

ORDINANCE NO. 4615

AN ORDINANCE OF THE CITY OF SCOTTSDALE, MARICOPA COUNTY, ARIZONA, AMENDING SECTION 14-23 OF THE SCOTTSDALE REVISED CODE RELATING TO WORKWEEKS

BE IT ORDAINED by the Council of the City of Scottsdale as follows:

Section 1. Section 14-23 of the Scottsdale Revised Code is hereby amended as follows, with new language shown in shaded format and deleted language in strikethrough format:

Sec. 14-23. - Workweeks.

- (a) The regular workweek for full-time employees is forty (40) hours, except as noted in subsection (b), below.
  - (1) Except as noted below, the workweek for all employees begins on Sunday morning at 12:01 a.m. and ends the following Saturday midnight.
  - (2) At the discretion of the city manager, or other responsible city officer, designated work units/employees may have alternative workweeks.
- ~~(b) The workweek for fifty-six (56) hour fire personnel begins on Sunday morning at 8:01 a.m. and ends the following Sunday morning at 8:00 a.m. For the purposes of calculating overtime, the work period for fifty-six (56) hour fire personnel will be twenty-four (24) consecutive days, one hundred eighty-two (182) hours, in accordance with federal law.~~
- (b) The workweek for fifty-six (56) hour fire personnel begins on Sunday morning at 8:01 a.m. and ends the following Sunday morning at 8:00 a.m. For the purposes of calculating overtime, the work period for fifty-six (56) hour fire personnel will be twenty-seven (27) consecutive days, two hundred and four (204) hours, in accordance with federal law.
- (c) All employees who work at least eight (8) hours in a day, except fifty-six (56) hour fire personnel and sworn police personnel on patrol, are allowed two (2) rest periods of fifteen (15) minutes duration per shift. All work breaks are scheduled by the supervisor so that work areas are covered. The city manager, or designee, will determine the rest periods for fifty-six (56) hour fire personnel and sworn police personnel on patrol.
- (d) All employees who work at least six (6) continuous hours in a work day or during a work period will be scheduled for an unpaid lunch period of at least one-half (½) hour. The city manager, or designee, may designate positions for which there will not be a scheduled lunch period, if in the judgment of the manager or designee a lunch break would substantially interfere with

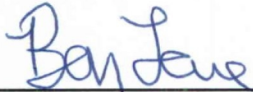
the employee's performance of his or her job, the provision of services to members of the public or would otherwise be adverse to the public interest. Sworn police employees and police aides on patrol who are assigned to a shift of eight (8) hours or more may take a paid one-half (½) hour scheduled lunch period when it can be taken without interfering with the performance of official duties. Sworn officers and police aides on patrol will remain on duty and available to respond to calls during any such lunch period. Fifty-six (56) hour fire personnel work twenty-four (24) hour shifts. They are paid for meal periods, but are required to respond to calls received during those times.

- (e) A conversion factor of plus or minus 1.4, as applicable, will be applied to base rate of pay, periodic leave accruals and accrual leave balances for fire personnel, who transfer between forty (40) and fifty-six (56) hour workweeks.

Section 2. That the effective date of this ordinance shall be February 4, 2024.

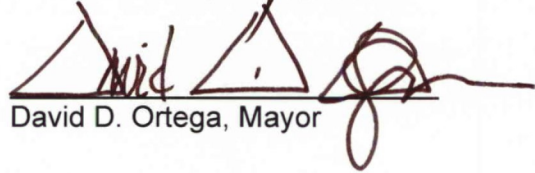
PASSED AND ADOPTED by the City Council of the City of Scottsdale this 13 day of November, 2023.

ATTEST:



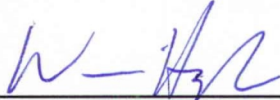
Ben Lane, City Clerk

CITY OF SCOTTSDALE, an  
Arizona Municipal Corporation



David D. Ortega, Mayor

APPROVED AS TO FORM:



Sherry R. Scott, City Attorney

By: William Hylen, Senior Assistant City Attorney