

# WCF Modification - Development Review (Minor)

Administrative Staff Approval – Request for Review

Per Section 6409(a) of the Middle Class Tax Relief Act of 2012



**OFFICIAL USE ONLY**

City Staff Contact: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

<b>Project Name:</b>	
<b>Property's Address:</b>	<b>A.P.N.:</b>
<b>Property's Zoning District Designation:</b>	
<b>Application Request:</b>	
Eligible Facilities Request for modifications to existing WCF per section 6409(a) of the Middle Class Tax Relief Act of 2012?	
Yes	No
<b>Owner:</b>	<b>Applicant:</b>
<b>Company:</b>	<b>Company:</b>
<b>Address:</b>	<b>Address:</b>
<b>Phone:</b>	<b>Phone:</b>
<b>E-mail:</b>	<b>E-mail:</b>

**Submittal Requirements:**

Please submit materials requested below. **All digital files must be uploaded in PDF format.**

Project No.: \_\_\_\_\_ -PA- \_\_\_\_\_ Key Code: \_\_\_\_\_

**Submit digitally at:** <https://eservices.scottsdaleaz.gov/bldgresources/Cases/DigitalMenu>

<b>Completed Application (this form) and Application Fee</b> \$ _____ (fee subject to change every July)	<b>Photo Simulations of Modified WCF.</b> In ESL areas, include photosim from nearest single family lots.
<b>Request for Site Visits and/or Inspections form</b>	
<b>Property Owners Association Input</b>	
<b>Eligible Facilities Checklist</b>	
<b>Affidavit of Authority to Act for Property Owner, letter of authorization, or signature below.</b>	<b>Community Notification Documentation.</b> Notify all property owners within 750 feet of site. Submit names and addresses of all properties that were notified, submit a copy of the letter that was sent and the date that letter was mailed. Letters shall be mailed at least 15 days prior to submittal.
<b>Preliminary Drawings</b> - Include site survey, site plan, existing and proposed elevations, detail sheet of antennas, radio equipment, and cabinets.	
<b>Color photographs of site</b> – include area of request	
<b>Material Samples</b> – branches, fronds, etc.	
<b>RF - EME Study</b>	
	<b>Other:</b> _____ _____ _____ _____ _____

*Application will be reviewed within the timeframes required by Section 6409(a) of the Middle Class Tax Relief Act of 2012.*

**Planning and Development Services**

7447 E. Indian School Road, Suite #105, Scottsdale, AZ 85251 • [www.ScottsdaleAZ.gov](http://www.ScottsdaleAZ.gov)

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Modification of an existing, approved wireless telecommunication facility may be reviewed per Section 6409(a) of the Middle Class Tax Relief Act if, following the completion of this request form and submittal of all items required herein, the city, upon review of this application, determines that the proposed modification meets the requirements of the subject Section.

**Request For Review Per Section 6409(a) Of The Middle-class Tax Relief Act**

As an FCC licensed telecommunications carrier, I request that the subject modification of an existing, approved telecommunications facility be reviewed pursuant to Section 6409(a) of the Middle Class Tax Relief Act (hereafter referred to as Section 6409). I assert that:

- (1) The submitted materials show the modification to be an eligible facility modification,
- (2) Applications for all required permits are herewith submitted.
- (3) I independently **DO/ DO NOT CHOOSE** to have the Building Permit construction review to be part of the 6409(a) review process (**INITIAL CHOICE**).

I recognize that, if the modification does not qualify for review per Section 6409, then the application(s) will be denied without prejudice, and an application for a standard modification may be immediately submitted per Section 7.200.H of the Scottsdale Zoning Ordinance.

\_\_\_\_\_  
 Applicant or Representative and Firm Signature

\_\_\_\_\_  
 Date

**Eligibly Facilities Checklist**

Proposed modifications to an existing tower or base station must meet at least one of the three threshold criteria below for an eligible facilities request. Check all that apply:

- Collocation of new transmission equipment
- Removal of transmission equipment
- Replacement of transmission equipment

Is the proposed modification a substantial change? To determine, fill in the appropriate information below. **If the application does not meet all of the criteria below, then the project does not qualify as an eligible facility and it is unnecessary to complete this form.**

**Criteria 1**

- For towers other than towers in the public rights-of-way, it does not increase the height of the tower by more than 10 percent, or by the height of one additional antenna array, with separation from the nearest existing antenna not to exceed 20 feet, whichever is greater.
- For other eligible support structures, it does not increase the height of the structure by more than 10 percent, or more than 10 feet, whichever is greater.

- Existing height of the structure: \_\_\_\_\_ (ft/in)
- Proposed height of the structure: \_\_\_\_\_ (ft/in)
- Distance of proposed array from nearest array: \_\_\_\_\_ (ft/in)

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**Criteria 2**

- For towers other than towers in the public rights-of-way, it does not involve adding an appurtenance to the body of the tower that would protrude from the edge of the tower more than 20 feet, or more than the width of the tower structure at the level of the appurtenance, whichever is greater.
- For other eligible support structures, it does not involve adding an appurtenance to the body of the structure that would protrude from the edge of the structure by more than six feet.

- o What is the existing width of the structure at the level of the appurtenance? \_\_\_\_\_ (ft/in)
- o What is the proposed distance the appurtenance will protrude from the structure? \_\_\_\_\_ (ft/in)

**Criteria 3**

- For any eligible support structure, it does not involve installation of more than the standard number of new equipment cabinets for the technology involved, but not to exceed four cabinets; or,
- For towers in the public rights-of-way and base stations, it does not involve installation of any new equipment cabinets on the ground if there are no pre-existing ground cabinets associated with the structure; or
- It does not involve installation of ground cabinets that are more than 10 percent larger in height or overall volume, than any other ground cabinets associated with the structure.

- o How many new equipment cabinets are proposed? \_\_\_\_\_

**Criteria 4**

- For all existing facilities, it does not entail any excavation or deployment outside the current site.

- o Will any excavation or equipment installation occur outside of the current site of the structure?  
Yes      No

**Criteria 5**

- For all existing facilities, the modification does not defeat the concealment elements of the eligible support structure.

- o Please describe any existing and proposed concealment elements: \_\_\_\_\_
- o Will the proposal increase the visibility of the facility?      Yes      No

**Criteria 6**

- The modification complies with conditions associated with the siting approval of the construction, or modification of the eligible support structure or base station equipment; provided, however, that this limitation does not apply to any modification that is noncompliant only in a manner that would not exceed the thresholds identified above.

- o Identify known conditions associated with previous approvals of the existing facility.  
\_\_\_\_\_
- o Will the proposal violate any of the above conditions?      Yes      No
- o If yes, explain: \_\_\_\_\_

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