

SCOTTSDALE HISTORIC PRESERVATION COMMISSION MEETING MEETING NOTICE AND **MARKED** AGENDA



HISTORIC PRESERVATION COMMISSION

Peter Hosmer, Chair
Rose Smith, Vice Chair
Linda Davis, Commissioner
Courtney Lage, Commissioner

Glen Loveland, Commissioner
Jay Panzer, Commissioner
Brin Sherrin, Commissioner

Thursday, May 2, 2024

One or more members of the Historic Preservation Commission may be attending the meeting by telephone, video, or internet conferencing, pursuant to A.R.S. §38-431(4).

6:00 P.M.

HISTORIC PRESERVATION COMMISSION MEETING

Community Design Studio, 7506 E. Indian School Road

Call to Order – 6:01 PM

Roll Call - 6 present; Commissioner Lage absent

Public Comment – Non-Agendized Items

Citizens may address the members of the Historic Preservation Commission during Public Comment. However, Arizona State law prohibits the Historic Preservation Commission from discussing or taking action on an item that is not on the prepared agenda. Public Comment time is reserved at the beginning of the meeting for citizens to comment on non-agendized items that are within the Commission's jurisdiction and is limited to a total of 15 minutes. Arizona State law prohibits the Commission from discussing or taking any action on these non-agendized items. Speakers may submit a blue "Request to Speak" card in person prior to the beginning of the meeting. Public testimony is limited to three (3) minutes per speaker.

Written comments, is also being accepted for non-agendized items and may be submitted in-person at the hearing or electronically by [clicking here](#). Written comments submitted electronically will be emailed to the Commission Members.

Administrative Report – Adam Yaron

1. Identify supplemental information, if any, related to the May 2, 2024, Historic Preservation Commission agenda items and other correspondence.

Administrative report provided by Adam Yaron.

Minutes

2. Approval of April 4, 2024, Historic Preservation Commission Regular [Meeting Minutes](#).

Commissioner Sherrin identified modifications to the April 4, 2024 Historic Preservation Regular Meeting Minutes. Commissioner Sherrin made a motion to approve the April 4, 2024, Historic Preservation Regular Meeting Minutes with corrections, seconded by Commissioner Panzer. Motion carried by a vote six (6) to zero (0)

REGULAR AGENDA

How the Regular Agenda Works: The Commission takes action on each item on the Regular Agenda.

3. [Architectural Feature Communication](#)

The Commission will review, discuss, and take possible action regarding the development of communication that would identify and emphasize the primary architectural features of Historic Property (HP) zoning districts and neighborhoods, to promote preservation and/or restoration of historic and cultural resources. This item was previously discussed and continued at their January 4, February 1, March 7, 2024, and April 4, 2024 regular meetings.

Staff Contact: Jesús Murillo, Historic Preservation Officer, jmurillo@scottsdaleaz.gov, 480-312-7849

Chair Hosmer motioned to continue assigned Commission draft communications the Architectural Feature Communication to a future date of a Historic Preservation Commission Meeting. Motion was withdrawn for amendment.

Commission Panzer made a motion to continue the Architectural Feature Communication and to assign Chair Hosmer to complete the Villa Monterey Unit III pamphlet, return the example to the HPC, and then to work with Villa Monterey Unit III representatives. Seconded by Chair Hosmer. Motion carried by a vote six (6) to zero (0).

4. [HPC June 2024 Meeting](#)

Staff will request the Commission to consider an alternative meeting date for the regularly scheduled meeting in June 2024 (from June 6, 2024, to June 13, 2024).

Staff Contact: Adam Yaron, Commission Liaison, ayaron@scottsdaleaz.gov, 480-312-2761

No motion to change in meeting date, regularly scheduled meeting in June 2024 shall remain June 6, 2024

NON-ACTION AGENDA

How the Non-Action Agenda Works: The Commission will receive a presentation and may have possible discussion on each item on the Non-Action Agenda. The Non-Action Agenda provides an opportunity for staff to receive direction from the Commission and for the public to observe these discussions.

5. [Residential Building Code & Safety Requirements Overview](#)

Staff will provide the Commission with a brief overview of the Residential Building Code and Safety Requirements as it relates to the application of ornamental window coverings.

Staff Contact: Michael Clack, Chief Development Officer, mclack@scottsdaleaz.gov, 480-312-7629

Presentation provided by Michael Clack.

6. [Recognition of Service: Commissioner Linda Davis](#)



PERSONS WITH A DISABILITY MAY REQUEST A REASONABLE ACCOMODATION BY CONTACTING CAITLIN CLARK AT (480-312-7828). REQUESTS SHOULD BE MADE 24 HOURS IN ADVANCE, OR AS EARLY AS POSSIBLE TO ALLOW TIME TO ARRANGE ACCOMMODATION. FOR TTY USERS, THE ARIZONA RELAY SERVICE (1-800-367-8939) MAY CONTACT THE CITY PLANNING OFFICE AT (480-312-7767).

The Commission will recognize Commissioner Davis for having completed her second term of service with the Historic Preservation Commission.

Staff Contact: Jesús Murillo, Historic Preservation Officer, jmurillo@scottsdaleaz.gov, 480-312-7849

Presentation provided by Jesús Murillo.

7. Commissioner Items

Per Section 211 of the Bylaws of the Historic Preservation Commission, this item provides the Commission the opportunity to consider the following Commissioner-submitted items:

- No Commissioner Items have been submitted to staff for consideration.

Consideration of such item includes: 1) request that the Commission Liaison agendaize the item for a future meeting; 2) request that the Commission Liaison investigate the matter and prepare a written response to the Commission; or 3) take no further action. Per Arizona State law, the Commission shall not discuss or take action with respect to any matter not specifically listed on the agenda.

Staff Contact: Adam Yaron, Commission Liaison, ayaron@scottsdaleaz.gov, 480-312-2761

No commissioner Items provided.

Adjournment 7:50 p.m.



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