5

Meeting Date: 05/15/24

Staff Contact: Chris Read,
Asst. Director - Operations

Phone: (480) 312-2674

INFORMATION

Airport Monthly Operations Update for April 2024

PURPOSE

The purpose of this item is to keep the Airport Advisory Commission informed as to the operational status of the Airport.

BASED AIRCRAFT							
	<u>Helicopter</u>	<u>Single Piston</u>	<u>Single turboprop</u>	<u>Twin Piston</u>	<u>Twin Turboprop</u>	<u>Jet</u>	<u>Total</u>
Current Month	47	133	24	7	14	196	421
April 2023	43	134	23	7	15	188	410

OPERATIONS						
	<u>April 2023</u>	<u>April 2024</u>	<u>% Δ</u>	<u>2023 YTD</u>	<u>2024 YTD</u>	<u>% Δ</u>
Total	14,548	15,627	7.4	56,302	58,177	3.3
IFR	5,810	6,308	8.6	24,003	25,089	4.5

ALERTS		
<u>Date</u>	<u>Type</u>	<u>Description</u>
4/03/24	2	Cessna Citation 700, main door fault warning
4/06/24	1	Cessna Citation 560, landing gear would not retract after takeoff
4/09/24	2	Beechcraft Premier, left engine failure
4/26/24	1	Cessna Citation 750, landing gear would not retract after takeoff
4/28/24	1	Cessna 172, rough running engine

INCIDENTS	
<u>Date</u>	<u>Description</u>
4/07/24	Small fuel spill, Jet Aviation ramp
4/11/24	Hydraulic fluid leak, JSX ramp
4/12/24	Hydraulic fluid leak, JSX ramp
4/12/24	Oil leak, Atlantic Aviation ramp
4/13/24	Hydraulic fluid lead, JSX ramp
4/14/24	Oil leak, Atlantic Aviation ramp
4/16/24	Fuel leak, Jet Aviation ramp

Commission Information Report**Agenda Item No.: 5**

Airport Monthly Operations Update for April 2024

INCIDENTS - CONT.

<u>Date</u>	<u>Description</u>
4/17/24	Cessna Citation 750, fuel leak during start up
4/24/24	Small oil leak, Jet Aviation ramp
4/25/24	Small fuel spill, Jet Aviation ramp
4/26/24	Fuel leak, Signature Aviation ramp
4/28/24	Fuel leak, Jet Linx ramp
4/30/24	Aircraft not properly chocked, rolled into truck

ENFORCEMENT ACTIONS

<u>Date</u>	<u>Violation</u>	<u>Enforcement Method Used</u>	<u>Comments</u>
4/06/24	Aircraft wash plan violation	Verbal	1 st Violation
4/13/24	Pilot performed touch & go after hours	Verbal	1 st Violation
4/23/24	Parking violation	N.O.V.	1 st Violation
4/26/24	Fuel spill violation	Verbal	1 st Violation

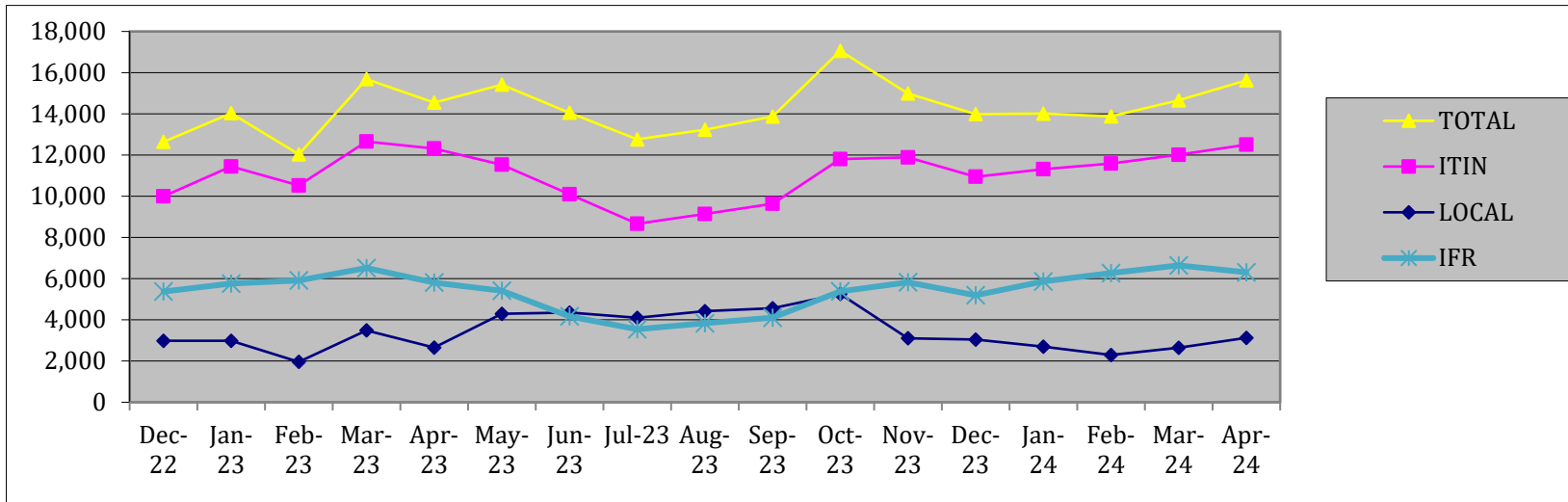
<u>*Revenue (FYTD)</u>		<u>Total Uses Month</u>		<u>Total Uses (FYTD)</u>	
2023/2024	\$1,043,675	April 2024	221	2023/2024	1,779
2022/2023	\$1,033,200	April 2023	236	2022/2023	1,803

*Revenue = User Fees and Overtime Fees Charged to Users
75,000 lbs. + PPR = 47 (calendar year 2024)

SCOTTSDALE AIRPORT OPERATIONS 2022-2024



	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23	May-23	Jun-23	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24
ITIN	9,996	11,443	10,525	12,654	12,317	11,530	10,097	8,664	9,139	9,636	11,805	11,885	10,945	11,315	11,585	12,014	12,503
LOCAL	2,984	2,983	1,960	3,489	2,653	4,293	4,353	4,100	4,419	4,561	5,254	3,105	3,042	2,699	2,293	2,644	3,124
IFR	5,374	5,761	5,914	6,518	5,810	5,414	4,168	3,543	3,835	4,105	5,382	5,823	5,197	5,867	6,270	6,643	6,308
TOTAL	12,640	14,030	12,037	15,687	14,548	15,417	14,056	12,764	13,229	13,871	17,059	14,990	13,987	14,014	13,878	14,658	15,627



ITIN - Itinerant - an operation is arriving from outside the traffic pattern or departs the airport traffic pattern

LOCAL - an operation that stays within the traffic pattern airspace (non-itinerant)

IFR - an operation that is conducted under instrument flight rules. IFR operations are a sub-category of the total number of operations as they can either Local or Itinerant.

Total Operations = Itinerant Operations + Local Operations

1.Total Business Jet Operations



Source: ETMSC
Note: Operations refer to arrivals and departures.

4.Overall Trends (Calendar Year)

Year	Total			Domestic		International	
	Operations	Change	Operations	Change	Operations	Change	
2014	4,235,910		3,627,038		708,872		
2015	4,291,174	1.30%	3,605,060	2.21%	686,114	-3.21%	
2016	4,349,740	1.36%	3,667,338	1.73%	682,402	-0.54%	
2017	4,483,614	3.08%	3,793,700	3.45%	689,914	1.10%	
2018	4,520,968	0.83%	3,824,528	0.81%	696,440	0.95%	
2019	4,533,920	0.29%	3,836,578	0.32%	697,342	0.13%	
2020	3,501,192	-22.78%	3,033,148	-20.94%	468,044	-32.88%	
2021	5,099,528	45.65%	4,421,070	45.76%	678,458	44.96%	
2022	5,369,454	5.29%	4,577,730	3.54%	791,724	16.69%	
2023	5,139,626	-4.28%	4,362,470	-4.70%	777,156	-1.84%	
2024*	1,239,032		1,032,570		206,462		

* - Year to date
Source: ETMSC
Note: International flights include US to Foreign, Foreign to US and all foreign operations.

2.Year Over Year Change in Business Jet Operations
Apr 23 - Mar 24 vs. Apr 22 - Mar 23



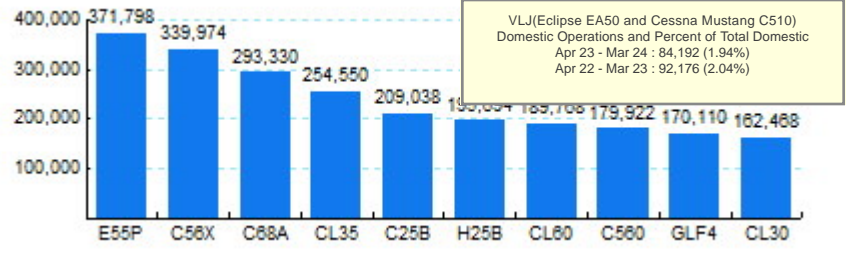
Source: ETMSC

3.Monthly Trends

Month	Total			Domestic		International			
	2023-2024	2022-2023	Change	2023-2024	2022-2023	Change	2023-2024	2022-2023	Change
Apr	432,482	476,016	-9.15%	363,492	402,982	-9.80%	68,990	73,034	-5.54%
May	446,806	473,042	-5.55%	379,868	403,764	-5.92%	66,938	69,278	-3.38%
Jun	428,102	450,206	-4.91%	363,440	382,244	-4.92%	64,662	67,962	-4.86%
Jul	413,462	432,792	-4.47%	349,292	366,962	-4.82%	64,170	65,830	-2.52%
Aug	422,236	443,560	-4.81%	362,910	381,670	-4.92%	59,326	61,890	-4.14%
Sep	425,780	445,926	-4.52%	369,168	388,060	-4.87%	56,612	57,866	-2.17%
Oct	459,446	467,328	-1.69%	398,796	407,108	-2.04%	60,660	60,220	0.73%
Nov	441,062	437,452	0.83%	375,362	372,284	0.83%	65,700	65,168	0.82%
Dec	413,422	427,326	-3.25%	346,972	357,666	-2.99%	66,450	69,660	-4.61%
Jan	391,882	410,146	-4.45%	324,236	342,222	-5.26%	67,646	67,924	-0.41%
Feb	407,026	396,146	2.75%	343,466	334,066	2.81%	63,560	62,080	2.38%
Mar	440,124	450,536	-2.31%	364,868	376,892	-3.19%	75,256	73,644	2.19%
Total	5,121,830	5,310,476	-3.55%	4,341,860	4,515,920	-3.85%	779,970	794,556	-1.84%

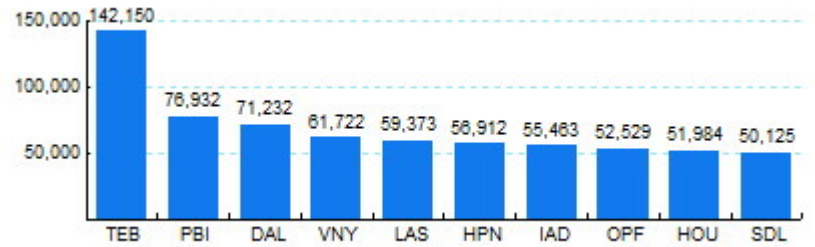
Source: ETMSC
Note: International flights include US to Foreign, Foreign to US and all foreign operations.

5.Top Ten Aircraft for Domestic Business Jet Operations
Apr 23 - Mar 24



Source: ETMSC

6.Top Ten Airports for Domestic Business Jet Operations
Apr 23 - Mar 24



Source: ETMSC



COMMISSION INFORMATION REPORT

Discussion and input regarding the self-serve fuel island at Atlantic Aviation

Agenda Item No.: 6

Meeting Date: 05/15/24

Contact: Gary P. Mascaro, Aviation Director

Phone: 480-312-7735

INFORMATION

Discussion and input regarding the self-serve fuel island at Atlantic Aviation. Requested by Commissioner Peter Lenton.



COMMISSION INFORMATION REPORT
 Discussion and Input Regarding Monthly
 Financial Report for March 2024

Agenda Item No.: 7

Meeting Date: 05/15/24

Staff Contact: Kelli Kuester
 Aviation Planning & Outreach Coordinator

Phone: (480) 312-8482

**AVIATION OPERATING BUDGET
 FISCAL YEAR 2023/24 (JUL-JUN)**

	FY 2023/24		FY 2023/24		FY 2023/24 (JUL-JUN) Year to Date (through Mar. 2024)			
	Adopted Budget		Approved Budget		Approved Budget	Actual	Dollar Variance	% Variance
Revenue	\$9,586,458		\$9,586,458		\$7,050,782	\$7,212,514	\$161,732	2%
Expenses	\$3,315,174		\$3,005,158		\$2,442,822	\$2,444,028	\$1,206	0%
Net	\$6,271,284		\$6,581,300		\$4,607,960	\$4,768,486	\$160,526	

AVIATION FUND CASH BALANCE

	Operating	CIP Funds	Total
As of 3/31/24	\$13,175,654	\$1,463,927	\$14,639,581
As of 3/31/23	\$9,995,981	-\$802,931	\$9,193,050

MONTHLY REVENUE AND EXPENDITURE COMPARISON (ACTUALS)

	March 2023	March 2024	Dollar Variance	% Variance
	Revenue	\$949,637	\$939,523	-\$10,114
Expenses	\$299,760	\$356,371	\$56,611	19%
Net	\$649,877	\$583,152	-\$66,725	

ACCOUNTS RECEIVABLE AGING REPORT

Aging Report Data as of 4/8/2024

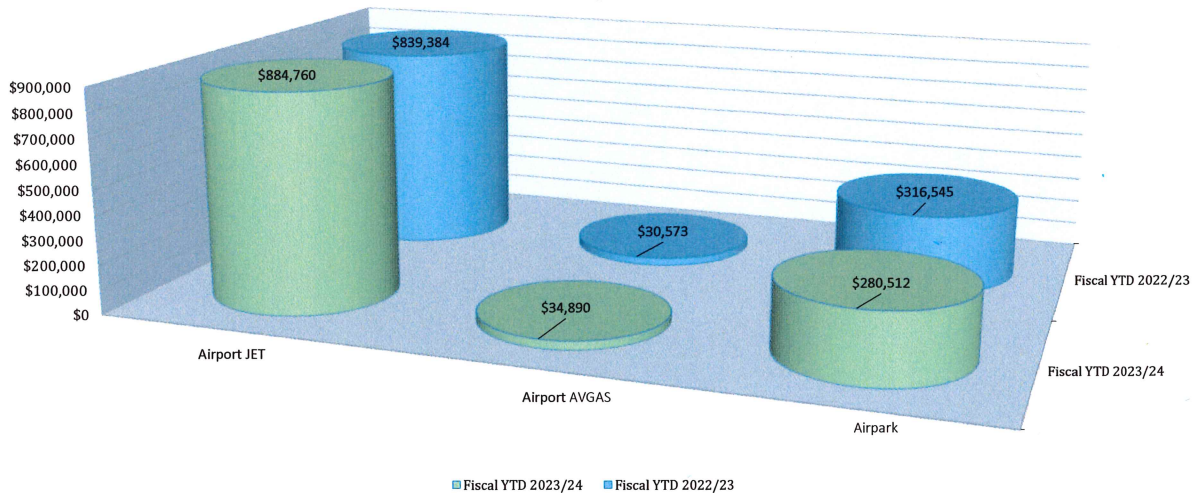
		Current	1-30 Days	31-60 Days	61-90 Days	91-120 Days	>120 Days	Total Amt Due
All Accounts	Total	202,722.73	-6,762.62	-515.28	-1,082.33	0.00	-1,646.63	192,715.87

Fuel Flowage (@ \$0.10 per gallon)

	March 2023			March 2024			% Change From Last Yr	
	Revenue	FEB Gallons	% Total	Revenue	FEB Gallons	% Total		
Airport JET	\$128,554	1,285,540	78.7%	\$137,478	1,374,783	81.0%	6.9%	Gal
Airport AVGAS	\$2,933	29,327	1.8%	\$3,544	35,441	2.1%	20.8%	Gal
Airpark	\$31,944	319,437	19.5%	\$28,741	287,415	16.9%	-10.0%	Gal
	\$163,430	1,634,304	100.0%	\$169,764	1,697,639	100.0%	3.9%	Gal

	Fiscal YTD 2022/23			Fiscal YTD 2023/24			% Change From Last Yr	
	Revenue	Gallons	% Total	Revenue	Gallons	% Total		
Airport JET	\$839,384	8,393,844	70.7%	\$884,760	8,847,604	73.7%	5.4%	Gal
Airport AVGAS	\$30,573	305,728	2.6%	\$34,890	348,895	2.9%	14.1%	Gal
Airpark	\$316,545	3,165,448	26.7%	\$280,512	2,805,117	23.4%	-11.4%	Gal
	\$1,186,502	11,865,019	100.0%	\$1,200,162	12,001,616	100.0%	1.2%	Gal

Scottsdale Airport Fuel Flowage (@ \$0.10 per gallon) - Fiscal Year-to-Date





COMMISSION INFORMATION REPORT

Discussion and Input Regarding
Public Outreach Programs and Planning Projects

Agenda Item No: 8

Meeting Date: 05/15/24

Staff Contact: Kelli Kuester,
Aviation Planning & Outreach
Coordinator

Phone: (480) 312-8482

INFORMATION

Monthly update of the marketing, community, planning and pilot outreach programs at Scottsdale Airport.

PURPOSE

The purpose of this item is to keep the Airport Advisory Commission informed of the airport's marketing, outreach, and planning projects efforts.

Noise Program Outreach		
Description	Purpose	Status
Phoenix Terminal Area Procedure	The FAA Performance Based Navigation team held initial procedure design meetings.	In progress
Noise Outreach	Follow up from previous meeting- quarterly noise report additional info.	Completed
Pilot Outreach		
Description	Purpose	Status
Pilot Briefing & Outreach	Pilot Briefings scheduled for end of May.	In Progress
Voluntary Curfew Outreach (10:00 p.m. – 6:00 a.m.)	The Voluntary Curfew Program is designed to respond to a complaint received for an operation between 10 p.m. and 6 a.m. If a flight is confirmed, a letter is sent out to the operator to ask them for their cooperation in flying outside these hours when possible. The following Voluntary Curfew letters were sent out: April- 8	Completed
Planning Projects		

Description	Purpose	Status
Monitor property development through the Planning Department	Working with the Planning Department to protect the airspace and development uses near Scottsdale Airport. The Planning and Zoning reports listed the following number of projects within the Airport Influence Area: April-2	Completed
Community Outreach and Marketing		
Description	Purpose	Status
Media, social media, & list serve notices	Retirement post on social media, community presentation, T45's.	Completed
Brochures, flyers, other print materials, webpages & videos	Updated pilots guide.	Completed
Community outreach, presentations, and events	Pinnacle Peak Luxury Home Tour- 100 realtors.	Completed



COMMISSION INFORMATION REPORT

Administrative report from the Aviation Director, or designee, regarding the status of pending aviation-relative items

Agenda Item No: 9

Meeting Date: 05/15/24

Staff Contact: Gary P. Mascaro,
Aviation Director

Phone: (480) 312-7735

INFORMATION

Discussion regarding status of the Airport Advisory Commission items to City Council, and aviation-related items approved by Planning Commission, Design Review Board or City Council.

- Attachment(s):
1. Airport Advisory Commission Items to City Council
 2. Aviation-related items to Planning Commission, Design Review Board, or City Council
 3. City Council Meeting Calendar

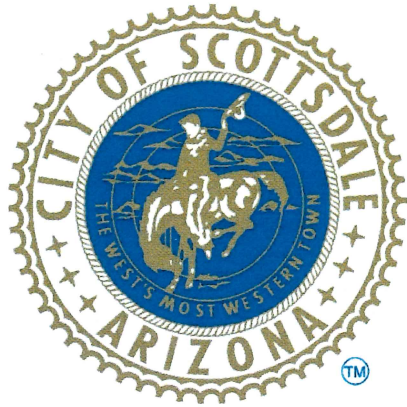
**AIRPORT ADVISORY COMMISSION AVIATION ITEMS TO CITY COUNCIL
2024**

AIRPORT COMMISSION DATE	APPROVED	ITEM DESCRIPTION	CITY COUNCIL DATE	APPROVED
11-15-23	7-0	Recommend to City Council Adoption of Resolution No. 12991 authorizing construction contract No. IFB-072023-104 with Legacy Wireless Solutions, Inc. in the amount of \$262,270.00 for the Main Apron Lighting Upgrade project at Scottsdale Airport and; authorize a FY 2023/24 Aviation Funds Capital Contingency Budget Appropriation transfer of up to \$45,000 to be funded by Aviation Funds and; authorize a FY 2023/24 Aviation Future Grants Capital Contingency Budget Appropriation transfer of up to \$267,484 (\$254,968 Federal and \$12,516 State) to be funded by the respective grant funds. Staff contact: Chris Read, Assistant Aviation Director-Operations, 480-312-2674, cread@scottsdaleaz.gov	01-09-24	7-0
04-17-24	7-0	Recommend to City Council Adoption of Resolution No. 13102 authorizing Lease Agreement No. 2024-065-COS with Desert Aerostar, LLC for lease of General Aviation Box Hangar Space at Scottsdale Airport.	05-14-24	?

**AVIATION-RELATED ITEMS TO PLANNING COMMISSION, DESIGN REVIEW BOARD OR CITY COUNCIL
(Projects that may be on airport, have taxi lane access, have height implications, or have sensitive noise uses)
2024**

AIRPORT COMMISSION DATE	APPROVED	ITEM DESCRIPTION	PLANNING, DRB, OR CITY COUNCIL	APPROVED
N/A	N/A	<p>Augusta One Scottsdale Request by owner for approval of the site plan, landscape plan, and building elevations for a new residential healthcare facility, consisting of 120-units, on a +/- 3.0-acres site located at 7221 E. Legacy Boulevard, with Planned Regional Center and Planned Community Development (PRC PCD) zoning. 30-DR-2021#4</p>	DR	?
02-21-24	Approved 6-0	<p>Cosanti Commons Request by owner for a Zoning District Map Amendment from Central Business (Conditional) (C-2 (C)) to Planned Unit Development, Planned-shared District (PUD PSD) Zoning with a Development Plan on a +/- 8.5 acre site located at 7000 E. Shea Boulevard for a mixed use development including +/- 239 multi-family units and existing commercial buildings. 6-ZN-2023 and 2-GP-2023</p>	PC CC	? ?
01-17-24	Not Approved 7-0	<p>AXON Discussion and Possible Action for a Recommendation to the Planning Commission and City Council regarding case 13-ZN-2020#2, a request by owner for a zoning district map amendment from Planned Community District, Industrial Park (P-C I-1) zoning to Planned Community District with P-C comparable Planned Airpark Core, Airpark Mixed-Use - Residential (P-C PCP AMU-R) zoning to accommodate an amendment to the original development plan (13-ZN-2020) to allow for 2,552 multi-family residential units, a hotel, and retail in six five-story buildings, up to 67 feet in height, and an increase in allowed floor area ratio (FAR) from 0.8 to 1.1, on a +/- 41-acre portion of a +/- 68-acre site, located at 8300 E Axon way.</p>	PC 02-14-24	Continued TBD
?	?	<p>Banner Health Medical Campus Request by owner for a zoning district map amendment from Planned Community Development with P-C comparable Central Business District (P-C C-2) and comparable Industrial Park District (P-C I-1) to Special Campus (S-C) District,</p>	?	?

		including development plan, for a new medical campus including full-service hospital with helipad, on a +/- 48-acre site located at 18400 N. Hayden Road.		
N/A	N/A	Sky Harbor Center Addition of 6,215 sf hangar storage building to existing lot with minor site work. 646-PA-2023.	?	?
?	?	One Scottsdale Request to amend the existing Planned Community District (P-C) with comparable Planned Regional Center (PRC) zoning, Development Plan, and Amended Development Standards approved in case 20-ZN-2002#3, along with an amendment to the Development Plan and Development Agreement.	?	?
?	?	Skyport Hangars at Redfield Request for approval of a site plan, landscape plan, and building elevations for two (2) new buildings comprised of four (4) aircraft hangar/office spaces at two (2) stories in height totaling +/-61,293 square feet of overall building area on a property located at 7600 E Redfield Road with Industrial Park (I-1) zoning.	?	?



2024 City Council Meeting Calendar

JANUARY

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

FEBRUARY

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25	26	27	28	29		

MARCH

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24	25	26	27	28	29	30
31						

APRIL

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MAY

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JUNE

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JULY

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28	29	30	31			

AUGUST

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18	19	20	21	22	23	24
25	26	27	28	29	30	31

SEPTEMBER

S	M	T	W	T	F	S
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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

- Jan 11-MLK Dinner
25-State of the City Address
- Feb 13-Retreat
- Mar 10-14-NLC Congressional City Conference
- Apr 16-Proposed Budget and CIP Presentation
- May 7-History Hall of Fame Ceremony
14-Tentative Budget Adoption
- Jun 4-Final Budget Adoption
18-Charter Officer Evaluations (3pm)
25-Property Tax Adoption
- Aug 6-Election Day
27-30-AZ League Annual Conference (Arizona Biltmore-Phoenix)
- Nov 1-Regular Meeting (2pm)
5-Election Day
12-17-NLC Summit

OCTOBER

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
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20	21	22	23	24	25	26
27	28	29	30	31		

NOVEMBER

S	M	T	W	T	F	S
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17	18	19	20	21	22	23
24	25	26	27	28	29	30

DECEMBER

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15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Revised: 09/28/23

Key

- Council Meeting
- Special Meeting – Charter Officer Evaluations
- Election
- No meetings will be scheduled
- Optional Additional Mtg and/or Work Study Session
- Retreat
- Events ****Dates are subject to change****
- City of Scottsdale Holiday



COMMISSION ACTION REPORT

Discussion and possible action to modify the Airport Advisory Commission meeting schedule and Commission item calendar

Agenda Item No.: 10

Meeting Date: 05/15/24

Staff Contact: Gary P. Mascaro,
Aviation Director

Phone: (480) 312-7735

ACTION

Review Airport Advisory Commission meeting schedule.

PURPOSE

Pursuant to By-Laws of the Scottsdale Airport Advisory Commission, Section 202, *“Regular meetings of the Commission shall be held on the third Wednesday of each month immediately following the study session, unless otherwise scheduled by majority vote of its members. In the event the Commission desires not to hold the preceding study session, the regular meeting shall begin at 5:00 p.m., unless otherwise scheduled by majority vote of its members.”*

Attachment(s): 1. Airport Advisory Commission meeting schedule

Action taken:

Airport Advisory Commission Meetings 2024

January						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Election of Officers

By-Laws Review

Quarterly Noise Program Update

February						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

5 year Capital Improvement Program

March						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

Annual AZBAA Update

April						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

Five Year Financial Plan

Risk Management Update

Quarterly Noise Program Update

May						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

June						
Su	Mo	Tu	We	Th	Fr	Sa
						1
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16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

Meeting falls on a Holiday

July						
Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Quarterly Noise Program Update

August						
Su	Mo	Tu	We	Th	Fr	Sa
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

Experience Scottsdale Update

September						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October						
Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

Quarterly Noise Program Update

November						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				