



**CITY OF SCOTTSDALE  
HUMAN SERVICES ADVISORY COMMISSION**

Regular Meeting Minutes  
Thursday, March 9, 2023  
City Hall Kiva Forum  
3939 N. Drinkwater Boulevard  
Scottsdale, AZ 85251

**PRESENT:** Chair Neal Shearer, Vice-Chair Tricia Serlin, Commission Members Jeff Jameson, Roger Lurie, Patrick Dodds, Mary Jung, and Stuart Turgel

**STAFF:** Greg Bestgen, Director; Mary Witkofski, Interim Community Assistance Office Manager; Chad Beougher, Housing Rehabilitation Specialist; Jennifer Crane, Community Grants Specialist; Vania Torres, Administrative Secretary; Rachel Smetana, Human Services Manager; Eugenio Munoz-Villafane, Human Services Manager; Mike Lopach Human Services Center Supervisor, Sue Oh, Human Services Center Supervisor

**Call to Order**

Chair Shearer called the meeting to order at 2:03 p.m.

**Roll Call**

Members present as listed above.

**Public Comment**

There were no members of the public who wished to speak.

**REGULAR MEETING AGENDA**

1. **Approval of Minutes**

Approve the Regular Meeting Minutes of February 23, 2023

COMMISSIONER LURIE MOVED TO APPROVE THE FEBRUARY 23, 2023, HUMAN SERVICES ADVISORY COMMISSION MEETING MINUTES. COMMISSIONER JUNG SECONDED THE MOTION, WHICH CARRIED SEVEN (7) TO ZERO (0) BY ROLL CALL VOTE. CHAIR SHEARER, VICE-CHAIR SERLIN, COMMISSIONERS JAMESON, LURIE, DODDS, JUNG, AND TURGEL VOTED IN THE AFFIRMATIVE. THERE WERE NO DISSIDENTING VOTES.

**2. Public Hearing: Solicit Public Testimony on FY 2023/2024 Community Development Block Grant Annual Action, HOME Investment Partnership Program and an Estimated City of Scottsdale Allocation of \$1,190,264 for CDBG, Reallocation of HOME of \$269,000 and HOME funds of \$336,675**

Mary Witkofski, Interim Community Assistance Office Manager, presented information on the FY/2022/2024 Community Development Block Grant (CDBG) Annual Action and the estimate City of Scottsdale allocation of \$1,190,264. She noted that CDBG funding must be used for the following national objectives:

- Benefit low- and moderate-income persons and communities
- Elimination of slum and blight
- Urgent need in the community

Eligible programs would include public services, housing rehabilitation, acquisition of real property, public facility improvements, economic development, planning and administration. The City of Scottsdale is proposing the following activities with the CDBG funds:

- Public services
- Mental health
- Adolescent health services with our youth family services
- Non-profit funding award allocations
- Public facilities improvements including Eldorado Park Playground replacement
- Housing rehabilitation through the emergency repair, roof repair, and green housing rehabilitation programs
- Planning and administration
- A heat mitigation study through the Office of Environmental Initiatives

Ms. Witkofski noted that the 2021 HOME investment Partnership Program funds are in the amount of \$269,000. These funds are set aside for acquisition and rehabilitation of affordable housing. The City will receive in program year 2022 funds the amount of \$366,675, of which the full amount will be set aside to start a tenant-based rental assistance program for the elderly population who have been displaced or are at greatest risk of being displaced and are more than 50 percent cost-burdened to pay rent. Staff is proposing public services in mental health adolescent health services as a set aside, and then non-profit funding award allocations. There were no members of the public who wished to comment on the FY 2023/2024 Community Development Block Grant Annual Action, HOME Investment Partnership Program and an Estimated City of Scottsdale Allocation of \$1,190,264 for CDBG, Reallocation of HOME of \$269,000 and HOME funds of \$336,675.

**3. Human Services Funding Priorities and Core Programming**

Greg Bestgen, Human Services Director, and Sue Oh, Human Services Center Supervisor, provided an overview of vital programs, services, and funding priorities for the Human Services Advisory Commission. They explained that while many important City services are funded from various sources, some vital services are at risk of not being funded. One thing that is known is that services involving housing

plus wraparound services are successful. Mr. Bestgen gave examples of successful programs such as Phoenix Rescue Mission and Community Bridges that are funded for "additional resources" when individuals leave day relief centers. He talked about the success of the temporary bridge housing program, the workforce villages program, the Roadway Inn program, Phoenix Rescue Mission's navigation program, St Joseph the Worker Villages program, and ELAINE and reviewed costs of programs over the past few years. Ms. Oh reviewed the three core programs that staff would like to continue in the City of Scottsdale:

- Day Relief Centers - with a projected contract renewal of \$200,000.
- Will Work Program - at a cost of approximately \$88,000 per year for four individuals to work at minimum wage for three days a week.
- Outreach and Navigation Services - at a projected cost of \$200,000 for a full year of service.

Mr. Bestgen said that although housing alone does not solve homelessness, supportive services, wraparound services, and community does. The three core programs were previously funded through CARES funding, which is no longer available. Staff does look for grant opportunities. He noted that any funding that is acquired through Maricopa County must be approved by City Council.

Commissioners were given an opportunity to ask questions. Mr. Bestgen said that program contracts would be awarded through an RFP process.

#### **4. FY2023-2024 Funding Allocation (Informal Recommendations)**

Mary Witkofski, Community Assistance Manager, Chad Beougher, Housing Rehabilitation Specialist, and Jennifer Crane, Community Grants Specialist, facilitated a discussion including preliminary Community Development Block Grant, HOME investment Partnership, Scottsdale Cares, Salt River Pima – Maricopa Indian Community and Endowment funding recommendations.

Discussion ensued and the Commission made tentative allocation recommendations for each agency as follows:

Vice-Chair Serlin recused herself from discussions regarding Ability 360 and ARM of Save the Family Foundation of Arizona.

- CDBG – Non-Public Services (Housing)
  - Ability 360 – Home Modifications \$ 46,137.00
  - ARM of Save the Family Foundation of Arizona – Purchase Home \$ 0

COMMISSIONER TURGEL MOVED TO APPROVE THE CDBG NON-PUBLIC SERVICES INFORMAL FUNDING ALLOCATIONS. COMMISSIONER LURIE SECONDED THE MOTION, WHICH CARRIED SIX (6) TO ZERO (0) BY ROLL CALL VOTE. CHAIR SHEARER, COMMISSIONERS JAMESON, LURIE, DODDS, JUNG, AND TURGEL

VOTED IN THE AFFIRMATIVE. VICE-CHAIR SERLIN RECUSED HERSELF. THERE WERE NO DISSENTING VOTES.

- Endowment Funds
  - Arizona Burn Foundation – Alarms and Deaf Alarms \$ 6,000.00
  - McDowell Sonoran Conservancy - Expedition Days Live STEM lessons \$ 2,600.00

COMMISSIONER LURIE MOVED TO APPROVE THE ENDOWMENT FUNDS INFORMAL FUNDING ALLOCATIONS. COMMISSIONER JAMESON SECONDED THE MOTION, WHICH CARRIED SEVEN (7) TO ZERO (0) BY ROLL CALL VOTE. CHAIR SHEARER, VICE-CHAIR SERLIN, COMMISSIONERS JAMESON, LURIE, DODDS, JUNG, AND TURGEL VOTED IN THE AFFIRMATIVE. THERE WERE NO DISSENTING VOTES.

- SRPMIC

Discussion of the Salt River Pima-Maricopa Indian Community (SRP-MIC) Informal Funding Allocations was tabled to a later meeting.

- Scottsdale Cares
  - Community Bridges, Inc. - Mobile Crisis Stabilization Services \$ 16,285.00
  - Family Promise – Greater Phoenix – Bridges Program \$ 22,500.00
  - Tempe Community Action Agency – Congregate Meals \$ 22,500.00
  - Homeless Youth Connection – Management \$ 10,000.00
  - Scottsdale Community Partners - Emergency Assistance \$ 22,500.00
  - Southwest Autism Research & Resource Center – ABA and Early Childhood for Autism \$ 14,625.00
  - Community Legal Services, Inc.- Community Legal Services \$13,000.00
  - Raising Special Kids – Navigation, Coaching Support – 4 AZ Families \$ 9,750.00
  - CASS – Move-out kits for Scottsdale Seniors \$ 6,100.00
  - Homeward Bound – Youth Programs \$ 5,003.88.
  - Courtney's Place – DDD Services \$12, 280.92
  - Phoenix Rescue Mission – Homeless Navigation \$ 5,800.00
  - Teen Lifeline – Crisis Programs \$ 0
  - Scottsdale/Paradise Valley Family YMCA – Childcare and Meals \$ 0
  - Circle the City - Health Navigator at Osborn \$ 0
  - BLOOM 365 – Peer Advocacy/Education Teen DVA/SA \$ 0
  - Shoebox Ministry, Inc – Hygiene Kits for Homeless \$ 0
  - Aid to Adoption of Special Kids (AASK) \$ 0
  - McDowell Sonoran Conservancy – Expedition Days on the Road \$ 0
  - Boys & Girls Clubs of Greater Scottsdale \$ 0
  - Dress for Success Phoenix – Career Counseling \$ 0

COMMISSIONER TURGEL MOVED TO APPROVE THE SCOTTSDALE CARES INFORMAL FUNDING RECOMMENDATIONS, COLUMN X, DIRECTING STAFF TO TAKE A TIERED APPROACH AND GIVE MORE DISTRIBUTION FOR PROGRAMS WITH HIGHER PRIORITY SCORING. COMMISSIONER LURIE SECONDED THE MOTION, WHICH CARRIED SEVEN (7) TO ZERO (0) BY ROLL CALL VOTE. CHAIR SHEARER, VICE-CHAIR SERLIN, COMMISSIONERS JAMESON, LURIE, DODDS, JUNG, AND TURGEL VOTED IN THE AFFIRMATIVE. THERE WERE NO DISSENTING VOTES.

➤ CDBG – Public Services

○ Family Promise – Greater Phoenix – Homeless Family Shelter	\$ 30,898.20
○ Duet: Partners in Health & Aging – Homebound Adults	\$ 15,321.00
○ A New Leaf – Men's Homeless Shelter	\$ 27,000.00
○ Jewish Family & Children's Services (JFCS)	\$ 11,140.00
○ Save the Family – Services (FACES)	\$ 8,000.00
○ Central Arizona Shelter Services, Inc. (CASS) – \ Shelter and Services for Scottsdale Residents	\$ 16,000.00
○ Chrysalis Shelter for Victims of Domestic Violence – Transitional Housing	\$ 11,700.00
○ STARS Application – DDD Employment	\$ 0
○ Catholic Charities Shelter Services – DV/Veterans Shelters	\$ 0
○ Phoenix Rescue Mission – Homeless Navigation	\$ 0
○ Florence Crittenton – Shelter 12-18	\$ 0
○ Community Bridges – Day Relief Center	\$ 0
○ ELAINE, Inc	\$ 0
○ McDowell Sonoran Conservancy – Expedition Days on the Road	\$ 0
○ Big Brothers Big Sisters of Central Arizona – Youth Mentoring	\$ 0

COMMISSIONER JAMESON MOVED TO APPROVE THE CDBG PUBLIC SERVICES INFORMAL RECOMMENDATIONS WITH DIRECTION TO STAFF TO WORK WITH NUMBERS UNDER COLUMN U. COMMISSIONER LURIE SECONDED THE MOTION, WHICH CARRIED SEVEN (7) TO ZERO (0) BY ROLL CALL VOTE. CHAIR SHEARER, VICE-CHAIR SERLIN, COMMISSIONERS JAMESON, LURIE, DODDS, JUNG, AND TURGEL VOTED IN THE AFFIRMATIVE. THERE WERE NO DISSENTING VOTES.

➤ NOFA - CDBG – Emergency Repairs

○ Habitat for Humanity Central Arizona – CDBG – Emergency Repairs	\$ 200,000.00
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COMMISSIONER DODDS MOVED TO APPROVE THE NOFA CDBG EMERGENCY REPAIRS INFORMAL FUNDING RECOMMENDATIONS. COMMISSIONER LURIE SECONDED THE MOTION, WHICH CARRIED SEVEN (7) TO ZERO (0) BY ROLL CALL VOTE. CHAIR SHEARER, VICE-CHAIR SERLIN, COMMISSIONERS JAMESON, LURIE, DODDS, JUNG, AND TURGEL VOTED IN THE AFFIRMATIVE. THERE WERE NO DISSENTING VOTES.

➤ Special NOFA - HOME

- ARM of Save the Family Foundation of Arizona \$ 269,000.00

COMMISSIONER DODDS MOVED TO APPROVE THE SPECIAL NOFA HOME INFORMAL FUNDING RECOMMENDATIONS. COMMISSIONER LURIE SECONDED THE MOTION, WHICH CARRIED FIVE (5) TO TWO (2) BY ROLL CALL VOTE. CHAIR SHEARER, VICE-CHAIR SERLIN, COMMISSIONERS LURIE, DODDS, AND JUNG VOTED IN THE AFFIRMATIVE. COMMISSIONERS JAMESON AND TURGEL DISSENTED.

**5. Identification of Future Agenda Items**

Chair Shearer requested that a work study session be scheduled in April to provide feedback to staff regarding the funding process.

The next meeting is scheduled for March 23, 2023.

**6. Adjournment**

VICE-CHAIR SERLIN MOVED TO ADJOURN THE MEETING. COMMISSIONER DODDS SECONDED THE MOTION, WHICH CARRIED SEVEN (7) TO ZERO (0) BY ROLL CALL VOTE. CHAIR SHEARER, VICE-CHAIR SERLIN, COMMISSIONERS JAMESON, LURIE, DODDS, JUNG, AND TURGEL VOTED IN THE AFFIRMATIVE. THERE WERE NO DISSENTING VOTES.

With no further business to discuss, being duly moved and seconded, the meeting adjourned at 3:42 p.m.

Recorded and Transcribed by eScribers, LLC.