

MARKED AGENDA

City of Scottsdale

AUDIT COMMITTEE

Regular Meeting – Notice and Agenda

4:00 PM, Monday, March 20, 2023

City Hall, Kiva Conference Room

3939 N. Drinkwater Blvd., Scottsdale, AZ 85251



Call to Order / Roll Call – 4:09 PM

Vice Mayor Kathy Littlefield, Chair; Councilmember Barry Graham; Councilwoman Solange Whitehead

Present: Councilwoman Kathy Littlefield, Councilmember Barry Graham; Councilwoman Solange Whitehead

One or more members of the Audit Committee may attend the meeting by telephone, video, or internet conferencing as allowed by ARS §38-431(4).

Public Comment

Citizens may address the members of the Audit Committee during Public Comment. This Public Comment time is reserved for citizen comments regarding non-agendized items. Arizona law prohibits the Audit Committee from discussing or taking action on an item that is not on the prepared agenda. Citizens may complete one Request to Speak card per meeting.

Citizens may also comment on agendized items. These comments will be heard when the related agenda item is presented.

Public testimony is limited to three (3) minutes per speaker.

Written comments will be accepted for either agendized or non-agendized items.

- To sign up in advance to speak at the meeting, please submit online no later than 90 minutes before the start of the meeting, or submit a Request to Speak card to staff at the meeting.
- To submit a written comment in advance, please submit online or submit a Comment card to staff at the meeting.

1. **Approval of Minutes - COUNCILWOMAN WHITEHEAD MOVED FOR APPROVAL OF THE REGULAR MEETING MINUTES OF NOVEMBER 14, 2022. CHAIR LITTLEFIELD SECONDED THE MOTION. MOTION APPROVED 3-0 WITH CHAIR LITTLEFIELD, COUNCILMEMBER GRAHAM AND COUNCILWOMAN WHITEHEAD VOTING IN THE AFFIRMATIVE.**

REGULAR MEETING

SPECIAL MEETING

EXECUTIVE SESSION

[November 14, 2022](#)

none

none

2. **Nominations and Election of Audit Committee Chair, Presenter: Lai Cluff, Acting City Auditor - COUNCILWOMAN WHITEHEAD NOMINATED CHAIR LITTLEFIELD; COUNCILMEMBER GRAHAM SECONDED THE NOMINATION. NOMINATIONS CLOSED. COUNCILWOMAN LITTLEFIELD ELECTED AS CHAIR 3-0, WITH CHAIR LITTLEFIELD, COUNCILMEMBER GRAHAM AND COUNCILWOMAN WHITEHEAD VOTING IN THE AFFIRMATIVE.**



Persons with a disability may request a reasonable accommodation by contacting the City Auditor's Office at (480) 312-7756. Requests should be made 24 hours in advance or as early as possible to allow time to arrange accommodation. For TTY users, the Arizona Relay Service (1-800-367-8939) may contact the City Auditor's Office at (480) 312-7756.

3. [Discussion and possible direction to staff regarding Airport Advisory Commission Sunset Review](#), Presenter: Elizabeth Brandt, Senior Auditor - **COUNCILWOMAN WHITEHEAD MOVED TO RECOMMEND TO CITY COUNCIL TO CONTINUE THE AIRPORT ADVISORY COMMISSION. COUNCILMEMBER GRAHAM SECONDED THE MOTION. MOTION APPROVED 3-0 WITH CHAIR LITTLEFIELD, COUNCILMEMBER GRAHAM AND COUNCILWOMAN WHITEHEAD VOTING IN THE AFFIRMATIVE.**
4. [Update regarding completion of FY 2021/22 Annual Expenditure Limitation Report](#), Presenter: Lai Cluff, Acting City Auditor
5. [Discussion and possible direction to staff regarding Report No. 2304, Biennial Certified Audit of LUA, IIP and Development Impact Fees](#), Presenter: Lai Cluff, Acting City Auditor, and Kevin Burnett, Willdan Financial Services – **COUNCILWOMAN WHITEHEAD MOVED TO ACCEPT AUDIT NO. 2304 AND PROCEED WITH THE REQUIRED PUBLIC HEARING, COUNCILMEMBER GRAHAM SECONDED THE MOTION. APPROVED 3-0, WITH CHAIR LITTLEFIELD, COUNCILMEMBER GRAHAM AND COUNCILWOMAN WHITEHEAD VOTING IN THE AFFIRMATIVE.**
6. [Discussion and possible direction to staff regarding Audit No. 2302, E-Verify Compliance Audit FY 2021/22](#), Presenter: Travis Attkisson, Senior Auditor- **COUNCILWOMAN WHITEHEAD MOVED TO ACCEPT AUDIT NO. 2302, E-VERIFY COMPLIANCE, AS SUBMITTED. COUNCILMEMBER GRAHAM SECONDED THE MOTION. MOTION APPROVED 3-0 WITH CHAIR LITTLEFIELD, COUNCILMEMBER GRAHAM AND COUNCILWOMAN WHITEHEAD VOTING IN THE AFFIRMATIVE.**
7. Discussion regarding audit follow-up status update on Audit No. 2208, Parks and Recreation Resource Management, Presenters: Bill Murphy, Assistant City Manager, and Nick Molinari, Parks and Recreation Director
8. [Discussion and possible direction to staff regarding 2nd Quarter FY 2022/23 Follow Up on Status of Audit Recommendations](#), Presenter: Lai Cluff, Acting City Auditor
9. Update on Audit No. 2311, SUSD Human Resources Audit, Presenter: Lai Cluff, Acting City Auditor
10. [City Auditor updates, including status of FY 2022/23 Audit Plan](#), Presenter: Lai Cluff, Acting City Auditor
11. Preliminary discussion of FY 2023/24 Audit Plan, Presenter: Lai Cluff, Acting City Auditor
12. [Discussion and possible direction to staff regarding potential agenda items for next Audit Committee meeting](#) (May 15, 2023), Presenter: Lai Cluff, Acting City Auditor

Adjournment - 5:15 PM