



**Community & Economic Development Division
Planning and Development Services**

7447 East Indian School Road, Suite 105
Scottsdale, Arizona 85251

To: Neighborhood Advisory Commission
From: Taylor Reynolds, Commission Liaison
CC: Adam Yaron, Planning & Development Area Manager
Date: October 25, 2023
Re: Item 7: Neighborhood Enhancement Grant Program Proposal - Peaceful Valley

This memorandum presents a request to the Neighborhood Advisory Commission from the Peaceful Valley neighborhood for the allocation of Neighborhood Enhancement Grant Program (NEGP) funding to repair and repaint the Peaceful Valley monument sign, located at 7775 E Osborn Road.

BACKGROUND

The Neighborhood Advisory Commission annually operates the Neighborhood Enhancement Grant Program with City Council approved budget funding for neighborhood improvements as a means to implement the purpose, powers, and duties of the Commission, pursuant to Ordinance 4331 (Enclosure 1), and without creating conflicts with the City Charter (Section.3. Powers of the City. O.).

For the 2023/24 fiscal year, the Neighborhood Advisory Commission has a City Council approved budget of \$30,000 available to provide for neighborhood improvements.

REQUEST

There are two requests for Program funding for Peaceful Valley (submitted on August 25, 2023), requesting:

1. Neighborhood Signage – Peaceful Valley monument sign repair (Enclosure 2)
2. Other – APS utility cabinet repaint (Enclosure 3)

The applicant is seeking repair of the Peaceful Valley monument sign, where it was documented that the concrete post detail has developed a crack over time (Enclosure 4). On September 15, 2023, Staff conducted a site visit to review the monument sign with a city-approved contractor to obtain an estimate for possible repair and repaint.

The applicant provided a secondary request regarding an Arizona Public Service (APS) utility cabinet adjacent to the Peaceful Valley monument sign – noting that it has become “unsightly” as a result of fading, multiple areas of covered-up graffiti, and uneven repaints. Working with

APS, city staff has coordinated the repaint of the utility cabinet – at no cost to the city (Enclosure 5). Consequently, the only project request seeking funding from the Neighborhood Enhancement Grant Program concerns the Peaceful Valley monument sign.

NEIGHBORHOOD ENHANCEMENT GRANT PROGRAM CRITERIA

The applicant's request for neighborhood signage improvements at the entrance to Peaceful Valley is eligible for Program funding consideration. As per the Commission's Program Criteria and Requirements, the Neighborhood Advisory Commission will consider each application proposal and request, subject to the following:

- **Location & Accessibility** (Requirement) – The project meets this requirement as the Peaceful Valley monument sign is located within Osborn Park, a neighborhood park, with frontage to East Osborn Road, a public street that is classified as a Major Collector. Consequently, the intended improvements are located so as to be seen and accessible to the overall public.
- **General Need** (Requirement) – Peaceful Valley is a non-HOA Neighborhood, where existing funding mechanisms for such a project are not available.
- **Existing Conditions** (Consideration) – City staff conducted a site visit on September 15, 2023, observing a large crack within the concrete post detail of the monument sign. The repair and subsequent repaint of the monument sign would ensure this entrance piece to the neighborhood is sustained into the future.
- **Maintenance** (Consideration) – There is no active "Notice of Compliance" from Code Enforcement for the subject site. Once repaired and repainted, ongoing maintenance would be minimized to only necessitating as-needed repainting in the future.

PROJECT SCOPE

If approved, NEGP funds, not to exceed \$5,522.44, will be utilized to repair and repaint the monument sign (Enclosure 6). Improvements will be paid by the requested NEGP funds subject to city purchasing guidelines and requirements. City staff has documented the color palette for future use:

- Dunn Edwards DE5204 Mood Lighting – Monument Face, backing, and exposed footings
- Dunn Edwards DE5186 Secluded Canyon – Lettering and the concrete post detail

STAFF RECOMMENDATION, DISCUSSION, AND POSSIBLE ACTION

Implementing the purpose, powers and duties pursuant to Ord. 4331, based on Neighborhood Advisory Commission-established Neighborhood Enhancement Grant Program criteria, without creating conflicts with the City Charter (Section.3. Powers of the City. O.), and by utilizing City Council approved budget funding for neighborhood improvements, staff recommends the following:

- A. Approve the allocation of Neighborhood Enhancement Grant Program funding in an amount not to exceed \$5,522.44, so as to assist in repairing and repainting the Peaceful Valley monument sign, located at 7775 E Osborn Road.

ENCLOSURES

1. City Council Ord. 4331 defining the Purpose Powers and Duties of the Neighborhood Advisory Commission
2. Neighborhood Enhancement Grant Program Application for Peaceful Valley – Monument Sign Repair
3. Neighborhood Enhancement Grant Program Application for Peaceful Valley – Utility Cabinet Repaint
4. Peaceful Valley NEGP Request Exhibit – Monument Sign
5. Peaceful Valley Before & After Exhibit – APS Utility Cabinet Repaint
6. DBA Construction – Monument Sign Repair & Repaint Estimate

ORDINANCE NO. 4331

AN ORDINANCE OF THE CITY OF SCOTTSDALE, MARICOPA COUNTY, ARIZONA, AMENDING SECTIONS 2-322 AND 2-323 OF THE SCOTTSDALE REVISED CODE PERTAINING TO THE NEIGHBORHOOD ADVISORY COMMISSION

BE IT ORDAINED by the Council of the City of Scottsdale as follows:

Section 1. Sections 2-322 and 2-323 of the Scottsdale Revised Code pertaining to the Neighborhood Advisory Commission is amended as follows:

Section 2-322. Membership.

The Neighborhood Advisory Commission shall consist of seven (7) members, each of whom shall be appointed by the city council. The term of each member shall be for three (3) years; ~~except the terms of those members who were current members of the Scottsdale Neighborhood Enhancement Commission or Housing Board at the time of the enactment of this division shall expire on the date that their term would have expired for their respective prior commission or board. The initial membership of the commission shall consist of the membership of the Housing Board and Neighborhood Enhancement Commission at the time of adoption of this division. The membership shall be reduced to seven members through attrition by resignation or expiration of term.~~

Section 2-323. Purpose; powers and duties.

(a) The purpose of the Neighborhood Advisory Commission is to advise and make recommendations to the city council on policies, plans, strategies and programs for the preservation, improvement and revitalization of Scottsdale's housing and neighborhoods. The commission may advise and make recommendations on other issues and matters as the city council may direct. The commission may make recommendations to other city boards and commissions, in accordance with the commission's purpose.

~~(b) In accordance with City Council Resolution Number 8929 approve or disapprove applications made pursuant to the R1-7 Residential Exterior Enhancement Program.~~

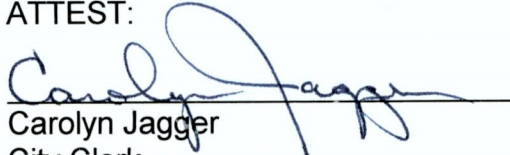
(b) The commission shall establish criteria for determining how Neighborhood Enhancement Grant Funds are allocated. Any required application shall be filed with the city.

(c) The commission shall approve or deny Neighborhood Enhancement Grant Program applications pursuant to the application procedure and established criteria.

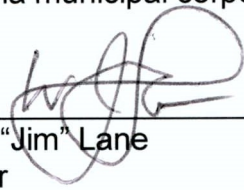
PASSED AND ADOPTED by the City Council of the City of Scottsdale this 13th day of February 2018.

CITY OF SCOTTSDALE, an
Arizona municipal corporation

ATTEST:

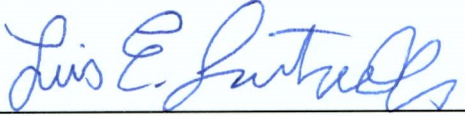


Carolyn Jagger
City Clerk



W. J. "Jim" Lane
Mayor

APPROVED AS TO FORM:
OFFICE OF THE CITY ATTORNEY



Bruce Washburn, City Attorney
By: Luis E. Santaella, Senior Assistant City Attorney

Neighborhood Enhancement Grant Program Application

Project Details

Please tell us about the project you are requesting grant funds for.

Provide a Project Name

Peaceful Valley Neighborhood Sign Repair

Site Address(s)

Peaceful Valley Sign by Osborn Park

Grant request is for:

Neighborhood Signage

Properties included in proposal:

Non-HOA Neighborhood Group

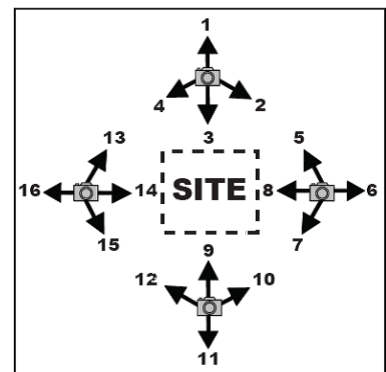
Has Code Enforcement issued a "Notice of Compliance"?

No

Project Photographs

Site / Context Photographs

- Provide color photographs showing the site and the surrounding properties.
- Photos should be taken looking in towards the project site and adjacent to the site.
- Photos should show adjacent improvements and existing on-site conditions.
- Each photograph should include a number and direction.
- Photos should be provided on 8 ½ x 11 paper, max. two per page..



Photos







Application Narrative

The narrative should describe the purpose of the request, and all pertinent information related to the request as well as respond to the following:

1. Summarize your project and its goals in two sentences.
2. Describe your project and its goals in detail (considering the program criteria and requirements - maximum two short paragraphs)
 - Please briefly describe the project purpose, the known history of the site and why grant funding is necessary to achieve the sought enhancements.
 - What need(s) in your neighborhood will this project fulfill?
 - Approximately how many properties and people will directly benefit from this project?
 - How will you measure the success of this project? How can the project or benefits created by the project be continued?

Narrative

This is a simple project request. Our lovely Peaceful Valley neighborhood sign is in need of repair. The crack needs to be fixed before further damage happens. Peaceful Valley is a non-HOA neighborhood consisting of over 120 homes.

Contact Information

Applicant/Owner:

Meg Dingmann

Neighborhood Group Name

Peaceful Valley

Address

7748 E Osborn Rd, 85251

Phone

(626) 993-5724

Email

megdingmann@gmail.com

Signature

A handwritten signature in black ink that reads "Meg Dingmann". The signature is written in a cursive style with a large, prominent "M" and "D".

** I am the owner of the property or I am the duly and lawfully appointed agent of the owner of the property and have authority from the owner to sign this application on the owner's behalf. If the property has more than one owner, the I am the agent for all the owners and the word "owner" refers to all of them.*

Neighborhood Enhancement Grant Program Application

Project Details

Please tell us about the project you are requesting grant funds for.

Provide a Project Name

Peaceful Valley Entrance Landscape Enhancement

Site Address(s)

Peaceful Valley neighborhood entrance by Osborn Park

Grant request is for:

Landscape Enhancement

Properties included in proposal:

Non-HOA Neighborhood Group

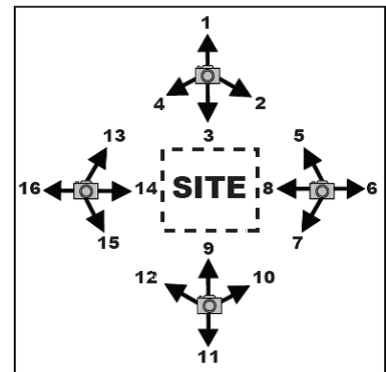
Has Code Enforcement issued a "Notice of Compliance"?

No

Project Photographs

Site / Context Photographs

- Provide color photographs showing the site and the surrounding properties.
- Photos should be taken looking in towards the project site and adjacent to the site.
- Photos should show adjacent improvements and existing on-site conditions.
- Each photograph should include a number and direction.
- Photos should be provided on 8 ½ x 11 paper, max. two per page..



Photos





Application Narrative

The narrative should describe the purpose of the request, and all pertinent information related to the request as well as respond to the following:

1. Summarize your project and its goals in two sentences.
2. Describe your project and its goals in detail (considering the program criteria and requirements - maximum two short paragraphs)
 - Please briefly describe the project purpose, the known history of the site and why grant funding is necessary to achieve the sought enhancements.
 - What need(s) in your neighborhood will this project fulfill?
 - Approximately how many properties and people will directly benefit from this project?
 - How will you measure the success of this project? How can the project or benefits created by the project be continued?

Narrative

The large utility box by the Peaceful Valley neighborhood sign is an eyesore. I am requesting some type of remedy to camouflage or beautify this large unsightly box. The rest of Osborn Road landscape in this area has been enhanced. This patch of land by the Peaceful Valley sign was apparently not included in those enhancements. Now the unsightly utility box really stands out in a negative way. Peaceful Valley is a non-HOA neighborhood consisting of over 120 homes.

Thank you for your consideration.

Contact Information

Applicant/Owner:
Meg Dingmann

Neighborhood Group Name
Peaceful Valley

Address
7748 E Osborn Rd, 85251

Phone
(626) 993-5724

Email
megdingmann@gmail.com

Signature

A handwritten signature in black ink that reads "Meg Dingmann". The signature is written in a cursive style with a large initial "M".

** I am the owner of the property or I am the duly and lawfully appointed agent of the owner of the property and have authority from the owner to sign this application on the owner's behalf. If the property has more than one owner, the I am the agent for all the owners and the word "owner" refers to all of them.*

NEGP Request Exhibit

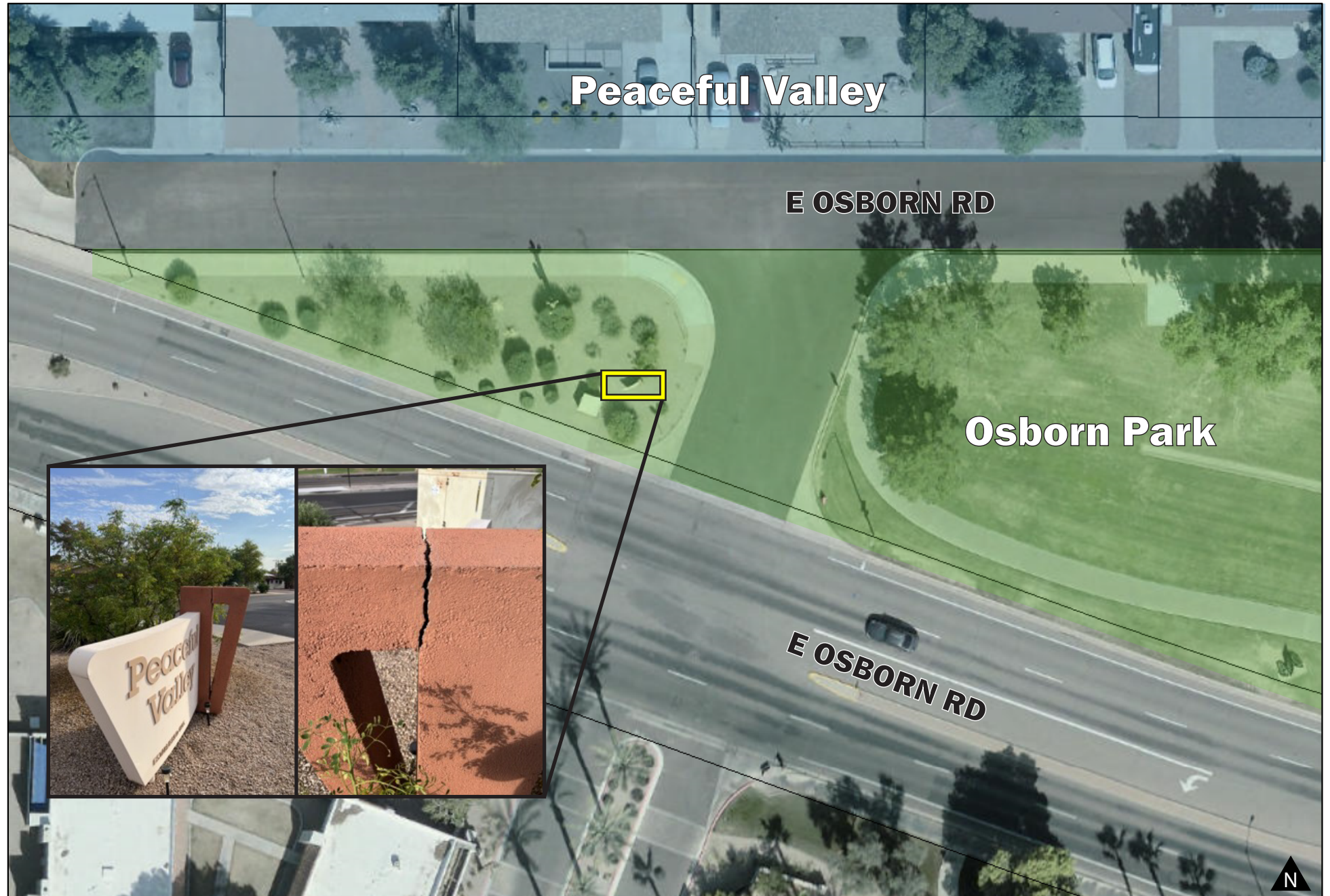
Peaceful Valley - Neighborhood Enhancement Grant Proposal

NEIGHBORHOOD
ENHANCEMENT GRANT

Enclosure 4

CITY OF
SCOTTSDALE

 Project Site



Before & After Exhibit

Peaceful Valley

 APS Utility Cabinet Location





Date: 09/28/23
 Proposal No. SCTTS23007

To: Taylor Reynolds
 Principal Planner
 Long Range Planning
 City of Scottsdale

Peaceful Valley Monument

DBA Construction proposes (unless otherwise noted) to furnish all labor, equipment, material and incidentals necessary to successfully complete the items listed below. We thank you for the opportunity to provide you with a comprehensive proposal for the above referenced project.

Work Items

NO.	DESCRIPTION	QTY	UNIT	UNIT PRICE	EXTENSION
1.	Mobilization	1	LS	\$400.00	\$ 400.00
2.	Repair Monument	1	EA	\$2,074.00	\$ 2,074.00
3.	Paint Monument	1	EA	\$2,090.00	\$ 2,090.00
				PROPOSAL TOTAL:	\$ 4,564.00
4.	Contractors Fee (10%)	1	LS	\$456.40	\$ 456.40
				PROPOSAL TOTAL W/ FEE:	\$ 5,020.40
5.	Project Contingency (10%)	1	LS	\$ 502.04	\$ 502.04
				PROPOSAL TOTAL W/ FEE:	\$ 5,522.44

Assumptions

Our proposal is based on the assumption that the following conditions exist on the project site:

1. Access to site to be provided for crews and equipment.
2. Paint will be Mood Lighting DE5204 and Secluded Canyon DE5186.

Clarifications

Our proposal requires further clarification on these points in order to be considered:

1. All scheduling contingent upon mutual agreement of Owner and DBA Construction.
2. Cost of Payment & Performance Bond and taxes is included.

Exclusions

Our proposal excludes the following items and were not considered during the preparation to this estimate:

1. DBA Construction excludes the cost of any and all utility conflicts, including but not limited to bracing, shoring, relocating, etc.
2. QC - Quality Control.
3. Traffic Control.

Regards,

Zach Henderson

Estimator