

MARKED AGENDA



City of Scottsdale
AUDIT COMMITTEE
Regular Meeting – Notice and Agenda
4:00 PM, Monday, June 26, 2023
City Hall, Kiva Conference Room
3939 N. Drinkwater Blvd., Scottsdale, AZ 85251

Call to Order / Roll Call – 4:00 PM

Vice Mayor Kathy Littlefield, Chair; Councilmember Barry Graham; Councilwoman Solange Whitehead

Present: Councilwoman Kathy Littlefield, Councilmember Barry Graham; Councilwoman Solange Whitehead

One or more members of the Audit Committee may attend the meeting by telephone, video, or internet conferencing as allowed by ARS §38-431(4).

Public Comment

Citizens may address the members of the Audit Committee during Public Comment. This Public Comment time is reserved for citizen comments regarding non-agendized items. Arizona law prohibits the Audit Committee from discussing or taking action on an item that is not on the prepared agenda. Citizens may complete one Request to Speak card per meeting.

Citizens may also comment on agendized items. These comments will be heard when the related agenda item is presented. **Public testimony is limited to three (3) minutes per speaker.** Written comments will be accepted for either agendized or non-agendized items.

- To sign up in advance to speak at the meeting, please submit online no later than 90 minutes before the start of the meeting, or submit a Request to Speak card to staff at the meeting.
- To submit a written comment in advance, please submit online or submit a Comment card to staff at the meeting.

1. **Approval of Minutes - COUNCILWOMAN WHITEHEAD MOVED FOR APPROVAL OF THE REGULAR MEETING MINUTES OF MAY 15, 2023. COUNCILMEMBER GRAHAM SECONDED THE MOTION. MOTION APPROVED 3-0 WITH CHAIR LITTLEFIELD, COUNCILMEMBER GRAHAM AND COUNCILWOMAN WHITEHEAD VOTING IN THE AFFIRMATIVE.**

REGULAR MEETING	SPECIAL MEETING	EXECUTIVE SESSION
May 15, 2023	none	none

2. **[Discussion and possible direction to staff regarding Audit No. 2303, Ransomware Readiness Assessment](#), Presenter: Travis Attkisson, Senior Auditor - COUNCILWOMAN WHITEHEAD MOVED TO ACCEPT AUDIT NO. 2303, RANSOMWARE READINESS ASSESSMENT, AS SUBMITTED. COUNCILMEMBER GRAHAM SECONDED THE MOTION. MOTION APPROVED 3-0 WITH CHAIR LITTLEFIELD, COUNCILMEMBER GRAHAM AND COUNCILWOMAN WHITEHEAD VOTING IN THE AFFIRMATIVE.**



Persons with a disability may request a reasonable accommodation by contacting the City Auditor's Office at (480) 312-7756. Requests should be made 24 hours in advance or as early as possible to allow time to arrange accommodation. For TTY users, the Arizona Relay Service (1-800-367-8939) may contact the City Auditor's Office at (480) 312-7756.

3. [Discussion and possible direction to staff regarding Audit No. 2307, Emergency Management Services](#), Presenter: Brad Hubert, Senior Auditor - **COUNCILWOMAN WHITEHEAD MOVED TO ACCEPT AUDIT NO. 2307, EMERGENCY MANAGEMENT SERVICES, AS SUBMITTED. CHAIR LITTLEFIELD SECONDED THE MOTION. MOTION APPROVED 3-0 WITH CHAIR LITTLEFIELD, COUNCILMEMBER GRAHAM AND COUNCILWOMAN WHITEHEAD VOTING IN THE AFFIRMATIVE.**
4. Discussion regarding audit follow-up status update on Audit No. 2205, Purchasing Card Controls, Presenter: Lynn Gustafson, Purchasing Supervisor
5. [Discussion and possible direction to staff regarding Report No. 2309, FY 2022/23 Annual Follow Up on Status of Audit Recommendations](#), Presenter: Lai Cluff, Acting City Auditor - **COUNCILWOMAN WHITEHEAD MOVED TO ACCEPT REPORT NO. 2309, FY 2022/23 FOLLOW UP ON STATUS OF AUDIT RECOMMENDATIONS. COUNCILMEMBER GRAHAM SECONDED THE MOTION. MOTION APPROVED 3-0 WITH CHAIR LITTLEFIELD, COUNCILMEMBER GRAHAM AND COUNCILWOMAN WHITEHEAD VOTING IN THE AFFIRMATIVE.**
6. [Discussion and possible direction to staff regarding Report No. 2310, FY 2022/23 Annual Report on the City Auditor's Integrity Line](#), Presenter: Lai Cluff, Acting City Auditor - **COUNCILMEMBER GRAHAM MOVED TO ACCEPT REPORT NO. 2310, FY 2022/23 REPORT ON THE CITY AUDITOR'S INTEGRITY LINE. COUNCILWOMAN WHITEHEAD SECONDED THE MOTION. MOTION APPROVED 3-0 WITH CHAIR LITTLEFIELD, COUNCILMEMBER GRAHAM AND COUNCILWOMAN WHITEHEAD VOTING IN THE AFFIRMATIVE.**
7. [Discussion and possible direction to staff regarding Proposed FY 2023/24 Audit Plan](#), Presenter: Lai Cluff, Acting City Auditor- **COUNCILMEMBER GRAHAM MOVED TO ACCEPT THE PROPOSED FY 2023/24 AUDIT PLAN AND RECOMMEND IT TO THE CITY COUNCIL FOR APPROVAL. COUNCILWOMAN WHITEHEAD SECONDED THE MOTION. MOTION APPROVED 3-0, WITH CHAIR LITTLEFIELD, COUNCILMEMBER GRAHAM AND COUNCILWOMAN WHITEHEAD VOTING IN THE AFFIRMATIVE.**
8. [City Auditor updates, including status of FY 2022/23 Audit Plan](#), Presenter: Lai Cluff, Acting City Auditor
9. [Discussion and possible direction to staff regarding potential agenda items for next Audit Committee meeting \(August 21 or September 18, 2023\)](#), Presenter: Lai Cluff, Acting City Auditor

Adjournment – 5:00 PM



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