City of Scottsdale
Block Party Application

Neighborhood or Organization Name: _____

Contact Person Name: _____Phone:_____

Address: _____

Email: _____

Neighborhood Boundaries or Major Crossroads: _____

    North: _____   South: _____

    East: _____   West: _____

Date/Time of Event: _____

Where Will the Event Take Place? _____

Expected Number of homes participating _____

    Do you want to reserve any of the following equipment?

    Microphone   Traffic cones   Ice chests   Shade canopy ☐

    Would you like to invite city representatives or elected officials to your party?

    Fire   Police   Solid Waste/Recycling   Officials

    Other   _____ (describe)

    Would you like information on any of the following?

    Help with organizing your neighborhood   Neighborhood Watch

    G.A.I.N. Event   Neighborhood Notification Program

TO SUBMIT COMPLETED APPLICATION

MAIL TO: **FAX TO:**
Neighborhood Services   (480) 312-2888
Block Party Coordinator   OR
7506 E Indian School Rd   **EMAIL TO:**
Scottsdale, AZ 85251   neighborhoods@scottsdaleaz.gov

(480) 312-3111

2/8/2010

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NEIGHBORHOOD BLOCK PARTY POLICIES
By submitting the attached Block Party Application,
you agree to the following Block Party Policies:

In general
- Block parties must be organized by a neighborhood leader or designated party coordinator
- Block party organizer/coordinator must be over the age of 21
- Block parties do not generally require a permit process; however, a Special Events Permit may be required for parties that will block certain types of streets, and/or that include live entertainment or amplified music, and/or if alcohol will be sold. For more information call Neighborhood Services at (480) 312-3111
- No street except for neighborhood streets may be blocked
- A barricade plan must be submitted with each Block Party Application. Using paper and pencil or a map, show a simple diagram of streets and corners involved, name each street, and indicate where barricades will be placed with "X's"
- Requests for city staff or elected officials must be made 30 in advance by submitting a completed Block Party Application (attached). Requested visitors are provided on an "as available" basis only

Block party equipment loans
- Requests for equipment must be received at least 2 weeks by submitting a completed Block Party Application (attached)
- Party organizer/coordinator must arrange for equipment pick up and return
- Normal equipment checkout is from Friday to the following Monday (please ask for prior approval for alternate arrangements by calling the city's Block Party coordinator—contact info on application form)
- Proper ID (Driver's license, State ID, U.S. Government ID, US passport) is required for equipment check out
- Registered organizers may be held responsible for loss or damage to city equipment
- For a full list of current equipment, see our website at www.scottsdaleaz.gov and search for Block Parties, or call (480) 312-3111 for more information
- Equipment checkout is subject to availability

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