



Scottsdale City Court • 3700 N 75th Street Scottsdale, AZ 85251 • (480) 312-2442

Fax: (480) 312-2764 • court@scottsdaleaz.gov • www.ScottsdaleAZ.gov/Court

ORI: AZ007111J • Maricopa County, Arizona

Order of Protection – Notice Regarding Exclusive Possession of a Shared Residence

The Order of Protection - Exclusive Possession of a Shared Residence is used when a plaintiff, initial filer of an Order of Protection, was granted exclusive use of a shared residence and has moved out of the residence. Pursuant to A.R.S §13-3602, the plaintiff must notify the Scottsdale City Court of leaving the residence within 5 days. If the mailing address has changed, then the plaintiff must also notify the Court of any change of address to receive any future hearing notifications that might be scheduled on the case.

The Court will notify the listed defendant on the Order of Protection that the plaintiff has moved from the shared residence of which the plaintiff was granted exclusive use. After such action, the defendant may request a hearing pursuant to A.R.S. §13-3602(L) regarding this change.

Instructions for submitting Notice Regarding Exclusive Possession of a Shared Residence:

- 1) Complete all necessary information on the form.
- 2) Submit the completed form to the Court.

If filing by email:

Attach the completed form and send to court@scottsdaleaz.gov.

Only Word and PDF documents will be accepted. Photos (.jpeg or other photo files) will not be accepted.

If filing by fax:

Fax the completed form to Scottsdale City Court at (480) 312-2764.

If filing by mail:

Mail the completed form to Scottsdale City Court, 3700 North 75th Street, Scottsdale, Arizona 85251.

If filing in person:

Bring the completed form to the Court, take a number in the lobby and wait for a Clerk to assist you or you may place your filing in the drop box.

It is the filer's responsibility to ensure the Court is in receipt of your filing. All responses will be sent via USPS mail to the last address on file.



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| _____ PLAINTIFF VS. _____ DEFENDANT | Case #: _____ | |
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Notice Regarding Exclusive Possession of a Shared Residence

I am the plaintiff in the above-captioned case. This court issued an Order of Protection on my behalf and granted me exclusive possession of a residence that I shared with the defendant. I am giving notice to the court that effective _____, I moved out of the previously shared residence located at:

Street Address

City

State/Zip Code

Under penalty of perjury, I swear or affirm the above statement is true.

Plaintiff

Date

NOTICE TO THE DEFENDANT

The Order of Protection issued by this court granted the plaintiff exclusive possession of a residence that you shared with the plaintiff. The plaintiff has provided the above notice to this court regarding exclusive possession of the shared residence. You have a right to a hearing pursuant to A.R.S. § 13-3602(L). If you wish to be heard by the court, you must file a hearing request in writing. A Hearing Request form is provided with this notice.

Date

Judicial Officer or Clerk

CERTIFICATE OF TRANSMITTAL

Notice [] mailed [] provided personally to Defendant on ___/___/___ by _____