



**SCOTTSDALE DEVELOPMENT REVIEW BOARD  
KIVA-CITY HALL  
3939 DRINKWATER BOULEVARD  
SCOTTSDALE, ARIZONA  
Thursday, December 15, 2022**

**\*SUMMARIZED MEETING MINUTES\***

**PRESENT:** Kathy Littlefield, Councilmember / Chair  
William Scarbrough, Planning Commissioner  
Doug Craig, Vice Chair / Design Member – attended electronically  
Shakir Gushgari, Vice Chair  
Michal Ann Joyner, Development Member  
Jeff Brand, Design Member

**ABSENT:** Ali Fakhri, Development Member

**STAFF:** Brad Carr  
Eric Anderson  
Lorraine Castro  
Caitlyn Gulsvig  
Katie Posler  
Mark Kertis  
Jason McWilliams

**CALL TO ORDER**

Councilmember Littlefield called the meeting of the Development Review Board to order at 1:01 PM.

**ROLL CALL**

A formal roll call was conducted confirming members present as stated above.

**PUBLIC COMMENT – NON-AGENDIZED ITEMS**

Public Comment time is reserved for citizens to comment on non-agendized items that are within the Development Review Board's jurisdiction. No official Development Review Board action can be taken on the items.

**NO SPOKEN OR WRITTEN PUBLIC COMMENT RECEIVED AT HEARING FOR NON-AGENDIZED ITEMS.**

**ADMINISTRATIVE REPORT**

1. Identify supplemental information, if any, related to December 15, 2022 Development Review Board agenda items, and other correspondence.

\* Note: These are summary action minutes only. A complete copy of the meeting audio/video is available on the Development Review Board website at:  
[http://scottsdale.granicus.com/ViewPublisher.php?view\\_id=36](http://scottsdale.granicus.com/ViewPublisher.php?view_id=36)

## MINUTES

2. Approval of the December 1, 2022 Development Review Board Regular Meeting Minutes, the Amended September 1, 2022 Development Review Board Regular Meeting Minutes, and the Amended September 15, 2022 Development Review Board Regular Meeting Minutes.

**BOARD MEMBER BRAND MOVED TO APPROVE THE DECEMBER 1, 2022 DEVELOPMENT REVIEW BOARD REGULAR MEETING MINUTES, THE AMENDED SEPTEMBER 1, 2022 DEVELOPMENT REVIEW BOARD REGULAR MEETING MINUTES, AND THE AMENDED SEPTEMBER 15, 2022 DEVELOPMENT REVIEW BOARD REGULAR MEETING MINUTES AS PRESENTED, 2ND BY BOARD MEMBER JOYNER. THE MOTION PASSED UNANIMOUSLY IN FAVOR BY COUNCILWOMAN LITTLEFIELD, COMMISSIONER SCARBROUGH, VICE CHAIR CRAIG, BOARD MEMBERS GUSHGARI, JOYNER, AND BRAND WITH A VOTE OF SIX (6) TO ZERO (0).**

## CONSENT AGENDA

3. 22-DR-2022 (4240 N. Brown Ave.)  
Request for approval of project plans for a new two-story, 3,090 square feet office building on a +/- 3,198 square foot site located at 4240 N. Brown Avenue with Central Business/Parking P-3 District, Downtown Overlay (C-2/P-3 DO) and Parking P-2 District, Downtown Overlay (P-2 DO) zoning.

Staff Contact is Katie Posler, 480-312-2703

Applicant Contact is Artie A. Vigil, 602-326-3387

**BOARD MEMBER BRAND MOVED TO APPROVE CASE 22-DR-2022, 2ND BY BOARD MEMBER JOYNER. THE MOTION PASSED UNANIMOUSLY IN FAVOR BY COUNCILWOMAN LITTLEFIELD, COMMISSIONER SCARBROUGH, VICE CHAIR CRAIG, BOARD MEMBERS GUSHGARI, JOYNER, AND BRAND WITH A VOTE OF SIX (6) TO ZERO (0).**

## ADJOURNMENT

With no further business to discuss, the regular meeting of the Development Review Board adjourned at 1:10 PM.