

SCOTTSDALE AIRPORT ADVISORY COMMISSION MEETING NOTICE AND AGENDA



Wednesday, May 17, 2023
5:00 p.m.

Scottsdale Airport Aviation Business Center
Stearman/Thunderbird Meeting Room
15000 N. Airport Drive, Second floor
Scottsdale, AZ



AIRPORT ADVISORY COMMISSION

Charles McDermott, Chair
Peter Mier, Vice-Chair
Larry Bernosky
Ken Casey

Michael Goode
David Reid
John Spalj

Call to Order

Roll Call

Pledge of Allegiance

Aviation Director's Report


The public body may not propose, discuss, deliberate, or take legal action on any matter in the summary unless the specific matter is properly noticed for legal action.

Approval of Minutes

Regular Meeting: April 19, 2023

Public Comment

Citizens may complete one Request to Speak "Public Comment" card per night and submit it to Aviation Staff. Public Comment time is reserved for citizen comment regarding non-agendized items. No official action can be taken on these items. Public Comment is limited to a total of 15 minutes at the beginning and 15 minutes at the end of the meeting. **Speakers are limited to three minutes to address the Commission during "Public Comment."**

 Persons with a disability may request a reasonable accommodation by contacting Airport Administration (480-312-2321). Requests should be made 24 hours in advance or as early as possible to allow time to arrange accommodation. For TTY Users, the Arizona Relay Service (1-800-367-8939) may contact the Aviation Department (480-312-2321).

REGULAR AGENDA

ITEMS 1-10

How the Regular Agenda Works: The Commission takes a separate action on each item on the Regular Agenda. If you wish to address the Commission regarding any or all of the items on the Regular Agenda, please complete a Comment Card for each topic you wish to address and submit it to Aviation Staff. Speakers will be given three minutes to speak per item. Additional time may be granted to speakers representing two or more persons. Cards for designated speakers and the persons they represent must be submitted together. **Comment cards must be submitted before public testimony has begun on any Regular Agenda or Public Hearing item.**

1. Discussion and Possible Action regarding application for Airport Aeronautical Business Permit for Silver Air, LLC to conduct Aircraft Management Services at Scottsdale Airport. Staff contact: Carmen Williams, Aviation Finance & Administration Manager, 480-312-8475, cawilliams@scottsdaleaz.gov
2. Presentation on Sustainability Efforts with Scottsdale Airport Airfield Projects contact: Brad Mikulecky, Civil Engineer with Mead & Hunt, brad.mikulecky@meadhunt.com
3. Scottsdale Airport Hangar Inspections
Staff contact: Chloe Monplaisir, Intern, 480-312-2321, cmonplaisir@scottsdaleaz.gov
4. Discussion and input regarding Monthly Operations Report
Staff contact: Chris Read, Assistant Aviation Director-Operations, 480-312-2674, cread@scottsdaleaz.gov
5. Discussion and input regarding Monthly Construction Report
Staff contact: Chris Read, Assistant Aviation Director-Operations, 480-312-2674, cread@scottsdaleaz.gov
6. Discussion and input regarding Airport and Airpark Aeronautical Business Permit Additions, Revocations and Cancellations. Staff contact: Carmen Williams, Aviation Administration & Finance Manager, 480-312-8475, cawilliams@scottsdaleaz.gov
7. Discussion and input regarding Monthly Financial Report for March
Staff contact: Carmen Williams, Aviation Finance & Administration Manager, 480-312-8475, cawilliams@scottsdaleaz.gov
8. Discussion and input regarding Public Outreach Programs and Planning Projects
Staff contact: Sarah Ferrara, Aviation Planning & Outreach Coordinator, 480-312-8482, sferrara@scottsdaleaz.gov
9. Administrative report from the Aviation Director, or designee, regarding the status of pending aviation-related items. Staff contact: Gary P. Mascaro, Aviation Director, 480-312-7735, gmascaro@scottsdaleaz.gov
10. Discussion and possible action to modify the Airport Advisory Commission Meeting Schedule and Commission Item Calendar. Staff contact: Gary P. Mascaro, Aviation Director, 480-312-7735, gmascaro@scottsdaleaz.gov

Public Comment

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Future Agenda Items

Discussion and possible action to add Commissioner requested item on a future agenda.

Adjournment



COMMISSION INFORMATION REPORT
APPROVAL OF MINUTES

Meeting Date: 05/17/23

Contact: Gary P. Mascaro,
Aviation Director

Phone: (480) 312-7735

ACTION

Approval of Minutes – Regular Meeting
April 19, 2023

Attachment(s): 1. Draft of minutes of the April 19, 2023, Regular Meeting.

Action taken:



**SCOTTSDALE AIRPORT ADVISORY COMMISSION
PUBLIC MEETING**

**Scottsdale Airport Aviation Business Center
Stearman/Thunderbird Meeting Room
15000 N. Airport Drive
Scottsdale, Arizona
Wednesday, April 19, 2023**

DRAFT MINUTES

PRESENT: Charles McDermott, Chair
Peter Mier, Vice Chair
Larry Bernosky
Ken Casey
Michael Goode
David Reid
John Spalj

STAFF: Gary Mascaro, Aviation Director
Carmen Williams, Aviation Finance & Administration Manager
Sarah Ferrara, Aviation Planning & Outreach Coordinator
Chris Read, Assistant Aviation Director-Operations

GUESTS: Rickie Ramey, Turbine Engine Specialists
Paul Woodford, Legacy Jets
Alex Day, Detail Boys, LLC

CALL TO ORDER

The meeting was called to order at 5:01 p.m.

ROLL CALL

A formal roll call confirmed the presence of Commissioners as noted above.

AVIATION DIRECTOR'S REPORT

Gary Mascaro, Aviation Director, briefed the Commission on the April 18, 2023, City Council meeting. During the City Manager's report, Airport staff showcased the Airport's emergency drill video and preparedness details. In addition, the Aviation Department's contracted engineer presented the result of the Airport's sustainability efforts while completing airfield projects at the Airport.

1. Regular Meeting: October 26, 2022

COMMISSIONER CASEY MADE A MOTION TO APPROVE THE REGULAR MEETING MINUTES OF MARCH 15, 2023, AS PRESENTED. CHAIR MCDERMOTT SECONDED THE MOTION, WHICH CARRIED 7/0 WITH CHAIR MCDERMOTT, VICE CHAIR MIER AND COMMISSIONERS BERNOSKY, CASEY, GOODE, REID AND SPALJ VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

PUBLIC COMMENT

There were no public comments.

REGULAR AGENDA ITEMS 1-10

1. Discussion and possible action regarding application for Airport Aeronautical Business Permit for Turbine Engine Specialists, Inc., to conduct aircraft maintenance and repair services at Scottsdale Airport

Carmen Williams, Aviation Finance & Administration Manager, provided an overview of the Fort Worth based company which has acquired office space at the Atlantic Aviation building. They have met all requirements of the permit. Program Director, Rickie Ramey, was present representing the company. Mr. Ramey gave a brief history of the company and an overview of operations. The company currently has 23 technicians and operates nationwide, with plans for expansion to Europe.

COMMISSIONER CASEY MADE A MOTION TO APPROVE THE APPLICATION FOR AN AIRPORT AERONAUTICAL BUSINESS PERMIT FOR TURBINE ENGINE SPECIALISTS, INC., TO CONDUCT AIRCRAFT MAINTENANCE AND REPAIR SERVICES AT SCOTTSDALE AIRPORT. CHAIR MCDERMOTT SECONDED THE MOTION, WHICH CARRIED 7/0 WITH CHAIR MCDERMOTT, VICE CHAIR MIER AND COMMISSIONERS BERNOSKY, CASEY, GOODE, REID AND SPALJ VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

2. Discussion and possible action regarding application for Airport Aeronautical Business Permit for Legacy Jets to conduct aircraft charter/management services at the Scottsdale Airpark

Ms. Williams stated that Legacy will be conducting charter operations with an Eclipse EA500 aircraft based at Southwest Jet Center. They have acquired office and hangar space. They have met all the requirements of the permit. Owner, Paul Woodford, was present representing the

company and discussed plans to add aircraft to operations. In response to a question from Commissioner Bernosky, Mr. Woodford stated that the business primarily conducts charter services.

VICE CHAIR MIER MADE A MOTION TO APPROVE THE APPLICATION FOR AN AIRPORT AERONAUTICAL BUSINESS PERMIT FOR LEGACY JETS TO CONDUCT AIRCRAFT CHARTER/MANAGEMENT SERVICES AT SCOTTSDALE AIRPARK. CHAIR MCDERMOTT SECONDED THE MOTION, WHICH CARRIED 7/0 WITH CHAIR MCDERMOTT, VICE CHAIR MIER AND COMMISSIONERS BERNOSKY, CASEY, GOODE, REID AND SPALJ VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

3. Discussion and possible action regarding application for Airport Aeronautical Business Permit for Detail Boys, LLC to conduct mobile aircraft washing services at the Scottsdale Airport

Ms. Williams stated that the company is based in Scottsdale and have met the requirements of the permit. Owner, Alex Day, was present to answer any questions. Mr. Day responded to questions regarding operations involved in the dry washing process.

VICE CHAIR MIER MADE A MOTION TO APPROVE THE APPLICATION FOR AN AIRPORT AERONAUTICAL BUSINESS PERMIT FOR DETAIL BOYS, LLC, TO CONDUCT AIRCRAFT MOBILE WASHING SERVICES AT SCOTTSDALE AIRPORT. COMMISSIONER CASEY SECONDED THE MOTION, WHICH CARRIED 7/0 WITH CHAIR MCDERMOTT, VICE CHAIR MIER AND COMMISSIONERS BERNOSKY, CASEY, GOODE, REID AND SPALJ VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

4. Discussion and possible action regarding application for Airport Aeronautical Business Permit for Aviation.One Jet Maintenance, LLC, to conduct aircraft maintenance and repair services at the Scottsdale Airport

Ms. Williams stated that in addition to performing aircraft maintenance and repair services, the company performed AOG maintenance on all types of aircraft. They have met the requirements of the permit and have acquired space at Signature Private Hangars. Robert Archer, Director of Maintenance, was present representing the company. Mr. Archer stated that the company is based out of Falcon Field. They plan on servicing 135 customers and specialize in large cabin aircraft.

COMMISSIONER CASEY MADE A MOTION TO APPROVE THE APPLICATION FOR AN AIRPORT AERONAUTICAL BUSINESS PERMIT FOR AVIATION.ONE JET MAINTENANCE TO CONDUCT AIRCRAFT MAINTENANCE AND REPAIR SERVICES AT SCOTTSDALE AIRPORT. CHAIR MCDERMOTT SECONDED THE MOTION, WHICH CARRIED 7/0 WITH CHAIR MCDERMOTT, VICE CHAIR MIER AND COMMISSIONERS BERNOSKY, CASEY, GOODE, REID AND SPALJ VOTING IN THE AFFIRMATIVE WITH NO DISSENTING VOTES.

5. Discussion and input regarding Monthly Operations Report

Chris Read, Assistant Aviation Director-Operations, reported that based aircraft total 409, compared with 465 last year. Operations are down 8 percent overall. IFR operations year to date

are down by 13.1 percent. There were two Alert 2s and one Alert 3 for the period. The Alert 3 involved collapsed nose gear on a Beech 58 during landing. One of the enforcement actions involved a fuel spill. When a fueler causes a spill while fueling, this becomes both an incident as well as an enforcement action. Revenue for U.S. Customs was \$126,825, 218 uses and 24 U.S. visits. Revenue for fiscal year to date is \$896,550 compared to \$848,000 for the same period last year. Uses for March were decreased compared with last year, however overall uses are up fiscal year to date. There were 46 PPRs for the calendar year.

Commissioner Casey noted the decrease in based aircraft, commenting that there is more hangar space available at local airfields than in previous years. Mr. Mascaro added that based aircraft are trending larger, which means fewer aircraft will fit in the hangar space.

6. Discussion and input regarding Airport and Airpark Aeronautical Business Permit additions, revocations and cancellations

Ms. Williams referenced the Commission packets for the latest updates, which includes the four permits included on today's agenda. There were no cancellations for the month.

7. Discussion and input regarding the proposed Aviation Enterprise Fund Five-Year Financial Plan for FY23/24-FY27/28.

Ms. Williams presented the five-year plan, noting that the Airport is a city enterprise fund, meaning that it generates revenues to cover its own expenses. She provided an overview of the planning timeline and process. The five-year plan has been submitted to City Council for consideration. Any significant changes that ensue during the process will be reviewed with the Commission. The proposed operating expenses budget is \$3.91 million, representing a 5.8 percent increase over the current fiscal year, primarily due to out of budget items, such as increased U.S. Customs labor fees and contractual service fees. A one-time replacement of 18 security cameras is included. There are no changes to full-time staff. Debt service for the Aviation Business Center started in 2017 and is \$1.7 million each year for 20 years.

Commissioner Reid asked for clarification on out of budget items. Ms. Williams stated that the target budget looks at current years and takes out one-time purchases. Exceeding the target budget is referred to as an out of budget package. Funding from out of budget items also comes from revenues generated by operations.

Ms. Williams reviewed revenues, noting a 17.3 percent overall increase for next year with a total budget of \$9.7 million. For the five-year forecast, increases are derived from several areas, including jet fuel sales tax, FBO and Airpark fuel flowage, transient parking, fixed revenues, customs activity, and permit fees.

Commissioner Goode asked about increasing the fuel flowage fee of 10 cents per gallon. Ms. Williams stated that the rate was increased approximately three years ago from 8 cents. Mr. Mascaro stated that the FAA asks airports to run like a business, which is why the Airport is an enterprise fund within the City. One of the rules is that the enterprise charges fees to cover costs. The goal is not to make a profit, but to cover costs over the term.

In response to a question from Commissioner Reid, Ms. Williams stated that the FBOs set their own fuel prices.

Ms. Williams noted that there are no proposed changes to rates and fees this year. The top three categories for revenues in Fiscal Year 2021/2022 were tenant rents, Airport/Airpark fuel and U.S. Customs fees. Overall, positive revenues are projected for the five-year planning period, with revenues covering all expenses in the capital program as well as any planned large purchases. The Airport continues to build up a healthy reserve fund. Potential upcoming capital projects include the parking lot project and land purchases.

In response to a question from Commissioner Bernosky, Mr. Mascaro stated that the Airport is essentially maxed in terms of total land for operations. However, the capital improvement program does include a request for master planning. With the purchase of a ten-acre parcel in the Airpark, there is the potential for approximately 125,000 to 150,000 square feet of additional hangar space.

Commissioner Reid noted the rising costs in employee compensation and asked about methods for evaluation in this regard. Mr. Mascaro stated that employee compensation falls under the purview of the City Manager. The City Manager has a record of being very supportive of existing staff and will be completing a third comp study to evaluate all positions.

Ms. Williams gave a budget timeline. The budget was released on April 4th and presented to City Council last evening. Tentative adoption is scheduled for May 16th with final adoption June 13th. The new fiscal year begins on July 1st. It is notable that the Airport has been self-sufficient for over 20 years.

8. Discussion and input regarding Monthly Financial Report for February

Ms. Williams stated that the approved budget for revenues was \$5.1 million with actuals at \$6.1 million. Expenses were \$1.9 million with actuals on track at \$3,000 under budget. Compared to the period last year, revenues are up approximately \$4,000 with expenses lower by \$83,000. The Aviation Cash Balance was \$8.4 million as of February 28th. Fuel flowage is 5.7 percent higher than the same period last year. FBOs accounted for 75.2 percent of total fuel, AVGAS was 2.5 percent and Airpark operators were 22.4 percent.

9. Discussion and input regarding Quarterly Noise Complaint Summary Report

There was a total of 11 staff callbacks and 1 email for the quarter. There were 42 total complainants with 12 new for the quarter. For the quarter, there were 473 complaints, compared with 321 last year. A review of the aircraft noise complaint map was provided. It is notable that a single complainant was the source of 253 complaints.

10. Discussion and input regarding Public Outreach Programs and Planning Projects

Serra Ferrara, Aviation Planning & Outreach Coordinator, stated that the FAA Performance Based Navigation Team will be hosting a procedure design meeting on June 7th and 8th and have invited Scottsdale to attend. Three voluntary curfew letters were sent in March. Staff presented at the

Pinnacle Peak Luxury Home Tour meeting to approximately 50 attendees on March 17, 2023. They are scheduled to present an overview of the Airport to the Scottsdale Community Bank shareholder's meeting on April 27, 2023.

11. Administrative report from the Aviation Director, or designee, regarding the status of pending aviation-related items

Mr. Mascaro reported that the lease agreement resolution for hangars was approved by City Council on its consent agenda. There were no major changes to the report on aviation-related items to Planning Commission, Design Review Board or City Council. There is some movement on the Helm Hangar, which may be going before the Development Review Board shortly. The Parque project representatives will be becoming before the Commission in the future regarding a major zoning change request.

Commissioner Goode inquired about departure and arrivals in relation to noise abatement and traffic alleviation. Mr. Mascaro stated that the last update came several months ago, at which time the FAA indicated they would take no formal action without formal approval by the Airport Director, and that he will not sign off on any procedural changes. Commissioner Spalj requested further clarification on this issue. Mr. Mascaro stated that NetJets has requested its own departure and arrival procedures in and out of the Airport. This is not an unusual request from larger companies. The FAA will typically authorize such procedures. However, with the heightened sensitivity at Scottsdale and previous lawsuits, NetJets wanted the City to provide approval in writing to support a possible procedural change. Mr. Mascaro will not provide such written support.

12. Discussion and possible action to modify the Airport Advisory Commission meeting schedule and Commission item calendar

The next meeting is scheduled for May 17, 2023.

PUBLIC COMMENT

There were no public comments.

FUTURE AGENDA ITEMS

There were no items added.

ADJOURNMENT

With no further business to discuss, being duly moved by Vice Chair Mier and seconded by Commissioner Casey, the meeting adjourned at 6:24 p.m.

AYES: Chair McDermott, Vice Chair Mier, Commissioners Bernosky, Casey, Goode, Reid and Spalj
NAYS: None

SUBMITTED BY:

eScribers, LLC



COMMISSION ACTION REPORT

Discussion and Possible Action regarding application for Airpark Aeronautical Business Permit for Silver Air, LLC to conduct Aircraft Management Services

Agenda Item No.: 1

Meeting Date: 05/17/23

Staff Contact: Carmen Williams,
Finance & Administration Manager

Phone: (480) 312-8475

ACTION

Ratification of Airpark Aeronautical Business Permit for Silver Air, LLC to conduct aircraft management services in the Scottsdale Airpark.

PURPOSE

Pursuant to Scottsdale Revised Code, Chapter 5, Article 3, commercial aeronautical activity conducted in the Airpark requires a valid Aeronautical Business Permit. In addition, the Airpark Minimum Operating Standards outlines the process for obtaining such a permit. Silver Air, LLC has requested an Airpark Aeronautical Business Permit to conduct aircraft management services in the Scottsdale Airpark.

APPLICANT(S)

Silver Air, LLC
James Maxwell, Manager
225 State Street
Santa Barbara, CA 93101

KEY CONSIDERATIONS

Silver Air, LLC has provided the appropriate documentation as required in the Airpark Minimum Operating Standards.

Attachment(s): 1. Completed Airpark Aeronautical Business Permit
 2. Location Map

Action taken:



SCOTTSDALE AIRPORT AERONAUTICAL BUSINESS PERMIT - AIRPARK



Permit required to conduct commercial aeronautical activity in the Airpark

Business or activity to be conducted (check all that apply):

- | | |
|--|---|
| <input type="checkbox"/> Aircraft Sales Services | <input checked="" type="checkbox"/> Aircraft Management Services |
| <input type="checkbox"/> Aircraft Charter Services | <input type="checkbox"/> Aircraft Engine Overhaul Services |
| <input type="checkbox"/> Charter Brokerage Services | <input type="checkbox"/> Specialized Commercial Flying Services |
| <input type="checkbox"/> Hangar/Shade Leasing Services | <input type="checkbox"/> Helicopter Maintenance & Repair Services |
| <input type="checkbox"/> Helicopter Flight Training Services | <input type="checkbox"/> Helicopter Leasing/Rental Services |
| <input type="checkbox"/> Helicopter Specialized Commercial Flying Services | <input type="checkbox"/> Other (please list service): _____ |

These activities are limited by City ordinance and the Airpark Minimum Operating Standards. Please refer to each document for further information and standards for each type of business.

Applicant / Business Name: Silver Air, LLC

Authorized Representative / Title: James Maxwell

Work Phone: 805.456.7063 Cell Phone: _____

Mailing Address: 225 State St City: Santa Barbara

State: CA Zip Code: 93101 Email: FSM@silverair.com

Billing Address: 225 State St City: Santa Barbara

State: CA Zip Code: 93101 Billing Email: accountspayable@silverair.com

Billing Phone: 805.456.7063

The Applicant hereby requests the above action(s), and in consideration of this request being granted, agrees to the following:

- FEE PAYMENT:** The Applicant agrees to pay all applicable fees on time, and all required fees including late fees, interest and penalties without deduction of any kind.
- PERMIT LIMITATIONS:** This permit may not be assigned or transferred, and is limited to the approved business activity listed above
- INFORMATION CHANGES:** The Applicant shall notify Airport Administration, in writing within fifteen (15) days, of any change to the information provided.
- The City assumes no liability for damage or loss to personal property while operating at Scottsdale Airport.
- INDEMNIFICATION:** The Applicant and invitees shall indemnify the City pursuant to Chapter 5 of the Scottsdale Revised Code. As required by the Airport Minimum Operating Standards, permit holder shall endorse all liability insurance policies to include the City of Scottsdale as an additional insured. Applicant further agrees to waive their insurers' subrogation rights against the City of Scottsdale, and its Officers, Directors, Commissioners and Employees.
- COMPLIANCE WITH THE LAW:** The Applicant shall comply with all applicable laws, ordinances, rules and regulations. To view regulations, go to <http://www.scottsdaleaz.gov/airport/regulatorydocs>

The undersigned representative certifies that he/she is authorized to sign for the business and the information entered above is accurate.

Applicant Signature: Date: 3/31/23



SCOTTSDALE AIRPORT
AERONAUTICAL BUSINESS PERMIT - AIRPARK



Staff Use Only

Applicant / Business Name: Silver Air, LLC

Application and documentation reviewed by: C. Williams

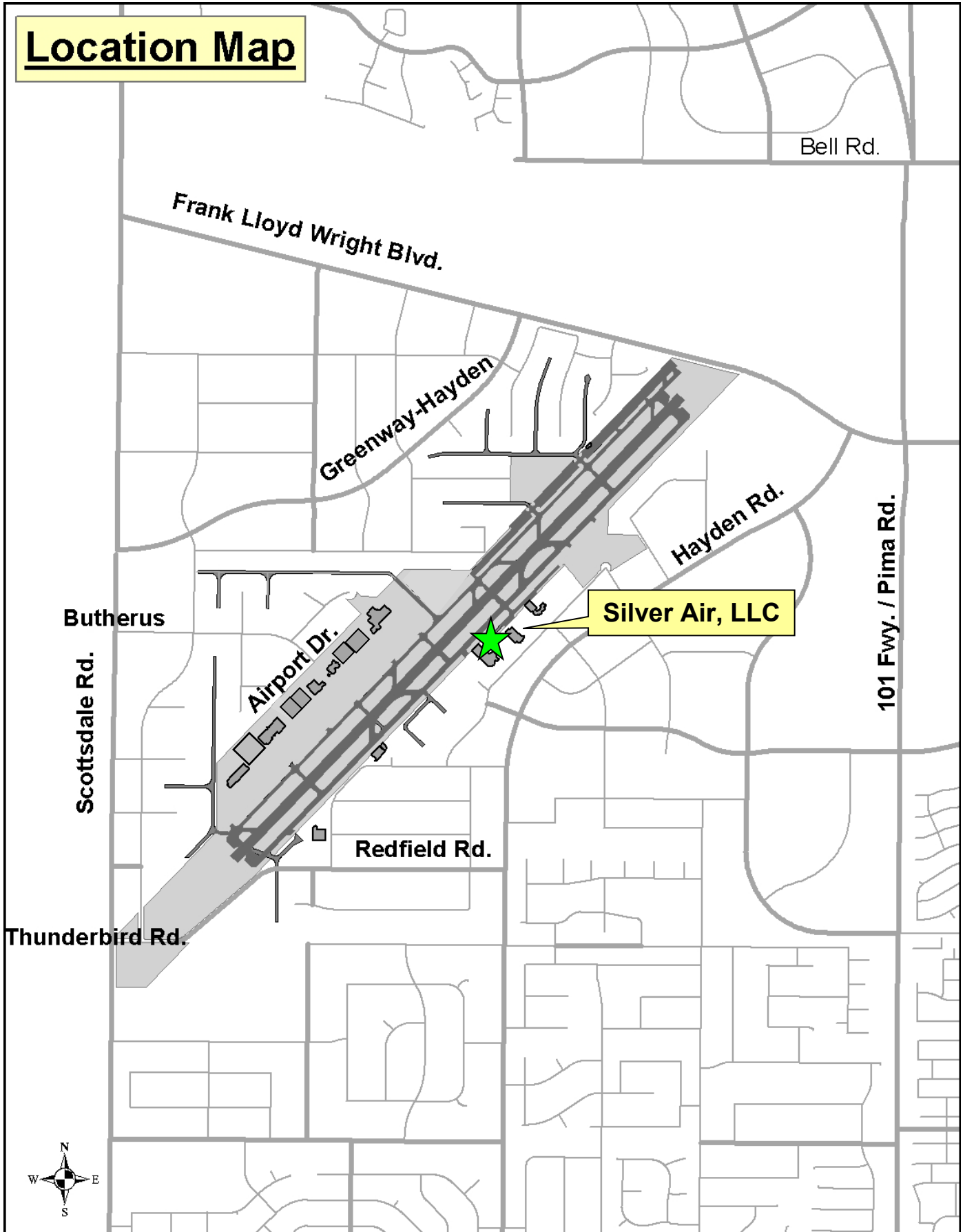
Aviation Director's Comments/Stipulations: None

Approved by Aviation Director or designee: Charmen Dussins Date: 4/26/2023

Date Ratified by the Airport Advisory Commission: _____

ABP Account Number: 2023-05A

Location Map





COMMISSION INFORMATION REPORT

Presentation on Sustainability Efforts with Scottsdale Airport Airfield
Projects

Agenda Item No.: 2

Meeting Date: 05/17/23

Contact: Brad Mikulecky, Civil
Engineer with Mead & Hunt

Phone: (888) 364-7272

INFORMATON

Presentation on sustainability efforts with Scottsdale Airport airfield projects.



COMMISSION INFORMATION REPORT

Scottsdale Airport Hangar Inspections

Agenda Item No.: 3

Meeting Date: 05/17/23

Staff Contact: Chloe Monplaisir,
Aviation Administration Intern

Phone: (480) 312-8482

INFORMATION

A Presentation regarding Scottsdale Airport hangar inspections and common violations.



COMMISSION INFORMATION REPORT

Discussion and input regarding Operations Report for April 2023

Agenda Item No.: 4

Meeting Date: 05/17/23

Staff Contact: Chris Read,
Asst. Aviation Director-Operations

Phone: (480) 312-2674

INFORMATION

Airport Monthly Operations Update for April 2023

PURPOSE

The purpose of this item is to keep the Airport Advisory Commission informed as to the operational status of the Airport.

BASED AIRCRAFT

	<u>Helicopter</u>	<u>Single Piston</u>	<u>Single turboprop</u>	<u>Twin Piston</u>	<u>Twin Turboprop</u>	<u>Jet</u>	<u>Total</u>
Current Month	43	134	23	7	15	188	410
April 2022	26	143	30	10	15	202	426

OPERATIONS

	<u>April 2022</u>	<u>April 2023</u>	<u>% Δ</u>	<u>2022 YTD</u>	<u>2023 YTD</u>	<u>% Δ</u>
Total	15,144	14,548	-3.9	60,516	56,302	-7.0
IFR	6,628	5,810	-12.3	27,561	24,003	-12.9

ALERTS

<u>Date</u>	<u>Type</u>	<u>Description</u>
		None

INCIDENTS

<u>Date</u>	<u>Description</u>
4/05/23	Small fuel leak, Jet Aviation ramp
4/09/23	Fuel leak, Atlantic Aviation ramp
4/18/23	Eclipse 500, suspected blown tire upon landing
4/26/23	Cessna 172, fuel venting due to heating
4/26/23	Fuel venting due to aircraft malfunction

Commission Information Report
 Airport Monthly Operations Update for April 2023

Agenda Item No.: 4

ENFORCEMENT ACTIONS

<u>Date</u>	<u>Violation</u>	<u>Enforcement Method Used</u>	<u>Comments</u>
4/02/23	Based aircraft parked in transient tiedown	Verbal	1 st Violation
4/04/23	Speeding	Verbal	1 st Violation
4/11/23	Speeding	Verbal	1 st Violation
4/13/23	Engine run-up performed in unauthorized area	Verbal	1 st Violation
4/13/23	Unauthorized vehicle operating on airpark taxilane	Verbal	1 st Violation
4/21/23	Unauthorized use of airpark access device	N.O.V.	2 nd Violation
4/24/23	Failure to wait for vehicle gate to close	Verbal	1 st Violation
4/27/23	Parking violation	Vehicle towed	1 st Violation

U.S. CUSTOMS

<u>*Revenue (Month)</u>	<u>Total Uses Month</u>	<u>U.S. Visit Uses (flights/current month)</u>	<u>Comments</u>
\$136,650	236	26	U.S. Visit Summary 80 Mexican, 1 German, 1 British, 9 Panamanian, 1 Swiss, 1 Bahamian, 1 French

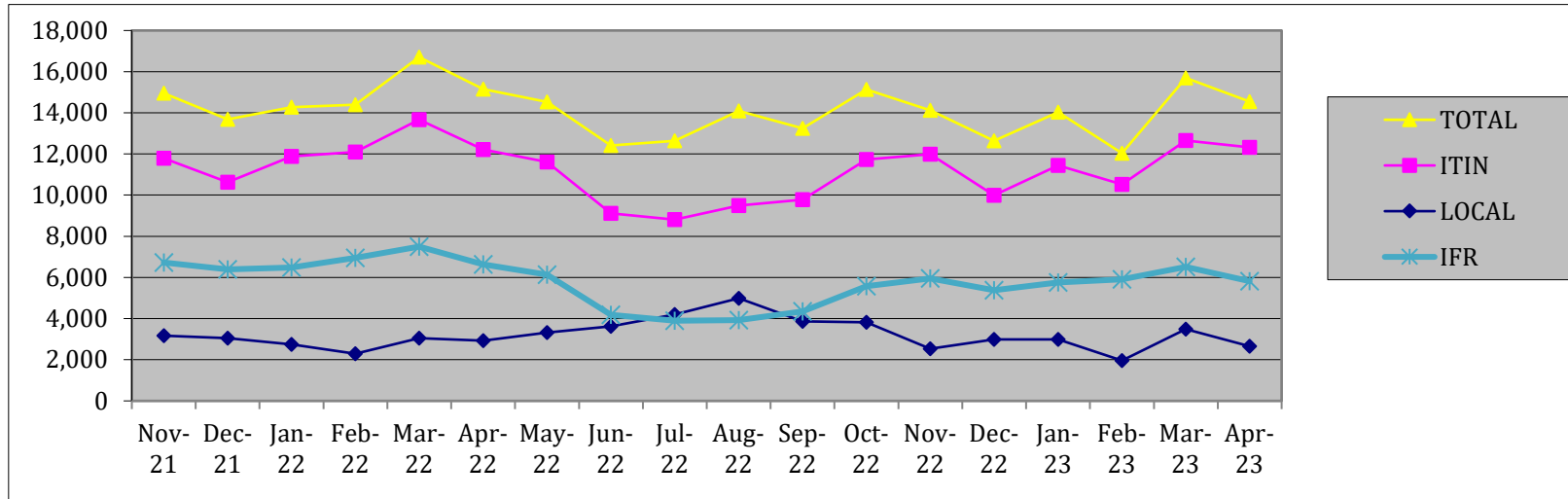
<u>*Revenue (FYTD)</u>	<u>Total Uses Month</u>	<u>Total Uses (FYTD)</u>
2022/2023 \$1,033,200	APRIL 2023 236	2022/2023 1,803
2021/2022 \$1,001,700	APRIL 2022 250	2021/2022 1,651

*Revenue = User Fees and Overtime Fees Charged to Users
 75,000 lbs. + PPR = 56 (calendar year 2023)

SCOTTSDALE AIRPORT OPERATIONS 2021-2023

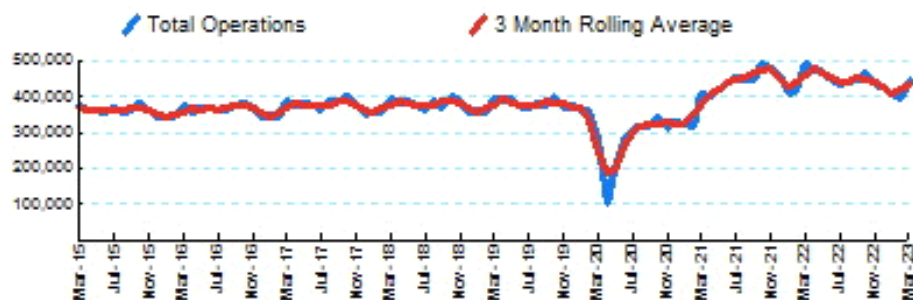


	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	Jul-22	Aug-22	Sep-22	Oct-22	Nov-22	Dec-22	Jan-23	Feb-23	Mar-23	Apr-23
ITIN	11,796	10,630	11,886	12,101	13,667	12,217	11,607	9,118	8,809	9,490	9,785	11,734	11,987	9,996	11,443	10,525	12,654	12,317
LOCAL	3,163	3,054	2,741	2,286	3,041	2,927	3,321	3,617	4,204	4,988	3,870	3,818	2,531	2,984	2,983	1,960	3,489	2,653
IFR	6,718	6,385	6,484	6,951	7,498	6,628	6,139	4,177	3,896	3,925	4,350	5,575	5,954	5,374	5,761	5,914	6,518	5,810
TOTAL	14,959	13,684	14,277	14,387	16,708	15,144	14,527	12,414	12,646	14,085	13,240	15,130	14,125	12,640	14,030	12,037	15,687	14,548





1.Total Business Jet Operations



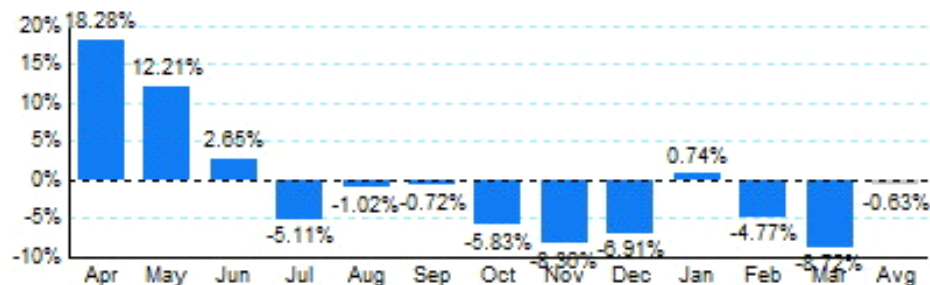
Source: ETMSC
Note: Operations refer to arrivals and departures.

4.Overall Trends (Calendar Year)

Year	Total		Domestic		International	
	Operations	Change	Operations	Change	Operations	Change
2013	4,072,848		3,394,942		677,906	
2014	4,235,910	4.00%	3,527,038	3.89%	708,872	4.57%
2015	4,291,174	1.30%	3,605,060	2.21%	686,114	-3.21%
2016	4,349,740	1.36%	3,667,338	1.73%	682,402	-0.54%
2017	4,483,614	3.08%	3,793,700	3.45%	689,914	1.10%
2018	4,520,968	0.83%	3,824,528	0.81%	696,440	0.95%
2019	4,533,920	0.29%	3,836,578	0.32%	697,342	0.13%
2020	3,501,192	-22.78%	3,033,148	-20.94%	468,044	-32.88%
2021	5,099,528	45.65%	4,421,070	45.76%	678,458	44.96%
2022	5,369,454	5.29%	4,577,730	3.54%	791,724	16.69%
2023*	1,256,018		1,052,576		203,442	

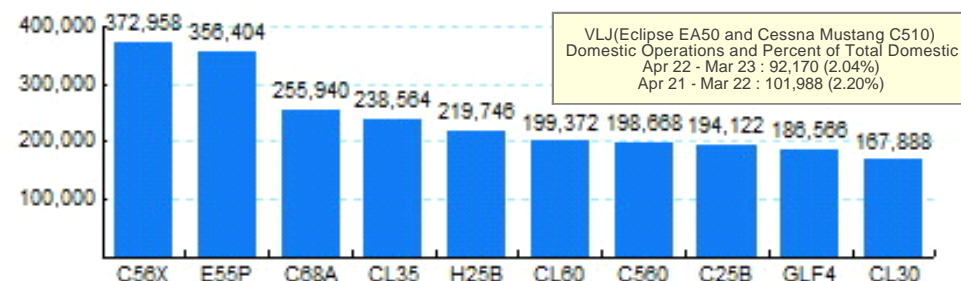
* - Year to date
Source: ETMSC
Note: International flights include US to Foreign, Foreign to US and all foreign operations.

2.Year Over Year Change in Business Jet Operations Apr 22 - Mar 23 vs. Apr 21 - Mar 22



Source: ETMSC

5.Top Ten Aircraft for Domestic Business Jet Operations Apr 22 - Mar 23



VLJ(Eclipse EA50 and Cessna Mustang C510)
Domestic Operations and Percent of Total Domestic
Apr 22 - Mar 23 : 92,170 (2.04%)
Apr 21 - Mar 22 : 101,988 (2.20%)

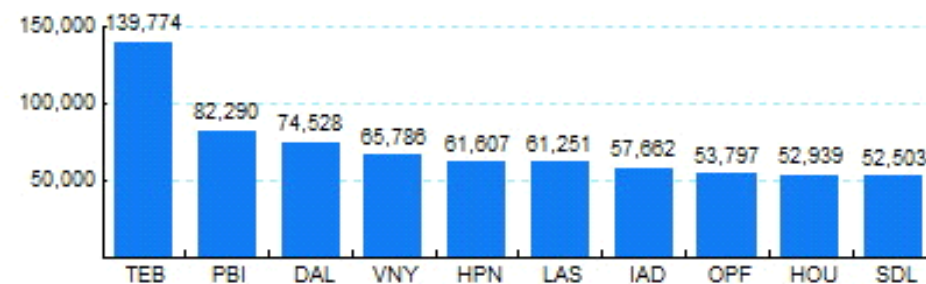
Source: ETMSC

3.Monthly Trends

Month	Total			Domestic			International		
	2022-2023	2021-2022	Change	2022-2023	2021-2022	Change	2022-2023	2021-2022	Change
Apr	476,016	402,464	18.28%	402,982	345,988	16.47%	73,034	56,476	29.32%
May	473,042	421,562	12.21%	403,764	367,420	9.89%	69,278	54,142	27.96%
Jun	450,206	438,584	2.65%	382,244	384,866	-0.68%	67,962	53,718	26.52%
Jul	432,792	456,088	-5.11%	366,962	396,246	-7.39%	65,830	59,842	10.01%
Aug	443,560	448,138	-1.02%	381,670	391,248	-2.45%	61,890	56,890	8.79%
Sep	445,926	449,154	-0.72%	388,060	394,386	-1.60%	57,866	54,768	5.66%
Oct	467,328	496,238	-5.83%	407,108	434,386	-6.28%	60,220	61,852	-2.64%
Nov	437,452	477,342	-8.36%	372,284	410,554	-9.32%	65,168	66,788	-2.43%
Dec	427,326	459,058	-6.91%	357,666	390,574	-8.43%	69,660	68,484	1.72%
Jan	410,146	407,152	0.74%	342,222	346,468	-1.23%	67,924	60,684	11.93%
Feb	396,146	415,990	-4.77%	334,066	353,248	-5.43%	62,080	62,742	-1.06%
Mar	449,726	492,664	-8.72%	376,288	415,274	-9.39%	73,438	77,390	-5.11%
Total	5,309,666	5,364,434	-1.02%	4,515,316	4,630,658	-2.49%	794,350	733,776	8.26%

Source: ETMSC
Note: International flights include US to Foreign, Foreign to US and all foreign operations.

6.Top Ten Airports for Domestic Business Jet Operations Apr 22 - Mar 23



Source: ETMSC



COMMISSION INFORMATION REPORT

Discussion and input regarding the Monthly Airport Construction Report for May 2023

Agenda Item No.: 5

Meeting Date: 05/17/23

Staff Contact: Chris Read,
Asst. Aviation Director-Operations

Phone: (480) 312-2674

INFORMATION

Airport Construction Update for May 2023

PURPOSE

The purpose of this item is to keep the Airport Advisory Commission informed as to the status of all construction activity at the City’s airport.

FUTURE PROJECTS

Airport Perimeter Road Reconstruction Project

<u>Description</u>	<u>Approximate Cost</u>	<u>Status</u>	<u>Estimated Start Date</u>	<u>Estimated Completion Date</u>
Remove and replace airport perimeter road pavement and install new markings.	\$1,100,000	Bidding Phase	July, 2023	September, 2023

Airport Drive Rehabilitation Project

<u>Description</u>	<u>Approximate Cost</u>	<u>Status</u>	<u>Estimated Start Date</u>	<u>Estimated Completion Date</u>
Remove and replace various depths of pavement and install new markings.	\$700,000	Bidding Phase	July, 2023	August, 2023

Taxiway A4 Rehabilitation Project

<u>Description</u>	<u>Approximate Cost</u>	<u>Status</u>	<u>Estimated Start Date</u>	<u>Estimated Completion Date</u>
Remove and replace pavement and install new markings.	\$950,000	Bidding Phase	September, 2023	October, 2023

Main Apron Lighting Rehabilitation Project

<u>Description</u>	<u>Approximate Cost</u>	<u>Status</u>	<u>Estimated Start Date</u>	<u>Estimated Completion Date</u>
Change old inefficient light fixtures over to new L.E.D. fixtures.	\$350,000	Design Phase	September, 2023	October, 2023



COMMISSION ACTION REPORT

Discussion and input regarding Airport and Airpark Aeronautical Business Permit Additions, Cancellations, and Revocations

Agenda Item No.: 6

Meeting Date: 05/17/23

Staff Contact: Carmen Williams,
Aviation Finance & Administration
Manager

Phone: (480) 312-8475

INFORMATION

Review of Airport and Airpark permittees and major tenant Aeronautical Business Permit additions, cancellations, and revocations.

PURPOSE

Per the request of the Airport Advisory Commission, a report will be provided as needed indicating additions, cancellations, and revocations of Aeronautical Business Permits.

KEY CONSIDERATIONS

- Attached are the current lists of Airport and Airpark permittees.
- List provides what type of aeronautical activity the business is conducting and the contact information.
- Any additions, cancellations, suspensions, and revocations will be highlighted on the list.

Attachment(s):
1. Current Airport Permittee List by Category
2. Current Airpark Permittee List by Category

AIRPORT AERONAUTICAL BUSINESS PERMITS & TENANTS

MAY2023

AIRCRAFT CHARTER, SALES & MANAGEMENT				
BUSINESS NAME	ACTIVITY	LOCATION	CONTACT	TELEPHONE
AMERICAN FLIGHT SUPPORT, LLC	AIRCRAFT CHARTER BROKERAGE	JA	BEN MOKE	888-245-4017
ASI CHARTER INC. dba PEAK MEDEVAC INTL	AIRCRAFT CHARTER	AASC	EUGENE HAGGAN	720-649-0600
ATLANTIC AVIATION - CHARTER	AIRCRAFT CHARTER	AASC	RICK WIELEBSKI	480-948-2400
AVIATION RESOURCE GROUP dba AERODYNE FLIGHT CENTER	AIRCRAFT SALES	AASC	DOUG COX	480-359-7979
BUSINESS AIRCRAFT MANAGEMENT dba EXECUTIVE AIRCRAFT SERVICES	AIRCRAFT CHARTER/SALES/MANAGEMENT	SFS	GORDON JOHNSON	480-905-8659
C. WRIGHT AVIATION, LLC	AIRCRAFT SALES/CHARTER BROKERAGE	AASC	CYGNE LASHAE SWAN	480-500-1818
CIRRUS DESIGN CORP DBA CIRRUS AIRCRAFT	AIRCRAFT MANAGEMENT/SALES	AA	RAVI DHARNIDHARKA	865-724-1959
G.G.R. AVIATION	AIRCRAFT MANAGEMENT	SFS	GUY MILANOVITS	480-614-1166
GRANDVIEW AVIATION, LLC	AIRCRAFT CHARTER	SFS	DARRELL BONEBRAKE	888-573-9426
J&S AVIATION	AIRCRAFT MANAGEMENT	MOBILE	SEAN FOWLER	480-241-9437
JET LINX SCOTTSDALE	AIRCRAFT CHARTER/MANAGEMENT	AASC	JON HULBURD	866-538-5469
JET FLEET, LLC	AIRCRAFT SALES	SFS	STEVE GAGE	480-286-0029
JET PROS, LLC	AIRCRAFT CHARTER/BROKERAGE/MANAGEMENT	SFS	MARGARET PIONTEK	480-444-2452
JOHN HOPKINSON & ASSOCIATES	AIRCRAFT SALES	AA	CHRISTINA HOPKINSON	403-637-2250
M&N EQUIPMENT, LLC dba M&N AVIATION	AIRCRAFT CHARTER/MANAGEMENT	SFS	TODD SCHIECK	720-356-4830
MACKIN AVIATION, LLC	AIRCRAFT SALES	AA	BRIAN MACKIN	480-363-0058
MAINE AVIATION AIRCRAFT CHARTER, LLC dba MAC JET CENTER	AIRCRAFT CHARTER	SPH	ALYSAN CARUSO	207-780-1811
SAWYER CHARTER SERVICE	AIRCRAFT CHARTER/SALES	AA	CHAD VERDAGLIO	480-922-2723
SCOTT AIR, LLC dba ISLAND AIR EXPRESS	AIRCRAFT CHARTER	AASC	SCOTT CURRIER	602-274-4370
SET JET	AIRCRAFT CHARTER BROKERAGE	SPH	WILLIAM SMITH	480-264-6500
SOUTHWEST AERO, LLC	AIRCRAFT SALES	AA	BRIAN MACKIN	480-363-0058

AIRCRAFT RENTAL, LEASING & FLIGHT TRAINING				
BUSINESS NAME	ACTIVITY	LOCATION	CONTACT	TELEPHONE
AMERICAN FLYERS, INC.	FLIGHT TRAINING	AANC	STEVEN DAUN	954-784-2122
AVIATION RESOURCE GROUP (AERODYNE)	AIRCRAFT RENTAL/FLIGHT TRAINING	AASC	DOUG COX	480-359-7979
CIRRUS DESIGN CORP DBA CIRRUS AIRCRAFT	AIRCRAFT RENTAL/FLIGHT TRAINING	AA	RAVI DHARNIDHARKA	865-724-1959
FLIGHTWORKS INC.	AIRCRAFT RENTAL/LEASING/FLIGHT TRAINING	SFS	RYAN STRAND	602-999-5629
LEGACY FLIGHT TRAINING	FLIGHT TRAINING	ACC	WILLIAM INGLIS	772-539-0420
LEOPARD AVIATION	AIRCRAFT RENTAL/FLIGHT TRAINING	AASC	THOMAS NOON	760-419-2252
PLUS 5 SPORT AERO	FLIGHT TRAINING	JA	BUD DAVIDSON	602-971-3991
SAWYER AVIATION	AIRCRAFT RENTAL/FLIGHT TRAINING	AA	CHAD & MARY VERDAGLIO	480-922-5221
SCOTTSDALE EXECUTIVE FLIGHT TRAINING	AIRCRAFT RENTAL/FLIGHT TRAINING	SFS	GUY MILANOVITS	480-614-1166
SDL HOLDINGS - ATP	FLIGHT TRAINING	AASC	JIM KOZIARSKI	904-273-3018

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SIERRA CHARLIE AVIATION	AIRCRAFT RENTAL/FLIGHT TRAINING	SFS	SCOTT CAMPBELL	480-390-2346
UNIVERSAL HELICOPTERS, INC.	FLIGHT TRAINING/LEASING/PHOTOGRAPHY	JA	GORDON JIROUX	480-951-6283
VERTICAL WORKS	FLIGHT TRAINING	JA	CHARLES CHADWICK	732-865-1610

AIRCRAFT MAINTENANCE & REPAIR

BUSINESS NAME	ACTIVITY	LOCATION	CONTACT	TELEPHONE
ACROPRO LLC	MOBILE AIRCRAFT MAINTENANCE	MOBILE	PIKE KELLY	805-268-4962
ARIZONA AIRCRAFT INTERIOR DESIGN	SPECIALIZED AIRCRAFT REPAIR	SFS	MICHAEL BRYANT	480-832-1330
AVIATION.ONE JET MAINTENANCE LLC	AIRCRAFT MAINTENANCE	SPH	ROB ARCHER	480-923-9135
AZ JET SERVICES	AIRCRAFT MAINTENANCE	SFS	DAVE FERNEAU	602-380-5555
CESSNA AIRCRAFT COMPANY	AIRCRAFT MAINTENANCE	SFS	RANDALL SOUTIERE	480-840-9430
CIRRUS DESIGN CORP DBA CIRRUS AIRCRAFT	AIRCRAFT MAINTENANCE	AASC	RAVI DHARNIDHARKA	865-724-1959
CONSTANT AVIATION, LLC	AIRCRAFT MAINTENANCE	AASC	NATHAN ROMNEY	469-323-4081
DALLAS AIRMOTIVE	AIRCRAFT MAINTENANCE	SFS	DAVID HUTCHISON	214-477-9033
DIRECTMX AVIATION LLC	AIRCRAFT MAINTENANCE	AASC	VAN NGUYEN	520-409-7860
DUNCAN AVIONICS	AIRCRAFT MAINTENANCE	SFS	JIM DAVIS	480-922-3575
G.G.R. AVIATION	MOBILE AIRCRAFT MAINTENANCE	SFS	GUY MILANOVITS	480-614-1166
JET EAST AVIATION	AIRCRAFT MAINTENANCE	SFS	SHAWN GEORGE	216-212-8056
LEARJET/BOMBARDIER INC.	AIRCRAFT MAINTENANCE	SFS	SEBASTIAN MOORE	520-746-5100
PDR SERVICES	SPECIALIZED AIRCRAFT REPAIR	SFS	PHILIP CHAPMAN	480-202-2908
PREMIER AIR CENTER dba WEST STAR AVIATION	AIRCRAFT MAINTENANCE	SFS	RODGER RENAUD	618-258-8020
RUNWAY 3 AVIATION SERVICES, LLC	AIRCRAFT MAINTENANCE	SFS	JEREMY BAILEY	501-762-5816
SAWYER MX, LLC	AIRCRAFT MAINTENANCE	AASC	CHAD VERDAGLIO	480-922-5221
TURBINE ENGINE SPECIALISTS INC.	AIRCRAFT MAINTENANCE	AA	RICKIE RAMEY	817-625-6100

AIRCRAFT WASHING & DETAILING

BUSINESS NAME	ACTIVITY	LOCATION	CONTACT	TELEPHONE
AERO PANACHE	AIRCRAFT WASHING	SFS	TODD PUCKETT	602-531-5505
APPEARANCE GROUP	AIRCRAFT WASHING	SFS	DONALD HENRY	480-580-1658
CLASSIC AIR AVIATION	AIRCRAFT WASHING	MOBILE	JON MARPLE	602-574-5376
DETAIL BOYS, LLC	AIRCRAFT WASHING	MOBILE	ALEX DAY	866-899-6241
JB'S EXECUTIVE DETAILING	AIRCRAFT WASHING	MOBILE	JEFFREY BURROWS	480-808-4229
SHINY JETS PHOENIX, LLC	AIRCRAFT WASHING	MOBILE	GREG BIRD	480-268-4286
TIME FOR SALE	AIRCRAFT WASHING	MOBILE	CAROLYN NELSON	602-295-7181
WEST COAST WASH STATION	AIRCRAFT WASHING	AANC	MIKE ADAMS	480-443-7320

AUTO RENTAL COMPANIES

BUSINESS NAME	ACTIVITY	LOCATION	CONTACT	TELEPHONE
ALAMO/NATIONAL CAR RENTAL	OFF-AIRPORT RENTAL CAR	OFF	MIKE ROLLINS	480-948-4884
AVIS RENT-A-CAR SYSTEMS	OFF-AIRPORT RENTAL CAR	OFF	PETER SERENA	480-948-4993
ENTERPRISE RENT-A-CAR	RENTAL CAR	SFS	ERIC BULLIS	480-315-8051
GO RENTALS	RENTAL CAR	AA	KAVOUS GITIBIN	480-991-0117

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HERTZ RENT-A-CAR	OFF-AIRPORT RENTAL CAR	OFF	STEPHEN BLUM	239-301-7794
SCUDO RENTALS LLC	OFF-AIRPORT RENTAL CAR	OFF	CHRISTOPHER ZAK	888-635-6235

FIXED BASE OPERATORS				
BUSINESS NAME	ACTIVITY	LOCATION	CONTACT	TELEPHONE
ATLANTIC AVIATION	FIXED BASE OPERATOR	AA	RICK WIELEBSKI	480-948-2400
JET AVIATION OF AMERICA	FIXED BASE OPERATOR	JA	TIMOTHY VALLOWE	
SIGNATURE FLIGHT SUPPORT	FIXED BASE OPERATOR	SFS	GREG GIBSON	480-951-2525

HANGAR, SHADE & OFFICE LEASING SERVICES				
BUSINESS NAME	ACTIVITY	LOCATION	CONTACT	TELEPHONE
SIGNATURE/TAC PRIVATE HANGARS	HANGAR LEASING	SPH	GREG GIBSON	480-951-2525

IN-FLIGHT CATERING SERVICES				
BUSINESS NAME	ACTIVITY	LOCATION	CONTACT	TELEPHONE
AIR CULINAIRE WORLDWIDE, LLC	IN-FLIGHT CATERING	MOBILE	CHRIS EVANS	1-800-247-2433
RALEY'S ARIZONA LLC dba AJ'S FINE FOODS	IN-FLIGHT CATERING	MOBILE	HELEN SINGMASTER	480-802-5484
EMILY'S EVENTS LLC	IN-FLIGHT CATERING	MOBILE	EMILY GARNER	480-361-1800
JETFARE CATERING	IN-FLIGHT CATERING	MOBILE	JONATHAN ALLEN	480-771-4161
SQUARE ONE CONCEPTS, INC.	IN-FLIGHT CATERING	MOBILE	ROLAND WOOD	480-941-0101
VOLANTI PRIVATE JET CATERING	IN-FLIGHT CATERING	MOBILE	DEE DEE MAZA	480-636-1722

U.S. GOVERNMENT				
BUSINESS NAME	ACTIVITY	LOCATION	CONTACT	TELEPHONE
FAA CONTROL TOWER	SDL AIR TRAFFIC CONTROL	TOWER	ASHLEY PEHL	480-609-7585
U.S. CUSTOMS	U.S. CUSTOMS	OPS	OFF. KENNEDY/ARVIZU	480-312-8483

LEGEND:

Green = New Permit
Yellow = Recently Cancelled Permit
Orange = Suspension/Pending Revocation
Red = Permit Revoked

- ACC** = Air Commerce Center; 14605 N. Airport Drive, Scottsdale, AZ 85260
JA = Jet Aviation; 14650 N. Airport Drive, Scottsdale, AZ 85260
AA = Atlantic Aviation (Main); 14600 N. Airport Drive, Scottsdale, AZ 85260
AASC = Atlantic Aviation South Complex; 14700 N. Airport Drive, Scottsdale, AZ 85260
SFS = Signature Flight Support; 15290 N. 78th Way, Scottsdale, AZ 85260
AANC = Atlantic Aviation North Complex; 15115 N. Airport Drive, Scottsdale, AZ 85260
SPH = Signature/TAC Private Hangars, 15003 N. Airport Drive, Scottsdale, AZ 85260
TOWER = FAA Air Traffic Control Tower; 14960 N. 78th Way, Scottsdale, AZ 85260

AIRPARK AERONAUTICAL BUSINESS PERMITS & TENANTS

MAY 2023

AIRCRAFT CHARTER, SALES & MANAGEMENT & SPECIALTY SERVICES			
BUSINESS NAME	ACTIVITY	CONTACT	TELEPHONE
ALANTE AIR CHARTER/WHEELS UP	AIRCRAFT CHARTER/MANAGEMENT	DAN FAHRNI	602-762-7106
COPPER STATE TURBINE ENGINE CO.	AIRCRAFT ENGINE OVERHAUL SERVICES	JIM NORDSTROM	480-500-6677
EXECUTIVE JET MANAGEMENT	AIRCRAFT MANAGEMENT	CHRISTINE LEBER	513-979-6709
LEGACY JETS	AIRCRAFT CHARTER/MANAGEMENT	PAUL WOODFORD	480-788-7233
LUXURY AERO COLLECTION, LLC	AIRCRAFT SALES	BRIAN MCNANNA	480-771-2389
PINNACLE AIR GROUP	AIRCRAFT CHARTER/MANAGEMENT/SALES	SCOTT GUETTI	480-998-8989
SILVER AIR, LLC	AIRCRAFT MANAGEMENT	BRANDON MARTIN	800-889-5840
SCOTTSDALE HANGAR ONE	AIRCRAFT MANAGEMENT	MATT BEVERAGE	480-624-9000
BRADLEY MACK AVIATION, INC.	AIRCRAFT MANAGEMENT	MARY RANDOLPH	480-393-0770

HELICOPTER RENTAL, LEASING & FLIGHT TRAINING			
BUSINESS NAME	ACTIVITY	CONTACT	TELEPHONE
H5 PRODUCTIONS, INC. dba H5 HELICOPTERS	SPECIAL COMMERCIAL FLYING	MITCH KELLDORF	480-607-3400
SUNSTATE HELICOPTERS	SPECIAL COMMERCIAL FLYING	CHRIS DOBKINS	602-469-3182
WESTERN SKY HELICOPTERS	SPECIAL COMMERCIAL FLYING	VANESSA CLIFTON	480-416-6415

HANGAR, SHADE & OFFICE LEASING SERVICES			
BUSINESS NAME	ACTIVITY	CONTACT	TELEPHONE
7345 ACOMA LLC	HANGAR/SHADE LEASING	WILL COUNTS	480-483-8107
AIRPARK LAND, LLC	HANGAR/SHADE LEASING	CRAIG JACKSON	480-421-6694
ASTOR AIRPARK HOLDINGS	HANGAR/SHADE LEASING	REG COOPER	480-483-1999
AVALON ONE	HANGAR/SHADE LEASING	SAMIR KANUGA	480-718-2412
BATES FAMILY TRUST	HANGAR/SHADE LEASING		480-443-8287
BECK LANE HANGARS LLC	HANGAR/SHADE LEASING	RYAN HAMILTON	
BCO	HANGAR/SHADE LEASING	LYNN BABCOCK	480-922-0490
BUILDING D	HANGAR/SHADE LEASING	SCOTT LYON	480-367-6200
CENTRAL IMPLEMENT	HANGAR/SHADE LEASING	PERRY CASE	480-998-8989
CC OFFICE LLC	HANGAR/SHADE LEASING	JOSEPH ODDO	480-998-1444

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CWIE MANAGEMENT RESOURCES	HANGAR/SHADE LEASING	FRANK CADWELL	480-449-7751
DEVELOPMENT SERVICES OF AMERICA	HANGAR/SHADE LEASING	RICHARD WILSON	480-927-4888
GRAYSTAR CORPORATION	HANGAR/SHADE LEASING	JOHN MEYER	480-483-1985
GREAT AMERICAN HANGAR	HANGAR/SHADE LEASING	MARK BOSCO	916-391-5000
HANGAR THREE	HANGAR/SHADE LEASING	JIM KEELEY	480-596-9000
JJS INVESTMENTS LLC	HANGAR/SHADE LEASING	JOHN J. SHUFELDT	602-399-1514
JON VESELY REVOCABLE TRUST	HANGAR/SHADE LEASING	JOHN MEYER	480-483-1985
LARRY COFFEY	HANGAR/SHADE LEASING	LARRY COFFEY	480-607-0140
LOOKOUT PEAK, LLC	HANGAR/SHADE LEASING	MOSHE BAR	480-483-8107
PACIFIC MARINE MANAGEMENT	HANGAR/SHADE LEASING	AL CHITTENDEN	360-653-4266
ROSS AVIATION	HANGAR/SHADE LEASING	RICK WIELEBSKI	480-948-2400
SCOTTSDALE HANGAR ONE	HANGAR/SHADE LEASING	MATT BEVERAGE	480-624-9000
SKY HARBOR LEASING, LLC	HANGAR/SHADE LEASING	REG COOPER	480-483-1999
SOUTHWEST JET CENTER	HANGAR/SHADE LEASING	GARY DAICHENDT	949-254-3027
THE EVANS BUSINESS COMPLEX, LLC	HANGAR/SHADE LEASING	GABE LAKATOSH	
VISIONMAKERS INTL LLC	HANGAR/SHADE LEASING	LANE COOK	480-218-1500
WALLACE HOLDINGS	HANGAR/SHADE LEASING	BOB WALLACE	480-998-8861
WATTS INVESTMENTS, LLC	HANGAR/SHADE LEASING	CHRIS NUTE	602-761-4571
7689, LLC	HANGAR/SHADE LEASING	JOHN MEYER	480-289-5715

LEGEND:

Green = New Permit
Yellow = Recently Cancelled Permit
Orange = Suspension/Pending Revocation
Red = Permit Revoked



COMMISSION INFORMATION REPORT

Discussion and Input Regarding Monthly
Financial Report for March 2023

Agenda Item No.: 7

Meeting Date: 05/17/23

Staff Contact: Carmen Williams,
Aviation Finance & Administration Manager

Phone: (480) 312-8475

**AVIATION OPERATING BUDGET
FISCAL YEAR 2022/23**

	FY 2022/23		FY 2022/23		FY 2022/23 Year to Date (through March 2023)			
	Adopted Budget		Approved Budget		Approved Budget	Actual	Dollar Variance	% Variance
Revenue	\$8,280,585		\$8,280,585		\$5,956,552	\$7,143,819	\$1,187,267	20%
Expenses	\$3,145,716		\$2,897,515		\$2,244,859	\$2,237,388	-\$7,471	0%
Net	\$5,134,869		\$5,383,070		\$3,711,693	\$4,906,431	\$1,194,738	

AVIATION FUND CASH BALANCE

	Operating	CIP Funds	Total
As of 3/31/23	\$9,995,981	-\$802,931	\$9,193,050
As of 3/31/22	\$8,787,587	-\$2,925,425	\$5,862,161

MONTHLY REVENUE AND EXPENDITURE COMPARISON (ACTUALS)

	March		Dollar	
	2022	2023	Variance	% Variance
Revenue	\$912,467	\$949,637	\$37,170	4%
Expenses	\$252,631	\$299,760	\$47,129	19%
Net	\$659,836	\$649,877	-\$9,959	

ACCOUNTS RECEIVABLE AGING REPORT

Aging Report Data as of 4/3/2023

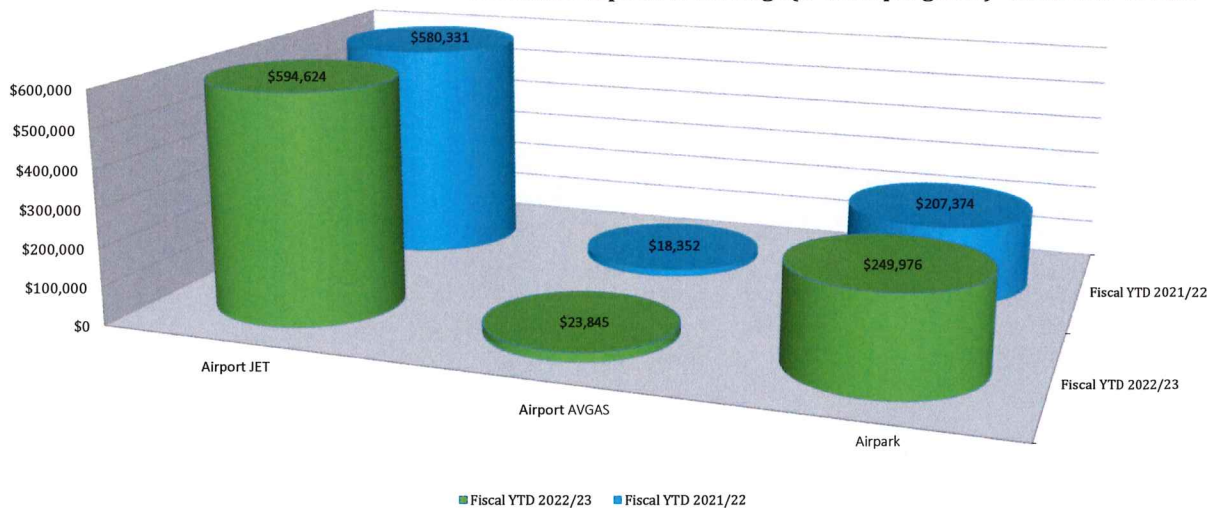
		Current	1-30 Days	31-60 Days	61-90 Days	91-120 Days	>120 Days	Total Amt Due
All Accounts	Total	220,514.99	-870.71	-203.05	-982.78	-1,179.17	-157.63	217,121.65

Fuel Flowage (@ \$0.10 per gallon)

	March 2022			March 2023			% Change From Last Yr	
	Revenue	FEB Gallons	% Total	Revenue	FEB Gallons	% Total		
Airport JET	\$135,801	1,358,007	76.2%	\$128,554	1,285,540	78.7%	-5.3%	Gal
Airport AVGAS	\$3,553	35,525	2.0%	\$2,933	29,327	1.8%	-17.4%	Gal
Airpark	\$38,973	389,729	21.9%	\$31,944	319,437	19.5%	-18.0%	Gal
	\$178,326	1,783,261	100.0%	\$163,430	1,634,304	100.0%	-8.4%	Gal

	Fiscal YTD 2021/22			Fiscal YTD 2022/23			% Change From Last Yr	
	Revenue	Gallons	% Total	Revenue	Gallons	% Total		
Airport JET	\$838,696	8,386,964	73.2%	\$839,384	8,393,840	70.7%	0.1%	Gal
Airport AVGAS	\$25,439	254,393	2.2%	\$30,573	305,728	2.6%	20.2%	Gal
Airpark	\$281,880	2,818,801	24.6%	\$316,545	3,165,448	26.7%	12.3%	Gal
	\$1,146,016	11,460,158	100.0%	\$1,186,502	11,865,015	100.0%	3.5%	Gal

Scottsdale Airport Fuel Flowage (@ \$0.10 per gallon) - Fiscal Year-to-Date





COMMISSION INFORMATION REPORT

Discussion and Input Regarding
Public Outreach Programs and Planning Projects

Agenda Item No: 8

Meeting Date: 05/17/23

Staff Contact: Sarah Ferrara,
Aviation Planning & Outreach
Coordinator

Phone: (480) 312-8482

INFORMATION

Monthly update of the marketing, community, planning and pilot outreach programs at Scottsdale Airport.

PURPOSE

The purpose of this item is to keep the Airport Advisory Commission informed of the airport's marketing, outreach, and planning projects efforts.

Noise Program Outreach		
Description	Purpose	Status
Phoenix Terminal Area Procedure	The FAA Performance Based Navigation team will be hosting a procedure design meeting June 7 and 8, and have invited Scottsdale to attend.	In progress
Noise Outreach	Will conduct noise outreach as necessary.	Completed
Pilot Outreach		
Description	Purpose	Status
Pilot Briefing & Outreach	Pilot forums and briefings are held as necessary.	Completed
Voluntary Curfew Outreach (10:00 p.m. - 6:00 a.m.)	The Voluntary Curfew Program is designed to respond to a complaint received for an operation between 10 p.m. and 6 a.m. If a flight is confirmed, a letter is sent out to the operator to ask them for their cooperation in flying outside these hours when possible. There was one Voluntary Curfew letter sent out in April.	Completed

Planning Projects		
Description	Purpose	Status
Monitor property development through the Planning Department	Working with the Planning Department to protect the airspace and development uses near Scottsdale Airport. The Planning and Zoning reports listed three projects within the Airport Influence Area in March.	Completed
Community Outreach and Marketing		
Description	Purpose	Status
Media, social media, & list serve notices	Will employ outreach and marketing efforts as needed.	Completed
Brochures, flyers, other print materials, webpages & videos	Airport slated to exhibit at 2023 NBAA-BACE National Conference in October. Added information to the airport's webpage to clarify the Temporary Activity Permit for Warranty Work process and created a new form.	Completed
Community outreach, presentations, and events	Staff available to conduct outreach or present as needed and available. Participated as a golf hole sponsor at the annual Arizona Business Aviation Association's annual golf tournament on Friday, April 28. Staff member Tiffany Domingo presented a recap of Super Bowl at Scottsdale Airport at the Arizona Airports Association spring conference.	Completed



COMMISSION INFORMATION REPORT

Administrative report from the Aviation Director, or designee, regarding the status of pending aviation-related items

Agenda Item No: 9

Meeting Date: 05/17/23

Staff Contact: Gary P. Mascaro,
Aviation Director

Phone: (480) 312-7735

INFORMATION

Discussion regarding status of the Airport Advisory Commission's items to City Council, and aviation-related items approved by Planning Commission, Design Review Board, or City Council.

Attachment(s):

1. Airport Advisory Commission Items to City Council.
2. Aviation-related items to Planning Commission, Design Review Board, or City Council.
3. City Council Meeting Calendar.

**AIRPORT ADVISORY COMMISSION AVIATION ITEMS TO CITY COUNCIL
2023**

AIRPORT COMMISSION DATE	APPROVED	ITEM DESCRIPTION	CITY COUNCIL DATE	APPROVED
03/15/23	7-0	Adopt Resolution No. 12766 Authorizing Lease Agreement No. 2023-038-COS with Out West Rentals LLC, and Lease Agreement No. 2023-039-COS with Cirrus Design Corporation dba Cirrus Aircraft for the lease of General Aviation Box Hangar; and Resolution No. 12767 Authorizing Lease Agreement No. 2023-040-COS with SDL AZ Holdings, LLC dba Atlantic Aviation for the lease of General Aviation Box Hangar Space at the Scottsdale Airport. Staff contact: Carmen Williams, Aviation Finance & Administration Manager, 480-312-8475, cawilliams@scottsdaleaz.gov	04/18/23	Approved on consent

**AVIATION-RELATED ITEMS TO PLANNING COMMISSION, DESIGN REVIEW BOARD OR CITY COUNCIL
(Projects that may be on airport, have taxi lane access, have height implications, or have sensitive noise uses)
2023**

AIRPORT COMMISSION DATE	APPROVED	ITEM DESCRIPTION	PLANNING, DRB, OR CITY COUNCIL	APPROVED
N/A	N/A	<p>Seventh Day Adventists Warehouse Building Request by applicant for approval of a site plan, building elevations and landscape plan for a new one-story warehouse building comprised of approximately 243,360 square feet of building area, may have aircraft storage, on a +/- 18-acre portion of property located at 7501, 7509, and 7511 E. Redfield Rd. with Planned Airpark Core Development, Aviation (PCP AV) and Planned Airpark Core Development Employment (PCP EMP) zoning. 14-DR-2022</p>	DR 01-19-23	Approved 7-0
06-21-23	?	<p>The Parque Request by owner for a zoning district map amendment from General Commercial (C-4) to Planned Airpark Core Development - Airpark Mixed Use Residential, Planned Shared Development (PCP-AMU-R PSD) including a development plan with bonus development standards for building height and floor area ratio to allow a mixed-use development with approximately 1,236 dwelling units, 223 hotel keys, and 253,000 square feet of commercial floor area on a +/- 32.29 gross acre site located at 16001 N. Scottsdale Road. 13-ZN-2022</p>	?	?
N/A	N/A	<p>Key Essential Hangar Request for the development of an aircraft hangar with accessory office on a one-acre vacant site within the Industrial Park (I-1) zoning located at 16060 N. 82nd St with I-1 zoning. 41-DR-2022.</p>	DR 05-18-2023	? ?
N/A	N/A	<p>Key Essential Hangar – Use Permit Requesting a Conditional Use Permit for a heliport as part of a new aircraft hangar, located at 16060 N. 82nd St with I-1 zoning. 1-UP-23.</p>	PC 05-10-23 CC 06-13-23	
?	?	<p>Northsight Residential Health Care Request for a zoning district map amendment, amending the stipulations and development plan of case 14-ZN-1991. Increasing allowed building height from 36 ft</p>	?	?

		to 51 ft and the allowed floor area ration from .25 to 1.15 to allow for redevelopment of the site into a new residential health care facility including up to 270 residential healthcare beds/units on a 5.78-acre site with Central Business Planned Community District (C-2 PCD). 15-ZN-2022		
N/A	N/A	Augusta One Scottsdale Request by owner for approval of the site plan, landscape plan, and building elevations for a new residential healthcare facility, consisting of 120-units, on a +/- 3.0-acres site located at 7221 E. Legacy Boulevard, with Planned Regional Center and Planned Community Development (PRC PCD) zoning. 30-DR-2021#4	?	?
N/A	N/A	Helm Hangar Request for approval of a site plan, landscape plan and building elevations for 2 new 2-story aircraft hangar/office buildings comprised of two stories with approximately 63,806 square feet of total building area located at 7333 E Helm Drive with Industrial Park (I-1) zoning. 47-DR-2022	?	?
N/A	N/A	AFB Development Request by owner for approval of the preliminary plat for a new 55-lot single-family subdivision, on a +/- 40-acre site with Single-family Residential, Planned Community Development (R1-7 PCD) zoning, located at 9402 E. Bell Road. 12-PP-22	?	?

2023 City Council Meeting Calendar

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Key

- Council Meeting
- Special Meeting
- Optional Additional Mtg and/or Study Session
- General Plan
- Events
- City of Scottsdale Holiday
- Election
- No meetings will be scheduled
- Retreat

- Jan: 10 - Council Inauguration
11 - MLK Dinner
17 - State of the City Address
- Mar: 26-28 - NLC Congressional City Conference
- May: 16 - Tentative Budget Adoption
- June: 13 - Final Budget Adoption
20 - Special Meeting (Charter Officer Evaluations)
27 - Property Tax Adoption

- Aug: 28-31 - AZ League Conference (Tucson)
- Sep: 1 - AZ League Conference (Tucson)
- Nov: 7 - Election Day
15-18 - NLC City Summit

TBD: Council Retreat

Revised: 09/27/22



COMMISSION ACTION REPORT

Discussion and possible action to modify the Airport Advisory Commission meeting schedule and Commission item calendar

Agenda Item No.: 10

Meeting Date: 05/17/23

Staff Contact: Gary P. Mascaro,
Aviation Director

Phone: (480) 312-7735

ACTION

Review Airport Advisory Commission meeting schedule.

PURPOSE

Pursuant to By-Laws of the Scottsdale Airport Advisory Commission, Section 202, *“Regular meetings of the Commission shall be held on the third Wednesday of each month immediately following the study session, unless otherwise scheduled by majority vote of its members. In the event the Commission desires not to hold the preceding study session, the regular meeting shall begin at 5:00 p.m., unless otherwise scheduled by majority vote of its members.”*

Attachment(s): 1. Airport Advisory Commission meeting schedule.

Action taken:

AIRPORT ADVISORY COMMISSION SCHEDULE OF MEETINGS - 2023
 (Including anticipated topics and timeline for discussion)

JANUARY						
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Election of Officers
By-Laws Review
Quarterly Noise Program Update

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Risk Management Update

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Quarterly Noise Program Update
Proposed Aviation Enterprise Fund Five Year Financial Plan

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Experience Scottsdale Update

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Quarterly Noise Program Update

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Quarterly Noise Program Update
Annual AZBAA Update

NOVEMBER						
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Scottsdale Chamber Update

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