



**SCOTTSDALE HISTORIC PRESERVATION COMMISSION
COMMUNITY DESIGN STUDIO
7506 E. INDIAN SCHOOL ROAD
SCOTTSDALE, ARIZONA
Thursday, March 7, 2024**

***SUMMARIZED MEETING MINUTES ***

PRESENT:

Peter Hosmer, Chair
Rose Smith, Vice Chair
Courtney Lage, Commissioner
Jay Panzer, Commissioner
Brin Sherrin, Commissioner
Linda Davis, Commissioner

ABSENT:

All Present

STAFF:

Adam Yaron
Ben Moriarity
Jesús Murillo
Jason McWilliams
Caitlin Clark

CALL TO ORDER

Chair Hosmer called the meeting of the Historic Preservation Commission to order at 6:00 PM.

ROLL CALL

A formal roll call was conducted confirming members present as stated above.

PUBLIC COMMENT

HPC received zero (0) request to speak cards for non-agendized items.

* Note: These are summary action minutes only. A complete copy of the meeting audio is available on the Historic Preservation Commission website at:

<https://www.scottsdaleaz.gov/boards/historic-preservation-commission>

ADMINISTRATIVE REPORT

1. Identify supplemental information, if any, related to the February 1, 2024 Historic Preservation Commission agenda items, and other correspondence.
 - **Administrative Report provided by Adam Yaron.**

APPROVAL OF THE MINUTES

2. Approval of the February 1, 2024 Historic Preservation Commission Agenda Meeting Minutes with corrections.
 - **Vice Chair Smith moved to approve the February 1, 2024 Historic Preservation Minutes with corrections. Seconded by Chair Hosmer. Motion carried by a vote of six (6) to zero (0).**

REGULAR AGENDA ITEM

3. Historic Preservation Commission Bylaw Update
Staff will present proposed amendments to the Bylaws of the Historic Preservation Commission for the Commission to consider in adopting.
 - **Adam Yaron presented to the Commission the proposed Historic Preservation Commission Bylaw Update.**
 - **Commissioner Panzer moved to approve the Historic Preservation Commission Bylaw Updates. Seconded by Commissioner Lage. Motion carried by a vote of six (6) to zero (0).**

REGULAR AGENDA ITEM

4. Historic Plaque Guidelines
Staff will present the "Historic Plaque Guidelines" for the Commission to consider in adopting.
 - **Ben Moriarity presented to the Commission the proposed Historic Marker and Plaque Design Guidelines.**
 - **Vice Chair Smith moved to approve the Historic Plaque Guidelines. Seconded by Commissioner Panzer. Motion carried by a vote of six (6) to zero (0).**

REGULAR AGENDA ITEM

5. Architectural Feature Communication
The Commission will review, discuss, and take possible action regarding the development of communication that would identify and emphasize the primary architectural features of Historic Property (HP) zoning districts and neighborhoods, to promote preservation and/or restoration of historic and cultural resources. This item was previously discussed and continued at their January 4, 2024 and February 1, 2024 regular meeting.
 - **Jesús Murillo presented to the Commission the proposed Architectural Features.**
 - **Chair Hosmer moved to continue the Architectural Feature Communication in order to benchmark the benefits of Historic**

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Properties with the City of Phoenix and to consolidate Villa Monterey images taken by Commission members. Seconded by Commissioner Sherrin. Motion carried by a vote of six (6) to zero (0).

NON-ACTION ITEM

6. Identification of Future Agenda Items
The Historic Preservation Commission may suggest items they wish to be placed on a future agenda. Per Arizona State law, the Commission shall not discuss, deliberate, or take action on any item suggested as a future agenda item, unless the specific item is properly noticed for Commission discussion and action.
 - **Adam Yaron informed the Commission of the process in which Future Agenda Items may be considered with future meetings.**

ADJOURNMENT

With no further business to discuss, the regular meeting of the Historic Preservation Commission adjourned at 7:14 PM.