



**CITY OF SCOTTSDALE  
FIRE LOCAL BOARD OF THE  
PUBLIC SAFETY PERSONNEL RETIREMENT SYSTEM (PSPRS)**

**MINUTES**

**Thursday, February 24, 2022**

**Meeting Held Electronically**

**PRESENT:** Hugo Meraz, Chairperson/Mayoral Designee  
Donna Brown, Citizen Member/Merit Head  
Ken Strobeck, Citizen Member  
Steve Springborn, Elected Member  
Todd Caverner, Elected Member

**STAFF:** Autumn Asmus, PSPRS Local Board Secretary  
Darlene Ganger, Senior HR Benefits Analyst

**GUESTS:** Cindy Kelley, PSPRS Local Board Attorney

**Call to Order**

Chair Meraz called the meeting to order at 9:31 a.m.

**Roll Call**

Members present as listed above.

**Possible Executive Session**

**1. Review and approval of regular session meeting minutes – January 20, 2022**

BOARD MEMBER STROBECK MOVED TO APPROVE AS PRESENTED THE REGULAR SESSION MEETING MINUTES FROM THE JANUARY 20, 2022 PSPRS FIRE LOCAL BOARD MEETING. BOARD MEMBER CAVNER SECONDED THE MOTION, WHICH CARRIED FIVE (5) TO ZERO (0) BY ROLL CALL VOTE. CHAIR MERAZ, BOARD MEMBERS BROWN, STROBECK, CAVNER, AND SPRINGBORN VOTED IN THE AFFIRMATIVE. THERE WERE NO DISSIDENTING VOTES.

**2. Authorization of appointment of Sue Sola as back-up to the PSPRS Fire Local Board Secretary**

BOARD MEMBER BROWN MOVED TO APPROVE THE APPOINTMENT OF SUE SOLA AS BACK-UP TO THE PSPRS FIRE LOCAL BOARD SECRETARY. BOARD MEMBER SPRINGBORN SECONDED THE MOTION, WHICH CARRIED FIVE (5) TO ZERO (0) BY ROLL CALL VOTE. CHAIR MERAZ, BOARD MEMBERS BROWN, STROBECK, CAVNER, AND SPRINGBORN VOTED IN THE AFFIRMATIVE. THERE WERE NO DISSENTING VOTES.

**3. Discussion and vote on the accidental disability Retirement Application of Fire Engineer Chad M. Hopkins**

Ms. Asmus noted that Fire Engineer Chad M. Hopkins is retiring on February 28, 2022 with 14.951 years of service. His monthly benefit is \$3,961.59. All of his paperwork is in order.

BOARD MEMBER SPRINGBORN MOVED TO APPROVE THE ACCIDENTAL DISABILITY RETIREMENT APPLICATION OF FIRE ENGINEER CHAD M. HOPKINS SINCE HE DOES MEET THE STATUTORY REQUIREMENTS, SUBJECT TO FINAL PAYROLL CALCULATIONS AND QUALIFIED DOMESTIC RELATIONS ORDERS. BOARD MEMBER CAVNER SECONDED THE MOTION, WHICH CARRIED FIVE (5) TO ZERO (0) BY ROLL CALL VOTE. CHAIR MERAZ, BOARD MEMBERS BROWN, STROBECK, CAVNER, AND SPRINGBORN VOTED IN THE AFFIRMATIVE. THERE WERE NO DISSENTING VOTES.

Chair Meraz thanked Engineer Hopkins for his years of service and wished him a happy retirement.

**4. Discussion and vote on the Accidental Disability Application of Fire Captain Steve Leitzell**

Local Board Attorney Cindy Kelley recused herself from the discussion regarding Fire Captain Steve Leitzell.

Chair Meraz confirmed that Captain Leitzell is currently retired under normal retirement and this application is to amend his retirement application to an accidental disability application.

BOARD MEMBER SPRINGBORN MOVED TO APPROVE THE ISSUANCE OF AN INDEPENDENT MEDICAL EXAMINATION THROUGH ONE OF THE BOARD'S CONTRACTED MEDICAL PROVIDERS FOR THE APPOINTMENT OF A MEDICAL SPECIALIST TO SERVE AS THE MEDICAL BOARD FOR THE ACCIDENTAL DISABILITY RETIREMENT APPLICATION OF FIRE CAPTAIN STEVE LEITZELL. BOARD MEMBER BROWN SECONDED THE MOTION, WHICH CARRIED FIVE (5) TO ZERO (0) BY ROLL CALL VOTE. CHAIR MERAZ, BOARD MEMBERS BROWN, STROBECK, CAVNER, AND SPRINGBORN VOTED IN THE AFFIRMATIVE. THERE WERE NO DISSENTING VOTES.

**5. Induction of new City of Scottsdale Firefighters into PSPRS, if any**

There were no new inductees.

**6. Report to the Board on recently completed service transfers, if any**

There were no recently completed service transfers.

**5. Board suggestions for upcoming agenda items**

Ms. Kelley suggested that an item to adopt the new procedures recently published by Public Safety be added to the March agenda. If there are any additional items the City of Scottsdale has in their procedures, those can be added.

Board Member Springborn apologized for any disrespect he may have inadvertently given to Ms. Asmus, with his comments at the end of the last meeting.

**Adjournment**

BOARD MEMBER SPRINGBORN MOVED TO ADJOURN THE MEETING. BOARD MEMBER CAVNER SECONDED THE MOTION, WHICH CARRIED FIVE (5) TO ZERO (0) BY ROLL CALL VOTE. CHAIR MERAZ, BOARD MEMBERS BROWN, STROBECK, CAVNER, AND SPRINGBORN VOTED IN THE AFFIRMATIVE. THERE WERE NO DISSENTING VOTES.

With no further business to discuss, being duly moved and seconded, the meeting adjourned at 9:42 a.m.

Recorded and Transcribed by eScribers, LLC.